

**LIBRARY**  
**Fund 0110 Library, Budget Unit 610**  
**Lawrence G. Lees, County Executive Officer**

State Controller Schedules  
 County Budget Act  
 January 2010 Edition, revision #1

County of Shasta  
 Financing Sources and Uses by Budget Unit by Object  
 Governmental Funds  
 Fiscal Year 2013-14

Schedule 9

**Budget Unit: 610 - COUNTY LIBRARY PRE 2013 (FUND 0110)**  
**Function: EDUCATION**  
**Activity: LIBRARY SERVICES**

Detail By Revenue Category and Expenditure Object	2011-12 Actuals	2012-13		2013-14 Recommended	2013-14 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
REVENUE FROM MONEY & PROPERTY	\$2,751	\$1,084	\$500	\$500	
CHARGES FOR SERVICES	\$1,557	\$2,452	\$5,000	\$5,000	
OTHR FINANCING SOURCES TRAN IN	\$1,163,511	\$1,123,511	\$1,123,511	\$1,123,511	
<b>Total Revenues:</b>	<b>\$1,167,819</b>	<b>\$1,127,048</b>	<b>\$1,129,011</b>	<b>\$1,129,011</b>	
SERVICES AND SUPPLIES	\$43,009	\$44,315	\$106,953	\$106,953	
OTHER CHARGES	\$1,168,869	\$1,211,514	\$1,252,194	\$1,252,194	
OTHER FINANCING USES	\$27,750	\$0	\$0	\$0	
<b>Total Expenditures/Appropriations:</b>	<b>\$1,239,629</b>	<b>\$1,255,830</b>	<b>\$1,359,147</b>	<b>\$1,359,147</b>	
<b>Net Cost:</b>	<b>\$71,810</b>	<b>\$128,781</b>	<b>\$230,136</b>	<b>\$230,136</b>	

**PROGRAM DESCRIPTION**

The Shasta Public Library System is a collaboration of county, municipal, support groups, and individual participation to serve our communities. Shasta County approved a financial contribution contract with the City of Redding to operate the Library System which consists of the Redding Main Library and branches in Burney and Anderson. The City of Redding has contracted with Library Systems & Services, LLC (LSSI) for operation of the three libraries.

Shasta County is also responsible for the liability and structural maintenance of the Anderson and Burney branch library buildings. The responsibilities of this cost center fall to the General Fund and a declining amount of fund balance.

**BUDGET REQUESTS**

The largest expense of the library cost center is the contractual payment for the Library System. The FY 2013-14 annual Library System contribution is approximately \$1.2 million, which includes an annual contractual increase based on the Consumer Price Index (CPI). Other expenditures include Facilities costs for structural maintenance, insurance, sewer tax, and A-87 charges for the branch buildings. The net increase for A-87 charges from FY 2012-13 to FY 2013-14 is \$23,869. This cost center maintains the financial responsibility for the energy retrofit balance of approximately \$20,000 (payable in installments through 2014) for the former main library building and Anderson Library building. The budget includes funding for the installation of two permanent caged ladders to access the Anderson Library roof.

A General Fund Transfer In of approximately \$1.1 million is requested which is flat compared to FY 2012-13. The net draw from fund balance is approximately \$240,136 in order to support the current contractual and structural obligations.

**SUMMARY OF RECOMMENDATIONS**

An adjustment to reduce anticipated expenses by \$10,000 is needed due to a declining fund balance. The projected fund balance draw for FY 12-13 will not be exhausted as long as there are no major facility issues associated with the branch library buildings; however, the allocation is present for emergency use. Once the entire fund balance is exhausted, the General Fund will be 100 percent responsible for expenses associated with this cost center.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

The County and municipalities supporting our Library System continue to face significant budget challenges. If non-governmental resources cannot backfill any financial loss and/or increased expenses, library programs may need to be cut and other cost savings strategies implemented.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

This budget was prepared by, and is recommended by, the County Administrative Office.

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**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**FARM ADVISOR-COOPERATIVE EXTENSION SERVICE**  
 Fund 0060 General, Budget Unit 620  
 Larry Forero, Farm Advisor

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Schedule 9

**Budget Unit: 620 - AGRIC EXT SERVICE FARM ADVISOR (FUND 0060)**  
**Function: EDUCATION**  
**Activity: AGRICULTURE EDUCATION**

Detail By Revenue Category and Expenditure Object	2011-12 Actuals	2012-13		2013-14 Recommended	2013-14 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
CHARGES FOR SERVICES	\$0	\$2,611		\$4,000	\$4,000
MISCELLANEOUS REVENUES	\$11	\$73		\$0	\$0
<b>Total Revenues:</b>	<b>\$11</b>	<b>\$2,684</b>		<b>\$4,000</b>	<b>\$4,000</b>
SALARIES AND BENEFITS	\$93,616	\$109,271		\$115,516	\$115,516
SERVICES AND SUPPLIES	\$53,509	\$60,017		\$65,556	\$65,556
OTHER CHARGES	\$5,666	\$5,268		\$6,171	\$6,171
<b>Total Expenditures/Appropriations:</b>	<b>\$152,792</b>	<b>\$174,558</b>		<b>\$187,243</b>	<b>\$187,243</b>
<b>Net Cost:</b>	<b>\$152,781</b>	<b>\$171,873</b>		<b>\$183,243</b>	<b>\$183,243</b>

**PROGRAM DESCRIPTION**

The Farm Advisor is an off-campus education program conducted by the University of California (UC), in cooperation with Shasta County, which provides agricultural education and information within the County. The program facilitates a link to the UC Division of Agriculture and Natural Resources whereby their services can be made available through locally oriented problem solving, research activities, meetings, tours, publications, and individual contact. The department also administers the 4-H youth program in Shasta County.

The University directly funds the academic and administrator's salaries and provides continuous training and a wide variety of resources. The County funds the operating expenses such as office facilities, transportation, clerical staff, and supplies.

**BUDGET REQUESTS**

The FY 2013-14 requested budget includes expenditures in the amount of \$187,243 with a net County cost of \$183,243 which is an increase of \$3,870 as compared to the FY 2012-13 adjusted budget. The department expects to end FY 2012-13 under budget by \$3,185 compared to the FY 2012-13 adjusted budget. The Department meets the status quo requirement in aggregate with Cost Center 621.

**SUMMARY OF RECOMMENDATIONS**

The CEO concurs with the requested budget.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

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FINAL BOARD ACTION

Adopted as presented in the proposed budget.

**FARM ADVISOR-COOPERATIVE EXTENSION - JOINT LASSEN/SHASTA**  
 Fund 0060 General, Budget Unit 621  
 Larry Forero, Farm Advisor

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**Budget Unit: 621 - FARM ADVISOR JT LASSEN SHASTA (FUND 0060)**  
**Function: EDUCATION**  
**Activity: AGRICULTURE EDUCATION**

Detail By Revenue Category and Expenditure Object	2011-12 Actuals	2012-13		2013-14 Recommended	2013-14 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
CHARGES FOR SERVICES	\$19,156	\$19,894		\$22,256	\$22,256
<b>Total Revenues:</b>	<b>\$19,156</b>	<b>\$19,894</b>		<b>\$22,256</b>	<b>\$22,256</b>
SALARIES AND BENEFITS	\$31,264	\$34,247		\$36,265	\$36,265
SERVICES AND SUPPLIES	\$17,516	\$18,352		\$17,406	\$17,406
OTHER CHARGES	\$952	\$2,508		\$3,571	\$3,571
<b>Total Expenditures/Appropriations:</b>	<b>\$49,734</b>	<b>\$55,108</b>		<b>\$57,242</b>	<b>\$57,242</b>
<b>Net Cost:</b>	<b>\$30,578</b>	<b>\$35,214</b>		<b>\$34,986</b>	<b>\$34,986</b>

**PROGRAM DESCRIPTION**

The Joint Lassen/Shasta Farm Advisor is a branch of the Cooperative Extension Service in Redding conducted by the University of California (UC) in cooperation with Shasta County (see budget unit 620). This office is located at the Inter-Mountain Fairgrounds in McArthur and provides local problem solving, research, and teaching programs in various plant sciences to eastern Shasta County and northwestern Lassen County.

The UC directly funds the professional staff member in McArthur. Operating expenses such as office facilities, operating expenses and support staff are shared by Shasta County (60 percent) and Lassen County (40 percent).

**BUDGET REQUESTS**

The FY 2013-14 requested budget includes expenditures in the amount of \$57,242 and revenues in the amount of \$22,256 which results in a net County cost of \$34,986. This is a decrease in the net county cost compared to the FY 2012-13 adjusted budget by \$2,422. The budget also expects to end FY 2012-13 under budget by \$1,662. The budget meets the status quo requirement.

**SUMMARY OF RECOMMENDATIONS**

The CEO concurs with the recommended budget.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

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FINAL BOARD ACTION

Adopted as presented in the proposed budget.

**PUBLIC WORKS-RECREATION AND PARKS**  
 Fund 0060 General, Budget Unit 701  
 Patrick J. Minturn, Director of Public Works

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**Budget Unit: 701 - RECREATION & PARK DEVELOPMENT (FUND 0060)**  
**Function: RECREATION**  
**Activity: RECREATION FACILITIES**

Detail By Revenue Category and Expenditure Object	2011-12 Actuals	2012-13		2013-14 Recommended	2013-14 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	5
<b>Total Revenues:</b>	\$0	\$0	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$28,314	\$32,462	\$34,250	\$34,250	\$34,250
OTHER CHARGES	(\$223)	\$35,141	\$327	\$327	\$327
<b>Total Expenditures/Appropriations:</b>	\$28,091	\$67,603	\$34,577	\$34,577	\$34,577
<b>Net Cost:</b>	\$28,091	\$67,603	\$34,577	\$34,577	\$34,577

**PROGRAM DESCRIPTION**

This budget unit finances the maintenance of three County parks that are maintained by a combination of volunteers and County employees: French Gulch Park, Hat Creek Park and Balls Ferry Boat Ramp.

**BUDGET REQUESTS**

The FY 2013-14 requested budget includes expenditures in the amount of \$34,577. The projected Net County Cost for FY 2013-14 is \$34,577, an increase of \$236 compared to the FY 2012-13 adjusted budget. The FY 2012-13 budget is anticipated to come in under budget by \$2,190. The requested budget will maintain existing levels of service throughout the year. With the savings from the FY 2012-13 budget, the requested budget meets the status quo requirement.

**SUMMARY OF RECOMMENDATIONS**

The CEO concurs with the requested budget. The requested budget meets the status quo requirement.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with this budget as recommended.

**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

DEPARTMENT OF PUBLIC WORKS-VETERANS HALLS DIVISION  
 Fund 0060 General, Budget Unit 710  
 Patrick J. Minturn, Director of Public Works

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Budget Unit: 710 - VETERANS HALLS (FUND 0060)  
 Function: RECREATION  
 Activity: VETERANS MEMORIAL BUILDINGS

Detail By Revenue Category and Expenditure Object	2011-12 Actuals	2012-13		2013-14 Recommended	2013-14 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	5
REVENUE FROM MONEY & PROPERTY	\$3,675	\$3,817		\$2,500	\$2,500
CHARGES FOR SERVICES	\$770	\$1,093		\$500	\$500
MISCELLANEOUS REVENUES	\$330	\$0		\$0	\$0
<b>Total Revenues:</b>	<b>\$4,776</b>	<b>\$4,910</b>		<b>\$3,000</b>	<b>\$3,000</b>
SERVICES AND SUPPLIES	\$77,456	\$87,076		\$105,763	\$105,763
OTHER CHARGES	\$4,561	\$21,148		\$20,955	\$20,955
OTHER FINANCING USES	\$0	\$50,665		\$0	\$0
<b>Total Expenditures/Appropriations:</b>	<b>\$82,017</b>	<b>\$158,890</b>		<b>\$126,718</b>	<b>\$126,718</b>
<b>Net Cost:</b>	<b>\$77,241</b>	<b>\$153,979</b>		<b>\$123,718</b>	<b>\$123,718</b>

**PROGRAM DESCRIPTION**

This budget unit accounts for expenditures associated with the operation of the four Veterans Halls in Shasta County. Written agreements have been executed for the Anderson, Burney, and Fall River Mills Veterans Halls whereby local veterans groups utilize and maintain the facilities out of the revenues generated from beverage sales and/or bingo games. There is no such agreement for the Redding Hall, and the expenditures in this budget unit are almost entirely attributable to the operation and maintenance costs associated with that facility. The General Fund supports expenses within this budget.

The Redding facility is available for rental by the general public and provides a small revenue stream to offset a portion of operating expenses.

**BUDGET REQUESTS**

The FY 2013-14 requested budget includes expenditures in the amount of \$128,418 and revenues in the amount of \$1,100. The FY 2013-14 requested budget results in a net County cost of \$127,318 which is a decrease of \$70,550 as compared to the FY 2012-13 adjusted budget. The FY 2012-13 budget also anticipates ending FY 2012-13 under budget by \$20,769. The requested budget meets the status quo requirement.

The heater in the Fall River Mills Veterans Hall is scheduled to be replaced in 2013-14 at a cost of \$15,000.

**SUMMARY OF RECOMMENDATIONS**

Minor changes were made to decrease other charges by \$1,700 to be consistent with historical charges. Revenues were increased by \$1,900 to more accurately reflect anticipated revenue from building rental charges. These two changes decreases the net county cost by \$3,600.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

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FINAL BOARD ACTION

Adopted as presented in the proposed budget.

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