

SHASTA COUNTY IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE (IHSSAC)

Minutes

January 8, 2016

Members: Craig Graham, Linda Roberts, Sheri Henderson, Elizabeth Slosson, Wendy Longwell

Shasta County Staff: Tim Brendler, Debbie Cowan, Cassey McFarland, Dean True, Lisa Sol

Absent Members: Evan LeVang, Shyrle De Haven, Marty Longwell

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Agenda Item	Discussion	Action	Individual(s) Responsible
I. Introductions	<ul style="list-style-type: none"> ➤ The acting chair extended a warm welcome to all attendees. ➤ Board members and audience members introduced themselves if they chose. 		➤ Wendy Longwell
II. Public Comment Period	<ul style="list-style-type: none"> ➤ There were no public comments made. 		
III. Member Training	<ul style="list-style-type: none"> ➤ Training was provided on the Brown Act. A discussion followed. 		➤ Tim Brendler
IV. Minutes	<ul style="list-style-type: none"> ➤ Minutes from the September 11, 2015 meeting were presented in written form. 	➤ Approved the September 11, 2015 minutes.	➤ Sheri Henderson (Motion)/Craig Graham (Second)
V. Announcements and Review of Correspondence	<ul style="list-style-type: none"> ➤ There were no announcements. 		
VI. IHSSAC Chair Report	<p>There are a lot changes coming with the overtime coming in February. Notices have started to come in the mail, so many of may be getting q1uestions. It is important to refer these questions to the recipient's social worker.</p> <p>The governor's address didn't have many changes for IHSS.</p>		➤ Wendy Longwell
VII. Shasta County's IHSS and Public Authority Division Reports	<ul style="list-style-type: none"> ➤ For the month of December, there were 2,620 IHSS cases in Shasta County and \$2.7 million dollars was dispersed for 286, 000 hours worked. We received 101 new IHSS applications in October, 105 in November and 62 in December. We received 3,820 phone calls in October, 2,781 in November, and 3,381 in December. ➤ We are still looking to fill a Social Worker Supervisor position. We have 18 Social Worker positions with 2 ½ currently open. Our clerical department is processing a high volume of the overtime paperwork that is coming in. We have one opening and we currently have one extra help person. We are trying to recruit more extra help to ssist with the added volume of the overtime forms. 		➤ Debbie Cowan

	<ul style="list-style-type: none"> ➤ We continue to see good numbers of providers attending orientation. The number of providers that attended orientation in in November was 96, with 96 also in December. The Public Authority currently 108 available providers. We have 697 working providers, and are assisting 1190 IHSS recipients. With overtime being implemented in February, we would like to increase our number of available providers and we discuss the Public Authority Registry during orientation and distribute applications. ➤ The Budget includes \$9.2 billion (\$3 billion General Fund) for the IHSS program in 2016-17, an 8.4 % increase over the revised 2015-16 level. The average monthly caseload in the program is estimated to be at 490,000 recipients in 2016-17, a 4.90% increase from the 2015 Budget Act projection. General Fund costs in this program have doubled since 2010-11, while caseloads have increase 12%. ➤ The Budget proposes to continue to restore the 7% across-the- board reduction in IHSS service hours with proceeds from the new MCO tax that would become effective July 1, 2016. A new MCO tax is needed as the current tax expires on June 30, 2016 and does not meet federal requirements as it doesn't equally tax Managed Care Organizations. The Governor has opted to maintain the Coordinated Care Initiative (CCI) dual-eligible project for 2016-17, but continues to strike a cautious note regarding the project's future. Participation continues to vary, with an average 69 % opt-out rate, and the lack of clarity on a new MCO tax both threaten the project's continuation past calendar year 2017. Implementation of the overtime is estimated to cost \$700.4 million (\$331 million General Fund) in 2015-16 and \$942 million (\$443 million General Fund) annually thereafter. ➤ Providers will start earning overtime on 2/1/2016 and they will be allowed to work up to 66 hours per week. There will be a 3 month grace period ending 4/30/2016 that will allow providers to work over the 66 hour weekly maximum with a violation being assessed. The recipient's monthly authorized hours will be divided by 4 to determine the maximum weekly hours that a provider can work. A recipient would need to obtain county approval if they want their provider to work more than the weekly maximum hours and it would cause the provider to work more overtime than normal, or if it would cause a provider to work more than 40 hours in a workweek if the maximum weekly hours are 40 hours or less. Providers will also be paid for travel time for direct travel from one recipient to another on the same day. There will be a limit of 7 travel time hours claimed per week. Wait time will also be paid to providers that wait with their recipient at a doctor's appointment. Beginning 5/1/2016, providers will receive a violation if they claim time over the workweek or travel time limits. For the first violation, the provider will receive a 		<ul style="list-style-type: none"> ➤ Tim Brendler
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	<p>notice. For the second violation the provider will receive a notice giving them a choice to complete a training to avoid the second violation. The third violation will result in the provider being suspended from the IHSS program for three months. The fourth violation will result in the provider being suspended from the IHSS program for one year.</p> <p>More information will be coming for providers and recipients in the coming month. Training will be offered to providers and recipients in February. A discussion followed.</p>		
VIII. IHSS AC Members Reports	<ul style="list-style-type: none"> ➤ There were no member reports. 		
IX. Ad Hoc Committee Reports	<p><u>Ad Hoc Publicity Committee</u></p> <ul style="list-style-type: none"> ➤ The annual IHSS newsletter was sent out to all IHSS providers and recipients in September. The committee will be meeting soon to start planning for the next newsletter and a possible recipient survey. <p><u>Ad Hoc Training Committee</u></p> <ul style="list-style-type: none"> ➤ A training was held on 12/14/15 at Mercy Oaks Senior Apartments. The topic was proper nutrition and was conducted by our Registered Dietician Heather Gomes. There were 18 IHSS recipients that attended. Comments were received that the training was very informative and helpful. We would like to hold similar trainings in other senior apartment complexes. A discussion followed. 		<ul style="list-style-type: none"> ➤ Linda Roberts ➤ Wendy Longwell
X. Discussion	<p><u>Topics for 2016 Newsletter</u></p> <ul style="list-style-type: none"> ➤ The suggestions for topics included: current news and the chairman’s message on page 1; a safety article; timesheet tips; and an article on diabetes. <p><u>Discuss conducting a new survey.</u></p> <ul style="list-style-type: none"> ➤ The survey that was mailed in 2011 was reviewed and a discussion followed on preparing another survey using the same format. (Attachment A) 		
XI. Action Item	<ul style="list-style-type: none"> ➤ Consider recommending to the Board of Supervisors appointments to the IHSSAC, including recommendations for re-appointment of current IHSSAC members whose terms are expiring. 	<ul style="list-style-type: none"> ➤ A vote was taken to recommend appointment of Natalie Powell to the IHSSAC for a term ending 3/31/2018, with no “nay” or “abstention” votes. ➤ A vote was taken to recommend re-appointment of Linda Roberts to the IHSSAC for a term ending 	<ul style="list-style-type: none"> ➤ Linda Roberts (Motion)/Elizabeth Slosson(Second) ➤ Sheri Henderson (Motion)/Craig Graham(Second)

	<p>Consider authorizing the Ad Hoc Training Sub-Committee to finalize the provider training to be held in the Spring 2016.</p>	<p>3/31/2019, with no “nay” or “abstention” votes.</p> <ul style="list-style-type: none"> ➤ A vote was taken to recommend re-appointment of Marty Longwell to the IHSSAC for a term ending 3/31/2019. ➤ A vote was taken to recommend re-appointment of Wendy Longwell to the IHSSAC for a term ending 3/31/2019. ➤ A vote was taken to authorize the Ad Hoc Training Sub-Committee to finalize the provider training to be held in Spring 2016, with no “nay” or “abstention” votes. 	<ul style="list-style-type: none"> ➤ Linda Roberts (Motion)/ Craig Graham (Second) ➤ Elizabeth Slosson (Motion)/Sheri Henderson (Second) ➤ Sheri Henderson (Motion)/ Elizabeth Slosson (Second)
XI. Future Agenda Items	<ul style="list-style-type: none"> ➤ Authorize the Ad Hoc Publicity Sub-Committee to approve the IHSS newsletter when completed. ➤ Authorize the Ad Hoc Publicity Sub-Committee to approve the IHSS recipient survey when completed. 		
XII. Adjournment	<ul style="list-style-type: none"> ➤ The next IHSSAC meeting will be held on May 13, 2016. 	<ul style="list-style-type: none"> ➤ Meeting adjourned (2:58pm) 	<ul style="list-style-type: none"> ➤ Sheri Henderson (Motion)/Linda Roberts (Second)

Evan Le Vang, Chairman

Tim Brendler, Committee Coordinator