

SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, December 19, 2000

REGULAR MEETING

9:00 a.m.: Chairman Fust called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe
District No. 2 - Supervisor Fust
District No. 3 - Supervisor Hawes
District No. 4 - Supervisor Wilson
District No. 5 - Supervisor Clarke

County Administrative Officer - Doug Latimer
County Counsel - Karen Jahr
Clerk of the Board - Carolyn Taylor

INVOCATION

Invocation was given by Pastor Mike Kerns, Vineyard City Church.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Fust.

PUBLIC COMMENT PERIOD - OPEN TIME

Patricia Cogburn requested that she be allowed to place an item on a future Board agenda for action, regarding televising entire meetings of the Board of Supervisors. She stated that afternoon public hearings on planning issues should also be televised.

Supervisor Kehoe suggested that this be referred to staff for review and to set up a meeting with Mrs. Cogburn and Namaste of Namaste Productions. Supervisor Clarke suggested that this matter be placed on the agenda for discussion.

County Administrative Officer Doug Latimer offered to work with the Clerk of the Board and County Counsel to do a report and cost determination of televising the entire meetings. He also stated he would contact Channel 11 personnel for input and bring the report back to the Board of Supervisors at the second meeting in January 2001. He will notify Mrs. Cogburn when the report is available.

ITEMS PULLED FROM THE AGENDA

At the recommendation of County Administrative Officer Doug Latimer, the request to sign a renewal lease with the Veterans of Foreign Wars for the Hall in Anderson was pulled from the agenda.

ITEMS PULLED FROM CONSENT CALENDAR

The request by the Department of Social Services to authorize the Quest Intelligence Group, LLC, to perform step-parent Court Investigations for the Department of Social Services, Children's Services Division, Adoptions Unit, and to prepare reports required for termination of parental rights was pulled at the request of Supervisor Kehoe in order to bring recognition to this program. Director of Social Services Dennis McFall reviewed the program and the services that will be provided by the Quest Intelligence Group.

CONSENT CALENDAR

By motion made, seconded (Clarke/Wilson), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar:

Authorized the issuance of warrants totaling \$74,899.26 for County operating funds and special districts, as submitted. (Auditor-Controller)

Adopted the Shasta County Appropriations Limit for Fiscal Year 2000-2001 in the amount of \$74,006,463; a cost-of-living factor incorporating the change in California per capita personal income as provided by the State of California, Department of Finance; and a population factor reflecting the change in population within Shasta County as provided by the Demographic Section of the State Department of Finance. (Auditor-Controller)

Accepted the Audit Report of the District Attorney's Workers' Compensation Insurance Fraud Program for the Fiscal Year ended June 30, 2000. (Auditor-Controller)

Accepted the Audit Report of the District Attorney's Automobile Insurance Fraud Program for the Fiscal Year ended June 30, 2000. (Auditor-Controller)

Approved the minutes of the meeting held on December 12, 2000, as submitted. (Clerk of the Board)

Took the following actions regarding Shasta County's booth at the State Fair: approved and authorized the Chairman to sign the entry form, authorized the Northern California Business Connection (NCBC) to be the lead organization for the development and construction of the County's booth, and authorized any prize monies that may be received to be immediately awarded to the NCBC for expenses. (County Administrative Office)

Adopted Salary Resolution No. 1136 which adjusts the wages for the following extra-help-only classifications to keep pace with scheduled increases in the California state minimum wage: Fair Worker, Lead Fair Worker, Homemaker, Library Page, Student Aide, Student Technical Assistant, and Student Professional Assistant. (Support Services/Human Resources Division)

(See Salary Resolution Book)

Adopted Resolution Nos. 2000-234 through 2000-238 which notify the Public Employees Retirement System of changes in the County's monthly group health contributions for the Mid-Management Bargaining Unit, Unrepresented Managers, Professional Peace Officers Association, Deputy Sheriff's Association, and Sheriffs Administration Association. (Support Services/Human Resources Division)

(See Resolution Book No. 41)

Approved the appointment of Charlene Peck to the position of Human Resources Analyst II at D step of the salary range in the Department of Support Services. (Support Services/Human Resources/Risk Management Division)

Approved and authorized the Chairman to sign a renewal agreement with Alameda County in the amount of \$77,000, to provide specialized mental health treatment services to seriously emotionally disturbed adolescents for the period of January 1, 2001 through June 30, 2001, in the amount of \$77,000. (Mental Health)

Adopted Resolution No. 2000-239 which authorizes the Quest Intelligence Group, LLC, to perform step-parent Court Investigations for the Department of Social Services, Children's Services Division, Adoptions Unit, and approved and authorized the Chairman to sign a contract with the Quest Intelligence Group, LLC in the amount of \$15,000, for providing Step-parent Court Investigations and the preparation of reports required for termination of parental rights for the time period of date of signing through June 30, 2001. (Social Services)

(See Resolution Book No. 41)

Approved and authorized the Chairman to sign a contract with the Shasta County Child Abuse Prevention Coordinating Council in the amount of \$43,000, for providing a Children's Policy Council Coordinator for the time period of date of signing through September 30, 2001. (Social Services)

Approved and authorized the Chairman to sign a lease amendment with John and Marjorie Darrah for property used for the Adult Community Corrections Center at 1429 and 1431 Market Street, Redding, for the period of December 15, 2000 through December 14, 2003 at a cost of \$1,622.50 per month for the first year, \$1,681.50 per month for the second year, and \$1,740.50 per month for the third year. (Probation)

Approved and authorized the Director of Public Works to sign a Notice of Completion for Roadside Weed Control on County Roads, effective December 12, 2000. (Public Works)

Adopted Resolution No. 2000-240 approving the Disadvantaged Business Enterprise Program for the Shasta County Department of Public Works.

(See Resolution Book No. 41)

Approved and authorized the Auditor-Controller to process awards in the amount of \$150 to Shasta Meadows Elementary School and \$300 to Central Valley High School for having the most students in attendance at Make A Difference Day on October 28, 2000. (Housing and Community Action Programs)

Adopted Resolution No. 2000-241 which approves and authorizes the Chairman to sign a contract with the California Department of Community Services and Development in the amount of \$46,607, for providing services to the poor, in the amount of \$46,607, approved and authorized the Chairman to sign subsequent contract amendments, and authorized the CAA Director to sign related administrative documents. (Housing and Community Action Programs)

(See Resolution Book No. 41)

REGULAR CALENDAR

GENERAL GOVERNMENT

BOARD OF SUPERVISOR

PRESENTATION: ADDICTED OFFENDER COURT SUPERVISION PROGRAM

CERTIFICATE OF RECOGNITION: JUDGE JAMES RUGGIERO

Judge James Ruggiero gave a presentation on the Addicted Offender Court Supervision Program and submitted a preliminary report on findings of this program.

Following the presentation, the Board of Supervisors presented a plaque in appreciation of Judge Ruggiero's contributions to this program. Mental Health Director Dr. Jim Broderick and Alcohol and Drug Program Director David Reiten also expressed appreciation for Judge Ruggiero's service to this program and presented a plaque.

LETTER OF SUPPORT: RECREATIONAL OUTDOOR COALITION
SHARE THE DREAM TRAIL AROUND LASSEN VOLCANIC NATIONAL PARK

Since the person who made the request for a letter of support for the "Share the Dream Trail" project was not present, Supervisor Clarke recommended that this matter be pulled and placed on a subsequent agenda.

ZONING ORDINANCE NO. 00-07
BURTON, CENTERVILLE AREA
ORDINANCE NO. 378-1832

By motion made, seconded (Hawes/Clarke), and carried, the Board of Supervisors enacted Ordinance No. 378-1832 which approves Zone Amendment 00-07, Burton, Centerville area, as introduced on December 5, 2000. Supervisor Kehoe voted no.

(See Zoning Ordinance Book)

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

LEGISLATIVE UPDATE/SUPERVISORS' REPORTS

County Administrative Officer Doug Latimer indicated that it was too early for an update on legislation, however, Mr. Latimer stated he expects to have a report after the first of the year.

Supervisors reported on issues of countywide interest.

AUDITOR-CONTROLLER

BUDGET AMENDMENT
FINAL FISCAL YEAR 1999-2000 YEAR-END ADJUSTMENTS

At the recommendation of Auditor-Controller Rick Graham and by motion made, seconded (Hawes/Wilson), and unanimously carried, the Board of Supervisors approved a budget amendment for the Fiscal Year 1999-2000 final year-end adjustments.

ADMINISTRATIVE OFFICE

BUDGET AMENDMENT
BRESLAUER WAY FACILITIES CLEANING
PUROFIRST DISASTER & RECONSTRUCTION SPECIALISTS

At the recommendation of County Administrative Officer Doug Latimer and by motion made, seconded (Wilson/Hawes), and unanimously carried, the Board of Supervisors approved a budget amendment that will transfer \$34,162 from General Fund Contingency Reserve to Miscellaneous General to pay for the cleaning of the Breslauer Way facilities as a result of unknown contaminants which necessitated evacuations of personnel and clients during the week of December 3, 2000, and authorized the Auditor-Controller to make payment to Purofirst Disaster & Reconstruction Specialists in the total amount of \$40,230.30.

SUPPORT SERVICES**PERSONNEL DIVISION****SALARY INCREASES: DEPARTMENT HEADS,
ASSISTANT DEPARTMENT HEADS, AND
UNREPRESENTED MANAGEMENT EMPLOYEES
SALARY RESOLUTION NOS. 1137 AND 1138**

At the recommendation of Support Services Director Joanne Davis and by motion made, seconded (Hawes/Clarke), and unanimously carried, the Board of Supervisors adopted Salary Resolution Nos. 1137 and 1138 which provide wage increases of 3 percent for all appointed and elected department heads, assistant department heads, deputy department heads, and other unrepresented management employees effective January 14, 2001; a new merit salary "F" step for appointed department heads, assistant department heads, deputy department heads, and other unrepresented management employees and a 5 percent salary increase for elected department heads effective January 13, 2002; and wage increases of 4 percent for all appointed and elected department heads, assistant department heads, deputy department heads, and other unrepresented management employees as itemized effective January 12, 2003.

(See Salary Resolution Book)

LAW AND JUSTICE**DISTRICT ATTORNEY****DRUG ENDANGERED CHILDREN'S PROGRAM
AGREEMENT: HOLLY HETZEL**

District Attorney McGregor Scott presented an overview of the Drug Endangered Children's Program and Holly Hetzel gave a slide presentation on the Program. By motion made, seconded (Clarke/Hawes), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign an amendment to the agreement with Holly Hetzel to oversee the Shasta County Drug Endangered Children's Program, which increases the amount of the contract from \$110,400 to \$148,400 and extends the term of the agreement from December 31, 2000 to June 30, 2001.

**AGREEMENT: STATE BOARD OF CONTROL
VICTIMS OF CRIME DIVISION
BUDGET AMENDMENT
RESOLUTION NO. 2000-242**

At the recommendation of Criminal Division Program Director Ben Lambert and by motion made, seconded (Kehoe/Wilson), and unanimously carried, the Board of Supervisors approved a contract with the State Board of Control, Victims of Crime Division, in the amount of \$20,000 to enable the Victim/Witness Assistance Center to reimburse victims for verified domestic violence relocation expenses and funeral/burial expenses; adopted Resolution No. 2000-242 authorizing the District Attorney, on behalf of the Board of Supervisors, to sign the contract with the State Board of Control; and approved a budget amendment which increases budget unit 256 by \$20,000, which is offset by revenue from the State Board of Control.

(See Resolution Book No. 41)

SHERIFF**BUDGET AMENDMENT
CALIFORNIA LAW ENFORCEMENT EQUIPMENT PROGRAM**

At the recommendation of Undersheriff Larry Schaller and by motion made, seconded (Hawes/Clarke), and unanimously carried, the Board of Supervisors approved a budget amendment which appropriates \$157,737 received from the State Controller's Office under the California Law Enforcement Equipment Program for the purchase of electronic equipment, per the Fiscal Year 2000-2001 State Budget Act.

PUBLIC WORKS

GRANT APPLICATION RESOLUTION NO. 2000-243

At the recommendation of Deputy Public Works Director Dan Kovacich and by motion made, seconded (Hawes/Kehoe), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to execute a grant application to the Federal Aviation Administration for various improvements to the Fall River Mills Airport in the amount of \$1,215,000; adopted Resolution No. 2000-243 designating the Director/Deputy Director of Public Works as the County's agents for the purpose of executing various grant documents; accepted a donation in the amount of \$8,250 from several anonymous residents representing the estimated local match for the environmental review process associated with the grant application; and authorized the Department of Public Works to circulate a Request for Proposal for an airport consultant.

(See Resolution Book No. 41)

SCHEDULED HEARING

AMBULANCE SERVICE SHASTA COUNTY CODE ORDINANCE INTRODUCTION

County Administrative Officer Doug Latimer stated that, as directed by the Board of Supervisors, a public hearing was held in Anderson on December 14, 2000 for receive input on the request to introduce and waive the reading of an ordinance which enacts Chapter 8.04 of the Shasta County Code and associated policies dealing with ambulance service in Shasta County. He recommended that following the public hearing before the Board, the request be approved.

The public hearing was opened, at which time no one spoke for or against the request, and the hearing was closed.

By motion made, seconded (Hawes/Wilson), and unanimously carried, the Board of Supervisors introduced and waived the reading of an ordinance which enacts Chapter 8.04 of the Shasta County Code and accepted, in concept, associated policies dealing with ambulance service in Shasta County.

CLOSED SESSION ANNOUNCEMENT

Chairman Fust announced that the Board of Supervisors would recess to a Closed Session to conduct public employee performance evaluations, pursuant to Government Code Section 54957, for the County Administrative Officer, County Counsel, and Clerk of the Board.

10:26 a.m.: The Board of Supervisors recessed to Closed Session.

1:31 p.m.: The Board of Supervisors reconvened in Open Session with Supervisors with Supervisors Kehoe, Wilson, Fust, Hawes, and Clarke, County Administrative Officer Doug Latimer, County Counsel Karen Jahr, and Administrative Board Clerk Linda Mekelburg present.

AFTERNOON CALENDAR

REPORT OF CLOSED SESSION ACTIONS

County Counsel Karen Jahr reported that the Board of Supervisors met in Closed Session to discuss public employee performance evaluations; however, no reportable actions were taken.

WORKSHOP**PUBLIC WORKS****CAPITAL IMPROVEMENT PLAN**

A workshop was conducted to receive and discuss the needs assessment element of the Capital Improvement Plan. The workshop was led by:

Kristina M. Feller, Senior Associate, Kaplan McLaughlin Diaz
 Daniel C. Smith, Director, Daniel C. Smith Associates
 Sue E. Miller, Project Manager, Daniel C. Smith Associates
 Dennis Gallagher, P.E., Senior Electrical Engineer, Kitchell

The workshop focused on the completion of the first of four phases in the County's Capital Improvement Plan. The Needs Assessment will progress over the next 20 years.

Four goals and objectives were identified and discussed:

1. The County should decide how it needs to service the public.
2. The County should, except where there is a financial advantage, reduce its dependence on leased space and move its leased offices into County-owned buildings.
3. The County should discern its growth trends and expansion capacity.
4. The County should determine how it will maintain its assets.

As the second phase of the Plan progresses, the County must:

1. Determine its baseline requirements.
2. Identify its capital projects and prioritize where the County's greatest needs are and where the money will be spent.
3. Research the implementation of maintenance and reserve funds.

Undersheriff Larry Schaller addressed the Board regarding the Custody Division and plans to expand the Jail by building out from the basement area to provide additional bed space.

Administrative Analyst Kim Pickering requested direction from the Board regarding funding issues for the proposed Children's Services building; the program utilizes different funding streams than other County programs such as Mental Health or Social Services. The Board directed Ms. Pickering to investigate the possibility of other agencies assisting in funding the project.

The Board requested another report from the consultants before the second phase is complete.

3:03 p.m. The Board of Supervisors adjourned.

Chairman

CAROLYN TAYLOR
 Clerk of the Board of Supervisors

By _____
 Deputy