

Community Corrections Partnership  
Executive Committee Meeting  
August 21, 2013  
Public Safety Conference Room

Attendees:

**Wesley Forman**, Penny Mossman, Chelsey Chappelle, Lannie Riley, Lyndsey Richmond –  
Shasta County Probation

Julie Hope – Shasta County Administrative Office

**Donnell Ewert** – Shasta County Health & Human Services Agency

**Jeff Gorder** – Shasta County Public Defender

Sheila Ashmun, Dave Kent – Shasta County Sheriff's Office

**Melissa Fowler-Bradley** – Shasta County Superior Court

**Robert Paoletti** – Redding Police Department

Robert Wharton – Public Participant

Charles Alexander – Public Participant

**CCP Executive Committee Members in bold.**

Meeting Overview

The meeting was called to order at 3:00 p.m. A quorum was present. Introductions were made.

Public Comment

There was no public comment.

Approval of Minutes

Minutes of the April 17, 2013 meeting were distributed. Julie Hope asked that minutes be amended to record a budget amendment of \$18,000 *to the Public Defender*. Julie also asked that under Operational Updates, the minutes reflect that Anthony Bertain *stated the Sheriff's Office is working on a contract with Nevada County*. Rob Paoletti moved to approve the minutes as amended. Jeff Gorder seconded. Motion was approved unanimously.

Minutes of the June 19, 2013 meeting were distributed. Julie asked that the presentation by Anthony Bertain regarding the minimum security facility reflect *state funding process, SB 1022*, not grant funding. Rob moved to approve the minutes as amended. Jeff seconded. Motion was approved unanimously.

Financial Report

Julie Hope distributed a FY 12/13 Revenue report. Julie stated that revenue is on target and \$107 is still to come. She stated that the distribution of the 2012/13 growth money has not been decided. The Nine-CAO Committee is still discussing the methodology for distribution to present to the Department of Finance.

Wes distributed the Planning and Implementation funds sheet. Donnell Ewert requested an accounting of expenditures in the program fund for service agencies.

### Discussion Items

Chelsey Chappelle introduced Lyndsey Richmond, an intern from Southern Oregon University with evidence-based practice knowledge. Lyndsey presented a handout that addressed the various domains in the Offender Needs Guide (ONG) and services that are available to match those needs. Lyndsey stated she reviewed current contract with service agencies. The committee thanked Lyndsey for the information and wished her well in her future education.

Wes gave an update on the CCP Plan that was to be presented to the Board of Supervisors on August 6, 2013. Wes stated the item was pulled from the agenda and no future date had been set.

Penny Mossman gave an update on the Supervised Own Recognizance (SOR) Program. She stated there were thirty-nine offenders on the program at the end of July. During July there were eighteen referrals from Probation, seven successful terminations and four unsuccessful terminations (two FTA at court and two technical violations). There are twenty-five offenders on SOR who have GPS units. In July there were seven offenders reviewed for SOR with GPS units and two were granted. In August there were ten offenders reviewed for SOR with GPS units and two were granted.

Penny gave an update on the Day Reporting Center (DRC). She stated there were twenty-seven offenders enrolled at the end of July. Twenty-three were enrolled in Phase I and four in Phase II. There have been twelve referrals in August, total enrollment of thirty-four, and one offender advanced to Phase III. Melissa Fowler-Bradley and Donnell expressed concern about paying the flat monthly fee to BI, Inc. for fifty offenders, yet only having thirty-four offenders enrolled. Penny stated eighteen new probation officers have been hired and each must complete six weeks of training. She also talked about the length of time it takes to complete the assessments and case plans for each offender. Chelsey Chappelle assured the committee that everything is being done to increase the enrollment at the DRC and that she and Penny have a daily staff meeting with probation officers to work on referrals. Penny and Wes agreed that the enrollment is growing at a more rapid rate and the number of daily referrals has increased.

It was announced the Community Correction Center is having an open house on Wednesday, August 21, 2013<sup>t</sup> from 11:00 am to 2:00 pm. An invitation to attend was extended to all.

Penny gave an update on PATH, the housing assistance program. She stated at the end of July, there were eight referrals, nine housed successfully and one found own housing. There were nine referrals in August.

Penny gave an update on the Education/Employment Program. She stated the committee continues to meet and that a subcommittee was selected to work on a Request for Proposal (RFP) for mentoring services. The committee is researching the cost of tablets for cost effectiveness. Penny reported that the job developer position is scheduled to go to the Board of Supervisors on August 27, 2013.

Melissa expressed that the number of offenders who have multiple cases is a huge problem. She stated that from August 2012 to August 2013, the number of felony cases on the court calendar was up 63% from 2009. When offenders fail to appear in court, their cases are being continued

and that impacts the number of calendar events. There was general discussion regarding this issue and Rob suggested the Compliance Team could do more visits. Rob stated he is going to use the media to announce a “Most Wanted” list that will be available to all law enforcement agencies.

Discussion of the agenda for the October 2, 2013 Advisory Committee meeting was tabled until September 18.

Other Items for Discussion/Future Agenda Items:

Sheila Ashmun suggested locating a different meeting room as the Public Safety Conference Room may become unavailable. Wes said he would explore another location.

There were no additional discussion items or operational updates.

Meeting adjourned at 4:51 p.m.

Respectfully Submitted,  
Lannie Riley