

**Community Corrections Partnership  
Executive Committee Meeting  
August 15, 2012  
Public Safety Conference Room  
1525 Court Street, Redding 96001**

**Attendees:**

Julie Hope, Elaine Grossman - Shasta County **Administrative Office**  
Marta McKenzie, Donnell Ewert - Shasta County **Health & Human Services**  
Jessica Delaney – Redding/Shasta **Homeless Continuum of Care Council**  
Wesley Forman, Cleo Tocmakidis, Penny Mossman - Shasta County **Probation**  
Jeff Gorder, Public Defender - Shasta County **Public Defender**  
Robert Paoletti - City of **Redding Police** Department  
Tom Bosenko - Shasta County **Sheriff's Office**  
Melissa Fowler-Bradley - Shasta County **Superior Court** Administration  
Susan Wilson - **Public** Participant  
Charles Alexander - **Public** Participant  
Robert Wharton - **Public** Participant

**Meeting Overview:**

The meeting was called to order at 3:10 p.m. Introductions were made.

Public Comment

None

Minutes

Meeting minutes of June 20, 2012 and July 16, 2012 were approved as submitted. The July 25, 2012 minutes were amended and approved.

Presentations

Consultant Jessica Delaney distributed handouts and presented the final report on Transitional Housing for the Realignment Population and made recommendations. The report is based on the Survey conducted in July where 69 of the 297 parolees currently being supervised by Probation participated. Probation will provide initial and ongoing assessments of housing needs for all AB 109 offenders. There was general discussion regarding how to proceed.

A motion was made, seconded and unanimously approved to request that Jessica Delaney develop a letter of interest, with an allocation of \$250,000 from Programs and Services, to solicit interest in providing all four components of the presented Housing Plan. 6 Ayes, 0 Noes, 1 Absent (Stephen Carlton)

Financial Report

Julie Hope distributed a revenue handout. Revenues have been received in a timely manner.

On the same date that the Plan is presented to the Board of Supervisors for approval the following will be placed on the agenda:

It is recommended that the Board of Supervisors approve and adopt the following in support of the FY 12/13 Shasta County Public Safety Realignment Implementation Plan:

- 1) Adopt a salary resolution effective 8/28/12 which:
  - a. Adds one Probation Division Director position (Mid Managers Bargaining Unit / Salary Range (SR) 51.3) with a sunset date of June 30, 2013 in the Probation Department; and
  - b. Transfers one Public Safety Service Officer position (United Public Employees of California Bargaining Unit / SR 38.8) with a sunset date of June 30, 2013 from the Sheriff's Jail budget to the Sheriff's Work Release budget.
- 2) Approve a FY 12/13 budget amendment:
  - a. Increasing appropriations in the amount of \$90,347, offset with use of Probation Department restricted AB 109/Realignment fund balance, to fund the new Probation Division Director in the Probation budget; and
  - b. Increase Unallocated Salary Savings, thereby decreasing appropriations, in the amount of \$128,187 to de-fund two vacant Correctional Officer positions in the Sheriff's Jail budget. (4/5 vote required)

A mid-year budget amendment will take place in January/February for the rest of the departments.

#### Action Items

- a. The Committee considered action to implement the County Executive Officer's recommendations approved by the Board of Supervisors on July 31, 2012.
  1. Realignment Administrator: After some discussion, it was decided that this position should be filled on a full-time basis.
  2. Timeline and steps to open the Community Corrections Center: Negotiations to lease the buildings at 1405-1423 Court Street are ongoing and a contract is being written. County Facilities, Probation and Behavioral Interventions (BI) have conducted a walk-through of the properties. Some ADA and remodeling issues have been addressed with the owners. Once the remodel is complete, BI will need 60 days to have their program up and running. Absent unforeseen circumstances the Center will be open January 2013. The report to the Board of Supervisors should include what has been done and what needs to be done. Probation will proceed to contract with BI to open no later than January 2013.
  3. Timeline and steps to open the third floor of the jail: The third floor of the jail will be open by September 2013.
  4. Community Corrections Partnership Executive Committee co-chair: The Committee saw no need for a co-chair and there is no statutory authorization to appoint a co-chair.
  5. Performance Standards, goals and measurements for AB 109: It was decided that a special meeting would be held to address the issue.
- b. A motion was made, seconded and carried to approve the Shasta County Public Safety Realignment Plan 2012/13 as previously developed, with the addition of performance measures/timelines as appendixes, and to hold a special meeting at 3:00 on Friday, August 17, 2012, to determine performance standards. 5 Ayes, 1 Noes, 1 Absent (Stephen Carlton)
- c. Committee members will consider action to approve spending \$5,000 from start-up funds to contract with Jessica Delaney to do a vocational study for the Committee similar to the one

completed for transitional housing: Tabled to the next meeting.

### Operational Updates

Committee members will provide updates and discuss content and format for future operational updates was tabled to the next meeting.

The next regular CCPEC meeting is scheduled for 3:00, on September 19, 2012, in the Public Safety Conference Room, located at 1525 Court Street.