

# MENTAL HEALTH-PERINATAL PROGRAM

Fund 0080 Mental Health, Budget Unit 425

Marta McKenzie, R.D., M.P.H., Health and Human Services Agency Director

State Controller Schedules  
County Budget Act  
January 2010

County of Shasta  
Detail of Financing Sources and Financing Uses  
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Schedule 9

**Budget Unit:** 425 - PERINATAL  
**Function:** HEALTH & SANITATION  
**Activity:** DRUG & ALCOHOL ABUSE SERVICES

Detail By Revenue Category and Expenditure Object	2008-09 Actuals	2009-10		2010-11 Recommended	2010-11 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$916,501	\$1,135,325		\$572,814	\$572,814
CHARGES FOR SERVICES	\$90	\$0		\$300	\$300
OTHR FINANCING SOURCES TRAN IN	\$17,563	\$15,807		\$15,017	\$15,017
OTHER FINANCING SRCS SALE F/A	\$0	\$1,050		\$0	\$0
<b>Total Revenues:</b>	<b>\$934,154</b>	<b>\$1,152,182</b>		<b>\$588,131</b>	<b>\$588,131</b>
SALARIES AND BENEFITS	\$569,176	\$874,902		\$439,065	\$439,065
SERVICES AND SUPPLIES	\$132,027	\$296,620		\$209,792	\$209,792
OTHER CHARGES	\$68,711	\$30,975		\$15,139	\$15,139
FIXED ASSETS	\$0	\$56,906		\$0	\$0
INTRAFUND TRANSFERS	(\$35,066)	(\$16,205)		(\$25,000)	(\$25,000)
<b>Total Expenditures/Appropriations:</b>	<b>\$734,849</b>	<b>\$1,243,198</b>		<b>\$638,996</b>	<b>\$638,996</b>
<b>Net Cost:</b>	<b>(\$199,305)</b>	<b>\$91,016</b>		<b>\$50,865</b>	<b>\$50,865</b>

## PROGRAM DESCRIPTION

The Perinatal Substance Abuse Prevention Program provides a full range of specialized treatment services to substance dependent women who are pregnant or who have children under the age of 18. In addition to an alcohol and drug day-treatment program, services offered include intensive case management, childcare, transportation, parenting classes, and transitional living assistance. The Perinatal Program promotes a drug-free lifestyle with an emphasis on developing a strong mother/child relationship.

Funding for services is a combination of Perinatal State General Fund, Federal Substance Abuse Prevention and Treatment Block Grant Perinatal Set-Aside funds, and State/Federal Drug Medi-Cal funds that are allocated to Shasta County specifically for this type of service.

For FY 2010-11, the program will continue efforts to increase access to substance abuse counseling and treatment services, particularly for women

who are involved with our child protective services. Substance abuse is one of the leading causes of child neglect, so stepped up efforts in this program are expected to help to reduce out of home placement of children.

## BUDGET REQUESTS

Overall expenditures are projected at \$638,996, a decrease of \$865,500 from the FY 2009-10 adjusted budget. This decrease is attributed to the movement of Cal-WORKs-funded Behavioral Health Team staff and operating costs from this budget to a new cost center in the Alcohol and Drug Program budget (BU 422) to allow for better delineation of expenditures.

County General Fund support is requested at \$15,017, which complies with the five percent General Fund reduction requested of county departments. Overall, the department projects a deficit of \$50,864 in the budget year, which will be funded by use of program reserves.

SUMMARY OF RECOMMENDATIONS

No modifications to the request are recommended.

PENDING ISSUES AND POLICY CONSIDERATIONS

No statutory changes have been implemented that will impact this budget unit.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

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FINAL BOARD ACTION

Adopted as presented in the proposed budget.

# SOCIAL SERVICES

Fund 0140 Social Services, Budget Unit 501

Marta McKenzie, R.D., M.P.H., Health and Human Services Agency Director

State Controller Schedules  
County Budget Act  
January 2010

County of Shasta  
Detail of Financing Sources and Financing Uses  
Governmental Funds  
Fiscal Year 2010-11

Schedule 9

**Budget Unit:** 501 - SOCIAL SERVICES ADMINISTRATION

**Function:** PUBLIC ASSISTANCE

**Activity:** PUBLIC ASSISTANCE ADMIN

Detail By Revenue Category and Expenditure Object	2008-09 Actuals	2009-10		2010-11 Recommended	2010-11 Adopted by the Board of Supervisors
		-Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>		
1	2	3	4	5	
REVENUE FROM MONEY & PROPERTY	\$85,609	\$42,464		\$50,000	\$50,000
INTERGOVERNMENTAL REVENUES	\$36,395,490	\$41,733,807		\$41,372,998	\$41,372,998
CHARGES FOR SERVICES	\$604,533	\$489,819		\$160,450	\$160,450
MISCELLANEOUS REVENUES	\$297,736	\$7,273		\$3,350	\$3,350
OTHR FINANCING SOURCES TRAN IN	\$2,275,840	\$1,068,177		\$1,215,968	\$1,215,968
OTHER FINANCING SRCS SALE F/A	\$0	\$2,340		\$0	\$0
<b>Total Revenues:</b>	<b>\$39,659,211</b>	<b>\$43,343,883</b>		<b>\$42,802,766</b>	<b>\$42,802,766</b>
SALARIES AND BENEFITS	\$23,856,679	\$24,401,405		\$25,763,342	\$25,763,342
SERVICES AND SUPPLIES	\$10,429,235	\$11,052,817		\$11,819,928	\$11,819,928
OTHER CHARGES	\$7,263,051	\$7,195,121		\$7,384,916	\$7,384,916
FIXED ASSETS	\$12,988	\$3,313		\$40,000	\$40,000
INTRAFUND TRANSFERS	(\$677,217)	(\$827,054)		(\$758,442)	(\$758,442)
OTHER FINANCING USES	\$165,075	\$0		\$0	\$0
<b>Total Expenditures/Appropriations:</b>	<b>\$41,049,813</b>	<b>\$41,825,604</b>		<b>\$44,249,744</b>	<b>\$44,249,744</b>
<b>Net Cost:</b>	<b>\$1,390,601</b>	<b>(\$1,518,278)</b>		<b>\$1,446,978</b>	<b>\$1,446,978</b>

## PROGRAM DESCRIPTION

Through its Social Services budget, the Health and Human Services Agency (HHS) administers a variety of human service programs that promote the welfare of persons in Shasta County through crisis intervention and protection functions, prevention services, income maintenance, and employment and training programs. The Social Services budget funds the salary and benefits of casework and support staff and operating expenses necessary to carry out the programs, which include:

- CalWORKs/Welfare to Work
- Eligibility Services for Medi-Cal, Food Stamps, and the County Medical Services Program
- Children's (Child Protective) Services
- Adoptions
- Foster Home Licensing & Placement
- Adult Protective Services
- In-Home Supportive Services

These federal and state mandated services are critical to ensure that our children and adults receive services necessary for safety and stability. The department's eligibility services help individuals and families access income supports, food and medical care. Employment services help individuals to achieve and maintain employment, a key component of self sufficiency and economic and social well-being.

Operation of Social Service programs is funded by a combination of federal and state revenues, Social Services realignment, charges for services and miscellaneous revenues, and a statutorily required County General Fund contribution.

## BUDGET SUMMARY

Social Services continues to face difficult budget challenges in FY 2010-11. While the preliminary FY 2010-11 state budget maintains most program funding, and in fact increases in some cases due to caseload growth and new federal dollars,

realignment revenue continues to decline. In FY 2009-10, Social Services anticipates losing nearly \$700,000 in Realignment revenue from what was budgeted, and with a further \$26,000 reduction projected in FY 2010-11, the two-year revenue loss from the FY 2009-10 base allocation will total \$726,000. Cumulatively, Social Services has lost over \$6.2 million in Realignment funding due to the decline in the economy since FY 2007-08. This is particularly worrisome, as nearly every Social Services program includes a county share of cost that is required to draw down significant state and federal funds. For the realigned programs, the county share is made up of a combination of realignment and County General Fund dollars. For the non-realigned programs, the county share comes entirely from County General Fund. To lose a dollar of county funding has a significant multiplier effect because of the cost sharing ratios. For example, if a program has a ten percent county share of cost, a one dollar reduction in county dollars equates to ten dollars of lost revenue and, by extension, services and benefits to County residents.

Through prudent financial management over the past several years, the department goes into FY 2010-11 with a projected fund balance of approximately \$3.4 million. The requested FY 2010-11 budget submission reflects a budget deficit of \$1.4 million, which can be sustained with existing reserves. Coupled with the funding deficits budgeted in the other two large Social Services budgets of Cash Aid (BU 541) and General Assistance (BU 540), the total fund balance draw will exceed \$1.6 million. This will leave the department with slightly more than \$1.8 million in reserves at the end of FY 2010-11.

During a time of caseload growth in most all Social Services programs due to the declining economy, maintaining eligibility and assistance services and benefits to eligible County residents is a priority. Between FY 2008-09 and FY 2009-10, caseloads have increased between five and thirteen percent for Medi-Cal, County Medical Services Program (CMSP), and Food Stamps. Applications requiring processing have exceeded that growth as newly jobless residents sought assistance. For FY 2010-11, this budget includes a request for nine new positions to assist in the case management of this caseload growth. Positions being requested are all direct service staff or first-line supervisors and include two Eligibility Worker Supervisors, four Eligibility Workers, one Employment & Training Worker, and one Vocational Counselor for eligibility and

employment programs, and one Deputy Public Guardian for adult services.

### BUDGET REQUESTS

The FY 2010-11 budget includes a total expenditure request of \$44.2 million, a decrease of approximately \$600,000 from the FY 2009-10 adjusted budget. Salaries and Benefits are projected at \$25.8 million. Reductions in Salaries and Benefits include the movement of the director, deputy directors, and their support staff out of this budget and into the HHS administrative budget so that time can be distributed between the reorganized HHS branches based upon program use. Overall savings are offset somewhat by the addition of nine new positions. Eight of these positions are considered "direct service" jobs in CalWORKs, which will help to pull additional overhead costs away from child welfare and adult protective services that have a higher county share of cost.

Services and Supplies expense is projected at \$11.8 million, which is \$553,261 lower than the FY 2009-10 adjusted budget. The overall reduction is due to decreases in County charges, office expenses, prior year one-time purchases related to state-required remediation for security in handling protected client information, and the end of travel related to the C-IV Eligibility software upgrade project. This category also includes the cost of senior management charged to the programs through a direct cost allocation method as noted above.

Other Charges, which includes many of the contracts that the department maintains to provide services to clients as well as county A-87 charges, is projected at \$7.4 million, a decrease of \$100,522 from the adjusted FY 2009-10 budget. This decrease is due to the reduction of County Central Services (A-87) charges. Contracted services are being held relatively stable as they provide services directly to clients to meet program mandates and court orders, and eliminating contracts for beneficial but non-mandated services has occurred during previous fiscal years as part of HHS's cost control measures.

The Social Services FY 2010-11 budget request includes the purchase of two vehicles. Social Services vehicles are not part of the County's replacement program due to funding requirements. As vehicles age, newer vehicles are purchased and older vehicles are taken out of

service. Social Services has not purchased any vehicles since FY 2007-08.

Overall revenues are projected at \$42.8 million, an increase of \$276,604 from the FY 2009-10 budget. Intergovernmental revenues are estimated to be \$41.3 million which is \$1.4 million higher than the prior year budgeted level. Despite decreases in state dollars for many Child Welfare administration programs, state and federal dollars have increased for Food Stamp administration and Medi-Cal administration, which follows caseload growth expenditures and accounts for the higher level of revenues budgeted.

The General Fund transfer into this budget is requested at \$1.2 million, an increase of \$138,062 from the FY 2009-10 budget. This change was made to reflect the required county contribution for the administration of Adult Protective Services (\$131,271) and CalWORKs (\$1,049,697) programs in this budget. The increased General Fund contribution is offset by a decrease in non-MOE contributions in other HHSA budgets. The proposed budget deficit of \$1.4 million in this budget unit will be absorbed through fund balance reserves.

**SUMMARY OF RECOMMENDATIONS**

The transfer in of funds from Mental Health (BU 410) was slightly increased from \$27,102 to \$35,000 at the request of the department to cover anticipated expenditures. Various adjustments were made in Salaries and Benefits to delete a Program Manager I/Staff Services Manager position to offset the approval of the addition of a Deputy Public Guardian. The other eight position requests will sunset June 30, 2011.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

Social Services faces threats on several fronts.

First, for the fourth time in three years, the state is planning payment deferrals for the majority of Social Services program administration and assistance payments. In order to manage its own cash flow, the state is, in essence, requiring the County to "loan" the state the funds to pay out millions in mandated payments for CalWORKs, foster care, group homes, adoptions assistance, and IHSS provider wages, as well as maintain mandated service levels for state programs administered by the County. The County has little or no discretion to reduce these costs. The deferrals are being implemented in a staggered manner, with one month deferrals occurring in July, October, and March with repayment in September, January, and May, respectively. As the department utilizes reserves to continue state programs while realignment funds are diminishing and General Fund remains relatively flat, department cash balances will become lower, and we will be less able to sustain these types of state funding schemes into the future.

The Governor has once again included "trigger provisions" in his package of state budget solutions that would impact this and the Welfare Cash Aid budget (BU 541) unit significantly. His proposal suggests elimination of whole programs and the imposition of new cost sharing ratios if additional federal revenues are not realized. Due to the inter-dependent relationships of administrative costs in this budget unit, major program shifts and shortfalls would likely occur.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with the recommended budget.

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**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**HEALTH AND HUMAN SERVICES AGENCY ADMINISTRATION**  
**Fund 0140 Social Services, Budget Unit 502**  
**Marta McKenzie, R.D., M.P.H., Health and Human Services Agency Director**

State Controller Schedules  
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 January 2010

County of Shasta  
 Detail of Financing Sources and Financing Uses  
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Schedule 9

**Budget Unit:** 502 - HEALTH & HUMAN SVS AGENCY ADM  
**Function:** PUBLIC ASSISTANCE  
**Activity:** PUBLIC ASSISTANCE ADMIN

Detail By Revenue Category and Expenditure Object	2008-09 Actuals	2009-10		2010-11 Recommended	2010-11 Adopted by the Board of Supervisors
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	(\$12,541)	\$0		\$0	\$0
CHARGES FOR SERVICES	\$15,896	\$19,093		\$190,826	\$190,826
MISCELLANEOUS REVENUES	\$0	\$4		\$0	\$0
<b>Total Revenues:</b>	<b>\$3,355</b>	<b>\$19,097</b>		<b>\$190,826</b>	<b>\$190,826</b>
SALARIES AND BENEFITS	\$3,847,986	\$4,377,227		\$6,603,571	\$6,603,571
SERVICES AND SUPPLIES	\$449,520	\$427,058		\$442,526	\$442,526
OTHER CHARGES	\$299	\$78,353		\$242,379	\$242,379
INTRAFUND TRANSFERS	(\$4,179,222)	(\$4,722,189)		(\$7,097,650)	(\$7,097,650)
OTHER FINANCING USES	\$18,593	\$0		\$0	\$0
<b>Total Expenditures/Appropriations:</b>	<b>\$137,178</b>	<b>\$160,451</b>		<b>\$190,826</b>	<b>\$190,826</b>
<b>Net Cost:</b>	<b>\$133,823</b>	<b>\$141,353</b>		<b>\$0</b>	<b>\$0</b>

**PROGRAM DESCRIPTION**

The Board of Supervisors created the Health and Human Services Agency (HHSA) in June 2006, consistent with AB 1881 and subsequent legislation, which allows any California county to participate in the integration of health and human service programs. The ultimate goal of the HHSA is to create a system of efficient and customer-oriented services that support Shasta County children, families, and individuals in attaining independence, permanency, safety, health and well being.

The FY 2010-11 budget request reflects further consolidation of staff performing administrative, fiscal, contract, human resources and other support functions throughout the departments. This consolidation will continue the Board of Supervisors-directed goal of eliminating duplication of functions and becoming more efficient wherever possible. For FY 2010-11, the budget reflects the movement of existing senior management positions as well as their support staff from the respective HHSA departments into

the centralized HHSA Administration budget. This will allow the cost of the positions to be applied directly to the programs they oversee and be consistent with the organizational structure presented to the Board of Supervisors on October 20, 2009. Overall, the HHSA maintains the 11 senior management positions as existed before formation of the agency.

**BUDGET REQUESTS**

The most significant change to this budget is the proposed movement of program director, deputy director, and support staff positions from the Social Services, Mental Health, and Public Health budgets into the HHSA Administration budget. These employees will continue to provide leadership and oversight within the HHSA program branches. By centralizing staff into a single budget, their time can be more appropriately charged to programs within Regional Services, Children's Services, Adult/Older Adult Services, and Public Health branches and assigned duties can remain more flexible to meet the changing Agency needs. Allocation of cost will occur

through continuous time studies, and departments will be charged staff time appropriate to their program needs. It is important to note that no additions or position changes are requested in this budget unit other than to move staff out of department specific budgets into a centralized budget.

Fiscal Year 2010-11 expenditures are estimated at \$7.3 million. Salaries and Benefit expenditures are anticipated to increase by \$2 million over the FY 2009-10 adjusted budget. This increase is attributed to the movement of almost \$1.7 million in staff costs from other budgets (with a commensurate reduction in those budgets), as well as expected step increases. Services and Supplies expense is \$442,526, an increase of \$27,783 from the FY 2009-10 budget. This change is attributable to increases in operating expenses, including costs associated with production of community education materials that can now be produced in-house. The revenue in this budget unit comes from administrative charges paid by the IHSS Public Authority and the County Welfare Director's Association for a Social Services Deputy Director that has been loaned to the statewide child welfare automation project. All other costs are passed on to HHSA budget units through cost applied accounts.

In consideration of budget challenges across the HHSA cost control measures were implemented in all HHSA budgets in the fall of 2007. As a result of these practices, actual charges to HHSA cost centers in FY 2009-10 are expected to be over \$200,000 below the adopted budget. These cost control measures included holding positions vacant, reducing or eliminating contracts, and limiting travel. For FY 2010-11, these same prudent fiscal measures will remain in place to reduce costs passed on to HHSA programs. Overall, HHSA Administration costs are only 5.1 percent of the total HHSA budgeted expenditures and represent all administrative functions, including senior leadership, fiscal, analysis, contracts management, and human resources.

## SUMMARY OF RECOMMENDATIONS

Adjustments were made to the cost-applied accounts for Alcohol and Drug (BU 422) and Perinatal (BU 425) for administrative services; this has an overall net zero effect on the HHSA Administrative budget.

## PENDING ISSUES AND POLICY CONSIDERATIONS

In FY 2009-10, the HHSA implemented changes to service delivery to allow for more efficient delivery of those services to all of our clients. The HHSA is now organized into a client-centered branch model that includes Regional Services, Children's Services, Adult/Older Adult Services, Public Health, and Administration. This model, while more complex to administer, allows the Agency to more fully leverage state and federal resources. Internal control procedures ensure costs are accounted for appropriately so state and federal funding is not compromised.

In FY 2010-11 the HHSA will work closely with County Support Services in the county's conversion to an Approved Local Merit System (ALMS) for personnel. This conversion will eliminate the need for two separate personnel systems. The bifurcated system has, over time, created duplication of efforts and inconsistencies in how recruitments and personnel matters are handled. Ultimately, the ALMS will provide us with a more efficient system and a significant level of local control over how classifications using social services funding mechanisms are designed, recruited, and maintained.

## DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

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## FINAL BOARD ACTION

Adopted as presented in the proposed budget.

**SOCIAL SERVICES-OPPORTUNITY CENTER**  
**Fund 0120 Opportunity Center, Budget Unit 530**  
**Marta McKenzie, R.D., M.P.H., Health and Human Services Agency Director**

State Controller Schedules  
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County of Shasta  
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Schedule 9

**Budget Unit:** 530 - OPPORTUNITY CENTER  
**Function:** PUBLIC ASSISTANCE  
**Activity:** OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2008-09 Actuals	2009-10		2010-11 Reconmended	2010-11 Adopted by the Board of Supervisors
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>		
1	2	3		4	5
REVENUE FROM MONEY & PROPERTY	\$8,414	\$9,074		\$6,000	\$6,000
INTERGOVERNMENTAL REVENUES	\$2,132,867	\$2,113,197		\$2,198,406	\$2,198,406
CHARGES FOR SERVICES	\$2,295,220	\$2,118,589		\$2,197,362	\$2,197,362
MISCELLANEOUS REVENUES	\$1,010	\$3,055		\$0	\$0
OTHR FINANCING SOURCES TRAN IN	\$143,025	\$91,949		\$93,979	\$93,979
OTHER FINANCING SRCS SALE F/A	\$2,032	\$1,140		\$0	\$0
<b>Total Revenues:</b>	<b>\$4,582,568</b>	<b>\$4,337,006</b>		<b>\$4,495,747</b>	<b>\$4,495,747</b>
SALARIES AND BENEFITS	\$2,640,422	\$2,520,760		\$2,485,705	\$2,485,705
SERVICES AND SUPPLIES	\$1,417,292	\$1,522,795		\$1,678,439	\$1,678,439
OTHER CHARGES	\$1,436,785	\$1,403,927		\$1,457,029	\$1,457,029
FIXED ASSETS	\$32,473	\$12,262		\$103,000	\$103,000
INTRAFUND TRANSFERS	(\$1,143,927)	(\$1,164,114)		(\$1,121,192)	(\$1,121,192)
<b>Total Expenditures/Appropriations:</b>	<b>\$4,383,047</b>	<b>\$4,295,630</b>		<b>\$4,602,981</b>	<b>\$4,602,981</b>
<b>Net Cost:</b>	<b>(\$199,521)</b>	<b>(\$41,376)</b>		<b>\$107,234</b>	<b>\$107,234</b>

**PROGRAM DESCRIPTION**

The mission of the Opportunity Center (OC) is to develop productive and meaningful employment opportunities for people with disabilities. Clients working in the program provide janitorial, mail and photocopying services for County departments. Community customers, including City, State and Federal Offices, are also served by OC clients performing jobs such as bulk mailing, janitorial, grounds maintenance, litter abatement and recycling services.

**BUDGET REQUESTS**

The overall expenditure budget request for FY 2010-11 is \$4.6 million, which is a decrease of \$107,292 from the FY 2009-10 adjusted budget. A decrease is projected in Salaries and Benefits expenditures due to the transfer of four fiscal positions to the HHSA Administration budget (BU 502) and maintaining vacancies for extended

periods of time. Services and Supplies expenditures are projected to increase by \$96,718 due mainly to charging back accounting salaries as an HHS professional service and appropriately allocating HHS senior management expense to the OC. County A-87 charges have increased by \$56,755 from FY 2009-10. For FY 2010-11, the OC requests three new fixed assets: a paper cutter (\$7,000) for use in its printing and production services and two wheelchair-equipped vans (\$96,000) for transportation of clients with disabilities. The majority of the cost for these vans is supported by a CalTrans grant.

Intergovernmental revenues are projected at a decrease of \$94,659 from the FY 2009-10 budget. Charges for Services revenue is estimated to be approximately \$140,000 lower than FY 2009-10 as the weaker economy has resulted in the loss or reduction of some contracts. Charges to County departments are expected to be consistent with the FY 2009-10 budget and current year activity.

The County General Fund provides \$93,979 in the budget year to offset the building-related costs of operating the OC mailroom in the County Administration Building.

Overall, the OC projects a budget deficit of \$107,234 in FY 2010-11, which it can sustain using fund balance reserves. The OC will actively seek new contract opportunities to increase employment opportunities for clients while, at the same time, increasing program revenues.

**SUMMARY OF RECOMMENDATIONS**

No modifications to the request are recommended.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

The budget for state funding is based on current year estimates. This amount may decrease, as in previous years, as the legislature attempts to close continuing budget gaps. The OC management will closely monitor state funding and attempt to locate new revenues opportunities or decrease expenditures, as warranted.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with the recommended budget.

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**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**SOCIAL SERVICES-COUNTY INDIGENT CASES**  
**Fund 0140 Social Services, Budget Unit 540**  
**Marta McKenzie, R.D., M.P.H., Health and Human Services Agency Director**

State Controller Schedules  
 County Budget Act  
 January 2010

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**Budget Unit:** 540 - COUNTY INDIGENT CASES  
**Function:** PUBLIC ASSISTANCE  
**Activity:** GENERAL RELIEF

Detail By Revenue Category and Expenditure Object	2008-09 Actuals	2009-10		2010-11 Recommended	2010-11 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
MISCELLANEOUS REVENUES	\$327,873	\$673,445	\$450,000	\$450,000	\$450,000
OTHR FINANCING SOURCES TRAN IN	\$643,062	\$878,797	\$1,497,694	\$1,497,694	\$1,497,694
<b>Total Revenues:</b>	<b>\$970,935</b>	<b>\$1,552,242</b>	<b>\$1,947,694</b>	<b>\$1,947,694</b>	<b>\$1,947,694</b>
SERVICES AND SUPPLIES	\$304,478	\$333,638	\$323,770	\$323,770	\$323,770
OTHER CHARGES	\$1,285,580	\$1,425,986	\$1,431,140	\$1,431,140	\$1,431,140
INTRAFUND TRANSFERS	(\$225)	\$0	(\$250)	(\$250)	(\$250)
<b>Total Expenditures/Appropriations:</b>	<b>\$1,589,833</b>	<b>\$1,759,624</b>	<b>\$1,754,660</b>	<b>\$1,754,660</b>	<b>\$1,754,660</b>
<b>Net Cost:</b>	<b>\$618,897</b>	<b>\$207,381</b>	<b>(\$193,034)</b>	<b>(\$193,034)</b>	<b>(\$193,034)</b>

**PROGRAM DESCRIPTION**

State law requires each county to provide General Assistance (GA) to individuals who have no other income or means of support and are not eligible for other categorical assistance, such as Supplemental Security Income/State Supplementary Program (SSI/SSP) or Temporary Assistance to Needy Families (formerly TANF - now CalWORKS). General Assistance is considered a program of last resort. Assistance payments and administrative costs are both funded solely by the County General Fund.

There are three groups of General Assistance recipients: "General Relief (GR) Cash Grant-Temporary Incapacitated," "GR Cash Grant-Employable," and "Interim Assistance." "GR Temporary Incapacitated" provides payment for individuals deemed by a physician to be temporarily unable to work. Generally, such temporary incapacity is limited to six months or less. "GR Employable" provides employment, training and work experience to recipients. Employable recipients are eligible to participate for only three out of each twelve month period. "Interim Assistance" provides payments to those individuals meeting General Assistance eligibility

criteria who have a disability, and are awaiting a decision on Federal SSI/SSP. Once eligibility for SSI/SSP is determined and benefits begin to flow, repayments of General Assistance are made to this budget unit.

**BUDGET REQUESTS**

The FY 2010-11 budget request includes expenditures totaling \$1.7 million. Of this, \$1.3 million (78 percent) goes directly to assistance payments for eligible clients. Salaries and operating costs to determine the eligibility of prospective clients and administer the program are charged to this budget as a professional service from the Social Services budget (BU 501) based upon staff time studies. Expenditures are slightly lower than the FY 2009-10 adjusted budget, which is reflective of the grant aid reduction of \$40 approved by the Board of Supervisors in December 2009. GA payments are considered a loan to the recipient, and revenues in this budget come from repayment of benefits when a client becomes eligible for another assistance program such as SSI/SSP or when they are employed and have the means to repay. These repayment revenues are projected at \$450,000, consistent with current year projections and help to offset the

General Fund transfer into this cost center. The remaining cost is supported by a proposed General Fund contribution of \$1.5 million. In FY 2008-09, the department implemented two significant programmatic changes at the direction of the Board of Supervisors. First, it instituted drug and alcohol screening and, if warranted, referrals to counseling services for all GA clients. Second, it stepped up efforts to assist clients to expedite SSI/SSP application processes and reduce their time on interim assistance. These two procedural changes have been reasonably successful and will continue.

In FY 2006-07, a reconciliation process was initiated to compare the actual program costs against contributions from the General Fund. Since FY 2006-07, actual program costs, less repayment revenues, have been in excess of the amount of General Fund contributed. For FY 2009-10, the General Fund contribution to this program was \$878,797. The FY 2010-11 General Fund contribution to this program is the amount of last year's contribution plus restoration of the deficit from FY 2008-09 for a total of \$1.5 million. This will result in a surplus in the GA budget estimated at \$193,034, which will restore some of the Social Services reserves that were used to fund prior year GA deficits. As programmatic changes develop and the net county cost of this program is reduced, the amount of County General Fund into this program will be commensurately reduced.

#### **SUMMARY OF RECOMMENDATIONS**

No modifications to the request are recommended.

#### **PENDING ISSUES AND POLICY CONSIDERATIONS**

The formula for calculating GA payments is complicated and based, to some extent on housing and other costs in the geographical area. County GA monthly cash payments range from \$192 to \$422 per month. In December 2009, the Board of Supervisors reduced the monthly maximum grant from \$297 to \$257 as allowed by law to reflect the value of health care benefits provided through the County Medical Services Program (a county-funded program). Caseloads in this program continue to grow and may be significantly affected by the state's early release of prison inmates as a cost-saving measure. As a result, the county must look for reasonable means to manage the costs without adversely affecting the population served. In FY 2010-11, the department plans to look at historical changes in the assistance payments and may provide the Board of Supervisors with additional options to maintain financial sustainability in this program.

#### **DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with the recommended budget.

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#### **FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**SOCIAL SERVICES-WELFARE CASH AID PAYMENTS**  
**Fund 0140 Social Services, Budget Unit 541**  
**Marta McKenzie, R.D., M.P.H., Health and Human Services Agency Director**

State Controller Schedules  
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**Budget Unit:** 541 - WELFARE CASH AID PAYMENTS  
**Function:** PUBLIC ASSISTANCE  
**Activity:** AID PROGRAMS

Detail By Revenue Category and Expenditure Object	2008-09 Actuals	2009-10		2010-11 Recommended	2010-11 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	5
INTERGOVERNMENTAL REVENUES	\$40,072,779	\$41,163,121	\$40,847,232	\$40,847,232	\$40,847,232
MISCELLANEOUS REVENUES	\$129,654	\$437,404	\$330,000	\$330,000	\$330,000
OTHR FINANCING SOURCES TRAN IN	\$2,388,454	\$2,887,113	\$2,733,288	\$2,733,288	\$2,733,288
<b>Total Revenues:</b>	<b>\$42,590,888</b>	<b>\$44,487,639</b>	<b>\$43,910,520</b>	<b>\$43,910,520</b>	<b>\$43,910,520</b>
OTHER CHARGES	\$43,965,465	\$44,102,880	\$44,287,849	\$44,287,849	\$44,287,849
<b>Total Expenditures/Appropriations:</b>	<b>\$43,965,465</b>	<b>\$44,102,880</b>	<b>\$44,287,849</b>	<b>\$44,287,849</b>	<b>\$44,287,849</b>
<b>Net Cost:</b>	<b>\$1,374,576</b>	<b>(\$384,758)</b>	<b>\$377,329</b>	<b>\$377,329</b>	<b>\$377,329</b>

**PROGRAM DESCRIPTION**

This cost center accounts for funds for Welfare Cash Aid mandated programs. Cash aid (assistance) payments are funded by a combination of state and federal grants, realignment revenue, and a County General Fund contribution. The programs in this cost center include CalWORKs payments, foster care and group home payments, assistance payments to adoptive parents, and the county share of cost for In-Home Supportive Services (IHSS) provider wages and benefits.

**BUDGET REQUESTS**

The FY 2010-11 budget request includes expenditures of \$44.3 million, a decrease of \$1.6 million from the FY 2009-10 adjusted budget, but consistent with current caseload levels and lower than estimated expenditures for FY 2009-10. The change from the estimated FY 2009-10 expenditures is attributed to anticipated increases in CalWORKs assistance payments (+3.2 percent) and adoption assistance (+2.1 percent), with anticipated reductions in foster care and group home payments (-8.7 percent), and county share of cost in the IHSS provider payments (-2.1 percent). The decrease in IHSS provider

payments, despite bargained wage increases, is predominantly due to decreased caseloads potentially due to increased fraud prevention activities statewide. CalWORKs caseload continues an upward trend, indicative of the current economy. Concerted prevention efforts such as family preservation, family maintenance and accelerated reunification activities help to decrease foster care and group home payments. Assistance to adoptive families is projected to increase only slightly from FY 2009-10 estimated levels, but has more than doubled from \$4.2 million in FY 2002-03 to almost \$10 million in FY 2010-11.

Federal, state, and local cost sharing ratios within this budget vary widely from program to program. Federal and State revenues (excluding realignment and County General Fund) are anticipated to be \$35.2 million. County share of cost for FY 2010-11 (the difference between the expenditures and state/federal revenue) is \$9 million (20.5 percent of overall expenditures) in this budget. This represents a decrease of \$810,795 from the estimated county cost for FY 2009-10, predominantly due to the decreases in projected IHSS provider payments and foster care and group home payments. County share of cost is split between County General Fund (\$2.7

million), Social Services realignment (\$5.6 million), and use of fund balance reserves for the net cost (\$377,329).

While state and federal revenues in these programs increase commensurate with caseload growth, they do not cover the corresponding increases in the county share of cost. Coupled with a considerable additional decline in realignment revenues this budget bears significant risk to the Social Services fund balance and the county as a whole. Costs in this budget are largely uncontrollable at the local level and cannot easily be reduced when local revenues slip. If the economy strengthens significantly, the county share of the caseload driven cost increases may, in part, be recovered by sales tax growth in realignment. However due to the lag in realignment growth distributions, available growth funds would not be realized until well into subsequent fiscal years.

**SUMMARY OF RECOMMENDATIONS**

No modifications to the request are recommended.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

The declining state economy puts pressure on this budget in two distinct ways. First, in addition to County General Fund, the county share of cost in the assistance budget is also funded by realignment revenue, which has declined by

staggering amounts in FY 2008-09 and FY 2009-10 and is expected to decline again, although not as steeply, in FY 2010-11. Second, the declining economy has a direct impact as more Shasta County residents become eligible for assistance in these programs. Further, new regulations are increasing the financial obligation for the assistance for adoptive families when children are dually served by Social Service and Regional Centers. This change in rates has resulted in nearly \$100,000 in additional county cost in FY 2009-10 due to retroactive payments to families and is expected to significantly impact future years as well. Further, a recent court decision unilaterally increased group home rates by 32 percent retroactive to December 2009. Since counties bear the cost for 60 percent of the non-federal share of group home payments, this court-ordered change places a significant, new financial burden on counties and compromises the ability of the county to perform other important mandated services.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with the recommended budget.

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**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

# HOUSING AND COMMUNITY ACTION PROGRAMS-HOUSING AUTHORITY

Fund 0060 General, Budget Unit 543

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

State Controller Schedules  
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**Budget Unit:** 543 - HOUSING AUTHORITY

**Function:** PUBLIC ASSISTANCE

**Activity:** OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2008-09 Actuals	2009-10		2010-11 Recommended	2010-11 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	5
INTERGOVERNMENTAL REVENUES	\$509,689	\$574,717		\$454,186	\$454,186
<b>Total Revenues:</b>	\$509,689	\$574,717		\$454,186	\$454,186
SALARIES AND BENEFITS	\$445,448	\$421,338		\$448,693	\$448,693
SERVICES AND SUPPLIES	\$128,217	\$145,159		\$119,177	\$119,177
OTHER CHARGES	\$196,309	\$114,150		\$92,262	\$92,262
INTRAFUND TRANSFERS	(\$10,419)	(\$3,279)		(\$56,028)	(\$56,028)
<b>Total Expenditures/Appropriations:</b>	\$759,555	\$677,368		\$604,104	\$604,104
<b>Net Cost:</b>	\$249,865	\$102,650		\$149,918	\$149,918

## PROGRAM DESCRIPTION

The Housing Authority administers the Housing Choice Vouchers (formerly Section 8) Rental Assistance Program through a contract with the U.S. Department of Housing and Urban Development (HUD). Monthly rental assistance payments are made directly to landlords on behalf of low-income tenants. Eligibility is limited to families and the elderly or disabled. There are presently 644 tenant-based vouchers in this program. The Housing Authority assists local efforts to provide affordable housing opportunities to low-income residents.

Two additional social service programs are provided clients: Family Self Sufficiency (FSS) provides mentoring and referral services to assist families in achieving economic self-sufficiency and the Family Unification Program (FUP) provided subsidized housing so that divided families can be reunited.

Expenditures within this budget unit are funded by the Federal Department of Housing and Urban Development. Payments of \$3 million made by the Housing Authority directly to landlords within the County are not reflected in this budget.

## BUDGET REQUESTS

The FY 2010-11 requested budget includes expenditures in the amount of \$604,104 and revenues in the amount of \$454,186 which results in a General Fund contribution in the amount of \$149,918. The FY 2010-11 requested budget is decreased by 25 percent as compared to the FY 2009-10 adjusted budget.

## SUMMARY OF RECOMMENDATIONS

The CAO concurs with the requested budget. The department exceeds the 5 percent reduction goal.

## PENDING ISSUES AND POLICY CONSIDERATIONS

None.

## DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

## FINAL BOARD ACTION

Adopted as presented in the proposed budget.

**VETERANS SERVICE OFFICE**  
**Fund 0060 General, Budget Unit 570**  
**Bob Dunlap, Veterans Service Officer**

State Controller Schedules  
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**Budget Unit:** 570 - VETERANS SERVICE OFFICER

**Function:** PUBLIC ASSISTANCE

**Activity:** VETERANS' SERVICES

Detail By Revenue Category and Expenditure Object	2008-09 Actuals	2009-10		2010-11 Recommended	2010-11 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$71,088	\$63,957		\$60,000	\$60,000
MISCELLANEOUS REVENUES	\$19	\$0		\$0	\$0
<b>Total Revenues:</b>	<b>\$71,107</b>	<b>\$63,957</b>		<b>\$60,000</b>	<b>\$60,000</b>
SALARIES AND BENEFITS	\$247,524	\$283,662		\$273,521	\$273,521
SERVICES AND SUPPLIES	\$37,907	\$42,151		\$48,878	\$48,878
OTHER CHARGES	\$10,117	\$12,384		\$10,149	\$10,149
INTRAFUND TRANSFERS	\$0	(\$97)		\$0	\$0
<b>Total Expenditures/Appropriations:</b>	<b>\$295,549</b>	<b>\$338,099</b>		<b>\$332,548</b>	<b>\$332,548</b>
<b>Net Cost:</b>	<b>\$224,441</b>	<b>\$274,142</b>		<b>\$272,548</b>	<b>\$272,548</b>

**PROGRAM DESCRIPTION**

The Shasta County Veterans Service Office (CVSO) was established pursuant to Section 970 of the California Military Veterans Code. The CVSO assists over 20,000 veterans and their dependents residing within the County in obtaining a variety of benefits from the State Department of Veterans Affairs and the U.S. Department of Veterans Affairs. Services include filing for veteran's disability compensation benefits, pension benefits, widow's pensions, vocational rehabilitation, education, home loans, adaptive housing grants, medical and psychological treatment, counseling, life insurance, long term care and burial benefits. The CVSO also assists veterans and their eligible dependents with obtaining educational entitlements and special adaptive housing and auto grants.

The non service-connected pensions for low income and homeless war era veterans are much like Supplemental Security Income (SSI) in that they are based on income and disability factors. This program has been very successful in helping to remove veterans from aid programs such as General Assistance. Under the Medi-Cal Cost Avoidance program, the CVSO coordinates with

Shasta County Social Services to identify and assist veterans and their families who have applied for or are receiving aid under the CalWORKs program to explore other financial aid options available under VA sponsored programs.

The CVSO manages an aggressive outreach program to assist homeless and special needs veterans living in remote locations within Shasta County. This program includes outpatient clinic briefings during new patient orientation classes, monthly site visits to the senior nutrition center in Burney, special transitional counseling for California National Guard members returning from overseas active duty, as well as a partnership with the California Department of Corrections to provide counseling to veterans recently paroled from prison.

The program is funded by the State Department of Veterans' Affairs and a County General Fund subsidy.

**BUDGET REQUESTS**

The FY 2010-11 requested budget includes expenditures in the amount of \$310,292 and revenues in the amount of \$60,000. The FY 2010-

11 requested budget is decreased by 10 percent as compared to FY 2009-10 adjusted budget. The FY 2009-10 budget is projected to close with a 11.5 percent decrease as compared to the FY 2009-10 adjusted budget.

**SUMMARY OF RECOMMENDATIONS**

The CAO recommended budget includes an increase to Salaries and Benefits in the amount of \$21,020 and an increase to Services and Supplies in the amount of \$1,236 for a total increase to expenditures in the amount of \$22,256. The Salaries and Benefits were modified to include the salary and benefits associated with the inclusion of the new Veterans Officer. With the CAO recommended changes to the FY 2010-11 requested budget, the department has a new total decrease of 2.8 percent as compared to FY 2009-

10 adjusted budget. Due to the projected close of FY 2009-10, the department will meet the 5 percent reduction.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with the recommended budget.

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**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**COMMUNITY ACTION AGENCY**  
**Fund 0060 General, Budget Unit 590**  
**Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director**

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**Budget Unit:** 590 - COMMUNITY ACTION AGENCY  
**Function:** PUBLIC ASSISTANCE  
**Activity:** OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2008-09 Actuals	2009-10		2010-11 Recommended	2010-11 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
LICENSES, PERMITS & FRANCHISES	\$52,575	\$34,968	\$48,913	\$48,913	
INTERGOVERNMENTAL REVENUES	\$351,191	\$482,372	\$549,194	\$549,194	
MISCELLANEOUS REVENUES	\$0	\$69	\$0	\$0	
<b>Total Revenues:</b>	<b>\$403,766</b>	<b>\$517,411</b>	<b>\$598,107</b>	<b>\$598,107</b>	
SALARIES AND BENEFITS	\$239,451	\$209,343	\$298,457	\$298,457	
SERVICES AND SUPPLIES	\$119,120	\$227,172	\$180,493	\$180,493	
OTHER CHARGES	\$318,984	\$201,357	\$196,353	\$196,353	
INTRAFUND TRANSFERS	(\$70,447)	(\$18,260)	\$0	\$0	
<b>Total Expenditures/Appropriations:</b>	<b>\$607,109</b>	<b>\$619,612</b>	<b>\$675,303</b>	<b>\$675,303</b>	
<b>Net Cost:</b>	<b>\$203,342</b>	<b>\$102,200</b>	<b>\$77,196</b>	<b>\$77,196</b>	

**PROGRAM DESCRIPTION**

The Community Action Agency (CAA) budget unit supports a variety of social service programs that aid senior citizens and the low-income population. Activities include the "pass-through" of \$168,460 in funds to nonprofit agencies, tenant-based rental assistance for homeless mentally ill persons, down payment loans for first-time homebuyers, and owner-occupied housing rehabilitation.

The CAA serves as staff and liaison to the Emergency Food and Shelter Program (EFSP), Emergency Housing Assistance Program (EHAP), and Community Action Agency local advisory boards.

Not included in this budget are payments made directly to nonprofit agencies by other governmental entities in the amount of \$190,000 for the Emergency Food and Shelter Program.

**BUDGET REQUESTS**

The FY 2010-11 requested budget includes expenditures in the amount of \$675,303 and revenues in the amount of \$598,107 which equates to a General Fund contribution in the amount of \$77,196. The General Fund contribution is designated for two purposes, \$31,683 supports

the contract with Planning and Service Area 2 (PSA 2) Area Agency on Aging to maintain and enhance programs and services for all older Americans and \$45,513 will offset increased building and equipment use (A-87) charges. The FY 2010-11 requested budget is decreased by 23 percent as compared to FY 2009-10 adjusted budget.

**SUMMARY OF RECOMMENDATIONS**

The CAO concurs with the requested budget. The department exceeds the 5 percent reduction goal.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with the recommended budget.

**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**CAL-HOME**

Fund 0187 General, Budget Unit 591

Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director

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**Budget Unit:** 591 - HOUSING CALHOME  
**Function:** PUBLIC ASSISTANCE  
**Activity:** OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2008-09 Actuals	2009-10		2010-11 Recommended	2010-11 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
INTERGOVERNMENTAL REVENUES	\$0	\$0	\$600,000	\$600,000	
<b>Total Revenues:</b>	\$0	\$0	\$600,000	\$600,000	
SALARIES AND BENEFITS	\$0	\$0	\$14,176	\$14,176	
SERVICES AND SUPPLIES	\$0	\$0	\$64,085	\$64,085	
OTHER CHARGES	\$0	\$0	\$521,739	\$521,739	
<b>Total Expenditures/Appropriations:</b>	\$0	\$0	\$600,000	\$600,000	
<b>Net Cost:</b>	\$0	\$0	\$0	\$0	

**PROGRAM DESCRIPTION**

The County was awarded funding under the CalHome Program through the California Department of Housing and Community Development. All CalHome grant monies are currently funded by general obligation bond funds issued by the State of California pursuant to the passage of the Housing and Emergency Shelter Trust Fund Act of 2006, commonly known as Proposition 1C.

The CalHome Program provides assistance to low- and very-low income homeowners for the purpose of rehabilitating substandard, owner-occupied homes. Assistance is provided to homeowners in the form of low-interest loans, which may not exceed \$40,000. Services are offered throughout the unincorporated areas of the County.

Housing rehabilitation services include the repair or replacement of roofs, siding, weather-efficient windows, heating systems, air conditioning systems, plumbing, and electrical systems.

**BUDGET REQUESTS**

The FY 2010-11 requested budget includes

appropriations in the amount of \$600,000 (includes a .20 FTE) and revenues in the amount of \$600,000. The revenues in the amount of \$600,000 which support the activities in this budget unit are exclusively from the CalHome Program grant funds. There is no required match or General Fund contribution associated with this Cost Center.

**SUMMARY OF RECOMMENDATIONS**

CAO concurs with requested budget.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with the recommended budget.

**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**HOUSING HOME IPP**  
**Fund 0186 General, Budget Unit 592**  
**Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director**

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**Budget Unit:** 592 - HOUSING HOME IPP  
**Function:** PUBLIC ASSISTANCE  
**Activity:** OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2008-09 Actuals	2009-10		2010-11 Recommended	2010-11 Adopted by the Board of Supervisors
		Actual Estimated	<input checked="" type="checkbox"/> <input type="checkbox"/>		
1	2	3	4	5	
REVENUE FROM MONEY & PROPERTY	\$0	\$22,133		\$9,000	\$9,000
INTERGOVERNMENTAL REVENUES	\$0	\$0		\$20,000	\$20,000
MISCELLANEOUS REVENUES	\$96,935	\$395		\$0	\$0
<b>Total Revenues:</b>	\$96,935	\$22,528		\$29,000	\$29,000
SALARIES AND BENEFITS	\$13,995	\$0		\$0	\$0
SERVICES AND SUPPLIES	\$234	\$0		\$18,828	\$18,828
OTHER CHARGES	\$82,706	\$43,484		\$41,172	\$41,172
<b>Total Expenditures/Appropriations:</b>	\$96,935	\$43,484		\$60,000	\$60,000
<b>Net Cost:</b>	\$0	\$20,955		\$31,000	\$31,000

**PROGRAM DESCRIPTION**

The Department of Housing and Community Action Programs administers the HOME Investment Partnerships Program (HOME). HOME is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended. The program offers a wide range of affordable housing activities.

In the unincorporated area of the County, this program offers down payment assistance loans for first-time homebuyers and loans to low-income homeowners for owner-occupied housing rehabilitation. Tenant based rental assistance for the homeless mentally ill is provided in the cities of Anderson and Shasta Lake and the unincorporated area of the County.

**BUDGET REQUESTS**

The FY 2010-11 requested budget includes appropriations in the amount of \$60,000 and revenues in the amount of \$29,000, which are

HOME loan repayments and a new HOME contract with the State of California. There is no required match or General Fund contribution associated with this Cost Center.

**SUMMARY OF RECOMMENDATIONS**

CAO concurs with the requested budget.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with the recommended budget.

**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.

**CDBG ADMINISTRATION/HOUSING AND COMMUNITY ACTION PROGRAMS-HOUSING REHABILITATION**  
**Fund 0197 Shasta Housing Rehab, Budget Unit 596**  
**Richard W. Kuhns, Psy.D., Housing/Community Action Programs Director**

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**Budget Unit:** 596 - CDBG ADMIN/REHAB  
**Function:** PUBLIC ASSISTANCE  
**Activity:** OTHER ASSISTANCE

Detail By Revenue Category and Expenditure Object	2008-09 Actuals	2009-10		2010-11 Recommended	2010-11 Adopted by the Board of Supervisors
		Actual <input checked="" type="checkbox"/>	Estimated <input type="checkbox"/>		
1	2	3	4	5	
REVENUE FROM MONEY & PROPERTY	\$25,541	\$19,512	\$5,026	\$5,026	
INTERGOVERNMENTAL REVENUES	\$63,460	\$636,899	\$668,601	\$668,601	
CHARGES FOR SERVICES	\$1,593	\$0	\$0	\$0	
OTHR FINANCING SOURCES TRAN IN	\$100,000	\$0	\$0	\$0	
<b>Total Revenues:</b>	<b>\$190,595</b>	<b>\$656,411</b>	<b>\$673,627</b>	<b>\$673,627</b>	
SALARIES AND BENEFITS	\$107,611	\$130,431	\$75,766	\$75,766	
SERVICES AND SUPPLIES	\$80,137	\$287,572	\$364,320	\$364,320	
OTHER CHARGES	\$3,577	\$1,225	\$5,816	\$5,816	
INTRAFUND TRANSFERS	(\$111,507)	(\$130,840)	(\$113,988)	(\$113,988)	
OTHER FINANCING USES	\$0	\$0	\$300,300	\$300,300	
<b>Total Expenditures/Appropriations:</b>	<b>\$79,819</b>	<b>\$288,389</b>	<b>\$632,214</b>	<b>\$632,214</b>	
<b>Net Cost:</b>	<b>(\$110,776)</b>	<b>(\$368,022)</b>	<b>(\$41,413)</b>	<b>(\$41,413)</b>	

**PROGRAM DESCRIPTION**

The Housing Rehabilitation/Community Development Block Grant (CDBG) Administration acquires resources and administers rehabilitation and repair activities funded by the CDBG Program for homes owned and occupied by low-income persons. Services are offered in targeted areas throughout the unincorporated area of the County and inside Anderson city limits. Administration of the City of Anderson's CDBG loan portfolio is provided via contract with the City of Anderson.

Included in this budget is a grant allocation received from the State of California Department of Housing and Community Development for the purpose of implementing a microenterprise assistance program. A microenterprise is a business with fewer than five employees.

This budget includes \$300,300 to fund completion of Americans with Disabilities Act (ADA) modifications to the Burney Veterans Hall and the

**Fall River Mills Veterans Hall.**

The department manages an outstanding loan portfolio of more than \$3 million. As these funds are repaid to the County, they become "program income" and are recycled into programs in the form of low interest loans and other activities. The repaid funds support rehabilitation or expansion of existing community facilities that provide vital services. Program income also supports owner-occupied housing rehabilitation.

The budget unit is supported by a combination of federal and local government revenues, interest on payments and retained earnings. Not reflected in this budget are the low interest housing rehabilitation loans that total \$300,000.

**BUDGET REQUESTS**

The FY 2010-11 requested budget includes expenditures in the amount of \$632,214 and revenues in the amount of \$673,627. The FY

2010-11 requested budget is decreased by \$49,127 as compared to FY 2009-10 adjusted budget.

**SUMMARY OF RECOMMENDATIONS**

The CAO concurs with the requested budget.

**PENDING ISSUES AND POLICY CONSIDERATIONS**

None.

**DEPARTMENT HEAD CONCURRENCE OR APPEAL**

The department head concurs with this budget as recommended.

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**FINAL BOARD ACTION**

Adopted as presented in the proposed budget.