

Education and Recreation

LIBRARY

Fund 0110 Library, Budget Unit 610

Lawrence G. Lees, County Administrative Officer

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2007-08	ACTUAL BUDGET 2008-09	ACTUAL EXP/REV 2008-09	BUDGET REQUESTS 2009-10	CAO RECOMMENDS 2009-10	ADOPTED BY BOS 2009-10
SALARIES AND BENEFITS	12,684	0	0	0	0	0
SERVICES AND SUPPLIES	97,514	127,258	87,013	115,680	120,129	120,129
OTHER CHARGES	1,437,403	1,294,552	1,224,427	1,232,456	1,228,007	1,228,007
TOTAL EXPENDITURES*****	\$1,547,601	\$1,421,810	\$1,311,439	\$1,348,136	\$1,348,136	\$1,348,136
REVENUE FROM MONEY & PROP	17,507	8,000	9,694	2,000	2,000	2,000
INTERGOVT REVENUES	69,683	55,000	0	45,000	45,000	45,000
CHARGES FOR SERVICES	9,069	7,200	6,615	3,600	3,600	3,600
MISCELLANEOUS REVENUES	293	0	0	0	0	0
OTHR FINANCE SRCS TRAN IN	1,109,506	1,350,610	1,349,758	1,297,536	1,297,536	1,297,536
OTHR FINANCE SRCS SALE F/A	240	0	0	0	0	0
TOTAL REVENUES*****	\$1,206,298	\$1,420,810	\$1,366,066	\$1,348,136	\$1,348,136	\$1,348,136
COUNTY LIBRARY EXP OVER (UNDER) REV	\$341,303	\$1,000	(\$54,626)	\$0	\$0	\$0

PROGRAM DESCRIPTION

Shasta County is currently under a financial contribution contract with the City of Redding to operate the Shasta Public Library System. This includes the Redding Main Library and branches in Burney and Anderson. The City of Redding is responsible for and has contracted with LSSI, Inc. for the operation of the three libraries.

This cost center maintains financial responsibility for the building, grounds, and liability for the vacant library at 1855 Shasta Street. Shasta County is also responsible for the liability, grounds, building maintenance, and building repairs for the Anderson and Burney branch libraries.

BUDGET REQUESTS

The greatest expense of the library cost center is the contractual payment for the Library System. There is some economic relief for the FY 2009-10 budget as the CPI for this contract decreased by 0.6%, which will reduce the current annual contribution by approximately \$7,000. Expenditures include increased Facilities costs for structure maintenance, insurance, and A-87 charges for the three buildings. This cost center will continue to process charges for the vacated library at 1855 Shasta Street until a potential remodel moves forward; increased activity results in higher expenses for structure maintenance and utilities.

A General Fund Transfer In of approximately \$1.3 million is requested in the FY 2009-10 Budget. This is due to the financial responsibilities of Shasta County for the library system and no anticipated intergovernmental revenues or donations into the budget unit. The State Library Fund annual allocation is forwarded to the City of Redding pursuant to our operations agreement. Once the future of the 1855 Shasta Street building has been determined, adjustments can be made accordingly.

SUMMARY OF RECOMMENDATIONS

Some minor adjustments to the A-87 and utilities appear in the CAO recommends column. This budget was prepared by, and is recommended by, the County Administrative Office.

PENDING ISSUES AND POLICY CONSIDERATIONS

The future of the vacant library at 1855 Shasta Street is a determining factor for the General Fund needs of this cost center.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

This budget was prepared by, and is recommended by, the County Administrative Office.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

POSITION ALLOCATION

There are no positions associated with this budget unit.

FARM ADVISOR-COOPERATIVE EXTENSION SERVICE

Fund 0060 General, Budget Unit 620

Gary Nakamura, Farm Advisor

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2007-08	ACTUAL BUDGET 2008-09	ACTUAL EXP/REV 2008-09	BUDGET REQUESTS 2009-10	CAO RECOMMENDS 2009-10	ADOPTED BY BOS 2009-10
SALARIES AND BENEFITS	101,622	109,124	95,197	94,012	94,435	94,435
SERVICES AND SUPPLIES	62,888	59,325	48,065	56,381	56,381	56,381
OTHER CHARGES	4,500	11,961	11,961	11,976	11,976	11,976
TOTAL EXPENDITURES*****	\$169,010	\$180,410	\$155,223	\$162,369	\$162,792	\$162,792
OTHER FINANCING SRCS SALE F/A	95	0	47	0	0	0
TOTAL REVENUES*****	\$95	\$0	\$47	\$0	\$0	\$0
AGRIC EXT SERVICE FARM ADVISOR EXP OVER (UNDER) REV	\$168,915	\$180,410	\$155,175	\$162,369	\$162,792	\$162,792

PROGRAM DESCRIPTION

The Farm Advisor is an off-campus education program conducted by the University of California (UC), in cooperation with Shasta County, which provides agricultural education and information within the County. The program facilitates a link to the UC Division of Agriculture and Natural Resources whereby their services can be made available through locally oriented problem solving, research activities, meetings, tours, publications, and individual contact. The department also administers the 4-H youth program in Shasta County.

The University directly funds the academic and administrator's salaries and provides continuous training and a wide variety of resources. The County funds the operating expenses such as office facilities, transportation, clerical staff, and supplies.

BUDGET REQUESTS

The FY 2009-10 requested budget includes General Fund support of \$162,369 which is a 10 percent decrease as compared to the FY 2008-09 adjusted budget. The decrease is due primarily to projected salary savings. The Department projects to end FY 2008-09 6.7 percent under budget.

SUMMARY OF RECOMMENDATIONS

The CAO recommended budget includes various changes to salaries and benefits with an overall increase of \$423. The new General Fund support total is \$162,792. This equates to a 9.8 percent decrease as compared to the FY 2008/09 adjusted budget. The Department meets the 10 percent reduction goal in aggregate with Cost Center 621.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

POSITION ALLOCATION

Title	As of June 09	09-10 Request	09-10 Rec	Change
Executive Assistant-Confidential	1.00	1.00	1.00	0.00
Typist Clerk III	1.00	1.00	1.00	0.00
Total	2.00	2.00	2.00	0.00

FARM ADVISOR-COOPERATIVE EXTENSION - JOINT LASSEN/SHASTA

Fund 0060 General, Budget Unit 621
 Gary Nakamura, Farm Advisor

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2007-08	ACTUAL BUDGET 2008-09	ACTUAL EXP/REV 2008-09	BUDGET REQUESTS 2009-10	CAO RECOMMENDS 2009-10	ADOPTED BY BOS 2009-10
SALARIES AND BENEFITS	25,487	28,444	26,958	29,600	29,165	29,165
SERVICES AND SUPPLIES	22,687	18,090	17,039	13,398	16,141	16,141
OTHER CHARGES	1,071	3,490	3,490	3,940	3,940	3,940
TOTAL EXPENDITURES*****	\$49,246	\$50,024	\$47,487	\$46,938	\$49,246	\$49,246
CHARGES FOR SERVICES	23,684	19,584	19,588	19,542	19,542	19,542
MISCELLANEOUS REVENUES	0	0	50	0	0	0
TOTAL REVENUES*****	\$23,684	\$19,584	\$19,638	\$19,542	\$19,542	\$19,542
FARM ADVISOR JT LASSEN SHASTA EXP OVER (UNDER) REV	\$25,561	\$30,440	\$27,849	\$27,396	\$29,704	\$29,704

PROGRAM DESCRIPTION

The Joint Lassen/Shasta Farm Advisor is a branch of the Cooperative Extension Service in Redding conducted by the University of California (UC) in cooperation with Shasta County (see budget unit 620). This office is located at the Inter-Mountain Fairgrounds in McArthur and provides local problem solving, research, and teaching programs in various plant sciences to eastern Shasta County and northwestern Lassen County.

The UC directly funds the professional staff member in McArthur. Operating expenses such as office facilities, operating expenses and support staff are shared by Shasta County (60 percent) and Lassen County (40 percent).

BUDGET REQUESTS

The FY 2009-10 requested budget includes General Fund support of \$27,396 which is a 10 percent decrease as compared to the FY 2008-09 adjusted budget. The decrease is due primarily to decreases made to services and supplies. The Department projects to end FY 2008-09 4 percent under budget. Lassen County will be charged for 40 percent of these overall appropriations, or \$19,542 (one year in arrears).

SUMMARY OF RECOMMENDATIONS

The CAO recommended budget includes a decrease to health insurance and an increase to fleet transportation/travel which equates to a new total of General Fund support of \$29,704, which is a 2.4 percent decrease as compared to the FY 2008-09 adjusted budget. The department meets the 10 percent reduction goal in aggregate with Cost Center 620.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

POSITION ALLOCATION

Title	As of June 09	09-10 Request	09-10 Rec	Change
Administrative Secretary I	0.50	0.50	0.50	0.00
Total	0.50	0.50	0.50	0.00

FARM ADVISOR-COOPERATIVE EXTENSION - FORESTRY PROGRAM

Fund 0060 General, Budget Unit 622

Gary Nakamura, Farm Advisor

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2007-08	ACTUAL BUDGET 2008-09	ACTUAL EXP/REV 2008-09	BUDGET REQUESTS 2009-10	CAO RECOMMENDS 2009-10	ADOPTED BY BOS 2009-10
SERVICES AND SUPPLIES	3,275	4,089	3,821	4,110	4,110	4,110
OTHER CHARGES	537	1,596	1,596	1,356	1,356	1,356
TOTAL EXPENDITURES*****	\$3,812	\$5,685	\$5,417	\$5,466	\$5,466	\$5,466
INTERGOVERNMENTAL REVENUES	3,648	5,685	5,683	5,466	5,466	5,466
TOTAL REVENUES*****	\$3,648	\$5,685	\$5,683	\$5,466	\$5,466	\$5,466
COOPERATIVE EXTENSION FORESTRY EXP OVER (UNDER) REV	\$164	\$0	(\$266)	\$0	\$0	\$0

PROGRAM DESCRIPTION

The Forestry Program is a branch of the Cooperative Extension Service in Redding conducted by the University of California (UC) in cooperation with Shasta County (see budget unit 620). The program provides forestry education and research activities to private foresters and Cooperative Extension advisors in the northern counties.

The academic and secretarial salaries are paid directly by the UC and all office expenses are reimbursed to Shasta County.

BUDGET REQUESTS

The FY 2009-10 requested budget includes expenditures in the amount of \$5,466 and revenues in the amount of \$5,466. The requested budget reflects status quo program operations. No General Funds are requested to support the program.

SUMMARY OF RECOMMENDATIONS

The CAO concurs with the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

POSITION ALLOCATION

There are no positions associated with this budget unit.

PUBLIC WORKS-RECREATION AND PARKS

Fund 0060 General, Budget Unit 701

Patrick J. Minturn, Director of Public Works

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2007-08	ACTUAL BUDGET 2008-09	ACTUAL EXP/REV 2008-09	BUDGET REQUESTS 2009-10	CAO RECOMMENDS 2009-10	ADOPTED BY BOS 2009-10
SERVICES AND SUPPLIES	116,602	302,884	231,462	32,997	32,997	32,997
OTHER CHARGES	-3,143	-38	-38	1,427	1,427	1,427
FIXED ASSETS	0	0	0	0	160,000	160,000
OTHER FINANCING USES	0	179,000	13,877	160,000	0	0
TOTAL EXPENDITURES*****	\$113,459	\$481,846	\$245,301	\$194,424	\$194,424	\$194,424
INTERGOVERNMENTAL REVENUES	77,977	430,000	185,035	160,000	160,000	160,000
TOTAL REVENUES*****	\$77,977	\$430,000	\$185,035	\$160,000	\$160,000	\$160,000
RECREATION & PARK DEVELOPMENT EXP OVER (UNDER) REV	\$35,482	\$51,846	\$60,267	\$34,424	\$34,424	\$34,424

PROGRAM DESCRIPTION

This budget unit finances the maintenance of three County parks that are maintained by a combination of volunteers and County employees: French Gulch Park, Hat Creek Park and Balls Ferry Boat Ramp.

BUDGET REQUESTS

The FY 2009-10 requested budget includes expenditures in the amount of \$194,424 and revenues in the amount of \$160,000. The projected Net County Cost for FY 2008-09 is \$34,424, a decrease of \$17,422 as compared to FY 2008-09 adjusted budget. The requested budget will maintain existing levels of service throughout the year.

With a grant from Boating and Waterways the project at Balls Ferry Boat Ramp will be in process.

SUMMARY OF RECOMMENDATIONS

The CAO made technical adjustments to the requested budget, of which did not impact the dollar amounts.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

POSITION ALLOCATION

There are no positions associated with this budget unit.

DEPARTMENT OF PUBLIC WORKS-VETERANS HALLS DIVISION
 Fund 0060 General, Budget Unit 710
 Patrick J. Minturn, Director of Public Works

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2007-08	ACTUAL BUDGET 2008-09	ACTUAL EXP/REV 2008-09	BUDGET REQUESTS 2009-10	CAO RECOMMENDS 2009-10	ADOPTED BY BOS 2009-10
SERVICES AND SUPPLIES	128,452	100,321	100,321	88,600	88,600	88,600
OTHER CHARGES	4,329	9,044	5,157	10,095	10,095	10,095
FIXED ASSETS	0	0	0	0	400,300	400,300
OTHER FINANCING USES	102,731	395,862	100	400,300	0	0
TOTAL EXPENDITURES*****	\$235,513	\$505,227	\$105,578	\$498,995	\$498,995	\$498,995
REVENUE FROM MONEY & PROPERTY	727	500	2,319	500	500	500
INTERGOVERNMENTAL REVENUES	4,628	0	0	0	0	0
CHARGES FOR SERVICES	526	100	728	100	100	100
MISCELLANEOUS REVENUES	1,000	0	0	0	0	0
OTHR FINANCING SOURCES TRAN IN	0	400,400	0	400,300	400,300	400,300
TOTAL REVENUES*****	\$6,881	\$401,000	\$3,047	\$400,900	\$400,900	\$400,900
VETERANS HALLS EXP OVER (UNDER) REV	\$228,632	\$104,227	\$102,531	\$98,095	\$98,095	\$98,095

PROGRAM DESCRIPTION

This budget unit accounts for expenditures associated with the operation of the four Veterans Halls in Shasta County. Written agreements have been executed for the Anderson, Burney, and Fall River Mills Veterans Halls whereby local veterans groups utilize and maintain the facilities out of the revenues generated from beverage sales and/or bingo games. There is no such agreement for the Redding Hall, and the expenditures in this budget unit are almost entirely attributable to the operation and maintenance costs associated with that facility. The General Fund supports expenses within this budget.

The Redding facility is available for rental by the general public and provides a small revenue stream to offset a portion of operating expenses.

BUDGET REQUESTS

The FY 2009-10 requested budget includes expenditures in the amount of \$498,995 and revenues in the amount of \$400,900. The FY 2009-10 is decreased by 5.9 percent as compared to the FY 2008-09 adjusted budget.

The Community Development Block Grant ADA projects for the Fall River Mills and Burney Veteran Halls valued at \$400,300 will roll forward into FY 2009-10.

SUMMARY OF RECOMMENDATIONS

The CAO made technical adjustments to the requested budget, of which did not impact the dollar amounts.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the proposed budget.

POSITION ALLOCATION

There are no positions associated with this budget unit.