

**Community Corrections Partnership
Executive Committee Meeting
September 7, 2011
Public Safety Conference Room
1525 Court Street, Redding 96001**

Attendees:

Julie Hope - **Shasta County Administrative Office**
Adam Pressman, Karen Jahr – Shasta **County Counsel**
Brian Popkes - Shasta County **District Attorney’s Office**
Marta McKenzie, Liz Leslie - Shasta County **Health & Human Services**
Mark Montgomery - Shasta County **Mental Health/Adult Services**
Wesley Forman, Sherri Leitem, Gayle Hermann, Cleo Tocmakidis, Chelsey Chappelle - Shasta County
Jeff Gorder, Public Defender – Shasta County **Public Defender** **Probation**
Pete Hansen, Roger Moore, Jan Crawford - City of **Redding Police** Department
Tom Bosenko, Sheila Ashmun, Don Van Buskirk, Mike Lindsey - Shasta County **Sheriff’s Office**
Melissa Fowler-Bradley - Shasta County **Superior Court** Administration
Charles Alexander – Public Participant

Meeting Overview:

The meeting was called to order at 2:00 p.m.

The Committee reviewed the model implementation plan. Updated costs and personnel for each program were updated as follows:

| | Full Implementation | | Fiscal Year 2011/2012 (9 months) |
|--|--------------------------------|---|---|
| SUPERVISION | \$2,038,329 | Probation Supervision | \$ 816,758 |
| | | (3 LPC, 1 LS, 3 PA, 12 DPO I/II, 2 DPO III, 1 SPO, 1ASSA) | |
| | 751,656 | Compliance Patrol | 154,000 |
| | | (1 Sgt., 3 SOD, 2RPDO) | |
| CUSTODY/ ALTERNATIVES | \$1,044,627 | 128 Jail Beds | \$ 600,000 |
| | | (6 CO, 2 PSSO) | |
| | 415,591 | Home Electronic Monitoring (100) | 230,000 |
| | | (2 DPO, 2 PA) | |
| | 278,935 | Work Release (200) | 157,468 |
| | | (2 CO, 1 PSSO w/van) | |
| ASSESSMENTS/ PROGRAMS/ SERVICES | \$ 540,000 | Assessment/Day Reporting Center (50) | 270,000 |
| | Unknown | Assessments, Programming, Services | \$ 460,649 |
| | Unknown | Support & Care (contingency) | 300,000 |
| | | | \$ 2,988,875 |

A motion was made to approve the fiscal year 2011/2012 plan, with the condition that if the Assessment/Day Reporting Center was not established the \$270,000 allocation would be combined with

Assessments/Programming/ Services to provide the same services. Six of the seven Executive Committee members were present. A vote was taken to approve the plan and passed with six votes.

There was general discussion regarding each agency's responsibility for measuring/collecting data effective October 1st.

There was discussion regarding an Assessment/Day Reporting Center and it was determined that a Request for Proposals (RFP) was needed. Don Van Buskirk and Chelsey Chappelle will contact other counties and request copies of the RFPs used to establish their reporting centers.

There was discussion regarding the use of the one-time AB 109 (\$100,000) Planning Grant and AB109 (\$210,900) Training & Implementation Activities allocations.

It was determined that the planning grant could be used for committee related staff expenses including (not limited to) county counsel, travel, research, and training.

It was determined that the training and implementation activities allocation could be used for a variety of expenses including: training, recruitments, JALAN and DATAMART updates, contract preparation, purchasing expenses, office space, furniture, computers, facility inspection costs, and IT services. Julie Hope advised that she would look into the possibility of sending the funds to probation for distribution. A motion was made, seconded, and a vote was taken to allow Probation to manage these monies and distribute as needed. Any amount over \$2,000 must be approved by the executive committee prior to being spent. A vote was taken to approve the plan and passed with six votes.

After some discussion the committee determined there was a need to expedite services/payment of invoices. The decision was made to include a resolution with the Board Report for approval of the CCPEC implementation plan that would authorize an increase from \$2,000 to \$5,000 allowing Larry Lees to pay for CCP purchases/services without a contract.

The next CCP meeting is scheduled for 1:00 p.m., September 14, 2011, in Room 216 at National University.