

Community Corrections Partnership  
Executive Committee Meeting  
December 18, 2013  
Public Safety Conference Room

Attendees:

**Tracie Neal**, Gayle Hermann, Chelsey Chappelle, Lannie Riley, Jenaé Wheaton, Ruby Fierro – Shasta County Probation  
Julie Hope – Shasta County Administrative Office  
Brian Muir – Shasta County Auditor/Controller Office  
**Steve Carlton** – Shasta County District Attorney’s Office  
**Donnell Ewert**, Dean True – Shasta County Health & Human Services Agency  
**Jeff Gorder** – Shasta County Public Defender  
**Tom Bosenko**, Janet Breshears, Dave Kent – Shasta County Sheriff’s Office  
**Melissa Fowler-Bradley** – Shasta County Superior Court  
**Rob Paoletti** – Redding Police Department  
Joy O’Connell, Mary Ann McCorquodale – Shasta County Grand Jury  
Charles Alexander – Public Participant  
Robert Wharton – Public Participant  
Jo Ann Vayo – Public Participant

**CCP Executive Committee Members are in bold.**

Meeting Overview

The meeting was called to order at 3:02 p.m. A quorum was present. Introductions were made.

Public Comment

Robert Wharton requested to speak regarding bed space in the proposed SB 1022 funded facility. Tom Bosenko stated he would be giving an update on the facility and hoped he would be able to answer Robert’s question at that time.

Approval of Minutes

Minutes of the November 20, 2013 meeting were distributed. Julie Hope asked that the second paragraph on page two read “*Julie estimated there will be a fund carryover of approximately \$2.7 million this fiscal year. She pointed out that as long as funds are budgeted, then the unspent funds would fall into the Department’s AB109 Restricted Fund Balance accounts. If funds were not budgeted, then they will fall into one AB109 Restricted Fund Balance account in the General Fund as per her discussion with the Auditor-Controller*”. Melissa Fowler-Bradley moved to approve the minutes as amended. Tom seconded. Motion passed; five yes, two abstentions.

## Financial Report

Julie Hope distributed a fiscal year (FY) 13/14 Revenue Report and stated revenue continues to be on target. She stated the \$100,000.00 planning funds should be received by the end of January.

The Planning and Implementation Funds sheet was distributed. Gayle Hermann stated there were no changes from last month's report.

## Action Items

Tracie Neal explained prior year's Community Correction Partnership (CCP) Executive Committee and Advisory Committee calendars. She suggested that the Executive Committee meet on a monthly basis on the third Wednesday of each month. On a quarterly basis, she suggested the Advisory Committee met an hour prior to the Executive Committee at 2pm to discuss the CCP Plan, program and services. All operational reports would be conducted during the Executive Committee and members of the Advisory would be encouraged to stay for the meeting. This would avoid duplicate reports and discussions. Penal Code 1230 and 1230.1 discusses the two types of committees and membership. Tracie suggested scheduling monthly Executive Committee meetings on the third Wednesday at 3:00 pm. In the months of January, April, July and October schedule the Advisory Committee meetings at 2:00 pm prior to the Executive Committee meetings. Melissa inquired about the location of the meetings. In the months that involve in the Advisory meetings at 2 pm, they would be held at National University as long as Probation could secure the contract. Rob Paoltti moved to approve the calendar as presented. Tom seconded. Motion was approved unanimously.

Tracie asked that Action Item B, review and approve revised CCP Plan, be tabled until January.

## Discussion Items

Jenae Wheaton gave an update on the GPS unit rates from BI Incorporated. Probation staff met with BI to negotiate a reduced rate for increased units. The new rate for the passive GPS will be \$3.50 for 126-190 units and \$3.15 for 191 plus units. The old rate was \$3.95 per unit. The new rate for the hybrid GPS units will be \$3.95 for 1-125 units, \$3.60 for 126-190 units and \$3.25 for 191 plus units. The old rate was \$4.95 per unit. There was general discussion regarding setting curfew, inclusion and exclusion areas on the units.

Chelsey Chappell reported the Request for Proposal for Mentoring Services was released on December 11<sup>th</sup> and the interview date would be the end of January.

Chelsey gave an update on the Supervised Own Recognizance (SOR) Program. She stated there were forty-seven offenders in the SOR Program at the end of November; thirty-three being on GPS units. There were fourteen successful completions of SOR and eight unsuccessful.

Chelsey gave an update on the Day Reporting Center (DRC). She stated there were fifty offenders enrolled at the end of November, four referrals and four discharged. Tom requested a breakdown reason for those who were discharged. At the Community Correction Center (CCC), the housing program has a caseload of twenty-three with eight referrals. Five offenders were

placed in housing and three were successfully housed for thirty days or longer. The employment program has a caseload of five offenders and had six referrals in November. Two workshops were conducted and two offenders found employment. There were 605 contacts at the CCC during the month of November.

Janet Breshears gave an update on implementing Moral Reconciliation Therapy (MRT) services in the jail. Janet indicated that she has been working with probation and Wright Education on implementing the MRT groups in the jail. Five females and five males, who are high or moderate risk, will be evaluated to begin services in February. The offenders will meet two times a week. Tracie indicated that Probation is in the process of amending their contract with Wright Education to include these services and the item should be going to the Board on January 28<sup>th</sup>. If the amendment is approved, MRT services in the jail will begin in February.

Rob gave an update on "Shasta's Most Wanted" Project, a collaborated effort among local law enforcement agencies to locate offenders who have failed to appear in court. He stated thirty-eight offenders have been located. This represents over fifty percent of those offenders listed in local media. Nine \$250.00 Secret Witness Rewards have been issued for those assisting in the location of offenders. There was general discussion regarding the positive effort of the agencies and how it is helping with the number of failures to appear in court.

Tom gave an update on the application for SB1022 grant funding for a rehabilitation facility. He stated the Sheriff's Office gave a presentation to the Board of State Community Corrections (BSCC) and the application for \$20 million has been recommended by the BSCC evaluation committee. The recommendations will go before the BSCC board in January for final approval. The Board of Supervisors has approved \$2.5 million in matching funds. Tom stated the facility will house sixty-four beds and be a medium security facility. There will be program space and they will have vocational training for inmates. Robert referred to his request to speak to this item. He stated the Board of Supervisor's Board Report reflected \$4.5 million for services and \$15.5 million for structure. Robert stated that while the sixty-four bed facility was a beginning to address current issues, he would like to see more bed space and questioned the cost of the structure to accommodate dormitory-style housing. Tom explained there are a number of local and state requirements for a correctional facility with program space and teaching areas. The expense from design phase to completion was close to the proposed budget. There was general discussion regarding the facility and the proposed cost. Robert thanked Tom for his information. Tom thanked all those who assisted in the team effort to secure the funding.

Tracie stated the Board of Supervisors approved three positions allocated by the CCP Executive Committee for the collaborative courts beginning on January 27th.

Julie stated there was \$304,895.00 remaining in AB109 growth funds and \$47,837.00 in the Public Defender and District Attorney growth funds for the fiscal year 2012-13. There was general discussion regarding how the funds should be spent. Tracie asked each department to bring a mid-year budget with an action plan or requests to the January meeting. A brief discussion took place in regard to Gayle Hermann's departure and mid-year budget reports and whether each department would be ready to discuss mid-year budgets.

### Operational Updates

Tom shared there are 160 offenders in Work Release Program, sixty-two on GPS with thirty-two completing the program and eleven failed. There are twelve offenders in the Phase Program at the DRC and ten in the Step-Up Program. Fifteen offenders are housed in other counties and there are thirty-six offenders with multi-year sentences in the jail.

Tracie stated Shasta County is part of a BSCC-PPIC multi-county data study. Tracie has asked a representative from the Public Policy Institute of California (PPIC) to give a report the Executive Committee. A representative will be attending a future meeting after the first of the year to discuss the study.

Tracie announced there is a training seminar, Pretrial Justice for System Stakeholders, in Sacramento in January. Tracie and Penny Mossman plan to attend the training. A flyer was handed out.

Tracie stated she has spoken with County Counsel, David Yorton, regarding any liabilities for the County regarding the job developer position at the CCC. Any restrictions will be in place prior to filling the position.

Donnell stated he has been working on a procedure to assist inmates at the county jail get enrolled in Medi-Cal once they are released.

Other Items for Discussion/Future Agenda Items:

There were no additional discussion items or operational updates.

Meeting adjourned at 4:58 p.m.

Respectfully Submitted,  
Lannie Riley