

Community Corrections Partnership (CCP)  
Executive Committee Meeting  
February 19, 2014  
Public Safety Conference Room  
1525 Court Street, Second Floor, Redding CA

Attendees:

**Tracie Neal**, Erin Ceccarelli, Lannie Riley – Shasta County Probation  
Julie Hope, Elaine Grossman – Shasta County Administrative Office  
Nolda Short – Shasta County Auditor/Controller Office  
**Stephen Carlton** – Shasta County District Attorney  
**Donnell Ewert**, Allison Scroggins, Stephanie Taylor – Shasta County Health & Human Services Agency (HSA)  
**Jeff Gorder** – Shasta County Public Defender  
**Tom Bosenko**, Sheila Ashmun, Mike Lindsey, Janet Breshears, Dave Kent, Matt Mitchell – Shasta County Sheriff's Office  
**Melissa Fowler-Bradley** – Shasta County Superior Court  
**Rob Paoletti** – Redding Police Department  
Ryken Grattet – Public Policy Institute of California (PPIC)  
Susan Wilson – Right Roads Recovery Programs  
Charles Alexander – Public Participant  
Robert Wharton – Public Participant

**CCP Executive Committee Members are in bold.**

Meeting Overview

The meeting was called to order at 3:06 p.m. A quorum was present. Introductions were made.

Public Comment

No public comment

Approval of Minutes

Minutes of the January 15, 2014 were distributed. Jeff Gorder moved to approve the minutes. Melissa Fowler-Bradley seconded. Motion passed unanimously by those members present with 5 Ayes and 2 Absent (Tom Bosenko and Rob Paoletti).

Financial Report

Julie Hope distributed a fiscal year (FY) 13/14 Revenue Report. She stated being 41% through the fiscal year, the revenue is on track. The growth funds for 2013/14 and 2014/15 are estimates and could change in May.

Erin Ceccarelli distributed The Planning and Implementation Funds sheets. She stated that the sheets are current to January 31, 2014 and \$100,000 for the Planning Grant was received in February and will be reflected on the next report.

### Discussion Items

Ryken Grattet gave a presentation regarding the Public Policy Institute of California (PPIC). He explained the PPIC is a non-profit foundation staffed by researchers paid for by an endowment. Ryken stated the PPIC has partnered with Board of State and Community Corrections (BSCC) to formulate a pilot study with eleven counties to establish a state-level data tracking system while offering technical assistance activities to overcome obstacles in collecting data. The objective is to link offenders' data with Department of Justice (DOJ) to track recidivism. Collecting demographics of the offenders, what their background is and what services and/or sanctions they receive by using their unique CII number would be used to compare similarities in offenders from other counties. Ryken stated the (PPIC) research was a three-year commitment and then BSCC would maintain the data tracking system. He stated the data collection would be in six month intervals for three years likely followed by an ongoing system administered by BSCC. He indicated that our county would be receiving a request in the next month or two outlining the first data request which will include offender's movement in and out of jail. The Probation Department will receive the next request for data and it should be received this summer. There was general discussion regarding defining services, how they would be collected linking CII number with services and definition of terms. Ryken stated some of the challenges included: incomplete data, linking data, information technology ability and definition of terms.

Susan Wilson from Right Road Recovery distributed a handout regarding alcohol and other drug (AOD) education for inmates in the County Jail. Health and Human Services Agency (HHSA) currently contracts with three AOD providers for services: Right Road Recovery, Visions of the Cross and Empire Recovery. Susan stated the purpose of the program is to inform inmates what resources are available and help them make a connection with a service provider so they could continue those services once they are released from jail. The education program would be a four-week program with one group for women and two groups for men. Each class would be an hour-and-a-half with up to twelve inmates per class. Susan stated that there would be an evaluation process that will measure success and record inmates released over a six month period. They will also track the number of offenders receiving AOD services within the jail and how many of them transition into community services. This will be a one year pilot program.

The Committee moved on to discuss the CCP budget. Tracie explained that Erin was going to begin the discussion with first discussing carryover projections, a plan for ongoing budget tracking, and potential changes to Probation's carryover. Following Erin's presentation, handouts were distributed which included received requests and recommendations. After reviewing the handouts the group would discuss the budget and additionally hear from Melissa and Tom regarding verbal requests.

Erin distributed a budget packet that included three versions of carryover projections for future years. Each version included ongoing costs, revenue consistent with FY 14/15 projections, and contribution to a reserve account. Erin stated she will begin ongoing expenditure tracking for all programs and requested this information from departments. She said she would report budget-to-actuals on a quarterly basis. There was general discussion regarding carryover balances. Staffing at the inception of realignment was slow to start, but the Probation Department and Sheriff's Office are fully staffed and future budgets will be more fully expended than in prior

years. Erin said that during her AB109 budget review she discovered that Probation will have more FY 12/13 carryover than was previously reported and that she is working with the County Administrative Office and the Auditor's Office on updating the more accurate figures. It was suggested the Executive Committee look at Planning Grant money and remaining Training and Implementation dollars to fund some of the requested expenditures.

Tracie suggested the Executive Committee review expenditure requests submitted by the District Attorney's Office, the Public Defender's Office, Probation, and HHSa, then hear from the Sheriff's Office and the Superior Court regarding any requests. There was general discussion regarding the requests for staffing and services as well as requests to assist with Behavioral Health Court (BHC) and Re-Entry Court (REC). No new positions were requested.

There was some initial confusion regarding the Public Defender's requests and revenue. It was assumed that there would be \$85,000 in fund balance and the actual amount was \$64,000. Jeff also indicated that he was going to request an extra help Social Worker.

Tom indicated the Sheriff's Office had absorbed \$8,000 for books and equipment for the Step-Up Program. He stated, although the increased mental health issues in the jail had resulted in more inmate on inmate assaults, he wasn't requesting additional staff. He was, however, going to request additional funding for increases to salaries and benefits of approximately four percent.

Melissa stated she has been hesitant to request dollars for the Superior Courts from the CCP dollars but would like to request one-time dollars for FY 2014/15. The Superior Court has been impacted by the BHC and REC Courts and she requested funding for an office clerical position totaling \$56,959.89 to assist with extra duties as a result of realignment.

### Action Items

It was suggested the Executive Committee vote on FY 2014/15 Growth Fund budget requests beginning with the Public Defender's request.

Jeff Gorder discussed the potential impact of the BHC and REC on his staff. The Public Defender's Office is requesting \$9,000 to help fund an existing attorney, social worker, and \$36,000 for an extra-help social worker to assist current social worker. Tom Bosenko made a motion to approve \$45,000 FY 14/15 CCP dollars be allocated to the Public Defender's Office to help fund existing attorney and social worker positions and a new extra-help social worker position. Melissa seconded. Motion passed 6 Ayes, 0 Noes, and 1 Absent (Rob).

The District Attorney's Office requested \$45,462 CCP funds for FY 2014/15 to help fund a Senior District Attorney. Melissa made a motion to approve \$45,462 FY 14/15 CCP dollars be allocated to the District Attorney to help fund a Senior District Attorney. Jeff seconded. Motion passed 6 Ayes, 0 Noes, and 1 Absent (Rob).

HHSa requested \$40,000 to fund the Mental Health Case Worker for the BHC, \$10,000 one-time funding for mental health groups for training and materials, \$25,000 one-time funding for a vehicle for Mental Health Case Manager and \$62,050 for AOD services in the jail. Tracie expressed that \$40,000 to fund the Mental Health Case Worker and \$62,050 AOD services in the jail could come from Probation treatment dollars. Jeff made a motion to fund \$10,000 for training and materials out of Training and Implementation Fund, one-time \$25,000 for a vehicle for Mental Health Case Manager out of FY 2012/2013 Growth dollars received in FY 13/14,

ongoing funding for the Mental Health Case Worker (\$40,000) for the BHC from Probation's Treatment dollars, and \$62,050 one-time money for AOD services in the jail from Probation's Treatment dollars. Steve Carlton seconded. Motion passed 5 Ayes, 1 No (Tom), and 1 Absent (Rob).

Probation Department requested no new money. The request did reflect \$20,000 for arming equipment and training to come from the Department's Treatment dollars and \$40,000 one-time money to come from the Department's Treatment dollars or the Planning Grant Fund to complete a CCP/Program Evaluation. Tom made a motion to approve \$20,000 for arming equipment and training from the Probation Treatment dollars with the training costs to come out of the Training and Implementation Fund and \$40,000 for a CCP/Program Evaluation to come out of the Planning Grant Fund. Jeff seconded. Motion passed 6 Ayes, 0 Noes, and 1 Absent (Rob).

The idea of a Reserve Fund was discussed and Tom made a motion that the CCP Executive Committee establish a Reserve Fund with remaining unspent FY 2012/13 Growth dollars received in FY 2013/14 and annually consider allocating additional AB 109 dollars to the Reserve Account. Jeff seconded motion. Motion passed 6 Ayes, 0 Noes, and 1 Absent (Rob).

Jeff made a motion to approve \$57,000 one-time money for an office clerical position at the Superior Courts. Steve seconded. Motion passed 6 Ayes, 0 Noes, and 1 Absent (Rob).

Jeff made a motion to approve \$8,000 for books and equipment for the Step-Up Program. Melissa seconded. Motion passed 6 Ayes, 0 Noes, and 1 Absent (Rob).

Tom made a motion to table voting on the CCP Plan and any remaining requests for additional costs and to reconvene at 3:00 pm on Wednesday, March 5, 2014 which will replace the meeting on March 19. Jeff seconded. Motion passed 6 Ayes, 0 Noes, and 1 Absent (Rob).

Meeting was adjourned at 5:46 pm

Respectfully Submitted,  
Lannie Riley