

BYLAWS
OF THE SHASTA COUNTY
JUVENILE JUSTICE COORDINATING COUNCIL

ARTICLE I
NAME

The name of this organization shall be the Shasta County Juvenile Justice Coordinating Council (JJCC).

ARTICLE II
AUTHORITY

This organization is authorized by Welfare and Institutions Code Section 749.22 and Board of Supervisors Resolution 96-162 dated October 29, 1996.

ARTICLE III
PURPOSE

The purposes of the Shasta County Juvenile Justice Coordinating Council shall be:

1. To develop and implement a continuation of county-based responses to juvenile crime.
2. To set priorities for the use of granted or allocated funding for juvenile justice activities when applicable.
3. To develop a comprehensive, multi-agency juvenile justice plan (Juvenile Justice Plan) that identifies resources and strategies for providing an effective continuum of responses for the prevention, intervention, supervision, treatment, and incarceration of juvenile offenders, including strategies to develop and implement local out-of-home placement options for the offenders.

ARTICLE IV
DUTIES

The Juvenile Justice Coordinating Council shall have the following duties:

1. Assist the Chief Probation Officer in developing a comprehensive, multi-agency juvenile justice plan (Juvenile Justice Plan) to provide a continuum of responses for the prevention, intervention, supervision, treatment, and incarceration of juvenile offenders in accordance with Welfare and Institutions Code Section 749.22 and Government Code Section 30061.
2. Assist the Chief Probation Officer in developing a Juvenile Justice Development Plan in accordance with the Youthful Offender Block Grant described in Senate Bill (SB) 81 of 2007 and Welfare & Institutions Code Section 1961.

3. At least annually, review, and modify if necessary, the Juvenile Justice Plan and the Juvenile Justice Development Plan.

ARTICLE V MEMBERSHIP

1. Pursuant to Welfare and Institutions Code, Section 749.22, in addition to the Chief Probation Officer serving as Chairman, voting members shall include, but not be limited to one representative from the following agencies:
 - Sheriff's Office
 - District Attorney's Office
 - Public Defender's Office
 - Board of Supervisors
 - a Branch of the Shasta County Health & Human Services Agency concerning Social Services
 - a Branch of the Shasta County Health & Human Services Agency concerning Mental Health Services
 - County Office of Education or a school district
 - a City Police Department
 - a community based drug and alcohol program
 - an at-large community representative
 - nonprofit community based organizations providing services to minors
2. Nominations will be brought to the Council through the Chairman. The Council will then, by majority vote, make recommendations to the Board of Supervisors. The Board of Supervisors will then approve final appointments by majority vote.
3. The Chairman may recommend to the Board of Supervisors the termination of a Council member upon a motion by any member of the Council and a majority vote of the Council. When this occurs, upon approval by the Board of Supervisors of the recommendation, the Chairman must fill the vacated position as soon as possible following the process pursuant to number 2 of this section.
4. If a Council member fails to attend three consecutive Council meetings without the absence being authorized by the Chairman or if the Council member has not arranged for an alternate member to represent him or her, it will result in termination of the Council member.
5. A member may resign at any time by giving written notice to the Council. The resignation shall become effective the date the notice is received in writing or at a later time specified in the notice. The resignation need not be accepted to be effective.
6. Upon the resignation or termination of an appointed Council member, the Council Chairman shall follow the process outlined in number 2 of this section for replacement of the Council member.

7. Alternate Members

- a. Each Council member shall designate in writing, provided to the Chairman, an alternate member to represent the member at a Council meeting in the event the Council member is unable to attend a Council meeting.
- b. When representing a Council member at a Council meeting, the alternate member shall have the same voting power as the permanent member.

ARTICLE VI
OFFICERS

1. Officers of the Council shall be a Chairman, a Vice-Chairman and such other officers as the Council may choose to elect.

2. Responsibilities of Officers:

- a. Chairman - In accordance with Section 749.22 of the Welfare and Institutions Code, the Chief Probation Officer shall serve as the Council Chairman. The Chairman shall supervise and direct the Council's activities, affairs and officers, and preside at all Council meetings. The Chairman shall have such other powers and duties as the Council or Bylaws may prescribe.
- b. Vice-Chairman - In the absence or disability of the Chairman, the Vice-Chairman shall perform all duties of the Chairman. When so acting, the Vice-Chairman shall have all the powers of, and be subject to the restrictions of, the Chairman. The Vice-Chairman shall have such other powers and perform other duties as the Council or the Bylaws prescribe. The Vice-Chairman shall be selected by the majority vote of the Council.
- c. Acting Chairman - In the event of the temporary absence of the Chairman and the Vice-Chairman, the Chairman shall appoint an acting chair from the membership of the Council.

3. Term of Office:

The term of office for the Council Chairman shall be concurrent with his/her term as Chief Probation Officer. Each Council member shall serve an indefinite term, concurrent with his/her service to the organization he/she represents, until membership is terminated or the Council member resigns.

ARTICLE VII
MEETINGS AND PROCEDURES

The Juvenile Justice Coordinating Council and its Committees shall be governed by the Brown Act and all meetings shall be open to the public.

1. Regular Meetings

Regular meetings shall be set at the discretion of the Chairman, but must be held at least once annually.

2. Special Meetings

A Special Meeting may be called at any time by the Chairman upon written request specifying the general nature of the business proposed. An agenda and 24 hours notice must be given to the public.

3. Quorum and Voting Procedure

- a. A simple majority of the members of the Council shall constitute a quorum for the transaction of business at any meeting of members.
- b. Decisions shall be reached through majority voting, which is defined as a majority of the quorum members present.
- c. The Council shall use parliamentary procedures (the current edition of Robert's Rules of Order) to conduct business.

4. Setting the Agenda

The Chairman and the Vice-Chairman shall designate items on the agenda. Anyone wishing to provide input shall request inclusion on the agenda by contacting the Chairman or the Vice-Chairman no later than one week prior to the scheduled meeting.

5. Public Comments

Public comments at meetings are limited to three minutes for each agenda item. The Chairman has the discretion to extend the time based on the complexity of the issue.

ARTICLE VIII
CONFLICT OF INTEREST

1. Council members shall not participate in making any governmental decision in which they have a financial interest.

2. Any member with a disqualifying conflict of interest must, in compliance with the Political Reform Act:
 - a. publicly state the nature of the conflict in sufficient detail to be understood by the public;
 - b. recuse himself/herself from discussing and voting on the item; and
 - c. leave the room until the item has concluded.
3. The member may be allowed to address the Council as a member of the public. Said disclosure shall be noted in the official Council minutes. The member must also comply with all other applicable conflict of interest laws.

ARTICLE IX
AMENDMENTS

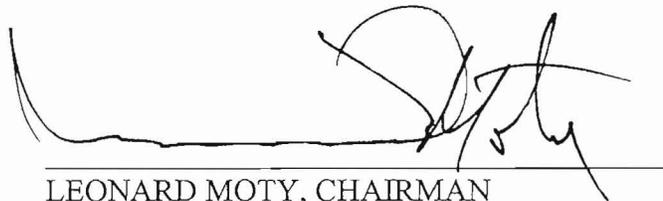
These Bylaws may be adopted, amended or repealed by a majority vote of the Council and shall be effective upon approval of the Board of Supervisors.

Adopted by the Shasta County Juvenile Justice Coordinating Council on April 25, 2012 by an 8-0 vote as reflected in the minutes of the April 25, 2012, meeting of the Shasta County Juvenile Justice Coordinating Council.

Adopted by the Board of Supervisors as amended on May 8, 2012.

DULY PASSED AND ADOPTED this 8th day of May, 2012 by the Board of Supervisors of the County of Shasta by the following vote:

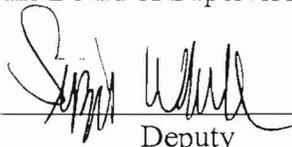
AYES: Supervisors Moty, Hawes, Hartman, Baugh, and Kehoe
NOES: None
ABSENT: None
ABSTAIN: None
RECUSE: None



LEONARD MOTY, CHAIRMAN
Board of Supervisors
County of Shasta
State of California

ATTEST:

LAWRENCE G. LEES
Clerk of the Board of Supervisors

By:  Deputy