

LIBRARY
Fund 0110 Library, Budget Unit 610
Lawrence G. Lees, County Administrative Officer

State Controller Schedules
 County Budget Act
 January 2010

County of Shasta
 Detail of Financing Sources and Financing Uses
 Governmental Funds
 Fiscal Year 2011-12

Schedule 9

Budget Unit: 610 - COUNTY LIBRARY (FUND 0110)
Function: EDUCATION
Activity: LIBRARY SERVICES

Detail By Revenue Category and Expenditure Object	2009-10 Actuals	2010-11		2011-12 Recommended	2011-12 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
REVENUE FROM MONEY & PROPERTY	\$4,399	\$4,404	\$1,500	\$1,500	
CHARGES FOR SERVICES	\$3,982	\$3,509	\$5,000	\$5,000	
MISCELLANEOUS REVENUES	\$0	\$4,735	\$0	\$0	
OTHR FINANCING SOURCES TRAN IN	\$1,297,536	\$1,232,658	\$1,123,511	\$1,123,511	
Total Revenues:	\$1,305,918	\$1,245,307	\$1,130,011	\$1,130,011	
SERVICES AND SUPPLIES	\$49,977	\$45,980	\$63,533	\$63,533	
OTHER CHARGES	\$1,152,268	\$1,167,232	\$1,170,152	\$1,170,152	
OTHER FINANCING USES	\$0	\$89,267	\$0	\$0	
Total Expenditures/Appropriations:	\$1,202,245	\$1,302,480	\$1,233,685	\$1,233,685	
Net Cost:	(\$103,672)	\$57,173	\$103,674	\$103,674	

PROGRAM DESCRIPTION

The Shasta Public Library System is a collaboration of county, municipal, support groups, and individual participation to serve our communities. Shasta County is currently under a financial contribution contract with the City of Redding to operate the Library System which consists of the Redding Main Library and branches in Burney and Anderson. The City of Redding has contracted with Library Systems & Services, LLC (LSSI) for the operation of the three libraries.

Shasta County is also responsible for the liability and structural maintenance of the Anderson and Burney branch library buildings. The responsibilities of this cost center rely on contribution by the General Fund.

BUDGET REQUESTS

The greatest expense of the library cost center is the contractual payment for the Library System. The FY 2011-12 annual Library System contribution is approximately \$1.2 million. Other expenditures include Facilities costs for structural maintenance, insurance, sewer tax, and A-87 charges for the branch buildings. This cost center maintains the financial responsibility for the energy retrofit balance of approximately \$35,000 (payable in installments through 2014) for the former main library building and Anderson Branch building.

A General Fund Transfer In of approximately \$1.1 million is requested, which is a nine percent decrease from FY 2010-11. This is due to a higher negative net A-87 total for FY 2011-12 and a proposed use of \$103,674 in Library fund balance to reconcile an equal amount of Library fund balance contribution in FY 2009-10. In short, the General Fund Transfer In needed to cover anticipated cost center expenditures for FY 2011-12 has been reduced by \$103,674 for the reconciliation.

SUMMARY OF RECOMMENDATIONS

This budget was prepared by, and is recommended by, the County Administrative Office.

PENDING ISSUES AND POLICY CONSIDERATIONS

The County and municipalities supporting our Library System are continuing to face significant budget challenges. The consistently underfunded State Public Library Fund is anticipated to have a significant reduced State allocation for FY 2011-12. If private contributions cannot backfill the financial loss, many library programs will need to be cut and other cost savings strategies implemented.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

This budget was prepared by, and is recommended by, the County Administrative Office.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

FARM ADVISOR-COOPERATIVE EXTENSION SERVICE
Fund 0060 General, Budget Unit 620
Larry Forero, Farm Advisor

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 Detail of Financing Sources and Financing Uses
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Schedule 9

Budget Unit: 620 - AGRIC EXT SERVICE FARM ADVISOR (FUND 0060)
Function: EDUCATION
Activity: AGRICULTURE EDUCATION

Detail By Revenue Category and Expenditure Object	2009-10 Actuals	2010-11		2011-12 Recommended	2011-12 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
MISCELLANEOUS REVENUES	\$66	\$387	\$0	\$0	
Total Revenues:	\$66	\$387	\$0	\$0	
SALARIES AND BENEFITS	\$88,772	\$90,590	\$94,837	\$94,837	
SERVICES AND SUPPLIES	\$52,591	\$52,842	\$57,681	\$57,681	
OTHER CHARGES	\$11,975	\$8,606	\$5,968	\$5,968	
Total Expenditures/Appropriations:	\$153,340	\$152,039	\$158,486	\$158,486	
Net Cost:	\$153,274	\$151,652	\$158,486	\$158,486	

PROGRAM DESCRIPTION

The Farm Advisor is an off-campus education program conducted by the University of California (UC), in cooperation with Shasta County, which provides agricultural education and information within the County. The program facilitates a link to the UC Division of Agriculture and Natural Resources whereby their services can be made available through locally oriented problem solving, research activities, meetings, tours, publications, and individual contact. The department also administers the 4-H youth program in Shasta County.

The University directly funds the academic and administrator's salaries and provides continuous training and a wide variety of resources. The County funds the operating expenses such as office facilities, transportation, clerical staff, and supplies.

BUDGET REQUESTS

The FY 2011-12 requested budget includes expenditures in the amount of \$157,794 with a net County cost of \$157,794 which is a decrease of \$2,998 as compared to the FY 2010-11 adjusted budget. The requested budget meets the status quo requirement.

SUMMARY OF RECOMMENDATIONS

The CAO recommended changes to the requested budget includes an increase to Salaries and Benefits in the amount of \$1,060 and a decrease to Services and Supplies in the amount of \$368 which results in a new total net County cost of \$158,486. The requested budget meets the status quo requirement.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

FARM ADVISOR-COOPERATIVE EXTENSION - JOINT LASSEN/SHASTA
Fund 0060 General, Budget Unit 621
Larry Forero, Farm Advisor

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Schedule 9

Budget Unit: 621 - FARM ADVISOR JT LASSEN SHASTA (FUND 0060)
Function: EDUCATION
Activity: AGRICULTURE EDUCATION

Detail By Revenue Category and Expenditure Object	2009-10 Actuals	2010-11		2011-12 Recommended	2011-12 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
CHARGES FOR SERVICES	\$19,320	\$18,587	\$19,834	\$19,834	
Total Revenues:	\$19,320	\$18,587	\$19,834	\$19,834	
SALARIES AND BENEFITS	\$27,714	\$28,915	\$33,178	\$33,178	
SERVICES AND SUPPLIES	\$14,814	\$17,216	\$19,713	\$19,713	
OTHER CHARGES	\$3,939	\$1,760	\$953	\$953	
Total Expenditures/Appropriations:	\$46,468	\$47,892	\$53,844	\$53,844	
Net Cost:	\$27,148	\$29,305	\$34,010	\$34,010	

PROGRAM DESCRIPTION

The Joint Lassen/Shasta Farm Advisor is a branch of the Cooperative Extension Service in Redding conducted by the University of California (UC) in cooperation with Shasta County (see budget unit 620). This office is located at the Inter-Mountain Fairgrounds in McArthur and provides local problem solving, research, and teaching programs in various plant sciences to eastern Shasta County and northwestern Lassen County.

The UC directly funds the professional staff member in McArthur. Operating expenses such as office facilities, operating expenses and support staff are shared by Shasta County (60 percent) and Lassen County (40 percent).

BUDGET REQUESTS

The FY 2011-12 requested budget includes expenditures in the amount of \$52,824 and revenues in the amount of \$19,834 which results in a net County cost of \$32,990. Utilizing the anticipated FY 2010-11 year end savings for both Cost Centers 620 and 621, the requested budget meets the status quo requirement. Lassen County will be charged for 40 percent of appropriations, or \$18,399 (one year in arrears).

SUMMARY OF RECOMMENDATIONS

The CAO recommended change to the requested budget is an increase to Salaries and Benefits in the amount of \$1,020 which results in a new net County cost of \$34,010. Utilizing the anticipated FY 2010-11 year end savings for both Cost Centers 620 and 621, the requested budget meets the status quo requirement.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

FARM ADVISOR-COOPERATIVE EXTENSION - FORESTRY PROGRAM
 Fund 0060 General, Budget Unit 622
 Larry Forero, Farm Advisor

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Budget Unit: 622 - COOPERATIVE EXTENSION FORESTRY (FUND 0060)
Function: EDUCATION
Activity: AGRICULTURE EDUCATION

Detail By Revenue Category and Expenditure Object	2009-10 Actuals	2010-11		2011-12 Recommended	2011-12 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$2,153	\$0	\$0	\$0	\$0
Total Revenues:	\$2,153	\$0	\$0	\$0	\$0
SERVICES AND SUPPLIES	\$783	\$0	\$0	\$0	\$0
OTHER CHARGES	\$1,356	\$0	\$0	\$0	\$0
Total Expenditures/Appropriations:	\$2,139	\$0	\$0	\$0	\$0
Net Cost:	(\$13)	\$0	\$0	\$0	\$0

PROGRAM DESCRIPTION

The Forestry Program is a branch of the Cooperative Extension Service in Redding conducted by the University of California (UC) in cooperation with Shasta County (see budget unit 620). The program provides forestry education and research activities to private foresters and Cooperative Extension advisors in the northern counties.

The academic and secretarial salaries are paid directly by the UC and all office expenses are reimbursed to Shasta County.

Budget 622 (Cooperative Extension Forestry) is consolidating with Budget 620 (Shasta County Agriculture Extension Service - Farm Advisor). Miscellaneous Insurance and Central Service (A-87) costs of Budget 622 are now charged to Budget 620.

BUDGET REQUESTS

The FY 2011-12 requested budget is zero.

SUMMARY OF RECOMMENDATIONS

The CAO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

PUBLIC WORKS-RECREATION AND PARKS
Fund 0060 General, Budget Unit 701
Patrick J. Minturn, Director of Public Works

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Schedule 9

Budget Unit: 701 - RECREATION & PARK DEVELOPMENT (FUND 0060)
Function: RECREATION
Activity: RECREATION FACILITIES

Detail By Revenue Category and Expenditure Object	2009-10 Actuals	2010-11		2011-12 Recommended	2011-12 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3		4	5
INTERGOVERNMENTAL REVENUES	\$7,402	\$27,168		\$613,557	\$613,557
Total Revenues:	\$7,402	\$27,168		\$613,557	\$613,557
SERVICES AND SUPPLIES	\$27,361	\$29,217		\$35,152	\$35,152
OTHER CHARGES	\$1,427	\$684		(\$224)	(\$224)
CAPITAL ASSETS	\$0	\$0		\$613,557	\$613,557
OTHER FINANCING USES	\$66,841	\$6,327		\$0	\$0
Total Expenditures/Appropriations:	\$95,630	\$36,229		\$648,485	\$648,485
Net Cost:	\$88,227	\$9,061		\$34,928	\$34,928

PROGRAM DESCRIPTION

This budget unit finances the maintenance of three County parks that are maintained by a combination of volunteers and County employees: French Gulch Park, Hat Creek Park and Balls Ferry Boat Ramp.

BUDGET REQUESTS

The FY 2011-12 requested budget includes expenditures in the amount of \$648,485 and revenues in the amount of \$613,557. The projected Net County Cost for FY 2011-12 is \$34,928, an increase of \$61,138 as compared to FY 2010-11 adjusted budget. The increase is due to the fluctuation of State Boating and Waterways funding and expenditure of projects. The requested budget will maintain existing levels of service throughout the year. The requested budget did not meet the status quo requirement.

With a grant from Boating and Waterways the project at Balls Ferry Boat Ramp is in process.

SUMMARY OF RECOMMENDATIONS

The CAO concurs with the requested budget. The requested budget did not meet the status quo requirement.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

DEPARTMENT OF PUBLIC WORKS-VETERANS HALLS DIVISION
 Fund 0060 General, Budget Unit 710
 Patrick J. Minturn, Director of Public Works

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Schedule 9

Budget Unit: 710 - VETERANS HALLS (FUND 0060)
 Function: RECREATION
 Activity: VETERANS MEMORIAL BUILDINGS

Detail By Revenue Category and Expenditure Object	2009-10 Actuals	2010-11		2011-12 Recommended	2011-12 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
REVENUE FROM MONEY & PROPERTY	\$1,500	\$4,226	\$1,000	\$1,000	
CHARGES FOR SERVICES	\$280	\$490	\$100	\$100	
OTHER FINANCING SOURCES TRANSFER IN	\$0	\$399,851	\$0	\$0	
Total Revenues:	\$1,780	\$404,567	\$1,100	\$1,100	
SERVICES AND SUPPLIES	\$86,775	\$85,916	\$75,954	\$75,954	
OTHER CHARGES	\$6,160	\$5,489	\$6,443	\$6,443	
OTHER FINANCING USES	\$18,232	\$381,646	\$0	\$0	
Total Expenditures/Appropriations:	\$111,168	\$473,053	\$82,397	\$82,397	
Net Cost:	\$109,388	\$68,485	\$81,297	\$81,297	

PROGRAM DESCRIPTION

This budget unit accounts for expenditures associated with the operation of the four Veterans Halls in Shasta County. Written agreements have been executed for the Anderson, Burney, and Fall River Mills Veterans Halls whereby local veterans groups utilize and maintain the facilities out of the revenues generated from beverage sales and/or bingo games. There is no such agreement for the Redding Hall, and the expenditures in this budget unit are almost entirely attributable to the operation and maintenance costs associated with that facility. The General Fund supports expenses within this budget.

The Redding facility is available for rental by the general public and provides a small revenue stream to offset a portion of operating expenses.

BUDGET REQUESTS

The FY 2011-12 requested budget includes expenditures in the amount of \$93,190 and revenues in the amount of \$1,100. The FY 2011-12 requested budget results in a net County cost of \$92,090 which is a \$10,793 increase as compared to FY 2010-11 adjusted budget. The requested budget does not meet the status quo requirement.

SUMMARY OF RECOMMENDATIONS

The CAO recommended changes to the FY 2011-12 requested budget includes a decrease to Services and Supplies in the amount of \$10,793. Due to this decrease, the requested budget meets the status quo requirement.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.