

SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, February 26, 2002

REGULAR MEETING

9:00 a.m.: Chairman Kehoe called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe
 District No. 2 - Supervisor Fust
 District No. 3 - Supervisor Hawes
 District No. 4 - Supervisor Wilson
 District No. 5 - Supervisor Clarke

County Administrative Officer - Doug Latimer
 County Counsel - Karen Jahr
 Clerk of the Board - Carolyn Taylor
 Administrative Board Clerk - Christie Jewell

INVOCATION

Invocation was given by Reverend Rick Caldwell, Sr., Youth For Christ.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Clarke.

REGULAR CALENDAR

BOARD MATTERS

PROCLAMATION: MARCH TO END HUNGER

By motion made, seconded (Hawes/Fust), and unanimously carried, the Board of Supervisors adopted a proclamation which designates March 2002 as the "March to End Hunger." Robert Pierce, Melinda Brown, Marilyn Hanna, and Jim Wilson spoke about the efforts of various groups who work to provide food to those in need. The Board of Supervisors recognized all those in the audience who work so hard in this effort. Chairman Kehoe presented the proclamation to Mr. Pierce.

PUBLIC COMMENT PERIOD - OPEN TIME

Russ Wade addressed the Board of Supervisors regarding the need to protect the environment and the pollution he believes is created by the Knauf Plant.

ITEMS PULLED FROM CONSENT CALENDAR

Supervisor Kehoe noted that the request to approve and authorize the Chairman to sign a contract with Unilab Corporation to provide blood draws for the Shasta County District Attorney had been pulled at the request of the Purchasing Division.

Supervisor Hawes pulled for recognition, the request to award the bid for the construction on Dry Creek Road Curve Realignment project. Public Works Director Pat Minturn indicated that he would be discussing this item in his status report on the County's road and bridge construction projects.

CONSENT CALENDAR

By motion made, seconded (Hawes/Fust), and carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar, as amended. (Supervisor Kehoe abstained from taking action on the request to approve an agreement with the U.S. Department of Agriculture, Lassen National Forest, to establish reimbursement rates for personnel and equipment used for fire protection resources within the boundaries of the Lassen National Forest.)

Authorized the issuance of warrants totaling \$46,749.21 for County operating funds and special districts, as submitted. (Auditor-Controller)

Adopted Resolution No. 2002-24, which authorizes the issuance and sale of bonds, Shasta Union High School District General Obligation Bonds, Election of 2001, Series 2002 in an amount not to exceed \$19,000,000 to improve school buildings, add new classrooms, and complete other projects. (County Counsel)

(See Resolution Book No. 43)

Adopted Resolution No. 2002-25, which approves the Child Abuse Prevention, Intervention, and Treatment and Community Based Family Resource and Support Programs Three-Year Plan in order to be eligible to accept federal grant funds for the period July 1, 2002 through June 30, 2005. (Social Services)

(See Resolution Book No. 43)

Approved and authorized the Chairman to sign an amendment to the lease for office space at 1615 Continental Street, Redding with Yuba Street Properties, L.L.C., to: (1) Allow compensation for one-time building improvements in the amount of \$5,700; (2) increase the space rented by 480 square feet; (3) increase the monthly rent from \$11,042 to \$11,402 (\$0.75/square foot) effective October 1, 2001 through September 30, 2006; and (4) approved a claim in the amount of \$1,800 of storage space utilized since October 1, 2001, and direct the Auditor-Controller to process the claim. (Social Services)

Acting on behalf of County Service Area No. 25 - Keswick, approved and authorized the Chairman to sign a memorandum authorizing an attorney to extend for six months the tolling agreement between the County and the Bureau of Reclamation for claims related to Central Valley Project charges. (Public Works)

Awarded to the low bidder, Churn Creek Construction Company, on a unit-cost basis, the contract for construction on Dry Creek Road Curve Realignment in the amount of \$88,580.25. (Public Works)

Adopted Resolution No. 2002-26, which authorizes the Chairman to sign a right-of-way certificate for the Big Bend Road at the Pit River bridge barrier railing replacement project. (Public Works)

(See Resolution Book No. 43)

Approved and authorized the Chairman to sign lease agreements, totaling \$840 per month, for the period October 1, 2001 through September 30, 2002 for hangars at the Fall River Mills Airport with the following: Aeroheads - Jim Stagg, Robert Swarm, Dick Nemanic, James Reed, Grainer Hunt, Ronald Taylor, 77M Partnership, Fred Wilson, and Mike Glasson. (Public Works)

Approved and authorized the Chairman to sign an agreement with the U.S. Department of Agriculture, Lassen National Forest, to establish reimbursement rates for personnel and equipment used in providing fire protection resources within the boundaries of the Lassen National Forest. (County Fire)

9:28 a.m.: The Board of Supervisors recessed and convened as the Shasta County Water Agency.

SPECIAL DISTRICTS/OTHER AGENCIES CONSENT CALENDAR

SHASTA COUNTY WATER AGENCY

By motion made, seconded (Clarke/Wilson), and unanimously carried, the Board of the Shasta County Water Agency approved and authorized the Chairman to sign a memorandum authorizing an attorney to extend for six months the tolling agreement between the County and the Bureau of Reclamation for claims related to Central Valley Project charges.

9:29 a.m.: The Shasta County Water Agency adjourned, and the Board of Supervisors reconvened.

REGULAR CALENDAR

BOARD MATTERS

PROCLAMATION: SHASTA CENTRAL LIBRARY DAYS

By motion made, seconded (Fust/Hawes), and unanimously carried, the Board of Supervisors adopted a proclamation which designates March 7, 8, and 9, 2002 as "Shasta Central Library Days." Patte Jelovich was present to address the Members of the Board and accept the proclamation.

APPOINTMENT: CHERI TOLLEFSON LA BELLE SHASTA COUNTY ARTS COUNCIL, DISTRICT 2

At the recommendation of Supervisor Fust and by motion made, seconded (Fust/Clarke), and unanimously carried, the Board of Supervisors appointed Cheri Tollefson LaBelle to the Shasta County Arts Council, filling an unexpired term to June 2002.

APPOINTMENT: CHRIS G. KUTRAS SHASTA COUNTY ECONOMIC DEVELOPMENT CORPORATION, DISTRICT 2

At the recommendation of Supervisor Fust and by motion made, seconded (Fust/Hawes), and unanimously carried, the Board of Supervisors appointed Chris G. Kutras to the Shasta County Economic Development Corporation for a two-year term to January 2004.

APPOINTMENT: SUZANNE KANE
SHASTA COUNTY COMMISSION ON AGING, DISTRICT 3

At the recommendation of Supervisor Hawes and by motion made, seconded (Hawes/Clarke), and unanimously carried, the Board of Supervisors appointed Suzanne Kane to the Shasta County Commission on Aging, for a two-year term to January 2004.

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

LEGISLATIVE UPDATE/SUPERVISORS' REPORTS

County Administrative Officer Doug Latimer presented an update on some of the proposed State budget cuts which could have an impact on Shasta County.

Supervisors reported on issues of countywide interest.

Supervisor Fust recommended that the Board of Supervisors consider sending letters in support of the following: (1) Bill Dennison for the position of Second Vice President of NACo, and (2) Richard Pombo for the position of Congressional Resources Committee Chairman. By consensus of the Board of Supervisors, these letters will be placed on next week's agenda for action.

Supervisor Hawes recommended that a Board alternate be appointed to the Sacramento River Conservation Area Board, and Supervisor Kehoe recommended that a Board alternate to the Superior California Economic Development District also be made. By consensus of the Board of Supervisors, action on these appointments will be placed on next week's agenda.

ASSESSOR-RECORDER

REORGANIZATION: ASSESSOR-RECORDER'S OFFICE
SALARY RESOLUTION NO. 1189

Assessor-Recorder Cris Andrews presented the staff report on the request for approval of a reorganization of the Assessor-Recorder's Office, adopting a salary resolution which changes job titles and pay ranges to effect the reorganization plan, and approving class specifications for proposed new job titles. Director of Support Services Joann Davis noted that copies of the staff report had been provided to the appropriate employee bargaining units; only one unit responded, and that response was in support of the proposed reorganization.

Supervisors Clarke and Fust expressed concern regarding the ongoing increase to the General Fund from this proposal and real estate professionals' concern about their inability to obtain needed information on real estate characteristics from the Assessor's Office. Mr. Andrews responded that although there will be increased ongoing cost, it is what he believes is needed to allow him to perform the mandated duties of his office, to improve efficiency, and the quality of public service, and to adjust position inequities within the department without requesting additional personnel. He discussed how they plan to offset some of the total increased cost.

Regarding the concerns of the real estate industry, Mr. Andrews explained that while the law requires that the department make property characteristic information available, it does not require that it be in an electronic format. However, they provide this service anyway. The information may

also be obtained in an electronic format utilizing the equipment made available free of charge in his department. Mr. Andrews said his goal is to build a better database and provide the needed real estate characteristic information, even though it may not be as quickly as the real estate industry would like; his first priority is to assess county property, then develop this information and make it available.

Mr. Andrews stated this reorganization will allow for the development of an improved database, provide an increase in department response and coverage, provide flexibility of workload, address internal priority issues, and increase customer-service issues.

By motion made, seconded (Hawes/Fust), and unanimously carried, the Board of Supervisors approved the reorganization for the Assessor-Recorder's Office; adopted Salary Resolution No. 1189, which changes job titles and pay ranges to effect the reorganization plan; and approved class specifications for proposed new job titles.

(See Salary Resolution Book)

PUBLIC WORKS

STATUS REPORT: SHASTA COUNTY ADMINISTRATION CENTER PROJECT

Public Works Director Pat Minturn presented a status report on the Shasta County Administration Center Project. He reviewed the progress made relative to addressing planning, utility and traffic circulation issues; developing plans to vacate existing occupied space on the site, the California Environmental Quality Act; developing a Traffic Impact Study; acquiring nearby parcels for parking purposes, and issuing Requests for Proposal for project management and architectural/engineering services. Mr. Minturn further explained that a neighborhood meeting has been scheduled for March 7, 2002 to meet with nearby residents and business owners to establish a dialog, present preliminary sketches, and receive community input.

STATUS REPORT: COUNTY'S ROAD AND BRIDGE CONSTRUCTION PROJECTS

Public Works Director Pat Minturn presented a status report on Shasta County's road and bridge construction projects. He reviewed projects which have been completed, those in process' and those which are proposed. Completed projects included County overlays, STIP overlays, and the Fern Road East at Old Cow Creek Bridge project.

Ongoing projects included the Knighton Road project (expected to be completed in mid-summer, on time and under budget), the Main Street at Cottonwood Creek Bridge project, Deschutes Road project, Dry Creek curve project, Happy Valley Road at Canyon Road project, Deschutes Road at the Sacramento River Bridge project, and street name signs project.

Upcoming projects for 2002 are overlay projects, chip seal projects, Rock Creek Road at Rock Creek Bridge project, Long Hay Flat Road at Baily Creek Bridge, Parkville Road at Clear Creek Bridge project, and the Big Ben Road at Pit River Bridge project.

Upcoming projects for the year 2003-2004 include the Old 44 at Stillwater Creek Bridge project, McArthur Road at Fall River Bridge project, Wildcat Road at Battle Creek Bridge project, Foster Road at Mark Gulch Bridge, Airport Road at Sacramento River Bridge project, and the Phillips Road at Oak Run Creek Bridge project.

BUDGET TRANSFER

INSTALLATION OF NEW WATERLINE AND SECONDARY EGRESS BRESLAUER WAY CAMPUS

At the recommendation of CAO Analyst Kim Pickering and by motion made, seconded (Fust/Clarke), and unanimously carried, the Board of Supervisors approved budget transfers

reallocating appropriations in the amount of \$84,000 and utilizing Public Health fund balance in the amount of \$62,000 to facilitate installation of a new waterline and secondary egress for the Breslauer Way campus.

10:51 a.m.: The Board of Supervisors adjourned.

Chairman

ATTEST:

CAROLYN TAYLOR
Clerk of the Board of Supervisors

By _____
Deputy