

HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATION
Fund 0140 Social Services, Budget Unit 502
 Donnell Ewert, M.P.H., Health and Human Services Agency Director

State Controller Schedules
 County Budget Act
 January 2010 Edition, revision #1

County of Shasta
 Financing Sources and Uses by Budget Unit by Object
 Governmental Funds
 Fiscal Year 2014-15

Schedule 9

Budget Unit: 502 - HEALTH & HUMAN SVS AGENCY ADM (FUND 0140)
Function: PUBLIC ASSISTANCE
Activity: PUBLIC ASSISTANCE ADMIN

Detail By Revenue Category and Expenditure Object	2012-13 Actuals	2013-14		2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
CHARGES FOR SERVICES	\$18,530	\$14,252	\$21,479	\$21,479	
MISCELLANEOUS REVENUES	\$679	\$4,811	\$97,639	\$97,639	
OTHER FINANCING SRCS SALE C/A	\$2,881	\$247	\$0	\$0	
Total Revenues:	\$22,090	\$19,311	\$119,118	\$119,118	
SALARIES AND BENEFITS	\$6,540,018	\$6,768,129	\$7,790,642	\$7,790,642	
SERVICES AND SUPPLIES	\$819,869	\$860,715	\$1,035,393	\$1,035,393	
OTHER CHARGES	\$338,667	\$284,765	\$212,326	\$212,326	
CAPITAL ASSETS	\$0	\$0	\$25,000	\$25,000	
INTRAFUND TRANSFERS	(\$7,433,752)	(\$7,561,829)	(\$8,944,243)	(\$8,944,243)	
OTHER FINANCING USES	\$25,282	\$0	\$0	\$0	
Total Expenditures/Appropriations:	\$290,085	\$351,780	\$119,118	\$119,118	
Net Cost:	\$267,994	\$332,469	\$0	\$0	

PROGRAM DESCRIPTION

The Board of Supervisors created the Health and Human Services Agency (HHS) in June 2006, consistent with AB1881 and subsequent legislation, which allows any California county to participate in the integration of health and human service programs. The ultimate goal of the HHS is to create a system of efficient and customer-oriented services that support Shasta County children, families, and individuals in attaining independence, permanency, safety, health and well-being.

HHS Administration costs are approximately five percent of the total HHS budgeted expenditures and represent all administrative functions, including senior leadership, community relations, fiscal, analysis, contracts management, facilities/information technology support, human resources, and compliance/quality assurance.

BUDGET REQUESTS

Salary and benefit expenditures are budgeted at \$7,790,642, which is an increase of \$557,920 from the FY 2013-14 adjusted budget. There is a one-time increase in other post-employment benefits of \$301,651 (partially offset by one-time revenue of \$97,639 for a Risk Management refund) in the budget. The balance of the increase is attributed to filling positions previously held vacant to fulfill strategic plan objectives and retaining a Personnel Assistant. Services and supplies expense is \$1,035,393, an increase of \$302,046. Salary and benefit costs associated with personnel previously employed within HHS but transferred to Support Services to support the County becoming an Approved Local Merit System (ALMS) county moved from the salaries and benefits object level to services and supplies as a professional services expense. In addition, many older computers will be replaced.

The budget request includes the following position requests/changes:

- Adding an Account Clerk III and deleting a Senior Account Clerk to clean up an underfill.
- Adding an Accounting Technician and deleting a Welfare Collections Officer to clean up an underfill.
- Adding an Administrative Secretary II/Supervisor and deleting an Administrative Secretary II to reflect the work performed.
- Adding a Typist Clerk I/II and deleting a Typist Clerk I/II in the Alcohol and Drug Programs budget unit 422 for cleanup.
- Deleting a Business Office Clerk from this budget unit and adding a Community Mental Health Worker to the Alcohol and Drug Programs budget unit 422 for cleanup.

The FY 2014-15 budget request includes the purchase of one new vehicle. HHS Administration vehicles are not part of the County's replacement program due to funding requirements. As vehicles age, newer vehicles are purchased and older vehicles are taken out of service. HHS Business & Support Services (BSS) currently has two vehicles, one of which was loaned from Social Services (Adult Services) and needs to be returned and used to provide client services. Due to the amount of travel, both in County and out, it is necessary for BSS to have two vehicles available.

The only revenue item in this budget unit comes from administrative charges paid by the IHSS Public Authority. All other costs are passed on to HHS budget units through cost applied accounts.

SUMMARY OF RECOMMENDATIONS

The figures above represent a net zero adjustment. Between the budget submission deadline and CEO budget review, HHS reversed a request for a reclassification. Salary/Benefit costs in the amount of \$13,585 have been removed as well as an offset of \$13,585 reducing the cost-applied amount to Social Services budget unit 501.

PENDING ISSUES AND POLICY CONSIDERATIONS

Statute implementing Realignment 2011 allows greater flexibility in allocating realignment revenues to counties designated as an "integrated and comprehensive health and human service system" under Welfare and Institutions Code §18986.86. Shasta County applied for this designation in 2006, but the request was never finalized by the California Health and Human Services Agency (CHHS), and Shasta County sent a new letter to the CHHS Secretary in July 2013. Subsequently CHHS determined that, although the sunset date for designation as an integrated agency was removed from statute several years ago, an anomaly in the statute currently inhibits CHHS from making any new designations. HHS is working with the California State Association of Counties (CSAC) and CHHS to revise the statutory language and move forward with official designation.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

SOCIAL SERVICES-OPPORTUNITY CENTER
 Fund 0120 Opportunity Center, Budget Unit 530
 Donnell Ewert, M.P.H., Health and Human Services Agency Director

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County of Shasta
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Schedule 9

Budget Unit: 530 - OPPORTUNITY CENTER (FUND 0120)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2012-13 Actuals	2013-14	2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>		
1	2	3	4	5
REVENUE FROM MONEY & PROPERTY	\$1,443	\$2,374	\$0	\$0
INTERGOVERNMENTAL REVENUES	\$2,289,662	\$2,220,852	\$2,190,800	\$2,190,800
CHARGES FOR SERVICES	\$1,998,991	\$2,248,457	\$2,176,807	\$2,176,807
MISCELLANEOUS REVENUES	\$1,928	\$4,697	\$411,049	\$411,049
OTHR FINANCING SOURCES TRAN IN	\$84,030	\$75,627	\$67,224	\$67,224
OTHER FINANCING SRCS SALE C/A	\$1,275	\$7,900	\$500	\$500
Total Revenues:	\$4,377,331	\$4,559,908	\$4,846,380	\$4,846,380
SALARIES AND BENEFITS	\$2,351,132	\$2,448,401	\$2,775,407	\$2,775,407
SERVICES AND SUPPLIES	\$1,668,989	\$1,641,293	\$1,758,569	\$1,758,569
OTHER CHARGES	\$1,268,485	\$1,355,614	\$1,421,943	\$1,421,943
CAPITAL ASSETS	\$0	\$53,282	\$141,674	\$141,674
INTRAFUND TRANSFERS	(\$1,227,184)	(\$1,203,189)	(\$1,236,235)	(\$1,236,235)
OTHER FINANCING USES	\$28,067	\$6,970	\$0	\$0
Total Expenditures/Appropriations:	\$4,089,490	\$4,302,373	\$4,861,358	\$4,861,358
Net Cost:	(\$287,841)	(\$257,535)	\$14,978	\$14,978

PROGRAM DESCRIPTION

The mission of the Opportunity Center (OC) is to develop productive and meaningful employment opportunities for people with disabilities. Clients working in the program provide janitorial, mail processing and delivery, shredding and photocopying services for County departments. Community customers, including City, State and Federal Offices, are also served by OC clients performing jobs such as bulk mailing, printing, janitorial, grounds maintenance, litter abatement and recycling services.

BUDGET REQUESTS

The overall expenditure budget request for FY 2014-15 is \$4,861,358, which is an increase of \$281,392 from the FY 2013-14 adjusted budget. An increase is projected in salaries and benefits expenditures due to a one time increase in other post-employment benefits of \$76,953 (offset by one-time revenue of \$408,049 from a Risk Management refund) and the addition of one Employment Services Instructor I/II position allocation to provide consistent staffing for client support. One Job Developer position is being moved to the Social Services budget unit 501. Services and supplies expenditures are projected to increase by \$96,756 due to projected increases in postage use, household supplies, and other operating costs. County A-87 charges have increased by \$9,045 from FY 2013-14. For FY 2014-15, the OC is requesting five capital assets: two replacement pickup trucks, two replacement caravan vehicles, and completion of the project to construct and install a re-engineered transit shelter and benches.

State revenues are consistent with the FY 2013-14 adjusted budget. Charges for services revenue is estimated to be approximately \$1,454 lower than FY 2013-14 due to a slight decrease in contracts with local businesses and government agencies. The County General Fund provides \$67,224 in the budget year to offset the building-related costs of operating the OC mailroom in the County Administration Building. This contribution is being phased out in 1/10th increments, beginning in FY 2012-13, which will be offset by increased charges for services.

Overall, the OC projects a slight budget deficit of \$14,978 in FY 2014-15, which can be sustained using fund balance reserves. The OC continues to actively seek new contract opportunities to increase employment opportunities for clients while, at the same time, increasing program revenues.

SUMMARY OF RECOMMENDATIONS

A net zero technical adjustment was made to put the vehicle purchases into an appropriate account code description.

PENDING ISSUES AND POLICY CONSIDERATIONS

The budget for State funding is based on current year estimates. The OC management will closely monitor State funding and attempt to locate new revenue opportunities or decrease expenditures, as warranted.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

SOCIAL SERVICES-COUNTY INDIGENT CASES
Fund 0140 Social Services, Budget Unit 540
Donnell Ewert, M.P.H., Health and Human Services Agency Director

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County of Shasta
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Schedule 9

Budget Unit: 540 - COUNTY INDIGENT CASES (FUND 0140)
Function: PUBLIC ASSISTANCE
Activity: GENERAL RELIEF

Detail By Revenue Category and Expenditure Object	2012-13 Actuals	2013-14 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
1	2	3	4	5
INTERGOVERNMENTAL REVENUES	\$81,813	\$91,153	\$40,000	\$40,000
MISCELLANEOUS REVENUES	\$445,301	\$449,482	\$450,000	\$450,000
OTHR FINANCING SOURCES TRAN IN	\$1,497,693	\$1,237,106	\$855,662	\$855,662
Total Revenues:	\$2,024,809	\$1,777,742	\$1,345,662	\$1,345,662
SERVICES AND SUPPLIES	\$338,395	\$307,410	\$400,780	\$400,780
OTHER CHARGES	\$1,096,253	\$1,123,701	\$1,256,064	\$1,256,064
Total Expenditures/Appropriations:	\$1,434,648	\$1,431,111	\$1,656,844	\$1,656,844
Net Cost:	(\$590,160)	(\$346,630)	\$311,182	\$311,182

PROGRAM DESCRIPTION

State law requires each county to provide General Assistance (GA) to individuals who have no other income or means of support and are not eligible for other categorical assistance, such as Supplemental Security Income/State Supplementary Program (SSI/SSP) or Temporary Assistance to Needy Families (formerly TANF - now CalWORKS). General Assistance is considered a program of last resort. Payments to individuals and costs to administer the program are funded solely by the County General Fund.

There are three groups of General Assistance recipients: "Temporary Incapacitated," "Employable," and "Interim Assistance." "Temporary Incapacitated" provides payment for individuals deemed by a physician to be temporarily unable to work. Generally, such temporary incapacity is limited to six months or less. "Employable" provides employment, training and work experience to recipients. Employable recipients are eligible to participate for only three months out of each twelve month period. "Interim Assistance" provides payments to those individuals meeting General Assistance eligibility criteria who have a disability, and are awaiting a decision on Federal SSI and/or State SSP. Once eligibility for SSI/SSP is determined and benefits begin to flow, repayment of General Assistance aid payments are made to this budget unit from the Social Security Administration.

BUDGET REQUESTS

The FY 2014-15 budget request includes expenditures totaling \$1,656,844. Of this, \$1,255,000 (75.7%) goes directly to assistance payments for eligible clients. Salaries and operating costs to determine the eligibility of prospective clients and administer the program are charged to this budget as a professional service from the Social Services budget (BU 501) based upon staff time studies. Overall administrative expenditures have increased from the FY 2013-14 adjusted budget by \$35,785 due to expanded hours available for clients to submit applications. GA payments are considered a loan to the recipient, and revenues in this budget come from repayment of benefits when a client becomes eligible for another assistance program such as SSI/SSP or when they are employed and have the means to repay. These

repayment revenues are projected at \$450,000, lower than current year projections by \$45,000. The remaining cost is supported by a proposed General Fund contribution of \$855,662. The cost of providing General Assistance payments to individuals who would have been incarcerated but for AB 109 Public Safety Realignment provisions is paid from the AB 109 allocation. For FY 2013-14, \$90,895 was provided to offset the General Assistance cost. For FY 2014-15, \$40,000 has been budgeted, due to unspent funds from FY 2013-14 being available to support current year costs in excess of revenue. Any amount of this funding remaining unspent is designated for use in future years within fund balance reserves.

A reconciliation process is in place to compare the actual program costs against contributions from the General Fund. In the past, actual program costs, less other revenues, were in excess of the amount of General Fund contributed. From FY 2010-11 through FY 2012-13, the General Fund contribution to this program was set at \$1,497,694. Reconciliation of this program continues to ensure Social Services reserves do not consist of a GA surplus and are not used to fund GA deficits. As a result of this reconciliation process, in FY 2013-14 the General Fund contribution was reduced by \$260,588 to \$1,237,106, and in FY 2014-15 it is further reduced by \$381,444 to \$855,662. This decline in General Fund expense is due to a 39 percent decrease in caseload between October 2011 and February 2014.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

Monthly maximum General Assistance payments are based on a statutory formula that uses federal poverty level, cost of housing in the geographical area, and adjustments to Aid to Families with Dependent Children / CalWORKs. The current maximum monthly payment is \$312, as authorized by the Board of Supervisors December 17, 2013 (effective March 1, 2014). This amount has been calculated to be the appropriate amount for Shasta County.

With implementation of AB85, the 2011 realignment distribution to the Child Poverty & Family Supplemental Support Subaccount provides for additional CalWORKs grant increases as long as the ongoing cumulative costs of all prior grant increases provided are fully funded. Counties will not be required to contribute a share of cost to cover the costs of these grant increases. However, if changes to the CalWORKs payments occur, the GA maximum grant will be recomputed to ensure the appropriate level of monthly support, the cost of which will be borne by the County General Fund.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

SOCIAL SERVICES-WELFARE CASH AID PAYMENTS

Fund 0140 Social Services, Budget Unit 541

Donnell Ewert, M.P.H., Health and Human Services Agency Director

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Financing Sources and Uses by Budget Unit by Object
Governmental Funds
Fiscal Year 2014-15

Schedule 9

Budget Unit: 541 - WELFARE CASH AID PAYMENTS (FUND 0140)

Function: PUBLIC ASSISTANCE

Activity: AID PROGRAMS

Detail By Revenue Category and Expenditure Object	2012-13 Actuals	2013-14		2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$40,565,765	\$37,268,428		\$43,165,461	\$43,165,461
CHARGES FOR SERVICES	\$73,200	\$42,700		\$0	\$0
MISCELLANEOUS REVENUES	\$155,133	\$706,758		\$50,000	\$50,000
OTHR FINANCING SOURCES TRAN IN	\$2,749,140	\$2,749,140		\$2,831,614	\$2,831,614
Total Revenues:	\$43,543,239	\$40,767,027		\$46,047,075	\$46,047,075
SERVICES AND SUPPLIES	\$258,685	\$49,517		\$0	\$0
OTHER CHARGES	\$44,243,292	\$45,025,594		\$46,047,075	\$46,047,075
Total Expenditures/Appropriations:	\$44,501,977	\$45,075,111		\$46,047,075	\$46,047,075
Net Cost:	\$958,737	\$4,308,084		\$0	\$0

PROGRAM DESCRIPTION

This cost center accounts for cash aid (assistance) payments either directly to or on behalf of clients. Costs in this budget unit are funded by a combination of state and federal funds, 1991 and 2011 realignment revenue, and a County General Fund contribution. The programs in this cost center include CalWORKs payments, foster care and group home payments, assistance payments to adoptive parents, and the county share of the cost of In-Home Supportive Services (IHSS) provider wages and benefits.

BUDGET REQUESTS

The FY 2014-15 budget request includes expenditures of \$46,047,075, a decrease of approximately \$209,576 from the FY 2013-14 adjusted budget. Projected decreases from the FY 2013-14 adjusted budget in CalWORKs assistance is offset by a substantial increase in adoptions assistance and projected foster care costs due to increased caseloads in both programs, court mandated rate increases, and the ongoing implementation of AB12, which extends foster care benefits to age 21 and continues to be phased in over the next year. In December 2013, the Board acting as the Public Authority, the employer of record for IHSS providers, approved the transition of monies previously paid towards health insurance for a limited number of participants to salary increases for all participants. With this change, the FY 2014-15 IHSS provider payments reflect an overall reduction along with a corresponding revenue reduction for reimbursement of the federal and state share of cost. Although, the FY 2014-15 budget request in each program area is increasing from current year estimated expenditures there are sufficient revenues to offset the cost resulting in no budgeted deficit.

Funding from 2011 realignment revenue at this time appears to be consistent with the program allocations that it replaced. With implementation of AB85, the 2011 realignment distribution to the Child Poverty & Family Supplemental Support Subaccount provides for additional CalWORKs grant increases as long as the ongoing cumulative costs of all prior grant increases provided are fully funded. Thus, the County will

not be required to contribute a share of cost to cover the costs of these grant increases. The County General Fund contribution is budgeted at \$2,831,614, an increase of three percent, or \$82,474, from the same level as in the past three fiscal years.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The most significant threat to this budget lies in risk associated with growing caseloads in child welfare programs as well as changes to foster care due to legislative and court decisions. In previous years, group homes, foster family homes, and foster family agencies have received substantial, rate increases. Court decisions established an annual determination of cost of living increases to these rates. Further, the legislature has approved the extension of foster care and in some cases adoption assistance benefits to families of adopted children up to 21 years of age. This increase is being phased in over a three-year period, but it will add costs for care of young adults who would have otherwise "aged out" of the system. Beginning in FY 2013-14, sales tax collected in excess of base allocations was directed, in part, to a \$200 million statewide restoration of funding for child welfare services. With increased resources for program services, more emphasis can be placed on activities to decrease the number of children placed in foster care and/or adoptive homes while continuing to maintain their safety as well as services to support children being placed in less restrictive settings, such as treatment services in foster care settings instead of group homes.

IHSS provider wage and benefit costs in this budget are projected to remain stable through FY 2014-15. IHSS program costs are subject to the IHSS Maintenance of Effort (MOE) established in FY 2012-13. The MOE sets a capped annual county cost for IHSS provider wages and benefits, IHSS program services, and IHSS Public Authority costs. The MOE will be increased in FY 2014-15 and beyond by 3.5 percent annually when 1991 realignment revenue base is met. In years where revenue falls and base is not met, the annual MOE increase will not occur. Any negotiated increase in wages and benefits would have to be approved by the State and the MOE would be adjusted to reflect the County's share of the cost increase. The MOE was implemented by the state in advance of approval by the federal Centers for Medicare and Medicaid Services (CMS) as part of a Coordinated Care Initiative (CCI) to control the state share of Medi-Cal costs for elderly and disabled adults. If CMS or the state declines to implement the CCI, the MOE will become inactive and the county will revert to paying one-third of the non-federal costs in the local programs.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

HOUSING AND COMMUNITY ACTION PROGRAMS-HOUSING AUTHORITY

Fund 0060 General, Budget Unit 543

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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Financing Sources and Uses by Budget Unit by Object
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Schedule 9

Budget Unit: 543 - HOUSING AUTHORITY (FUND 0060)

Function: PUBLIC ASSISTANCE

Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2012-13 Actuals	2013-14		2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$692,104	\$686,466		\$909,305	\$909,305
MISCELLANEOUS REVENUES	\$0	\$795		\$11,809	\$11,809
Total Revenues:	\$692,104	\$687,262		\$921,114	\$921,114
SALARIES AND BENEFITS	\$510,814	\$503,682		\$602,594	\$602,594
SERVICES AND SUPPLIES	\$138,336	\$127,901		\$184,713	\$184,713
OTHER CHARGES	\$201,428	\$183,330		\$324,545	\$324,545
INTRAFUND TRANSFERS	(\$1,440)	(\$3,718)		(\$1,800)	(\$1,800)
Total Expenditures/Appropriations:	\$849,139	\$811,195		\$1,110,052	\$1,110,052
Net Cost:	\$157,035	\$123,933		\$188,938	\$188,938

PROGRAM DESCRIPTION

The Housing Authority administers the Housing Choice Vouchers (formerly Section 8) Rental Assistance Program through a contract with the U.S. Department of Housing and Urban Development (HUD). Monthly rental assistance payments are made directly to landlords on behalf of low-income tenants. Eligibility is limited to families and the elderly or disabled. There are presently 912 tenant-based vouchers in this program. The Housing Authority assists local efforts to provide affordable housing opportunities to low-income residents.

Three additional social service programs are provided clients: Family Self Sufficiency (FSS) provides mentoring and referral services to assist families in achieving economic self-sufficiency. The Family Unification Program (FUP) provides subsidized housing so that divided families can be reunited. The Veterans Affairs Supportive Housing (VASH) program combines Housing Choice Voucher Rental Assistance for homeless Veterans with case management and clinical services provided by the U.S. Department of Veterans Affairs (VA).

Expenditures within this budget unit are funded by the U.S. Department of Housing and Urban Development. Payments of \$4.8 million made by the Housing Authority directly to landlords are not reflected in this budget.

Effective January 1, 2012, the California Department of Housing and Community Development transferred 268 tenant-based vouchers to the Housing Authority. This change increased the number of housing vouchers administered from 644 to 912 and expanded the service area to include the counties of Modoc, Siskiyou, and Trinity. Effective July 1, 2013, HUD awarded ten VASH vouchers, increasing the number of housing vouchers from 912 to 922.

BUDGET REQUESTS

The FY 2014-15 requested budget includes expenditures in the amount of \$1,110,052 and revenue in the amount of \$921,114, which results in a net County cost of \$188,938. The General Fund contribution is requested to offset building and equipment use (A-87) charges, which increased by 52%. Net County cost has a corresponding increase of \$65,005, when compared to the FY 2013-14 adjusted budget. The Department requests to offset the increase in net County cost in the Housing Authority with a decrease in net County cost in the Community Action Agency (BU 590) to comply with the FY 2014-15 budget principles.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The budget passed by Congress in January 2014 for Federal fiscal year 2014 requires HUD to continue to underfund administrative fees earned by housing authorities nationwide. One vacant Housing Authority position will remain unfilled pending passage of the Federal fiscal year 2015 budget. Management has taken steps to curb controllable costs within services and supplies. Revenue allocations from HUD will be monitored and expenditure levels will be adjusted accordingly.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

VETERANS SERVICE OFFICE
Fund 0060 General, Budget Unit 570
Bob Dunlap, Veterans Service Officer

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Budget Unit: 570 - VETERANS SERVICE OFFICER (FUND 0060)
Function: PUBLIC ASSISTANCE
Activity: VETERANS' SERVICES

Detail By Revenue Category and Expenditure Object	2012-13 Actuals	2013-14		2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$74,767	\$134,294		\$130,000	\$130,000
MISCELLANEOUS REVENUES	\$0	\$221		\$3,742	\$3,742
Total Revenues:	\$74,767	\$134,515		\$133,742	\$133,742
SALARIES AND BENEFITS	\$308,415	\$329,227		\$363,848	\$363,848
SERVICES AND SUPPLIES	\$61,683	\$79,244		\$65,068	\$65,068
OTHER CHARGES	\$29,733	\$27,697		\$22,247	\$22,247
INTRAFUND TRANSFERS	(\$7,100)	(\$7,337)		(\$7,337)	(\$7,337)
Total Expenditures/Appropriations:	\$392,732	\$428,832		\$443,826	\$443,826
Net Cost:	\$317,965	\$294,316		\$310,084	\$310,084

PROGRAM DESCRIPTION

The Shasta County Veterans Service Office (CVSO) was established pursuant to Section 970 of the California Military Veterans Code. The CVSO assists over 20,000 veterans and their dependents residing within the County in obtaining a variety of benefits from the State Department of Veterans Affairs and the U.S. Department of Veterans Affairs. Services include filing for veteran's disability compensation benefits, pension benefits, widow's pensions, vocational rehabilitation, education, home loans, adaptive housing grants, medical and psychological treatment, counseling, life insurance, long term care and burial benefits. The CVSO also assists veterans and their eligible dependents with obtaining educational entitlements and special adaptive housing and auto grants.

The non service-connected pensions for low income and homeless war era veterans are much like Supplemental Security Income (SSI) in that they are based on income and disability factors. This program has been very successful in helping to remove veterans from aid programs such as General Assistance. Under the Medi-Cal Cost Avoidance program, the CVSO coordinates with Shasta County Social Services to identify and assist veterans and their families who have applied for or are receiving aid under the CalWORKS program to explore other financial aid options available under VA sponsored programs.

The CVSO manages an aggressive outreach program to assist homeless and special needs veterans living in remote locations within Shasta County. This program includes outpatient clinic briefings during new patient orientation classes, monthly site visits to the senior nutrition center in Burney, special transitional counseling for California National Guard members returning from overseas active duty, as well as a partnership with the California Department of Corrections to provide counseling to veterans recently paroled from prison.

The program is funded by the State Department of Veterans' Affairs and a County General Fund subsidy.

BUDGET REQUESTS

The FY 2014-15 requested budget includes expenditures in the amount of \$443,826 and revenues in the amount of \$133,742. The department anticipates ending FY 2013-14 under budget by \$22,158. Due to legislation enacted in FY 2013-14, which included additional funding, the CVSO was able to increase veteran outreach in the outlying areas of the county. This funding is anticipated to be continued in FY 2014-15.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

The CVSO anticipates that the continued additional funding will continue. The additional funding will be authorized by AB2703. The CEO continues to monitor the status of AB2703. If AB2703 is not enacted, the budget will need to be modified to reflect actual funding.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

COMMUNITY ACTION AGENCY
Fund 0060 General, Budget Unit 590
Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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County of Shasta
 Financing Sources and Uses by Budget Unit by Object
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 Fiscal Year 2014-15

Schedule 9

Budget Unit: 590 - COMMUNITY ACTION AGENCY (FUND 0060)

Function: PUBLIC ASSISTANCE

Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2012-13 Actuals	2013-14		2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
LICENSES, PERMITS & FRANCHISES	\$32,936	\$34,186	\$43,478	\$43,478	\$43,478
INTERGOVERNMENTAL REVENUES	\$291,083	\$315,120	\$396,701	\$396,701	\$396,701
MISCELLANEOUS REVENUES	\$0	\$438	\$3,810	\$3,810	\$3,810
Total Revenues:	\$324,019	\$349,745	\$443,989	\$443,989	\$443,989
SALARIES AND BENEFITS	\$223,475	\$224,534	\$279,248	\$279,248	\$279,248
SERVICES AND SUPPLIES	\$77,406	\$84,447	\$131,561	\$131,561	\$131,561
OTHER CHARGES	\$193,959	\$176,271	\$152,072	\$152,072	\$152,072
INTRAFUND TRANSFERS	(\$13,378)	\$0	\$0	\$0	\$0
Total Expenditures/Appropriations:	\$481,462	\$485,252	\$562,881	\$562,881	\$562,881
Net Cost:	\$157,443	\$135,507	\$118,892	\$118,892	\$118,892

PROGRAM DESCRIPTION

The Community Action Agency (CAA) budget unit supports a variety of social service programs that aid senior citizens and the low-income population. Activities include the administrative support for first-time homebuyer down payment assistance programs and for owner-occupied housing rehabilitation. Administration of both the City of Anderson's housing loan portfolio and affordable housing programs is provided via contract with the City of Anderson.

The CAA serves as staff and liaison to the Emergency Food and Shelter Program (EFSP), Emergency Housing Assistance Program (EHAP), and Community Action Agency local advisory boards.

Not included in this budget are payments made directly to nonprofit agencies by other governmental entities in the amount of \$105,377 for the federal Emergency Food and Shelter Program and \$373,349 for the federal Homeless Continuum of Care.

BUDGET REQUESTS

The FY 2014-15 requested budget includes expenditures in the amount of \$562,881 and revenues in the amount of \$443,989 which results in a net County cost of \$118,892. The FY 2014-15 requested budget expenditures increased by \$28,741, revenues are increased by \$69,551, and the net County cost decreased by \$40,810. The requested budget complies with the FY 2014-15 budget principles.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

CAL-HOME

Fund 0187 General, Budget Unit 591

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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Schedule 9

Budget Unit: 591 - HOUSING CALHOME (FUND 0187)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2012-13 Actuals	2013-14		2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$346,901	\$410,603		\$45,531	\$45,531
Total Revenues:	\$346,901	\$410,603		\$45,531	\$45,531
SALARIES AND BENEFITS	\$5,846	\$1,612		\$40,485	\$40,485
SERVICES AND SUPPLIES	\$5	\$76		\$5,046	\$5,046
Total Expenditures/Appropriations:	\$5,852	\$1,689		\$45,531	\$45,531
Net Cost:	(\$341,049)	(\$408,914)		\$0	\$0

PROGRAM DESCRIPTION

The County was awarded funding under the CalHome Program through the California Department of Housing and Community Development. All CalHome grant monies are currently funded by general obligation bond funds issued by the State of California pursuant to the passage of the Housing and Emergency Shelter Trust Fund Act of 2006, commonly known as Proposition 1C.

The CalHome Program provides assistance to low- and very-low income homeowners for the purpose of rehabilitating substandard, owner-occupied homes. Assistance is provided to homeowners in the form of low-interest loans, which may not exceed \$52,000. Services are offered throughout the unincorporated areas of the County. Housing rehabilitation services include the repair or replacement of roofs, siding, weather-efficient windows, heating systems, air conditioning systems, plumbing, and electrical systems.

In addition, the CalHome Program provides low-interest loans to qualified low-income homebuyers to help with their down payment and closing costs. The maximum home purchase price is \$180,000 and the maximum CalHome loan is \$60,000.

BUDGET REQUESTS

The FY 2014-15 requested budget includes expenditures in the amount of \$45,531 and revenues in the amount of \$45,531. The revenues that support the activities in this budget unit are exclusively from the CalHome Program grant funds. There is no required match or general fund contribution with this cost center.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

HOUSING HOME IPP
Fund 0186 General, Budget Unit 592
Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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Schedule 9

Budget Unit: 592 - HOUSING HOME IPP (FUND 0186)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2012-13 Actuals	2013-14 Actual <input checked="" type="checkbox"/> Estimated <input type="checkbox"/>	2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
1	2	3	4	5
REVENUE FROM MONEY & PROPERTY	\$17,718	\$31,278	\$10,000	\$10,000
INTERGOVERNMENTAL REVENUES	\$0	\$0	\$250,000	\$250,000
Total Revenues:	\$17,718	\$31,278	\$260,000	\$260,000
SERVICES AND SUPPLIES	\$0	\$0	\$600	\$600
OTHER CHARGES	(\$120)	\$4,979	\$499,890	\$499,890
Total Expenditures/Appropriations:	(\$120)	\$4,979	\$500,490	\$500,490
Net Cost:	(\$17,838)	(\$26,299)	\$240,490	\$240,490

PROGRAM DESCRIPTION

The Department of Housing and Community Action Programs administers the HOME Investment Partnerships Program (HOME). HOME is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended. The program offers a wide range of affordable housing activities.

In the unincorporated area of the County, this program has offered down payment assistance loans for first-time homebuyers and loans to low-income homeowners for owner-occupied housing rehabilitation. On January 9, 2014, the County was awarded a \$500,000 HOME grant to provide tenant-based rental assistance.

BUDGET REQUESTS

The FY 2014-15 requested budget includes expenditures in the amount of \$500,490 and revenues in the amount of \$260,000. This budget is currently funded by \$240,490 from HOME loan principal repayments, an estimated \$10,000 from interested on loan repayments; and \$250,000 from the new HOME grant. There is no required match or General Fund contribution associated with this budgets.

SUMMARY OF RECOMMENDATIONS

CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

CDBG ADMINISTRATION/HOUSING AND COMMUNITY ACTION PROGRAMS-HOUSING REHABILITATION
Fund 0197 Shasta Housing Rehab, Budget Unit 596
Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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Schedule 9

Budget Unit: 596 - CDBG ADMIN/REHAB (FUND 0197)
Function: PUBLIC ASSISTANCE
Activity: OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2012-13 Actuals	2013-14		2014-15 Recommended	2014-15 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
REVENUE FROM MONEY & PROPERTY	\$53,781	\$11,390	\$5,025	\$5,025	
INTERGOVERNMENTAL REVENUES	\$52,925	\$92,970	\$0	\$0	
Total Revenues:	\$106,706	\$104,361	\$5,025	\$5,025	
SALARIES AND BENEFITS	\$0	\$0	\$3,099	\$3,099	
SERVICES AND SUPPLIES	\$52,925	\$92,968	\$13,503	\$13,503	
OTHER CHARGES	\$7,868	\$2,943	(\$3,857)	(\$3,857)	
Total Expenditures/Appropriations:	\$60,793	\$95,912	\$12,745	\$12,745	
Net Cost:	(\$45,913)	(\$8,448)	\$7,720	\$7,720	

PROGRAM DESCRIPTION

The Housing Rehabilitation/Community Development Block Grant (CDBG) Administration acquires resources and administers rehabilitation and repair activities funded by the CDBG Program for homes owned and occupied by low-income persons. Services are offered in targeted areas throughout the unincorporated area of the County.

The department manages an outstanding loan portfolio of more than \$4 million. As these funds are repaid to the County, they become "program income" and are recycled into the programs in the form of low interest loans and other activities. During FY 2014-15, program income will support a business assistance loan program. Low-interest business assistance loans that total \$100,000 are not reflected in this budgets.

BUDGET REQUESTS

The FY 2014-15 requested budget includes expenditures in the amount of \$12,745 and revenues in the amount of \$5,025. Total appropriations exceed revenue by \$7,720, which is available from fund balance generated by principal payments to loans receivable. There is no General Fund contribution associated with this cost center.

SUMMARY OF RECOMMENDATIONS

The CEO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

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