

Public Protection

**TRIAL COURTS
Budget Unit 201**

Susan Null

Court Executive Officer

PROGRAM DESCRIPTION

The "Lockyer-Isenberg Trial Court Funding Act of 1997" (AB233), Chapter 850, became effective on January 1, 1998. The legislation finds and declares that the judiciary of California is a separate and independent branch of government, recognized by the Constitution and statutes of the State.

The Legislature has previously established the principle that the funding of trial court operations California Rules of Court (CRC 810) is most logically a function of the state. Such funding is necessary to provide uniform standards and procedures, economies of scale, and structural efficiency and simplification. This decision also reflects the fact that the overwhelming business of the trial courts is to interpret and enforce provisions of state law and to resolve disputes among the people of the State of California.

The expenses remaining in this budget unit are considered County costs under the rules of "trial court funding." This includes local judicial benefits, court facilities, maintenance of effort (MOE) responsibilities, debt payment on courthouse renovation and jail facilities, and the costs associated with the collection division.

Revenue consists of fines, fees, and forfeitures collected pursuant to various legislative codes and retained by the County.

BUDGET REQUESTS

The costs remaining in the County's Court budget are for non-CRC 810 costs. This includes local judicial benefits, court facilities, the maintenance of effort (MOE) allocation, debt payments on the justice center facility and the Courthouse renovation project, and all costs associated with the collection division.

Requested net county cost is a negative (\$1.1 million), an increase of \$451,407 from last year's negative net county cost (\$669,754). In essence, this means that estimated Trial Court revenues are budgeted to exceed estimated Trial Court appropriations by an additional \$450,000 during FY 2004-2005 year, providing the County General Fund with increased fiscal resources.

SUMMARY OF RECOMMENDATIONS

The CAO recommended budget includes debt-service adjustments based on revised repayment schedules and sharing-ratio modifications within the proposed Memorandum of Understanding with the Court.

PENDING ISSUES AND POLICY CONSIDERATIONS

The County Administrative Office and the local Courts have been working on a new two year Memorandum of Understanding that is fair, reasonable and acceptable to both parties. The County and local courts are commencing Courthouse Facilities transfer negotiations with the State Administrative Office of the Courts. The outcome of these negotiations will not be known for some time, but will most likely affect future County General Fund resources.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the CAO's recommendation for this budget unit.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
STATE OF CALIFORNIA
BUDGET UNIT FINANCING SUMMARY
BUDGET FOR THE FISCAL YEAR 2004 - 2005

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2002-2003	ACTUAL BUDGET 2003-2004	ACTUAL EXP/REV 2003-2004	BUDGET REQUESTS 2004-2005	CAO RECOMMENDS 2004-2005	ADOPTED BY TH B O S 2004-2005
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UNIT TITLE: 201 TRIAL COURTS						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: JUDICIAL						
FUND:0060 GENERAL						
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SERVICES AND SUPPLIES	830121	833273	833,273	782,128	782,128	782,128
OTHER CHARGES	2361820	2638815	2,552,439	2,431,957	2,320,873	2,320,873
OTHER FINANCING USES	0	165673	164,227	0	0	0
TOTAL EXPENDITURES*****	\$3191940	\$3637761	\$3,549,940	\$3,214,085	\$3,103,001	\$3,103,001
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FINES, FORFEITURES & PENALTIES	2500494	2172115	2,200,229	2,194,171	2,128,087	2,128,087
REVENUE FROM MONEY & PROPERTY	45184	0	798	500	500	500
CHARGES FOR SERVICES	2366531	2135400	1,915,041	2,140,575	1,925,575	1,925,575
MISCELLANEOUS REVENUES	692	0	-70	0	0	0
OTHR FINANCING SOURCES TRAN IN	7412	0	22	0	0	0
TOTAL REVENUES*****	\$4920313	\$4307515	\$4,116,020	\$4,335,246	\$4,054,162	\$4,054,162
TRIAL COURTS EXP OVER (UNDER) REV	\$-1728372	\$-669754	\$-566,080	\$-1,121,161	\$-951,161	\$-951,161
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**INDIGENT DEFENSE
Budget Unit 203**

Neal Pereira

Public Defender

PROGRAM DESCRIPTION

The Indigent Defense budget unit currently funds two primary defense contracts, two conflict defense contracts, one juvenile defense/mental health contract, and court-appointed attorney expenses for homicide and other cases where conflicts exist beyond the contracts. Other related expenses such as investigative services are also contained in this budget. The Indigent Defense budget also funds the newly established in-house Public Defender's Office that will be operational in January 2005. The existing two primary and two conflict defense contracts expire on December 31 and services provided under those contracts will phase out in the subsequent months.

BUDGET REQUESTS

The requested budget is status quo with the prior year. The FY 2004-2005 request includes appropriations to finance the new Public Defender position for the year. The newly established position will evaluate the requirements of establishing an "in-house" service department to provide primary public defense. The goal is to organize a department concept that will provide good, basic public defense and also provide accountability to the Board of Supervisors for the dollar investment.

Salaries and benefit costs have been offset against Services and Supplies to maintain net County cost at the same \$3.8 million level as in the prior year.

For the past several years there has been a series of very serious murder cases making their way through the justice system. The conclusion of the Williams brothers' cases in FY 2002-2003 brought completion to this series of pending serious murder cases. It is difficult to predict events that may occur in the next twelve months; therefore, the requested budget must provide funding that will support unforeseen events.

SUMMARY OF RECOMMENDATIONS

At this time, the County Administrative Office is estimating that start-up costs for the new Public Defender's Office will be approximately \$1.2 million. Estimates are based on a staffing pattern of fifteen positions comprised of eight attorneys, two investigators, five support staff plus facility and other services and supplies costs. For the past few years, this budget unit has realized about \$600,000 in annual cost savings that can be used to offset about half of the start-up costs. On May 4, 2004, the Board of Supervisors reserved \$500,000 in General Fund Unallocated Expenditures within General Revenues for the Public Defender. The Public Defender's budget will be reviewed at mid-year to determine if the additional General Fund resources are actually needed or can be freed up for other purposes.

PENDING ISSUES AND POLICY CONSIDERATIONS

The requested budget includes salary and benefit projections for the department head only. A recommendation to add the remaining fourteen positions will be brought before the Board in June 2004. Funding for these positions will be included through the supplemental budget process.

A number of uncertainties regarding this budget still remain. The greatest challenges for the department include: 1) the financial impact of the higher volume of special circumstance and capital cases; 2) cost containment measures pertaining to establishment of the in-house Public Defender’s Office; and 3) transitional costs of moving from a contract or court appointed model of providing indigent defense services to an in-house model because of the “tail” or run-out costs.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. Supplemental adjustments within the Indigent Defense budget include a reallocation of appropriations (\$1.1 million) from contractual and court-appointed services to budget line items commensurate with establishment of the in-house Public Defender Office. Requested changes include a 15-person initial staffing pattern, office equipment and supplies, facility charges, creation of a resource library, computers, printers, JALAN and Westlaw application software and support, and two vehicles for investigative services. Supplemental requests do not include any draw against Unallocated Expenditures – Public Defender of \$500,000 within General Revenues at this time. In light of the overlapping costs of start up of the in-house office and termination and run-out costs for the existing contract system, it is anticipated that some measure of the \$500,000 contingency will have to be utilized during FY 2004-05.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
STATE OF CALIFORNIA
BUDGET UNIT FINANCING SUMMARY
BUDGET FOR THE FISCAL YEAR 2004 - 2005

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2002-2003	ACTUAL BUDGET 2003-2004	ACTUAL EXP/REV 2003-2004	BUDGET REQUESTS 2004-2005	CAO RECOMMENDS 2004-2005	ADOPTED BY TH B O S 2004-2005
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UNIT TITLE: 203 PUBLIC DEFENDER						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: JUDICIAL						
FUND:0060 GENERAL						
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SALARIES AND BENEFITS	0	88584	14,268	170,796	872,085	872,085
SERVICES AND SUPPLIES	3929083	3985048	3,298,438	3,704,498	2,968,209	2,968,209
OTHER CHARGES	4179	9000	9,000	12,388	12,338	12,338
FIXED ASSETS	0	0	0	0	35,000	35,000
TOTAL EXPENDITURES*****	\$3933262	\$4082632	\$3,321,706	\$3,887,682	\$3,887,632	\$3,887,632
INTERGOVERNMENTAL REVENUES	1148930	200000	410,964	0	0	0
CHARGES FOR SERVICES	85997	40000	76,735	45,000	45,000	45,000
MISCELLANEOUS REVENUES	0	0	47	0	0	0
TOTAL REVENUES*****	\$1234927	\$240000	\$487,745	\$45,000	\$45,000	\$45,000
PUBLIC DEFENDER EXP OVER (UNDER) REV	\$2698334	\$3842632	\$2,833,961	\$3,842,682	\$3,842,632	\$3,842,632
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**GRAND JURY
Budget Unit 208**

H. Douglas Latimer

County Administrative Officer

PROGRAM DESCRIPTION

The Grand Jury is selected each year by the Superior Court to investigate and report on the operations, accounts and records of the officers, departments, or functions of the County, and/or cities. The Grand Jury investigates aspects of county and city government's functions and duties, county and city departments, county and city officials, service districts, and special districts funded in whole or in part by public monies. The Grand Jury also reviews criminal investigations and returns indictments for crimes committed in the county and may bring formal accusations against public officials for willful misconduct or corruption in office.

BUDGET REQUESTS

This budget funds Grand Jury expenses including mileage, per diem, and other transportation costs. Also included are modest allocations for office expense, non-legal services, professional services and an allocation for the payment of rent for office space specifically for the Grand Jury. This space will allow Grand Jury members a private place to meet and store materials.

The Grand Jury's calculated "A 87/Central Service" costs for FY 2004-2005 is \$31,359, a decrease of approximately \$4,800 from the previous year that has offset other costs within the department.

Net County cost of \$91,758 ties to the CAO requested VLF reduction General Fund level of support.

SUMMARY OF RECOMMENDATIONS

The CAO recommendation is as requested by the Grand Jury Foreperson.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2004 - 2005

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2002-2003	ACTUAL BUDGET 2003-2004	ACTUAL EXP/REV 2003-2004	BUDGET REQUESTS 2004-2005	CAO RECOMMENDS 2004-2005	ADOPTED BY TH B O S 2004-2005
UNIT TITLE: 208 GRAND JURY FUNCTION: PUBLIC PROTECTION ACTIVITY: JUDICIAL FUND:0060 GENERAL						
SERVICES AND SUPPLIES	49671	60603	56,503	60,399	60,399	60,399
OTHER CHARGES	14312	36155	36,155	31,359	31,359	31,359
TOTAL EXPENDITURES*****	\$63983	\$96758	\$92,658	\$91,758	\$91,758	\$91,758
GRAND JURY EXP OVER (UNDER) REV	\$63983	\$96758	\$92,658	\$91,758	\$91,758	\$91,758

**PUBLIC SAFETY
GENERAL REVENUE
Budget Unit 220**

PROGRAM DESCRIPTION

The Public Safety General Revenue budget unit reflects revenue or charges allocated to the Public Safety Fund as a result of cash flow needs.

BUDGET REQUESTS

The Public Safety fund group anticipates \$40,000 of potential interest charges to the fund for FY 2004-2005.

SUMMARY OF RECOMMENDATIONS

The recommended budget is the same as the requested budget.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

Not applicable.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2004 - 2005

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2002-2003	ACTUAL BUDGET 2003-2004	ACTUAL EXP/REV 2003-2004	BUDGET REQUESTS 2004-2005	CAO RECOMMENDS 2004-2005	ADOPTED BY TH B O S 2004-2005
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UNIT TITLE: 220 PUBLIC SAFETY GEN REVENUES						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: POLICE PROTECTION						
FUND:0195 PUBLIC SAFETY						
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TAXES	734812	0	433,084	0	0	0
REVENUE FROM MONEY & PROPERTY	-24562	-40000	-9,877	-40,000	-40,000	-40,000
TOTAL REVENUES*****	\$710249	\$-40000	\$423,206	\$-40,000	\$-40,000	\$-40,000
PUBLIC SAFETY GEN REVENUES EXP OVER (UNDER) REV	\$-710249	\$40000	\$-423,206	\$40,000	\$40,000	\$40,000
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**COUNTY CLERK/REGISTRAR OF VOTERS
COUNTY CLERK
Budget Unit 221**

Catherine Darling

County Clerk/Registrar of Voters

PROGRAM DESCRIPTION

This budget unit funds the mandated duties required of the County Clerk. These functions include issuing marriage licenses, fictitious business name filings, and passport applications that cannot be performed by any other office.

BUDGET REQUEST

Salaries and Benefits have increased by \$21,000 (12 percent) due to increased retirement, health insurance and workers compensation costs. Services and Supplies adjustments to several accounts totaling \$6,000 are offset by \$8,000 in A-87 cost savings.

Passport fee revenue is anticipated to be \$4,000 less than in FY 2003-2004 due to the recent acceptance of passport applications by the U.S. Post Office.

Net county cost for the County Clerk is requested at \$68,301, an increase of \$18,308 from the FY 2003-2004 adjusted budget. The department is requesting that this increase in General Fund support be offset against General Fund savings within the Elections budget.

SUMMARY OF RECOMMENDATIONS

This budget is recommended as requested by the department head.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2004 - 2005

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2002-2003	ACTUAL BUDGET 2003-2004	ACTUAL EXP/REV 2003-2004	BUDGET REQUESTS 2004-2005	CAO RECOMMENDS 2004-2005	ADOPTED BY TH B O S 2004-2005
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UNIT TITLE: 221 COUNTY CLERK						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: OTHER PROTECTION						
FUND:0060 GENERAL						
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SALARIES AND BENEFITS	151214	166546	166,546	186,308	186,308	186,308
SERVICES AND SUPPLIES	39140	38664	32,062	45,640	45,640	45,640
OTHER CHARGES	8270	7832	7,832	1,156	1,156	1,156
TOTAL EXPENDITURES*****	\$198623	\$213042	\$206,440	\$233,104	\$233,104	\$233,104
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LICENSES, PERMITS & FRANCHISES	49196	46650	47,644	46,650	46,650	46,650
CHARGES FOR SERVICES	143696	116399	156,560	118,153	118,153	118,153
TOTAL REVENUES*****	\$192892	\$163049	\$204,204	\$164,803	\$164,803	\$164,803
COUNTY CLERK EXP OVER (UNDER) REV	\$5731	\$49993	\$2,236	\$68,301	\$68,301	\$68,301
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**DISTRICT ATTORNEY
Budget Unit 227**

Gerald Benito

District Attorney

PROGRAM DESCRIPTION

The Office of the District Attorney is responsible for investigating, charging, and prosecuting all criminal violations in the County on behalf of the people of the State of California. The department evaluates all reported crimes to determine if sufficient evidence exists to prosecute. In those cases where there is a finding of sufficient evidence, a criminal complaint is filed and prosecution proceeds. The District Attorney is also required to file petitions and attend court proceedings involving criminal activities of juveniles. The office provides legal advice to the Grand Jury and conducts investigations and presents evidence for all indictments issued by the Grand Jury.

BUDGET REQUESTS

The District Attorney's requested budget proposes expenditures that exceed revenue by \$1.2 million.

Salaries and benefits increase over \$260,000, and rely on realizing \$422,265 in unallocated salary savings. Significant cost drivers are PERS retirement expense, which increased 86 percent, and Worker's Compensation Insurance experience and exposure, both of which increased 35 percent. Requested Services and Supplies are \$988,887, a 1.6 percent reduction. Central Service Cost A-87 cost has also decreased, by 19 percent. Total expenditures (\$5.048 million) increased a modest 3.5 percent. No fixed assets are requested.

Intergovernmental Revenues will decline \$225,086 (14.3 percent). The State has rolled four separate vertical prosecution grants into one block grant, but the funding level is reduced. In addition, the transfer-in from the Sheriff's Office for the Cal-MMET program is reduced from \$96,935 to \$14,672, due to a decrease in prosecutorial services.

Requested County General Fund support is \$1.383 million, and Public Safety Augmentation (Prop 172) revenue is \$764,747.

The following table illustrates the funding sources in the requested budget:

Revenue Source	Requested	% of Total
Prop. 172	764,747	20%
Fines/Forfeitures/Penalties	37,000	1%
Intergovernmental Revenues	1,346,350	36%
Charges for Services	195,300	5%
Miscellaneous Revenues (Includes Asset Forfeiture)	20,000	.5%

Revenue Source	Requested	% of Total
Trans-In General Fund	1,383,210	37%
Trans-In Sheriff (CAL-MET)	14,672	.5%
Total Revenue Requested	3,761,279	100%

Cost Applied accounts are the mechanism for charging back expenses incurred on behalf of other County departments. They serve to reduce the operating expense of the department. Charge-backs include: Social Services for provision of welfare fraud investigation and prosecution, and for the Drug Endangered Program; Probation for the Serious Habitual Offender program (SHO), and Sheriff for SINTF. In total, the District Attorney's requested budget includes \$1.1 million in cost-applied credits.

SUMMARY OF RECOMMENDATIONS

On May 4, 2004, the Board of Supervisors conducted a budget workshop to discuss both rising budgetary needs and reductions in governmental revenues. "Mission Critical" funding deficiencies of \$7.6 million were identified, while only \$5.7 million of additional resources were identified. The District Attorney's received an augmentation of \$965,051, to a new total of \$2.3 million. General Fund support to the District Attorney has increased over \$1.3 million dollars, or 136 percent, since FY 2000-2001.

Proposition 172 revenue is recommended at \$764,747. Revenue from this source is estimated conservatively until the State Controller posts anticipated distributions for the next year. The Serious Habitual Offender program cost-applied is removed, as the program was not re-funded for the coming fiscal year. Technical changes are made to Salaries and Benefits to properly reflect safety fitness-pay and master's degree program expenses. There remains \$351,873 in unallocated expenditure reductions that will need to be resolved during the supplemental budget process.

PENDING ISSUES AND POLICY CONSIDERATIONS

The budget includes over \$200,000 of State Mandated reimbursement for child abduction. The State is withholding payment of mandates for an indefinite period of time. The District Attorney has operated this mandated program at a reduced level since learning of the revenue withhold.

The District Attorney provides welfare fraud services for the Department of Social Services. Reductions in State allocations may impact the level of service they can contract for. Further reductions may be taken in the supplemental budget.

The State has rolled the funding for vertical prosecution of child abuse, elder abuse, statutory rape, and serious habitual offenders into one block grant. However, the level of funding available does not compensate the full cost for the staff added when the individual grants were awarded. The department will be preparing amendments in the supplemental budget to properly account for the new methodology.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

As an elected official the District Attorney reserves the right to appeal the CAO recommendations.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. In the aggregate, the District Attorney submitted amendments increasing appropriations and revenue by \$292,148. The majority of the changes requested are to align budgets with actual grant awards. Unallocated salary savings of \$451,178 will be utilized to remain in balance. The General Fund Transfer-In is \$2.3 million, a 70 percent increase from FY 2003-04. The Public Safety Augmentation revenue is \$864,747.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
STATE OF CALIFORNIA
BUDGET UNIT FINANCING SUMMARY
BUDGET FOR THE FISCAL YEAR 2004 - 2005

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2002-2003	ACTUAL BUDGET 2003-2004	ACTUAL EXP/REV 2003-2004	BUDGET REQUESTS 2004-2005	CAO RECOMMENDS 2004-2005	ADOPTED BY TH B O S 2004-2005
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UNIT TITLE: 227 DISTRICT ATTORNEY						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: JUDICIAL						
FUND:0195 PUBLIC SAFETY						
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SALARIES AND BENEFITS	4688042	4729193	4,606,207	4,999,729	4,974,668	4,974,668
SERVICES AND SUPPLIES	1203156	1009955	997,216	988,887	992,242	992,242
OTHER CHARGES	229725	218974	218,095	177,049	177,049	177,049
INTRAFUND TRANSFERS	-1256812	-1127830	-1,240,200	-1,146,795	-1,154,625	-1,154,625
OTHER FINANCING USES	20264	49144	28,157	29,144	29,144	29,144
TOTAL EXPENDITURES*****	\$4884374	\$4879436	\$4,609,476	\$5,048,014	\$5,018,478	\$5,018,478
TAXES	651419	835192	735,192	764,747	864,747	864,747
FINES, FORFEITURES & PENALTIES	63905	408722	337,655	37,000	37,000	37,000
INTERGOVERNMENTAL REVENUES	1676150	1574936	1,499,565	1,346,350	1,485,498	1,485,498
CHARGES FOR SERVICES	167649	203724	275,095	195,300	238,300	238,300
MISCELLANEOUS REVENUES	33426	25000	58,814	20,000	30,000	30,000
OTHR FINANCING SOURCES TRAN IN	1587094	1480145	1,386,536	1,397,882	2,362,933	2,362,933
OTHER FINANCING SRCS SALE F/A	0	0	1,045	0	0	0
TOTAL REVENUES*****	\$4179642	\$4527719	\$4,293,902	\$3,761,279	\$5,018,478	\$5,018,478
DISTRICT ATTORNEY EXP OVER (UNDER) REV	\$704732	\$351717	\$315,574	\$1,286,735	\$0	\$0
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CHILD SUPPORT SERVICES
Budget Unit 228

Steven L. Baer

Director of Child Support Services

PROGRAM DESCRIPTION

The Department of Child Support Services (DCSS) provides the following services to the public: 1) establishment of paternity, 2) location of absent parents, 3) establishment of child support orders, 4) modification and enforcement of existing child/medical support orders, 5) collection and distribution of child support monies pursuant to federal and state regulations, and 6) public outreach, to ensure awareness and accessibility to Child Support services.

In addition to traditional court ordered remedies, DCSS utilizes all other collection tools made available by legislation and regulation. These include, but are not limited to, the following intercept programs: federal income tax, state income tax, state sales tax, unemployment benefit, disability benefit, workers' compensation benefit, social security benefit, and lottery winnings. Along with the Franchise Tax Board's full collection service, other enforcement programs include the State Licensing Match System (SLMS), New Employee Registry (NER) match system, and the Employment Development Department (EDD) match system. DCSS may issue administrative wage withholding orders and bank levies. The department has also started accepting child support payments via credit card as of December 2002 through a service known as E-Pay.

DCSS moved to their new office at 2600 Park Marina Drive in August 2003, bringing together a staff of over 150 employees previously scattered in five different office locations. The 41,973 square foot office was designed for their use and offers a safe and efficient location for both staff and customer support.

The department has been utilizing the KIDZ automated child support system since 1998. However, the California Department of Child Support Services (CDCSS) is requiring the department to convert from the KIDZ System to the CASES System, another automated child support system, currently in use in the majority of the other California counties. This move is in preparation for migration to the new statewide child support system (CCSAS) that is scheduled to be ready for implementation sometime in late 2005 or early in 2006.

The majority of the funding to support operations is provided by the federal government (66 percent), with a 34 percent state share-of-cost of all authorized IV-D expenditures, as long as the local agency is in compliance with current program standards, or has an approved corrective action plan in place. The counties can no longer accumulate excess collection incentive revenues.

BUDGET REQUESTS

Total FY 2004-2005 requested appropriations are \$7.75 million, a decrease of \$264,438 from the previous year's adjusted budget appropriation. Revenues are estimated to be

\$7.79 million, with no net cost to the county general fund.

Salaries and Benefits are requested at \$5.7 million, but include over \$1.2 million in unallocated salary savings. The department will make appropriate changes in the supplemental budget once they receive their final state allocation. Increases in PERS retirement, health insurance, and workers' compensation insurance account for over \$500,000 in salary and benefit cost increases.

Services and Supplies are requested at \$1.67 million, a decrease of \$638,338 (27.5 percent). Some economies were realized due to leasing one contiguous office space. Also, the prior year audit exception (\$182,989) is a non-recurring expense. For the first time in many years there are no fixed assets requested, as the State has extended the useful life of computer equipment as a cost saving method.

Revenue is requested at the approved Federal and State share ratios. No County General Fund support is requested.

SUMMARY OF RECOMMENDATIONS

Recommended as requested by the department head. Any changes necessitated by their conditionally approved state budget will be made during the supplemental budget process.

PENDING ISSUES AND POLICY CONSIDERATIONS

CDCSS is supposed to provide additional funding for the department's conversion to CASES, over and above the regular budget allocation for FY 2004-2005. That amount has not yet been determined and is not included in this requested budget. The department is negotiating with CDCSS to use general-purpose funds in fund balance, if federal matching funds can be obtained by the CDCSS. These two issues should be resolved and included in the department's supplemental budget amendment.

A continuing issue is the state pass-through of one-half of the federal penalties levied against the State for their failure to implement a statewide automation system for collection of child support to counties' general funds; Shasta County's share of the penalty in FY 2003-04 was \$485,622. The State had been paying 100 percent of the penalty, but the present budget deficit prompted CDCSS to propose passing on one-half of the penalty to counties. The child support program is entirely funded from federal (66 percent) and State (34 percent) funds. Since the federal penalty cannot be paid with federal funds, the only option to achieve savings within the child support program is to reduce State general fund participation. Every State general fund dollar reduction results in a corresponding loss in federal financial participation (FFP) of two additional dollars. CSAC is strongly opposed to this pass-through and is working to resolve the issue.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with the budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. The Department of Child Support Services received an additional allocation of \$350,368 for the costs associated with conversion to another automated child support system (CASES). The augmentation allows the department to reduce unallocated salary savings by \$347,639. Technical adjustments are also made to properly account for MPA program expense and a minor adjustment in rents and leases of structures.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2004 - 2005

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2002-2003	ACTUAL BUDGET 2003-2004	ACTUAL EXP/REV 2003-2004	BUDGET REQUESTS 2004-2005	CAO RECOMMENDS 2004-2005	ADOPTED BY TH B O S 2004-2005
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UNIT TITLE: 228 CHILD SUPPORT SERVICES						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: JUDICIAL						
FUND:0192 CHILD SUPPORT SERVICES						
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SALARIES AND BENEFITS	5686543	5315549	5,295,289	5,700,000	6,051,491	6,051,491
SERVICES AND SUPPLIES	1961176	2301269	2,081,124	1,676,391	1,675,268	1,675,268
OTHER CHARGES	358035	554450	554,449	588,618	588,618	588,618
FIXED ASSETS	200251	58179	57,048	0	0	0
INTRAFUND TRANSFERS	-240000	-215000	-215,000	-215,000	-215,000	-215,000
TOTAL EXPENDITURES*****	\$7966005	\$8014447	\$7,772,909	\$7,750,009	\$8,100,377	\$8,100,377
REVENUE FROM MONEY & PROPERTY	46507	82997	21,871	40,000	40,000	40,000
INTERGOVERNMENTAL REVENUES	5977524	7698091	7,385,823	7,750,009	8,100,377	8,100,377
MISCELLANEOUS REVENUES	-100	0	477	0	0	0
OTH FINANCE SRCS L/T DEBT PRCD	159064	0	0	0	0	0
OTHER FINANCING SRCS SALE F/A	3	0	7,606	0	0	0
TOTAL REVENUES*****	\$6182997	\$7781088	\$7,415,776	\$7,790,009	\$8,140,377	\$8,140,377
CHILD SUPPORT SERVICES EXP OVER (UNDER) REV	\$1783007	\$233359	\$357,133	\$-40,000	\$-40,000	\$-40,000
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**SHERIFF/CORONER
SHERIFF PATROL/ADMINISTRATION
Budget Unit 235**

Jim Pope

Sheriff/Coroner

PROGRAM DESCRIPTION

The Sheriff's Department is organized into four major divisions: Custody, Services, Enforcement, and Investigations. Enforcement activities included in this unit are: Patrol, Special Enforcement Detail (SWAT and Reserves), Major Crimes, Lab/Photo Lab, Criminal Intelligence, Elder Abuse program, SINTF (the Shasta Interagency Narcotics Task Force), the Shasta Lake City enforcement unit, the Marijuana Eradication Program, Federal Campground Patrol contract, BLM Patrol contract, School Officers, and the CAL-MMET program.

This budget unit also encompasses all activities of the Services Division with the exception of Animal Control and SHASCOM (dispatch operations). The services activities included in this unit are: accounting, crime analysis, records, warrants, training, recruitment, abandoned vehicle services, crime prevention including DARE, emergency services (including search and rescue), and court officer.

Additionally, included in this budget unit is the Office of the Sheriff, Planning and Research, and Fiscal Administration of the Sheriff's Office.

BUDGET REQUESTS

The requested appropriations for FY 2004-2005 total \$12 million, a 16 percent decrease from the FY 2003-2004 adjusted budget. The budget includes unallocated expenditure reductions of \$2.8 million, to remain in balance. Increases in Salaries and Benefits of \$1.1 million, are due to negotiated wages, increases in insurance rates – health and workers' compensation, and PERS retirement expenses. The employer-share of the PERS-Safety 3-percent-at-50 benefit is now 31 percent. No new programs or fixed assets are requested.

Requested Revenue totals \$12 million, including a Public Safety Augmentation (Prop. 172) allocation of \$5.5 million, and General Fund support of \$2.3 million.

Previous reductions to the Sheriff's general fund support (approximately \$650,000 reduction in 2003-04 due to VLF deficiencies, or \$1.3 million annualized reduction), coupled with no increase in funding proposed for the budget year, will have a significant impact on the department's ability to provide public safety services. Reserves of Proposition 172 revenue were used to offset a portion of the mid-year VLF reduction. Prop. 172 receipts have dropped off since mid-year and no further reserve is anticipated. Public Safety departments were asked to submit budgets at the reduced level of general fund support and a reduced level of Proposition 172 revenue.

In the aggregate, level funding for the Sheriff's departments will require that they absorb approximately \$3.5 million in un-reimbursed costs this year. The continued shrinking of state and federal funding, such as the permanent reduction of the Rural Law Enforcement funding, also contributes to these un-reimbursed costs. Absorbing these costs, combined with the staffing reductions that will subsequently be required, will have a significant and detrimental impact on provision of public safety services in Shasta County.

The Sheriff prepared a reduction plan to identify "mission critical" needs for a Board of Supervisors budget workshop on May 4, 2004. Reductions and revenue enhancements would leave an additional un-funded balance of \$1.2 million. The plan would eliminate 52 positions from the Sheriff's Office. This does not include the 15 positions already vacant and un-funded due to the January 2004 VLF budget reduction. The Patrol force would be reduced; outlying stations would close; in short, patrol service would be purely reactive to only the most egregious offenses. Fourteen vehicles would be reduced from the fleet. Major Crimes investigation would be limited to mandated sex crimes, armed robbery, and homicide. Reductions would be made to all divisions of the Sheriff's Office, including the Coroner, Office of Emergency Services, Work Release, and the Jail.

SUMMARY OF RECOMMENDATIONS

On May 4, 2004, the Board of Supervisors conducted a budget workshop to discuss both rising budgetary needs and reductions in governmental revenues. "Mission Critical" funding deficiencies of \$7.6 million were identified, while only \$5.7 million of additional resources were identified. In the aggregate, the Sheriff's Office received a General Fund augmentation of \$3.7 million, leaving an unallocated expenditure reduction of \$1.2 million to be resolved during the supplemental budget. Total General Fund support to the Sheriff's departments is recommended at \$13.8 million - a 36 percent increase over FY 2003-2004.

In total, Proposition 172 revenue is recommended at \$8.9 million, \$568,606 less than FY 2003-2004. Revenue from this source is estimated conservatively until the State Controller posts anticipated distributions for the next year.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The Sheriff recognizes the fiscal constraints placed upon the County. However, he reserves the right to appeal the remaining \$1.2 million budget shortfall. He is exploring the potential of implementing service-fees to offset rising costs, as well as other ways to reduce operating expenses.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. The Sheriff submitted various amendments to adjust budget units/grants to actual funding needs. The net effect of the amendments increases appropriations and revenue by approximately \$2.4 million. Only significant changes are noted for each budget.

The \$1 million unallocated expenditure reduction line item will be mitigated by reallocating General Fund support from Burney (\$32,024), Detention Annex (\$243,848), and the Jail (\$131,940), and by recognizing additional revenue or reducing expenditures. Unallocated salary savings will be increased to \$93,412, approximately 2 percent of regular salaries.

Indian Gaming Revenue (\$156,028) is budgeted and will allow an un-funded Deputy position to be filled. This revenue will also fund a vehicle with radio and other necessary equipment. The contribution from local schools for a school resource officer is reduced by \$72,022. One position will be left vacant this fiscal year. California Multi-Jurisdictional Methamphetamine Enforcement Team (Cal-MMET) revenue is re-budgeted (\$238,560), as all prior carryover must be appropriated in FY 2004-05. A total of \$825,255 of Homeland Security or Domestic Preparedness money is appropriated. A large portion of this revenue will facilitate the purchase of equipment that will be distributed to the various Shasta Operational Area partner-agencies.

The Sheriff proposes utilizing the \$500,000 State Rural Law Enforcement money to fund eight positions that would have remained vacant this fiscal year. The positions are: one Deputy in Burney, one Public Safety Service Officer for South County (transferred from Burney), one Deputy in major crimes, four Deputies transitioned from the Jail to Patrol, and one Legal Process Clerk. The transition of Deputies to Correctional Officers will result in salary savings in the Jail. This transition has been progressing since 2001 but due to budget reductions, caused by the VLF cutback last fiscal year, the Sheriff had to suspend the transition plan. The Rural Law Enforcement funding will mean the Sheriff will leave only one un-funded deputy in patrol rather than five. Five vacancies would have caused a critical shortage of Deputies assigned in the field.

At mid-year the Fleet Program notified departments of the need to pay back a one-time rate holiday which left a deficit in the vehicle replacement fund. The Sheriff postponed repayment to FY 2004-05 because there were no additional funds available after the mid-year cutbacks due to the VLF shortfall. Vehicle Maintenance Services is augmented by \$65,000 for this purpose.

Federal Department of Justice Block grant and Citizen's Options for Public Safety (COPS) revenue will be used to continue the Sheriff's radio infrastructure and mobile data computer (MDC) replacement projects. Five repeater sites were upgraded in 2003. As funds are available, the mobile radios are replaced with units that have analog/digital capabilities.

Touch-screen mobile data computers will be purchased to complete the migration from laptop MDCs to touch-screen MDCs.

The Public Safety Augmentation Revenue (Prop. 172) is \$5.5 million, and the General Fund Transfer-In is \$4.6 million. FY 2004-05 General Fund support increased by \$2.2 million, or 94 percent. The Sheriff reallocated Prop. 172 and General Fund support within the units he manages. In the aggregate, for all units under the Sheriff's management, FY 2004-05 General Fund support increased by \$3.7 million, to a total of \$13.8 million.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
STATE OF CALIFORNIA
BUDGET UNIT FINANCING SUMMARY
BUDGET FOR THE FISCAL YEAR 2004 - 2005

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2002-2003	ACTUAL BUDGET 2003-2004	ACTUAL EXP/REV 2003-2004	BUDGET REQUESTS 2004-2005	CAO RECOMMENDS 2004-2005	ADOPTED BY TH B O S 2004-2005
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UNIT TITLE: 235 SHERIFF						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: POLICE PROTECTION						
FUND:0195 PUBLIC SAFETY						
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SALARIES AND BENEFITS	8932066	9779675	9,679,812	10,925,032	10,963,417	10,963,417
SERVICES AND SUPPLIES	3119296	3277254	3,099,259	3,250,995	3,932,856	3,932,856
OTHER CHARGES	939652	748987	638,714	-2,051,645	876,048	876,048
FIXED ASSETS	363895	727418	226,330	0	563,759	563,759
INTRAFUND TRANSFERS	-223746	-258818	-223,849	-102,862	-102,862	-102,862
OTHER FINANCING USES	92644	44636	3,775	15,000	15,000	15,000
TOTAL EXPENDITURES*****	\$13223808	\$14319152	\$13,424,041	\$12,036,520	\$16,248,218	\$16,248,218
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TAXES	5297943	5609859	5,509,859	5,518,016	5,518,016	5,518,016
LICENSES, PERMITS & FRANCHISES	16324	18225	15,080	18,225	18,225	18,225
FINES, FORFEITURES & PENALTIES	96099	72376	70,507	33,973	56,973	56,973
INTERGOVERNMENTAL REVENUES	2981972	3290790	2,540,973	1,965,003	3,708,617	3,993,318
CHARGES FOR SERVICES	1814195	1992730	1,970,454	2,063,081	2,244,229	2,244,229
MISCELLANEOUS REVENUES	76455	52172	173,928	58,530	58,530	58,530
OTHR FINANCING SOURCES TRAN IN	2348520	2399692	2,394,070	2,379,692	4,643,628	4,643,628
OTHER FINANCING SRCS SALE F/A	0	0	389	0	0	0
TOTAL REVENUES*****	\$12631508	\$13435844	\$12,675,259	\$12,036,520	\$16,248,218	\$16,532,919
SHERIFF EXP OVER (UNDER) REV	\$592300	\$883308	\$748,782	\$0	\$0	\$-284,701
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...Org Key Object	Type of Change	# of Pos	FTE	Class Title	Number of Pay Periods	Amount
=====	=====	=====	=====	=====	=====	=====
23500 011000	BASE SALARIES & BENEFITS					5,525,123
23500 011000	TRANSFER	1	1.00	SR PUB SAFETY SVS OFFCR FM 261	17	22,759
	Account Total		011000			5,547,882
23500 018100	BASE SALARIES & BENEFITS					186,189
23500 018100	TRANSFER	1	1.00	SR PUB SAFETY SVS OFFCR FM 261	17	1,741
	Account Total		018100			187,930
23500 018201	BASE SALARIES & BENEFITS					1,495,528
23500 018201	TRANSFER	1	1.00	SR PUB SAFETY SVS OFFCR FM 261	17	2,903
	Account Total		018201			1,498,431
23500 018300	BASE SALARIES & BENEFITS					799,489
23500 018300	TRANSFER	1	1.00	SR PUB SAFETY SVS OFFCR FM 261	17	3,860
	Account Total		018300			803,349
23500 018400	BASE SALARIES & BENEFITS					50,816
23500 018400	TRANSFER	1	1.00	SR PUB SAFETY SVS OFFCR FM 261	17	171
	Account Total		018400			50,987
23500 018500	BASE SALARIES & BENEFITS					144,471
23500 018500	TRANSFER	1	1.00	SR PUB SAFETY SVS OFFCR FM 261	17	485
	Account Total		018500			144,956

**SHERIFF/CORONER
BOATING SAFETY
Budget Unit 236**

Jim Pope

Sheriff/Coroner

PROGRAM DESCRIPTION

The Boating Safety function of the Sheriff's Office is responsible for law enforcement, boating safety, and search and rescue activities on all waterways in Shasta County, except Whiskeytown Lake. The State Department of Boating and Waterways provides the majority of funding for this program but will not pay for new vehicles, central service (A-87) costs, liability insurance, cellular telephone costs, or office supplies. Once these costs are deducted, the balance is reduced by the amount of anticipated boat tax. The remainder is funded by the State.

BUDGET REQUESTS

Total appropriations requested for FY 2004-2005 are \$700,305, a 7 percent decrease from FY 2003-2004. The budget represents a status-quo service level. Funding for this program comes from these sources: State Boating Safety funds (\$523,567), unsecured property tax levied on boats (\$87,000), sales tax revenue dedicated to public safety (Proposition 172) (\$29,736), federal excise tax (\$4,000) and a requested General Fund subsidy (\$56,002).

To remain within budget, a full-time position will remain vacant the majority of the year, extra-help and various services and supplies line item were reduced. The full-time position will balance the additional funding necessary to maintain extra-help during the busy summer months.

SUMMARY OF RECOMMENDATIONS

The CAO recommended budget is as requested by the department head.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget, by re-budgeting the remainder of the State boating safety grant (\$5,300) for new radio equipment for the boat purchased in FY 2003-04.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
STATE OF CALIFORNIA
BUDGET UNIT FINANCING SUMMARY
BUDGET FOR THE FISCAL YEAR 2004 - 2005

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2002-2003	ACTUAL BUDGET 2003-2004	ACTUAL EXP/REV 2003-2004	BUDGET REQUESTS 2004-2005	CAO RECOMMENDS 2004-2005	ADOPTED BY THE B O S 2004-2005
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UNIT TITLE: 236 BOATING SAFETY						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: POLICE PROTECTION						
FUND:0195 PUBLIC SAFETY						
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SALARIES AND BENEFITS	456653	436806	436,806	447,207	447,207	447,207
SERVICES AND SUPPLIES	211402	236850	207,054	243,203	243,203	243,203
OTHER CHARGES	7728	17275	17,275	9,895	9,895	9,895
FIXED ASSETS	11927	65500	5,470	0	5,300	5,300
TOTAL EXPENDITURES*****	\$687710	\$756431	\$666,604	\$700,305	\$705,605	\$705,605
TAXES	110297	111862	128,183	116,736	116,736	116,736
INTERGOVERNMENTAL REVENUES	516721	588567	550,500	527,567	532,867	532,867
CHARGES FOR SERVICES	0	0	58	0	0	0
OTHR FINANCING SOURCES TRAN IN	57165	56002	56,002	56,002	56,002	56,002
TOTAL REVENUES*****	\$684183	\$756431	\$734,743	\$700,305	\$705,605	\$705,605
BOATING SAFETY EXP OVER (UNDER) REV	\$3528	\$0	\$-68,139	\$0	\$0	\$0
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**SHERIFF CIVIL UNIT
Budget Unit 237**

Jim Pope

Sheriff/Coroner

PROGRAM DESCRIPTION

The Sheriff Civil Unit has jurisdictional authority for the County of Shasta to provide prompt, efficient, and impartial delivery of Civil Process Services. The office also serves criminal warrants, performs general law enforcement, and assists in the security needs of county officials.

On January 1, 2003, by resolution, the Board of Supervisors transferred this function from the Marshal to the Sheriff.

BUDGET REQUESTS

FY 2004-2005 requested expenditures of \$591,026 represent a status-quo budget. The Civil Unit absorbed a mid-year VLF reduction by utilizing one-time savings and increasing revenue projections. One legal process clerk position will remain vacant and unfunded.

Requested revenue totals \$162,800 and is derived from fees for service. Many of the activities of the Civil Unit are required by the Court and are not offset by a fee for service; therefore, the net cost of this department is requested at \$428,226.

SUMMARY OF RECOMMENDATIONS

On May 4, 2004, the Board of Supervisors conducted a budget workshop to discuss both rising budgetary needs and reductions in governmental revenues. "Mission Critical" funding deficiencies of \$7.6 million were identified, while only \$5.7 million of additional resources were identified. The Civil Unit did not receive a budget augmentation and is held to the mid-year net county cost of \$386,211.

The Salaries and Benefits category was reduced by \$42,015. The Sheriff will explore revenue enhancements or staff reductions to accomplish this savings.

PENDING ISSUES AND POLICY CONSIDERATIONS

None.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head requested that the County Administrative Officer consider increasing the Civil Unit's use of fund balance. The decision was made to keep the budget at the level approved by the Board of Supervisors on May 4, 2004, but re-address the funding during the supplemental budget process.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. Due to the implementation of a new software program in June 2004, the Civil Unit anticipates additional revenue collection. The Unit was able to reduce unallocated salary savings as well as increase Information Systems support. Net county cost will increase by \$10,800, to \$397,011.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
STATE OF CALIFORNIA
BUDGET UNIT FINANCING SUMMARY
BUDGET FOR THE FISCAL YEAR 2004 - 2005

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2002-2003	ACTUAL BUDGET 2003-2004	ACTUAL EXP/REV 2003-2004	BUDGET REQUESTS 2004-2005	CAO RECOMMENDS 2004-2005	ADOPTED BY TH B O S 2004-2005
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UNIT TITLE: 237 SHERIFF CIVIL UNIT						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: POLICE PROTECTION						
FUND:0060 GENERAL						
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SALARIES AND BENEFITS	165959	414288	414,288	462,185	462,185	462,185
SERVICES AND SUPPLIES	53336	112572	108,726	126,721	146,721	146,721
OTHER CHARGES	17345	29597	29,598	2,120	2,120	2,120
TOTAL EXPENDITURES*****	\$236639	\$556457	\$552,611	\$591,026	\$611,026	\$611,026
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INTERGOVERNMENTAL REVENUES	0	1000	0	1,000	1,000	1,000
CHARGES FOR SERVICES	76727	169246	177,964	161,800	213,015	213,015
MISCELLANEOUS REVENUES	9	0	74	0	0	0
TOTAL REVENUES*****	\$76736	\$170246	\$178,038	\$162,800	\$214,015	\$214,015
SHERIFF CIVIL UNIT EXP OVER (UNDER) REV	\$159904	\$386211	\$374,573	\$428,226	\$397,011	\$397,011
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**MARSHAL
Budget Unit 241**

Brian Connolly

Marshal

This budget unit has been discontinued.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2004 - 2005

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2002-2003	ACTUAL BUDGET 2003-2004	ACTUAL EXP/REV 2003-2004	BUDGET REQUESTS 2004-2005	CAO RECOMMENDS 2004-2005	ADOPTED BY TH B O S 2004-2005
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UNIT TITLE: 241 MARSHAL						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: POLICE PROTECTION						
FUND:0060 GENERAL						
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-						
SALARIES AND BENEFITS	168110	0	0	0	0	0
SERVICES AND SUPPLIES	101701	0	0	0	0	0
OTHER CHARGES	17345	0	0	0	0	0
TOTAL EXPENDITURES*****	\$287155	\$0	\$0	\$0	\$0	\$0
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INTERGOVERNMENTAL REVENUES	1671	0	0	0	0	0
CHARGES FOR SERVICES	80442	0	0	0	0	0
MISCELLANEOUS REVENUES	12	0	0	0	0	0
TOTAL REVENUES*****	\$82125	\$0	\$0	\$0	\$0	\$0
MARSHAL EXP OVER (UNDER) REV	\$205030	\$0	\$0	\$0	\$0	\$0
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**SHERIFF/CORONER
DETENTION/WORK RELEASE PROGRAM
Budget Unit 246**

Jim Pope

Sheriff/Coroner

PROGRAM DESCRIPTION

The Detention Annex is a minimum/medium security inmate housing facility and a work release facility. These Community Corrections and Work Release programs administered by the Office of the Shasta County Sheriff allow employed individuals to continue working during the week and serve their sentence time during the weekends on community work crews. These inmates provide many thousands of hours of community service. Work Release participants do not occupy bed space at the Main Jail, thereby saving bed space and medical costs.

The inmate-housing program was closed on January 12, 2003, and the facility now operates as a work release facility. Most misdemeanor court convictions once sent to the Community Corrections Center now report to the Annex for booking, case review, and placement on Work Release, or to the main Jail.

BUDGET REQUESTS

Total FY 2004-2005 requested appropriations are \$729,292, essentially a status-quo request. Eight deputy positions and one lieutenant position are left un-funded due to budgetary concerns. Revenues include Public Safety Augmentation (Prop. 172) request (\$252,412), General Fund support (\$255,667), and Work Release fees (\$150,000).

A Sheriff's Home Electronic Monitoring (HEC) component is included in this budget. This program covers the lease of 20 HEC machines and Probation personnel costs on a contract basis for administering the program.

SUMMARY OF RECOMMENDATIONS

The CAO recommended budget is as requested by the department head.

PENDING ISSUES AND POLICY CONSIDERATIONS

To preserve resources now spent on leasing, the Sheriff is closing the South County Substation and moving south-county operations to the Detention Annex.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. Unallocated salary savings is increased by \$243,848, bringing the total positions left vacant to eleven. These positions are: 1-Sergeant, 8-Deputies, 1-Public Safety Service Officer, and 1-Lieutenant. In addition, one Deputy position will be underfilled with a Correctional Officer, offset by additional work release revenue. The General Fund Transfer-In is reduced by \$243,848, to a new total of \$11,819.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
STATE OF CALIFORNIA
BUDGET UNIT FINANCING SUMMARY
BUDGET FOR THE FISCAL YEAR 2004 - 2005

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2002-2003	ACTUAL BUDGET 2003-2004	ACTUAL EXP/REV 2003-2004	BUDGET REQUESTS 2004-2005	CAO RECOMMENDS 2004-2005	ADOPTED BY TH B O S 2004-2005
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UNIT TITLE: 246 DETENTION ANNEX/WORK FACILITY						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: DETENTION AND CORRECTION						
FUND:0195 PUBLIC SAFETY						
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SALARIES AND BENEFITS	937795	548608	548,608	559,668	364,820	364,820
SERVICES AND SUPPLIES	290862	134241	134,241	136,801	136,801	136,801
OTHER CHARGES	31098	34263	34,263	32,823	32,823	32,823
OTHER FINANCING USES	111	0	0	0	0	0
TOTAL EXPENDITURES*****	\$1259866	\$717112	\$717,113	\$729,292	\$534,444	\$534,444
TAXES	246743	256613	256,613	252,412	252,412	252,412
FINES, FORFEITURES & PENALTIES	4603	4850	6,433	0	0	0
CHARGES FOR SERVICES	98160	146365	210,699	170,000	219,000	219,000
MISCELLANEOUS REVENUES	88963	53617	6	51,213	51,213	51,213
OTHR FINANCING SOURCES TRAN IN	1092038	255667	255,667	255,667	11,819	11,819
TOTAL REVENUES*****	\$1530507	\$717112	\$729,418	\$729,292	\$534,444	\$534,444
DETENTION ANNEX/WORK FACILITY EXP OVER (UNDER) REV	\$-270641	\$0	\$-12,305	\$0	\$0	\$0
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VICTIM/WITNESS ASSISTANCE
Budget Unit 256

Gerald Benito

District Attorney

PROGRAM DESCRIPTION

The Victim/Witness Assistance Program provides services to victims of crime including: crisis intervention, emergency financial assistance, resource and referral counseling, orientation to the criminal justice system, and court escort. The program assists victims of crime in preparing victim assistance compensation applications and provides advocacy and guidance to victims as necessary, which may include referrals and networking with other appropriate community agencies. Trained staff package and process fully verified claims, on behalf of victims for the trauma and loss associated with their experience, to the State Board of Control. The cost of this budget unit is funded by the state through the Board of Control, the Office of Criminal Justice Planning, and reimbursement from the state for mandates for crime victim rights.

The Child Abuse Treatment program (CHAT) provides services to all child victims of abuse and neglect, abduction, domestic, family, school, or community violence, and high tech crimes, regardless of race, ethnicity, or religion. It ensures continuity and consistency of care through the coordinated efforts of the Shasta County Women's Refuge, the Family Service Agency, and the Victim/Witness Assistance Center.

BUDGET REQUESTS

Total FY 2004-2005 requested appropriations are \$1.04 million, an increase of \$23,058 (2.25 percent) from the previous years adjusted budget appropriation. Revenues are estimated to be \$979,970 million, with a net cost county cost of \$65,323. State funding estimates are not anticipated to be enough to cover increased salaries and benefits, therefore two positions will have to remain vacant to stay within net county cost parameters. Operating expenses are conservatively requested to remain within anticipated State revenues. Victim Witness is funded 95 percent by State grants and 5 percent by SB 90-State Mandated Cost reimbursement.

SUMMARY OF RECOMMENDATIONS

Total expenditures were reduced by \$7,058 to keep the net county cost at \$42,265, the level approved by the Board of Supervisors at the May 4, 2004, budget workshop. This reduction is accomplished by increasing the department's unallocated salary savings and vehicle maintenance line items. One vehicle will be returned to the Fleet. Revenue is also increased by \$16,000 to reflect enhanced funding from the State Child Abuse Treatment Grant.

PENDING ISSUES AND POLICY CONSIDERATIONS

Continued deferral of SB 90 revenue will have an impact on the County General Fund. The governor's budget may defer payment of state mandated revenue for several years, but will include interest on the unpaid claims. The majority of the staff is paid by other

State grants. If they are utilized to perform SB 90 services, their grant obligations may not be met, and revenue would be reduced. Until this issue is resolved, only a minimal staffing will be allocated to the mandated portion of the program.

Although deferred, the state mandated revenue could be accrued. Therefore, in supplemental budget the department will submit an amendment to add this line item and reduce the net county cost to zero.

DEPARTMENT HEAD CONCURRENCE OR APPEAL

The department head concurs with this budget as recommended.

FINAL BOARD ACTION

Adopted as presented in the Proposed Budget and as amended in the Supplemental Budget. Various amendments were submitted, to adjust budget units/grants to actual funding needs. A reduction in the State Child Abuse Treatment grant (CHAT) will result in a reduction in personal service agreements with community-based organizations. Additionally, state mandated SB 90 revenue is added, and can be accrued if not received by year-end. This action will prevent the program from further reducing staff, and ensure assistance to victims of crime in Shasta County.

COUNTY OF SHASTA SCHEDULE 9

REVENUES AND EXPENDITURES
 STATE OF CALIFORNIA
 BUDGET UNIT FINANCING SUMMARY
 BUDGET FOR THE FISCAL YEAR 2004 - 2005

STATE CONTROLLER COUNTY BUDGET ACT (1985)	ACTUAL EXP/REV 2002-2003	ACTUAL BUDGET 2003-2004	ACTUAL EXP/REV 2003-2004	BUDGET REQUESTS 2004-2005	CAO RECOMMENDS 2004-2005	ADOPTED BY TH B O S 2004-2005
=====	=====	=====	=====	=====	=====	=====
UNIT TITLE: 256 VICTIM WITNESS ASSISTANCE						
FUNCTION: PUBLIC PROTECTION						
ACTIVITY: JUDICIAL						
FUND:0060 GENERAL						
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SALARIES AND BENEFITS	578666	646874	634,038	734,804	734,804	734,804
SERVICES AND SUPPLIES	264569	288884	288,884	223,556	202,826	202,826
OTHER CHARGES	70520	86477	25,260	86,933	86,933	86,933
TOTAL EXPENDITURES*****	\$913755	\$1022235	\$948,182	\$1,045,293	\$1,024,563	\$1,024,563
INTERGOVERNMENTAL REVENUES	881101	979970	884,572	979,970	1,024,563	1,024,563
MISCELLANEOUS REVENUES	500	0	0	0	0	0
TOTAL REVENUES*****	\$881601	\$979970	\$884,572	\$979,970	\$1,024,563	\$1,024,563
VICTIM WITNESS ASSISTANCE EXP OVER (UNDER) REV	\$32154	\$42265	\$63,609	\$65,323	\$0	\$0
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