

# SHASTA COUNTY PLANNING COMMISSION MEETING

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## MINUTES

### Regular Meeting

Date: July 14, 2016  
Time: 2:00 p.m.  
Place: Shasta County Administration Center  
Board of Supervisors' Chambers

## Flag Salute

## ROLL CALL

### Commissioners

#### Present:

|                 |            |
|-----------------|------------|
| Roy Ramsey      | District 4 |
| Tim MacLean     | District 2 |
| Jim Chapin      | District 1 |
| Patrick Wallner | District 5 |

**Absent:** Gene Parham District 3

**Staff Present:** Richard Simon, Director of Resource Management  
Bill Walker, Planning Division Manager  
Rubin E. Cruse, County Counsel  
Kent Hector, Senior Planner  
Ken Henderson, Environmental Health Division  
Jimmy Zantelli, Shasta County Fire Department  
Eric Wedemeyer, Public Works/Subdivision Engineer  
Buffy Gray, Agency Staff Services Analyst I, Recording Secretary  
Tracie Huff, Typist Clerk III, Recording Secretary

**Note:** All unanimous actions reflect a 4-0 vote.

Key: California Environmental Quality Act (CEQA): Mitigated Negative Declaration (MND), Negative Declaration (ND), Categorical Exempt (CE), Other Exemption from CEQA (OE); Not Subject to CEQA (N/A).

**OPEN TIME:** No Speaker's

## APPROVAL OF MINUTES:

**June 9, 2016 - Minutes**

By motion made, seconded (Chapin/Wallner) carried unanimously by a 4-0 vote, the Commission approved the minutes of June 9, 2016, as submitted.

## **CONFLICT OF INTEREST**

**DECLARATIONS:** None

## **CONSENT**

**ITEMS:** None

## **PUBLIC HEARINGS:**

**Ex-parte Communications Disclosures:** None

**R1:** **PARCEL MAP 08-025 (AMBRUS):** The project site is located in the Igo area, on the east side of Gas Point Road, approximately 5 miles south of Igo. The request is for the approval of a parcel map consisting of the division of a 40-acre property into three parcels with one parcel being 20 acres in size and the other two parcels being 10 acres in size. Staff Planner: Kent Hector. District: 2. Proposed CEQA Determination: MND

A memo was distributed to the Commission prior to the meeting in regards to a letter received from the California Department of Fish and Wildlife. This letter requested a minor change to Condition #6, which was amended according to the recommendation.

Senior Planner Kent Hector presented the staff report.

The public hearing was opened and the applicant's representative, Ed Whitson spoke in favor of the project and agrees to the conditions as amended.

There being no other speakers for or against the project the public hearing was closed.

**ACTION:** By motion made, seconded (MacLean/Chapin), and carried unanimously by Resolution 2016-018, the Commission adopted the CEQA determination of a Mitigated Negative Declaration, approved Parcel Map 08-025, based on the finding and subject to the conditions as amended listed in the Resolution.

## **REGULAR NON-HEARING ITEMS:**

**R2:** Consider cancelling the August 11, 2016 regular meeting and scheduling a Special Meeting for August 18, 2016 due to the unavailability of the Board Chambers on August 11th.

**ACTION:** By motion made, seconded (Wallner/MacLean), and carried unanimously the Commission canceled the August 11, 2016 regular meeting and scheduled a Special Meeting for August 18, 2016.

## **PLANNING DIRECTOR'S REPORT**

Director of Resource Management Richard Simon explained to the Commission that the Department is entering into contract with SunGard Public Sector to install new permitting software, TRAKiT. Mr. Simon explained the benefits of the new software and expressed his enthusiasm for the efficiency the new software will bring to the department.

**ADJOURNMENT:** The Planning Commission adjourned at 02:32 p.m.

**Submitted by:**



**Buffy Gray, Agency Staff Service Analyst I**  
**Recording Secretary**