

**SHASTA COUNTY BOARD OF SUPERVISORS**

Tuesday, January 28, 2003

**REGULAR MEETING**

9:02 a.m.: Chairman Clarke called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe  
District No. 2 - Supervisor Fust  
District No. 3 - Supervisor Hawes  
District No. 4 - Supervisor Wilson  
District No. 5 - Supervisor Clarke

County Administrative Officer - Doug Latimer  
County Counsel - Karen Jahr  
Deputy Clerk of the Board - Linda K. Mekelburg

**INVOCATION**

Invocation was given by Pastor Wendell McGowan, River City Church.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance to the Flag was led by Supervisor Clarke.

**PUBLIC COMMENT PERIOD - OPEN TIME**

Oakley Howell read a statement from the local Green Party requesting that meetings between the Knauf Fiberglass facility and the Air Quality Management District be open to the public.

Arnold Erickson requested that the public be invited to meetings between the Knauf Fiberglass facility and the Air Quality Management District and be allowed input.

**ITEMS PULLED FROM CONSENT CALENDAR**

The following items were pulled for separate action: Supervisor Kehoe pulled for discussion the item regarding the contract with the University of California, Davis for a Management Development Program for Supervisors; Supervisor Clarke pulled for discussion the item regarding the initiation of proceedings by the Local Agency Formation Commission to annex five parcels into County Service Area No. 6 - Jones Valley Water District and, at the request of Arnold Erickson, the item regarding an agreement to construct two monitoring wells and to log three test pits at the closed Buckeye Landfill.

**CONSENT CALENDAR**

By motion made, seconded (Kehoe/Wilson), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar, as amended:

Authorized the issuance of warrants totaling \$454,527.62 for County operating funds and special districts, as submitted. (Auditor-Controller)

Approved the minutes of the meeting held on January 21, 2003, as submitted. (Clerk of the Board)

Approved and authorized the Chairman to sign a Substitution of Trustee and Deed of Reconveyance for property (Burney area) sold in 1970. (County Counsel)

Accepted a donation of six computers valued at \$5,000 from the Community Technology Foundation of California. (Housing and Community Action Programs)

Approved and authorized the Chairman to release the security guaranteeing faithful performance for Parcel Map 2000-05, Shaw (Palo Cedro area). (Public Works)

On behalf of County Service Area No. 17 - Cottonwood Sewer, approved and authorized the Chairman to sign a right-of-way contract to acquire four acres of real property for the Sewer Plant expansion project in the amount of \$72,000, and accepted a grant deed conveying one parcel of real property. (Public Works)

Adopt Resolution No. 2003-12, which authorizes the issuance of Certificate of Compliance No. 02-011, Carleton (east Redding area) to recognize the legal status of two parcels. (Resource Management-Planning Division)

(See Resolution Book No. 44)

**ACTION ON ITEMS PULLED FROM CONSENT CALENDAR**

**AGREEMENT: UNIVERSITY OF CALIFORNIA, DAVIS  
MANAGEMENT DEVELOPMENT PROGRAM FOR SUPERVISORS**

In response to a question from the Board of Supervisors, Deputy Director of Social Services Barbara McKend noted that although the cost per hour seems high (\$4,800 per hour), the cost per person per hour is much less (30 participants at a cost of approximately \$17 each per hour); in addition, the cost to bring one trainer to Redding is less than the cost to pay expenses for staff to travel elsewhere for the training. By motion made, seconded (Kehoe/Hawes), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign a contract with the University of California, Davis in the amount of \$76,800 to provide a Management Development Program for Supervisors for the period February 1, 2003 through December 31, 2003. (Social Services)

**INITIATION OF LOCAL AGENCY FORMATION COMMISSION PROCEEDINGS  
RESOLUTION NO. 2003-13**

Public Works Director Pat Minturn presented the staff report. He noted that nine parcels are adjacent to the water line on Dry Creek Road. Of the nine parcels, only five have petitioned for annexation into County Service Area No. 6 - Jones Valley Water; the other four have not. Members of the Board of Supervisors discussed the issue, noting that the Local Agency Formation Commission will almost certainly realign the annexation boundaries to include the four parcels; this in turn will force an election of the landowners to determine whether they approve the realigned boundaries.

Following further discussion, by motion made, seconded (Hawes/Kehoe), and unanimously carried, the Board of Supervisors, on behalf of County Service Area (CSA) No. 6 - Jones Valley Water, adopted Resolution No. 2003-13, which requests initiation of Local Agency Formation Commission proceedings to annex five parcels into the CSA. (Public Works)  
(See Resolution Book No. 44)

**AGREEMENT: KLEINFELDER, INC.**  
**MONITORING AT CLOSED BUCKEYE LANDFILL**

Public Works Director Pat Minturn presented the staff report, noting that the Regional Water Quality Control Board has required two new groundwater-monitoring wells and new test pits. Arnold Erickson questioned whether 40-foot wells would be deep enough to monitor contamination. Mr. Minturn noted that the permeability of the soil in that area is low, there are no drinking wells within one mile of the area, and the residents of the area use groundwater as their drinking water, so a 40-foot depth is appropriate.

By motion made, seconded (Hawes/Fust), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign an agreement with Kleinfelder, Inc. in the amount of \$12,740 to construct two monitoring wells and to log three test pits at the closed Buckeye Landfill from date of signing to June 30, 2003. (Public Works)

**REGULAR CALENDAR**

**PRESENTATIONS**

**ACTIVITY OVERVIEW/FUTURE PLANS**  
**BUREAU OF LAND MANAGEMENT**

Bureau of Land Management (BLM) Field Manager Chuck Shultz provided an update on the efforts to provide alternate access to the staging area for off-highway vehicles using the Sacramento River Rail-Trail. The Bureau of Land Management has secured two grants, approximately \$166,000 for maintenance and approximately \$150,000 for land acquisition, and is hopeful of securing a third for trail maintenance.

Recreation Planner Bill Kuntz provided an overview of that agency's activities and future plans, including further expansion of the Sacramento River Rail-Trail to connect it with the Sacramento River Trail, expansion of trails in the Clear Creek Greenway, and further development of trails in the Swasey Drive area.

**GENERAL GOVERNMENT**

**ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS**

**LEGISLATIVE UPDATE/SUPERVISORS' REPORTS**

County Administrative Officer (CAO) Doug Latimer noted that the Senate and Assembly Budget Committees are scheduled to meet this week to discuss Governor Davis' proposed budget cuts.

Supervisors reported on issues of countywide interest. Supervisor Fust noted that Senator Feinstein has added language to the Quincy Library Group Project/Sierra-Nevada Framework to extend it by five years. By consensus, the Board of Supervisors directed staff to prepare letters to Representatives Herger and Doolittle requesting the language be kept and also directed staff to request County Forester Frank Stewart provide an update on the progress of the legislation.

**HEALTH AND WELFARE**

**PUBLIC HEALTH**

**AGREEMENT: DEPARTMENT OF HEALTH SERVICES  
FUNDING FOR WOMEN, INFANTS, AND CHILDREN PROGRAM  
BUDGET ADJUSTMENT**

At the recommendation of Public Health Director Marta McKenzie and by motion made, seconded (Kehoe/Fust), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign a renewal agreement with the Department of Health Services in the amount of \$2,518,998 to provide continued funding for the Women, Infants, and Children (WIC) Program to provide nutrition counseling and education, breastfeeding promotion, medical care referrals, and nutritious foods for women, infants, and children for the period October 1, 2002 through September 30, 2005; approved a budget adjustment in the amount of \$71,000 that recognizes additional Fiscal Year 2002-2003 revenue and increases appropriation authority; and authorized the Public Health Director to approve future budget adjustments that do not exceed five percent of the budget of the WIC agreement.

**CLOSED SESSION ANNOUNCEMENT**

Chairman Clarke announced that the Closed Session item regarding labor negotiations was pulled at the request of the department and that the Board of Supervisors would recess to a Closed Session to take the following actions:

1. Confer with its counsel to discuss existing litigation entitled Thompson v. County of Shasta, pursuant to Government Code Section 54956.9, subdivision (a).
2. Confer with its counsel to discuss one potential case of anticipated litigation pursuant to Government Code Section 54956.9, subdivision (c).

10:26 a.m.: The Board of Supervisors recessed to Closed Session.

11:55 a.m.: The Board of Supervisors recessed from Closed Session.

1:30 p.m.: The Board of Supervisors reconvened in Open Session with all Supervisors, County Counsel Karen Jahr, County Administrative Officer Doug Latimer, and Deputy Clerk of the Board Linda Mekelburg present.

**AFTERNOON CALENDAR**

**REPORT OF CLOSED SESSION ACTIONS**

County Counsel Karen Jahr reported that the Board of Supervisors met in Closed Session to discuss existing and anticipated litigation; however, no reportable action was taken.

**WORKSHOP****PUBLIC HEALTH****WORKSHOP: BIOTERRORISM PREPAREDNESS ACTIVITIES**  
**REVISION TO VOLUNTEER POLICY**  
**POLICY RESOLUTION NO. 2003-1**  
**REVISION TO PERSONNEL RULES**  
**AUTHORIZATION OF EXPENDITURES**  
**RESOLUTION NOS. 2003-14 AND 2003-15**

Public Health Officer Dr. Andrew Deckert and Public Health Director Marta McKenzie provided an update on bioterrorism preparedness activities as they relate to planning and response to a potential smallpox threat or emergency.

The last case of smallpox in the United States occurred in 1949, and the last case of smallpox in the world occurred in 1977; since then, smallpox has existed only in laboratories. There has been some concern that the smallpox virus may be used as a method of bioterrorism. With the signing into law of the Homeland Security Act, preparation for a potential smallpox attack has begun by initiation of a national smallpox vaccination program. Vaccination will be divided into four phases:

1. Phase I: Public health and hospital smallpox response teams. Approximately 60-80 County employees and 250-300 hospital/ambulance personnel are included in this Phase.
2. Phase II: First responders, law enforcement, and hospital and health care workers. Approximately 3,000-6,000 people in Shasta County are included in this Phase.
3. Phase III: General public. Vaccinations will be on a voluntary basis, and persons with contraindications will be ineligible for vaccination.
4. Phase IV: Vaccination of general population after a confirmed case of smallpox in or near Shasta County.

At this point in time, only Phase I is scheduled for implementation, and a dose request of 300-400 has been submitted to the Department of Health Services (DHS). Public Health currently has the following actions planned:

1. Interpret Federal and State guidance and apply it to Shasta County;
2. Educate the medical community;
3. Assist hospitals in defining appropriate team members and solicit volunteers;
4. Conduct potential vaccinee question-and-answer sessions;
5. Address vaccine storage issues (security and temperature control);
6. Order supplies for vaccination clinics;
7. Draft a press release for vaccine arrival;
8. Create and edit smallpox fact sheets
9. Solicit potential volunteers for the Public Health Smallpox Response Team;
10. Participate in the DHS "Train the Trainer" series for the smallpox vaccination program;

11. Facilitate Bioterrorism Response Advisory Committee Smallpox/National Pharmaceutical Stockpile Subcommittee planning meetings with regional partners; and
12. Conduct community smallpox presentations.

By motion made, seconded (Hawes/Kehoe), and unanimously carried, the Board of Supervisors adopted Resolution No. 2003-14, which revises the Personnel Rules to expand allowable use of Release from Duty time with pay; adopted Policy Resolution No. 2003-1, which revises Administrative Policy 3-140, County Utilization of Volunteers; and adopted Resolution No. 2003-15, which authorizes expenditures associated with employees' and volunteers' vaccination and participation in smallpox response activities.

(See Resolution Book No. 44)

(See Policy Resolution Book)

2:55 p.m.: The Board of Supervisors adjourned.

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Chairman

ATTEST:

H. DOUGLAS LATIMER  
Clerk of the Board of Supervisors

By \_\_\_\_\_  
Deputy