

Education and Recreation

LIBRARY
Budget Unit 610

Lawrence G. Lees

County Administrative Officer

PROGRAM DESCRIPTION

The Library is a center for lifelong learning, and preserves and provides free access to information and library materials for all citizens of Shasta County through a main library in Redding and branches in Anderson and Burney. The Redding Library held a grand opening on March 3, 2007. During the month of March 2007, the Redding Library doubled the circulation from the previous year and registered over 4,000 borrowers.

Shasta County is currently under a financial contribution contract with the City of Redding. The City of Redding is responsible for and has contracted with LSSI, Inc. for the operations of the Redding, Anderson, and Burney libraries.

BUDGET REQUESTS

Salaries and Benefits will significantly reduce from \$615,579 to \$59,247 for this budget year as only the retired Library Director remains on the payroll to August 2007. The amount includes Workers Compensation Experience charges of \$38,424.

Services and Supplies will also reduce from \$490,518 to \$170,244 as the library building located at 1855 Shasta Street is vacant. Until the old Redding library's future is determined, this budget unit maintains financial responsibility for the building, grounds, and liability. Shasta County is also responsible for the liability, grounds, building maintenance, and building repairs for the Anderson and Burney branches. Shasta County is financially responsible for the liability of the new library building and contents until the State audit has been completed.

Other Charges will increase from \$627,542 to \$1,169,686. This is primarily due to the annual contractual contribution to the City of Redding of \$1,108,428 (increases each year by the Consumer Price Index) for operating the Redding, Burney, and Anderson libraries. Central Services (A-87) charges will increase from \$2,719 to \$24,512.

A General Fund Transfer In of \$1,386,753 is being requested in the 2007-08 Budget. This is generally due to remaining financial responsibilities of Shasta County and no anticipated intergovernmental revenues or donations into the budget unit.

SUMMARY OF RECOMMENDATIONS

This budget was prepared by, and is recommended by, the County Administrative Office.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

This budget was prepared by, and is recommended by, the County Administrative Office.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. The supplemental amendments are in accordance with Shasta County's relationship with the City of Redding for the public library system. Designated funds (totaling \$197,685) will be provided to the City of Redding before December 31, 2007 pursuant to the joint operational agreement. It was recently determined that the library budget unit will continue to be charged by Facilities Management for the janitorial service fees for the Burney and Anderson branch libraries, then the City of Redding will reimburse the budget unit for those fees. There is sufficient fund balance to cover the net increase of \$202,485.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2007 - 2008

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2005-06	ACTUAL BUDGET 2006-07	ACTUAL EXP/REV 2006-07	BUDGET REQUESTS 2007-08	CAO RECOMMENDS 2007-08	ADOPTED BY TH B O 2007-08
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UNIT TITLE: 610 COUNTY LIBRARY						
FUNCTION: EDUCATION						
ACTIVITY: LIBRARY SERVICES						
FUND:0110 LIBRARY						
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SALARIES AND BENEFITS	746,367	615,579	526,229	59,247	59,247	59,247
SERVICES AND SUPPLIES	337,186	484,633	370,299	170,244	182,244	182,244
OTHER CHARGES	80,577	633,427	633,426	1,169,686	1,367,371	1,367,371
FIXED ASSETS	0	4,000	0	0	0	0
APPROP FOR CONTINGENCY	0	17,783	0	0	0	0
TOTAL EXPENDITURES*****	\$1,164,130	\$1,755,422	\$1,529,955	\$1,399,177	\$1,608,862	\$1,608,862
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REVENUE FROM MONEY & PROPERTY	16,581	2,250	27,290	12,424	12,424	12,424
INTERGOVERNMENTAL REVENUES	346,978	216,250	240,020	0	0	0
CHARGES FOR SERVICES	43,468	21,750	25,326	0	7,200	7,200
MISCELLANEOUS REVENUES	158,891	50,500	50,224	0	0	0
OTHR FINANCING SOURCES TRAN IN	837,799	1,464,672	1,464,342	1,386,753	1,386,753	1,386,753
OTHER FINANCING SRCS SALE F/A	223	0	0	0	0	0
TOTAL REVENUES*****	\$1,403,939	\$1,755,422	\$1,807,202	\$1,399,177	\$1,406,377	\$1,406,377
COUNTY LIBRARY EXP OVER (UNDER) REV	-\$239,810	\$0	-\$277,247	\$0	\$202,485	\$202,485
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**FARM ADVISOR
COOPERATIVE EXTENSION SERVICE
Budget Unit 620**

Gary Nakamura

Farm Advisor

PROGRAM DESCRIPTION

The Farm Advisor is an off-campus education program conducted by the University of California (UC), in cooperation with Shasta County, which provides agricultural education and information within the County. The program facilitates a link to the UC Division of Agriculture and Natural Resources whereby their services can be made available through locally oriented problem solving, research activities, meetings, tours, publications, and individual contact. The department also administers the 4-H youth program in Shasta County.

The University directly funds the academic and administrator's salaries and provides continuous training and a wide variety of resources. The County funds the operating expenses such as office facilities, transportation, clerical staff, and supplies.

BUDGET REQUESTS

The FY 2007-08 proposed budget seeks General Fund support of \$176,890 which is \$3,250 or 1.8 percent increase compared to the FY 2006-07 Adjusted Budget. This is primarily due to increases in Salary and Benefits costs and modest increase in Services and Supplies.

SUMMARY OF RECOMMENDATIONS

The CAO recommended budget includes modifications to the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2007 - 2008

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2005-06	ACTUAL BUDGET 2006-07	ACTUAL EXP/REV 2006-07	BUDGET REQUESTS 2007-08	CAO RECOMMENDS 2007-08	ADOPTED BY TH B O 2007-08
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UNIT TITLE: 620 AGRIC EXT SERVICE FARM ADVISOR						
FUNCTION: EDUCATION						
ACTIVITY: AGRICULTURE EDUCATION						
FUND:0060 GENERAL						
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SALARIES AND BENEFITS	91,909	101,923	101,683	112,191	109,079	109,079
SERVICES AND SUPPLIES	44,374	59,090	51,147	64,311	64,311	64,311
OTHER CHARGES	10,111	4,751	4,751	4,500	4,500	4,500
FIXED ASSETS	0	6,440	6,354	0	0	0
APPROP FOR CONTINGENCY	0	2,436	0	0	0	0
TOTAL EXPENDITURES*****	\$146,394	\$174,640	\$163,935	\$181,002	\$177,890	\$177,890
MISCELLANEOUS REVENUES	1,842	1,000	764	1,000	1,000	1,000
OTHER FINANCING SRCS SALE F/A	0	0	275	0	0	0
TOTAL REVENUES*****	\$1,842	\$1,000	\$1,039	\$1,000	\$1,000	\$1,000
AGRIC EXT SERVICE FARM ADVISOR EXP OVER (UNDER) REV	\$144,552	\$173,640	\$162,896	\$180,002	\$176,890	\$176,890
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**FARM ADVISOR
COOPERATIVE EXTENSION - JOINT LASSEN/SHASTA
Budget Unit 621**

Gary Nakamura

Farm Advisor

PROGRAM DESCRIPTION

The Joint Lassen/Shasta Farm Advisor is a branch of the Cooperative Extension Service in Redding conducted by the University of California (UC) in cooperation with Shasta County (see budget unit 620). This office is located at the Inter-Mountain Fairgrounds in McArthur and provides local problem solving, research, and teaching programs in various plant sciences to eastern Shasta County and northwestern Lassen County.

The UC directly funds the professional staff member in McArthur. Operating expenses such as office facilities, operating expenses and support staff are shared by Shasta County (60 percent) and Lassen County (40 percent).

BUDGET REQUESTS

The FY 2007-08 requested budget decreased by 42.1 percent compared to the FY 2006-07 Adjusted Budget. The Department primarily experienced this decrease due to a 37.4 percent decrease in Salaries and Benefits due to the retirement of a long term county employee. Compared to FY 2006-07, FY 2007-08 requested appropriations decreased by 28.6 percent for a total of \$48,971. Lassen County will be charged for 40 percent of these overall appropriations, or \$23,571 (one year in arrears).

SUMMARY OF RECOMMENDATIONS

The CAO recommended budget includes modifications to the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2007 - 2008

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2005-06	ACTUAL BUDGET 2006-07	ACTUAL EXP/REV 2006-07	BUDGET REQUESTS 2007-08	CAO RECOMMENDS 2007-08	ADOPTED BY TH B O 2007-08
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UNIT TITLE: 621 FARM ADVISOR JT LASSEN SHASTA						
FUNCTION: EDUCATION						
ACTIVITY: AGRICULTURE EDUCATION						
FUND:0060 GENERAL						
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SALARIES AND BENEFITS	27,539	40,844	37,634	27,185	25,530	25,530
SERVICES AND SUPPLIES	15,554	20,357	19,557	22,369	22,369	22,369
OTHER CHARGES	1,436	865	865	1,071	1,071	1,071
APPROP FOR CONTINGENCY	0	925	0	0	0	0
TOTAL EXPENDITURES*****	\$44,529	\$62,991	\$58,057	\$50,625	\$48,970	\$48,970
CHARGES FOR SERVICES	17,622	19,064	19,064	23,571	23,571	23,571
TOTAL REVENUES*****	\$17,622	\$19,064	\$19,064	\$23,571	\$23,571	\$23,571
FARM ADVISOR JT LASSEN SHASTA EXP OVER (UNDER) REV	\$26,907	\$43,927	\$38,993	\$27,054	\$25,399	\$25,399
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**FARM ADVISOR
COOPERATIVE EXTENSION - FORESTRY PROGRAM
Budget Unit 622**

Gary Nakamura

Farm Advisor

PROGRAM DESCRIPTION

The Forestry Program is a branch of the Cooperative Extension Service in Redding conducted by the University of California (UC) in cooperation with Shasta County (see budget unit 620). The program provides forestry education and research activities to private foresters and Cooperative Extension advisors in the northern counties.

The academic and secretarial salaries are paid directly by the UC and all office expenses are reimbursed to Shasta County.

BUDGET REQUESTS

The decrease in expenditures in the proposed FY 2007-08 budget is attributable to the decrease in Household and Maintenance of Structures expenses. The requested budget reflects status quo program operations. No General Funds are requested to support the program.

SUMMARY OF RECOMMENDATIONS

No modifications to the department's request are recommended.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2007 - 2008

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2005-06	ACTUAL BUDGET 2006-07	ACTUAL EXP/REV 2006-07	BUDGET REQUESTS 2007-08	CAO RECOMMENDS 2007-08	ADOPTED BY TH B O 2007-08
UNIT TITLE: 622 COOPERATIVE EXTENSION FORESTRY FUNCTION: EDUCATION ACTIVITY: AGRICULTURE EDUCATION FUND:0060 GENERAL						
SERVICES AND SUPPLIES	5,359	8,787	6,502	4,000	4,102	4,102
OTHER CHARGES	180	131	131	537	537	537
TOTAL EXPENDITURES*****	\$5,539	\$8,918	\$6,633	\$4,537	\$4,639	\$4,639
INTERGOVERNMENTAL REVENUES	5,362	8,918	6,701	4,537	4,639	4,639
TOTAL REVENUES*****	\$5,362	\$8,918	\$6,701	\$4,537	\$4,639	\$4,639
COOPERATIVE EXTENSION FORESTRY EXP OVER (UNDER) REV	\$177	\$0	\$-68	\$0	\$0	\$0

**PUBLIC WORKS
RECREATION AND PARKS
Budget Unit 701**

Patrick J. Minturn

Director of Public Works

PROGRAM DESCRIPTION

This budget unit finances the maintenance of three County parks that are maintained by a combination of volunteers and County employees: French Gulch Park, Hat Creek Park and Balls Ferry Boat Ramp.

BUDGET REQUESTS

The requested budget will maintain existing levels of service throughout the year. Total requested appropriations for FY 2007-08 are \$268,057 or 43 percent (\$115,996) more than the FY 2006-07 Adjusted Budget (\$152,061). This increase is primarily due to the 79 percent increase in Services and Supplies, mainly the Maintenance of Structures increase. Total revenues have increased by 27 percent, or \$57,000, from the FY 2006-07 Adjusted Budget (\$153,000) for a total of \$210,000. There is a projected Net County Cost for FY 2007-08 in the amount of \$58,057.

The department was successful in securing a grant for the Hat Creek park project which encompasses new ADA accessible paths, barbecues, picnic tables, new signage, security lighting, restrooms and parking area rehabilitation. It is also important to note that maintenance and janitorial expenses for the Boggs Community Center is included in this budget unit. These expenditures continue to be relatively minor.

SUMMARY OF RECOMMENDATIONS

The CAO recommended budget is identical to the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. Supplemental Budget includes increase in Appropriations in the amount of \$75,000 and an increase in Revenue in the amount of \$78,000, for Shasta Lake bandstand which will be reimbursed from the State Parks and Recreation grant.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2007 - 2008

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2005-06	ACTUAL BUDGET 2006-07	ACTUAL EXP/REV 2006-07	BUDGET REQUESTS 2007-08	CAO RECOMMENDS 2007-08	ADOPTED BY TH B O 2007-08
UNIT TITLE: 701 RECREATION & PARK DEVELOPMENT FUNCTION: RECREATION ACTIVITY: RECREATION FACILITIES FUND:0060 GENERAL						
SERVICES AND SUPPLIES	30,201	151,800	21,292	271,200	346,200	346,200
OTHER CHARGES	6,473	261	261	-3,143	-3,143	-3,143
OTHER FINANCING USES	11,223	0	0	0	0	0
TOTAL EXPENDITURES*****	\$47,897	\$152,061	\$21,553	\$268,057	\$343,057	\$343,057
INTERGOVERNMENTAL REVENUES	84,600	153,000	0	210,000	288,000	288,000
MISCELLANEOUS REVENUES	35,969	0	9,459	0	0	0
TOTAL REVENUES*****	\$120,569	\$153,000	\$9,459	\$210,000	\$288,000	\$288,000
RECREATION & PARK DEVELOPMENT EXP OVER (UNDER) REV	\$-72,672	\$-939	\$12,094	\$58,057	\$55,057	\$55,057

**DEPARTMENT OF PUBLIC WORKS
VETERANS HALLS DIVISION
Budget Unit 710**

Patrick J. Minturn

Director of Public Works

PROGRAM DESCRIPTION

This budget unit accounts for expenditures associated with the operation of the four Veterans Halls in Shasta County. Written agreements have been executed for the Anderson, Burney, and Fall River Mills Veterans Halls whereby local veterans groups utilize and maintain the facilities out of the revenues generated from beverage sales and/or bingo games. There is no such agreement for the Redding Hall, and the expenditures in this budget unit are almost entirely attributable to the operation and maintenance costs associated with that facility. The General Fund supports expenses within this budget.

The Redding facility is available for rental by the general public and provides a small revenue stream to offset a portion of operating expenses.

BUDGET REQUESTS

The FY 2007-08 Proposed Budget includes \$245,997 in General Fund support, an increase of \$27,627 (12.6 percent) from the FY 2006-07 Adjusted Budget (\$218,370). This is primarily due to FY 2007-08 scheduled high priority maintenance projects. The projects include: a restroom remodel (\$80,000), Redding - hardwood floor second coat sealer (\$3,500), and Burney – exterior, interior and roof repairs (\$90,000).

SUMMARY OF RECOMMENDATIONS

The recommended budget is identical to the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. Supplemental Budget includes increase in Appropriations in the total amount of \$149,000 and an increase in Revenue in the total amount of \$129,000 to complete and fund various Vets Hall projects including the additional remodel costs of \$98,000 for ADA barrier removal at Redding Vets Hall which will be offset with rebudget of unspent FY06/07 ADA funds.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2007 - 2008

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2005-06	ACTUAL BUDGET 2006-07	ACTUAL EXP/REV 2006-07	BUDGET REQUESTS 2007-08	CAO RECOMMENDS 2007-08	ADOPTED BY TH B O 2007-08
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UNIT TITLE: 710 VETERANS HALLS						
FUNCTION: RECREATION						
ACTIVITY: VETERANS MEMORIAL BUILDINGS						
FUND:0060 GENERAL						
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SERVICES AND SUPPLIES	86,609	211,397	174,619	158,600	209,600	209,600
OTHER CHARGES	8,285	7,473	7,363	7,997	7,997	7,997
FIXED ASSETS	0	0	0	80,000	178,000	178,000
TOTAL EXPENDITURES*****	\$94,894	\$218,870	\$181,983	\$246,597	\$395,597	\$395,597
REVENUE FROM MONEY & PROPERTY	2,300	500	2,380	500	500	500
CHARGES FOR SERVICES	907	0	321	100	100	100
MISCELLANEOUS REVENUES	100	0	500	0	31,000	31,000
TOTAL REVENUES*****	\$3,307	\$500	\$3,201	\$600	\$31,600	\$31,600
VETERANS HALLS EXP OVER (UNDER) REV	\$91,587	\$218,370	\$178,782	\$245,997	\$363,997	\$363,997
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