

Education and Recreation

LIBRARY
Budget Unit 610

Carolyn Chambers

Library Director

PROGRAM DESCRIPTION

The Library is a center for lifelong learning, and preserves and provides free access to information and library materials for all citizens of Shasta County through a main library in Redding and branches in Anderson and Burney. The Redding Library is currently open to the public 25 hours/week. Anderson is open 20 hours/week and Burney is open 21 hours/week.

BUDGET REQUESTS

Salaries and Benefits costs have increased by \$72,000 due to negotiated raises and the increases in health insurance, retirement and workers compensation. The Assistant Director and two Supervising Librarians volunteered to take a 10 percent reduction in salary and hours during FY 2004-05 to meet budget constraints. Restoring them to full-time status will add another \$18,400 to the status quo budget. Eight positions (6.75 FTE) including Librarians, Library Clerks and Volunteer Coordinators that have remained vacant for over a year will be deleted in the budget process.

Services and Supplies are requested at \$12,000 less than the FY 2004-05 adjusted budget. The difference is spread among many accounts in this category with emphasis on Office Expense, Small Tools and the Books & Periodicals accounts. A-87 Central Services charges are scheduled to decrease \$18,000 for the year.

Projected revenue for the department reflects further reductions in the State Library Foundation Grant (\$18,000), State Library Small Business Grant (\$7,000), Charges for services (\$7,000), Equipment donations (\$18,000) and Friends of the Library donations (\$24,000) totaling \$74,000. The department requested \$164,000 in additional General Fund support to maintain their status quo budget.

SUMMARY OF RECOMMENDATIONS

The CAO recommended budget includes the initial request for \$164,000 in additional General Fund support plus \$18,400 to restore the Assistant Director and two Supervising Librarians to full-time status. It is estimated that this will enable the department to open the Redding library for an additional four hours/week.

According to the Agreement for Funding of Library Construction and Operation signed by the Board on June 4, 2002, the County is obligated to "pay the additional sum of \$250,000 per year for start-up and/or operation of the library, beginning in the fiscal year the facility is opened." Although the new facility is not anticipated to be operational until the end of the 2006-07 fiscal year, the CAO felt that it was prudent to make a contribution to the Library

during FY 2005-06 to maintain existing service levels. The CAO recommended budget includes a General Fund augmentation of \$182,400 for FY 2005-06 with the department's understanding that this is a significant portion of the \$250,000 obligation to the Library during FY 2006-07 (i.e. General Fund support will be increased by the \$67,600 difference between the FY 2005-06 augmentation of \$182,400 and the \$250,000 obligation.) Correspondence was sent to the Library, the Shasta Library Foundation and New Library Now! informing them of the two year enhancement of County General Fund support to the Library.

PENDING ISSUES AND POLICY CONSIDERATIONS

While the Library was successful in receiving approximately \$11 million from the Library Bond Act for the design and construction of a new facility, funding for the operation and maintenance of the facility has not been secured. Supporters of the project are exploring available funding options.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. Supplemental adjustments include the re-budgeting of residual costs (\$60) associated with completion of the ADA ramp financed with Accumulated Capital Outlay funds.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2005 - 2006

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2003-04	ACTUAL BUDGET 2004-05	ACTUAL EXP/REV 2004-05	BUDGET REQUESTS 2005-06	CAO RECOMMENDS 2005-06	ADOPTED BY TH B O S 2005-06
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UNIT TITLE: 610 COUNTY LIBRARY						
FUNCTION: EDUCATION						
ACTIVITY: LIBRARY SERVICES						
FUND:0110 LIBRARY						
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SALARIES AND BENEFITS	841000	718,663	686,270	790,093	806,286	806,286
SERVICES AND SUPPLIES	364320	351,809	279,599	339,769	341,976	341,976
OTHER CHARGES	68792	98,946	98,946	-83,423	80,577	80,577
FIXED ASSETS	0	0	0	0	60	60
INTRAFUND TRANSFERS	-6000	-4,000	-5,000	0	0	0
APPROP FOR CONTINGENCY	0	2,500	0	4,300	4,300	4,300
OTHER FINANCING USES	12816	77,960	77,007	0	0	0
TOTAL EXPENDITURES*****	\$1280927	\$1,245,878	\$1,136,822	\$1,050,739	\$1,233,199	\$1,233,199
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REVENUE FROM MONEY & PROPERTY	1791	3,100	4,082	2,000	2,000	2,000
INTERGOVERNMENTAL REVENUES	330893	363,000	355,484	338,000	338,000	338,000
CHARGES FOR SERVICES	86246	51,320	41,796	44,400	44,400	44,400
MISCELLANEOUS REVENUES	66213	53,305	37,677	11,000	11,000	11,000
OTHR FINANCING SOURCES TRAN IN	568155	733,299	734,511	655,339	837,799	837,799
OTHER FINANCING SRCS SALE F/A	35	0	577	0	0	0
TOTAL REVENUES*****	\$1053333	\$1,204,024	\$1,174,125	\$1,050,739	\$1,233,199	\$1,233,199
COUNTY LIBRARY EXP OVER (UNDER) REV	\$227595	\$41,854	\$-37,304	\$0	\$0	\$0
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...Org Key Object	Type of Change	# of Pos	FTE	Class Title	Number of Pay Periods	Amount
61000 011000	BASE SALARIES & BENEFITS					693,502
61000 011000	DELETE	2	2.00	LIBRARIAN II	26	-64,390
61000 011000	DELETE	5	4.25	LIBRARY CLERK II	26	-90,520
61000 011000	DELETE	1	0.50	VOLUNTEER COORDINATOR	26	-12,732
Account Total 011000						525,860
61000 018100	BASE SALARIES & BENEFITS					53,726
61000 018100	DELETE	2	2.00	LIBRARIAN II	26	-4,926
61000 018100	DELETE	5	4.25	LIBRARY CLERK II	26	-6,926
61000 018100	DELETE	1	0.50	VOLUNTEER COORDINATOR	26	-974
Account Total 018100						40,900
61000 018201	BASE SALARIES & BENEFITS					98,354
61000 018201	DELETE	2	2.00	LIBRARIAN II	26	-6,516
61000 018201	DELETE	5	4.25	LIBRARY CLERK II	26	-9,143
61000 018201	DELETE	1	0.50	VOLUNTEER COORDINATOR	26	-1,276
Account Total 018201						81,419
61000 018300	BASE SALARIES & BENEFITS					162,384
61000 018300	DELETE	2	2.00	LIBRARIAN II	26	-16,638
61000 018300	DELETE	5	4.25	LIBRARY CLERK II	26	-41,595
61000 018300	DELETE	1	0.50	VOLUNTEER COORDINATOR	26	-8,319
Account Total 018300						95,832
61000 018400	BASE SALARIES & BENEFITS					5,267
61000 018400	DELETE	2	2.00	LIBRARIAN II	26	-482
61000 018400	DELETE	5	4.25	LIBRARY CLERK II	26	-677
61000 018400	DELETE	1	0.50	VOLUNTEER COORDINATOR	26	-95
Account Total 018400						4,013
61000 018500	BASE SALARIES & BENEFITS					15,662
61000 018500	DELETE	2	2.00	LIBRARIAN II	26	-1,436
61000 018500	DELETE	5	4.25	LIBRARY CLERK II	26	-2,018
61000 018500	DELETE	1	0.50	VOLUNTEER COORDINATOR	26	-284
Account Total 018500						11,924

**FARM ADVISOR
COOPERATIVE EXTENSION SERVICE
Budget Unit 620**

Larry Forero

Farm Advisor

PROGRAM DESCRIPTION

The Farm Advisor is an off-campus education program conducted by the University of California (UC), in cooperation with Shasta County, which provides agricultural education and information within the County. The program facilitates a link to the UC Division of Agriculture and Natural Resources whereby their services can be made available through locally oriented problem solving, research activities, meetings, tours, publications, and individual contact. The department also administers the 4-H youth program in Shasta County.

The University directly funds the academic and administrator's salaries and provides continuous training and a wide variety of resources. The County funds the operating expenses such as office facilities, transportation, clerical staff, and supplies.

BUDGET REQUESTS

The FY 2005-06 proposed budget seeks General Fund support of \$154,046, which is \$12,298 more than the FY 2004-05 Adjusted Budget. This is primarily due to increases in Salary and Benefits costs and Central Service (A-87) charges in Other Charges. Services and Supplies were decreased by nearly \$5,000.

SUMMARY OF RECOMMENDATIONS

The recommended budget is identical to the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2005 - 2006

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2003-04	ACTUAL BUDGET 2004-05	ACTUAL EXP/REV 2004-05	BUDGET REQUESTS 2005-06	CAO RECOMMENDS 2005-06	ADOPTED BY TH B O S 2005-06
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UNIT TITLE: 620 AGRIC EXT SERVICE FARM ADVISOR						
FUNCTION: EDUCATION						
ACTIVITY: AGRICULTURE EDUCATION						
FUND:0060 GENERAL						
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SALARIES AND BENEFITS	63844	80,820	76,321	95,680	95,680	95,680
SERVICES AND SUPPLIES	49376	53,833	50,932	48,961	48,961	48,961
OTHER CHARGES	6231	8,276	8,276	10,111	10,111	10,111
APPROP FOR CONTINGENCY	0	0	0	294	294	294
TOTAL EXPENDITURES*****	\$119451	\$142,929	\$135,529	\$155,046	\$155,046	\$155,046
INTERGOVERNMENTAL REVENUES	0	0	4,960	0	0	0
MISCELLANEOUS REVENUES	1454	1,142	636	1,000	1,000	1,000
OTHER FINANCING SRCS SALE F/A	95	39	32	0	0	0
TOTAL REVENUES*****	\$1548	\$1,181	\$5,628	\$1,000	\$1,000	\$1,000
AGRIC EXT SERVICE FARM ADVISOR EXP OVER (UNDER) REV	\$117902	\$141,748	\$129,901	\$154,046	\$154,046	\$154,046
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**FARM ADVISOR
COOPERATIVE EXTENSION - JOINT LASSEN/SHASTA
Budget Unit 621**

Larry Forero

Farm Advisor

PROGRAM DESCRIPTION

The Joint Lassen/Shasta Farm Advisor is a branch of the Cooperative Extension Service in Redding conducted by the University of California (UC) in cooperation with Shasta County (see budget unit 620). This office is located at the Inter-Mountain Fairgrounds in McArthur and provides local problem solving, research, and teaching programs in various plant sciences to eastern Shasta County and northwestern Lassen County.

The UC directly funds the professional staff member in McArthur. Operating expenses such as office facilities, operating expenses and support staff are shared by Shasta County (60 percent) and Lassen County (40 percent).

BUDGET REQUESTS

The FY 2005-06 requested budget is 8 percent higher than the FY 2004-05 Adjusted Budget. Even though the Department was able to realize a small savings in most Other Charges, increased costs in Salaries and Benefits and Services and Supplies have caused a total increase in FY 2005-06 requested appropriations by \$3,604, from \$44,055 to \$47,659. Lassen County will be charged for 40 percent of these overall appropriations, or \$17,622.

SUMMARY OF RECOMMENDATIONS

The CAO's recommended budget is identical to the department's requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2005 - 2006

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2003-04	ACTUAL BUDGET 2004-05	ACTUAL EXP/REV 2004-05	BUDGET REQUESTS 2005-06	CAO RECOMMENDS 2005-06	ADOPTED BY TH B O S 2005-06
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UNIT TITLE: 621 FARM ADVISOR JT LASSEN SHASTA						
FUNCTION: EDUCATION						
ACTIVITY: AGRICULTURE EDUCATION						
FUND:0060 GENERAL						
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SALARIES AND BENEFITS	23429	27,122	25,781	29,239	29,376	29,376
SERVICES AND SUPPLIES	15182	14,898	14,600	16,768	16,768	16,768
OTHER CHARGES	649	2,035	2,035	1,436	1,436	1,436
APPROP FOR CONTINGENCY	0	0	0	79	79	79
TOTAL EXPENDITURES*****	\$39260	\$44,055	\$42,416	\$47,522	\$47,659	\$47,659
CHARGES FOR SERVICES	16477	17,622	16,477	17,622	17,622	17,622
TOTAL REVENUES*****	\$16477	\$17,622	\$16,477	\$17,622	\$17,622	\$17,622
FARM ADVISOR JT LASSEN SHASTA EXP OVER (UNDER) REV	\$22783	\$26,433	\$25,939	\$29,900	\$30,037	\$30,037
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**FARM ADVISOR
COOPERATIVE EXTENSION - FORESTRY PROGRAM
Budget Unit 622**

Larry Forero

Farm Advisor

PROGRAM DESCRIPTION

The Forestry Program is a branch of the Cooperative Extension Service in Redding conducted by the University of California (UC) in cooperation with Shasta County (see budget unit 620). The program provides forestry education and research activities to private foresters and Cooperative Extension advisors in the northern counties.

The academic and secretarial salaries are paid directly by the UC and all office expenses are reimbursed to Shasta County.

BUDGET REQUESTS

The modest decrease in expenditures in the proposed FY 2005-06 budget is attributable to slightly lower Central Service (A-87) charges. The requested budget reflects status quo program operations. No General Funds are requested to support the program.

SUMMARY OF RECOMMENDATIONS

No modifications to the department's request are recommended.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the recommended budget.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2005 - 2006

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2003-04	ACTUAL BUDGET 2004-05	ACTUAL EXP/REV 2004-05	BUDGET REQUESTS 2005-06	CAO RECOMMENDS 2005-06	ADOPTED BY TH B O S 2005-06
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UNIT TITLE: 622 COOPERATIVE EXTENSION FORESTRY						
FUNCTION: EDUCATION						
ACTIVITY: AGRICULTURE EDUCATION						
FUND:0060 GENERAL						
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SERVICES AND SUPPLIES	2525	8,259	5,429	8,278	8,278	8,278
OTHER CHARGES	165	630	630	180	180	180
TOTAL EXPENDITURES*****	\$2690	\$8,889	\$6,059	\$8,458	\$8,458	\$8,458
INTERGOVERNMENTAL REVENUES	2658	8,889	842	8,458	8,458	8,458
TOTAL REVENUES*****	\$2658	\$8,889	\$842	\$8,458	\$8,458	\$8,458
COOPERATIVE EXTENSION FORESTRY EXP OVER (UNDER) REV	\$33	\$0	\$5,217	\$0	\$0	\$0
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**PUBLIC WORKS
RECREATION AND PARKS
Budget Unit 701**

Patrick J. Minturn

Director of Public Works

PROGRAM DESCRIPTION

This budget unit finances the maintenance of three County parks that are maintained by a combination of volunteers and County employees.

BUDGET REQUESTS

The requested budget will maintain existing levels of service throughout the year. The net County cost for FY 2005-06 is \$111,997, or approximately \$88,129 lower than the FY 2004-05 Adjusted Budget. This is primarily due to fewer capital projects scheduled for FY 2005-06.

SUMMARY OF RECOMMENDATIONS

The CAO's recommended budget is the same as the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget.

Overall expenditures were increased by \$26,040 in order to rebudget improvements to the French Gulch restrooms began in Fiscal Year 2004-2005 due to the French Fire in the summer of 2003. Increases to revenue were in several accounts: \$9,600 in State Parks & Recreation Grant, \$18,750 in State Emergency Management Assistance, and \$55,000 in Insurance Loss & Refunds. \$57,310 of this revenue will fall to the General Fund at the end of Fiscal Year 2005-2006 because of the work already performed in Fiscal Year 2004-2005.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2005 - 2006

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2003-04	ACTUAL BUDGET 2004-05	ACTUAL EXP/REV 2004-05	BUDGET REQUESTS 2005-06	CAO RECOMMENDS 2005-06	ADOPTED BY TH B O S 2005-06
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UNIT TITLE: 701 RECREATION & PARK DEVELOPMENT						
FUNCTION: RECREATION						
ACTIVITY: RECREATION FACILITIES						
FUND:0060 GENERAL						
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SERVICES AND SUPPLIES	60880	49,944	31,612	105,524	105,524	105,524
OTHER CHARGES	52501	70,182	182	6,473	6,473	6,473
FIXED ASSETS	0	0	0	0	26,040	26,040
OTHER FINANCING USES	0	80,000	52,118	0	0	0
TOTAL EXPENDITURES*****	\$113382	\$200,126	\$83,912	\$111,997	\$138,037	\$138,037
INTERGOVERNMENTAL REVENUES	0	117,350	29,562	153,000	181,350	181,350
MISCELLANEOUS REVENUES	53239	55,000	178	0	55,000	55,000
TOTAL REVENUES*****	\$53239	\$172,350	\$29,740	\$153,000	\$236,350	\$236,350
RECREATION & PARK DEVELOPMENT EXP OVER (UNDER) REV	\$60143	\$27,776	\$54,172	\$-41,003	\$-98,313	\$-98,313
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**DEPARTMENT OF PUBLIC WORKS
VETERANS HALLS DIVISION
Budget Unit 710**

Patrick J. Minturn

Director of Public Works

PROGRAM DESCRIPTION

This budget unit accounts for expenditures associated with the operation of the four Veterans Halls in Shasta County. Written agreements have been executed for the Anderson, Burney, and Fall River Mills Veterans Halls whereby local veterans groups utilize and maintain the facilities out of the revenues generated from beverage sales and/or bingo games. There is no such agreement for the Redding Hall, and the expenditures in this budget unit are almost entirely attributable to the operation and maintenance costs associated with that facility. The General Fund supports expenses within this budget.

The Redding facility is available for rental by the general public and provides a small revenue stream to offset a portion of operating expenses.

BUDGET REQUESTS

The FY 2005-06 Proposed Budget includes \$106,460 in General Fund support, a slight increase of \$8,510 from the FY 2004-05 Adjusted Budget. This is primarily due to a slight increase in Services and Supplies, and related maintenance projects, in FY 2005-06. Maintenance projects for FY 2005-06 include roof repair and resurfacing the main floor at the Redding Veterans Hall; resurfacing the main floor, replacing an electrical panel and south/east corner roof repairs at the Fall River Mills Veterans Hall; and patching and painting exterior siding and replacing the rear roof at the Burney Veterans Hall.

SUMMARY OF RECOMMENDATIONS

The recommended budget is identical to the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget.

Expenditures were increased by \$13,587 (Maintenance Department Itemized) due to rebudgeting some work not completed in Fiscal Year 2004-2005 for the Burney Veterans Hall parking lot paving project. This will increase the General Fund support for Fiscal Year 2005-2006 from \$106,460 to \$120,047. However, the General Fund support for Fiscal Year 2004-2005 is projected to decrease by almost 2%.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2005 - 2006

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2003-04	ACTUAL BUDGET 2004-05	ACTUAL EXP/REV 2004-05	BUDGET REQUESTS 2005-06	CAO RECOMMENDS 2005-06	ADOPTED BY TH B O S 2005-06
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UNIT TITLE: 710 VETERANS HALLS						
FUNCTION: RECREATION						
ACTIVITY: VETERANS MEMORIAL BUILDINGS						
FUND:0060 GENERAL						
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SERVICES AND SUPPLIES	93512	91,200	58,221	98,905	112,492	112,492
OTHER CHARGES	7429	8,750	8,321	8,555	8,555	8,555
TOTAL EXPENDITURES*****	\$100941	\$99,950	\$66,542	\$107,460	\$121,047	\$121,047
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REVENUE FROM MONEY & PROPERTY	2381	2,000	3,915	500	500	500
MISCELLANEOUS REVENUES	90	0	264	500	500	500
TOTAL REVENUES*****	\$2471	\$2,000	\$4,179	\$1,000	\$1,000	\$1,000
VETERANS HALLS EXP OVER (UNDER) REV	\$98470	\$97,950	\$62,363	\$106,460	\$120,047	\$120,047
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