

SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, June 7, 2016

REGULAR MEETING

9:00 a.m.: Chairman Giacomini called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe
District No. 2 - Supervisor Moty
District No. 3 - Supervisor Giacomini
District No. 4 - Supervisor Schappell
District No. 5 - Supervisor Baugh

County Executive Officer - Larry Lees
County Counsel - Rubin E. Cruse, Jr.
Administrative Board Clerk - Mary Hurton
Administrative Board Clerk - Camile Woodstrom

INVOCATION

Invocation was given by Pastor Jim Howe, First Presbyterian Church.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Baugh.

REGULAR CALENDAR

BOARD MATTERS

JUNE EMPLOYEE OF THE MONTH

**HEALTH AND HUMAN SERVICES AGENCY-REGIONAL SERVICES
EMPLOYMENT AND TRAINING WORKER SUPERVISOR ROBIN BOSTAIN
RESOLUTION NO. 2016-049**

At the recommendation of Health and Human Services Agency-Regional Services Branch Director Melissa Janulewicz, and by motion made, seconded (Moty/Baugh), and unanimously carried, the Board of Supervisors adopted Resolution No. 2016-049 recognizing Health and Human Services Agency-Regional Services Branch Employment and Training Worker Supervisor Robin Bostain as Shasta County's Employee of the Month for June 2016.

(See Resolution Book No. 57)

PRESENTATIONS

PROCLAMATION

SHASTA COUNTY EMPLOYEE APPRECIATION DAY, JUNE 8, 2016

By motion made, seconded (Baugh/Schappell), and unanimously carried, the Board of Supervisors adopted a proclamation which designates June 8, 2016 as Shasta County Employee Appreciation Day and received information from Director of Support Services Angela Davis regarding the 2016 Shasta County Employee Appreciation Day event.

Supervisor Moty recognized the employees of Shasta County for their hard work and service.

PUBLIC COMMENT PERIOD - OPEN TIME

No one requested to speak during the Public Comment Period.

ITEMS PULLED FROM CONSENT CALENDAR

Chairman Giacomini noted that the item regarding the Cassel-Fall River Road at Pit River Bridge Scour Repair Project had been pulled for discussion.

CONSENT CALENDAR

By motion made, seconded (Baugh/Schappell), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar, as amended:

Approved the minutes of the meetings held on May 10, 17, and 24, 2016, as submitted.
(Clerk of the Board)

Took the following actions: Approved and authorized the Chairman to ratify the Health and Human Services Agency (HHSR)-Regional Services Branch Director's signature on Grant Agreement No. 20160072 from the Redding Rancheria Community Fund of the Shasta Regional Community Foundation (SRCF) in the amount of \$5,508 to support homeless clients for the period November 18, 2015 through November 18, 2016; and signed retroactive Grant Agreement No. 20160296 from SRCF in the amount of \$5,000 to support homeless clients for the period February 25, 2016 through December 30, 2016; and adopted Resolution No. 2016-050 which authorizes expenditures for services or items and educational materials to address housing barriers in a total amount not to exceed \$10,508, with each expenditure not to exceed \$750, so long as the purchases comply with the Board-approved HHSR-Regional Services Branch budget.
(HHSR-Regional Services)

(See Resolution Book No. 57)

Approved and authorized the Chairman to sign a retroactive renewal agreement with Fiscal Experts, Inc., d.b.a. Time Study Buddy, in an amount not to exceed \$150,000 to provide web-based time study services for the period April 1, 2016 through March 31, 2019. (HHSR-Regional Services)

Took the following actions regarding the Platina Road Culvert Replacement Project (Ono area), Contract No. 706741: Approved plans and specifications and directed the Public Works Director to advertise for bids; and authorized opening of bids on or after June 30, 2016, at 11:00 a.m. (Public Works)

Approved and authorized the Chairman to sign an agreement with North State Resources, Inc. in an amount not to exceed \$65,000 for environmental services for the Riverland Drive Widening Project (Churn Creek Bottom area), Contract No. 702003, for the period of three years from the date of signing. (Public Works)

ACTION ON ITEMS PULLED FROM CONSENT CALENDAR

CASSEL-FALL RIVER ROAD AT PIT RIVER BRIDGE SCOUR REPAIR PROJECT

Director of Public Works Pat Minturn described the circumstances regarding the Pit River Bridge. He stated that three of the five piers are compromised and explained the temporary solutions contained within the proposed Repair Project.

In response to questions from Supervisor Kehoe, Mr. Minturn stated that the anticipated start date for the project is some time at the beginning of September and the anticipated conclusion date is some time at the end of September. The work is estimated to take three weeks or less.

In response to questions from Supervisor Kehoe, Mr. Minturn said that the goal for the timeline of the project includes demolition of the bridge in 2017 and going to bid for construction in 2018.

Supervisor Moty commended Mr. Minturn and Chairman Giacomini for their attention to this project and their work to resolve the issue.

By motion made, seconded (Kehoe/Moty), and unanimously carried, the Board of Supervisors took the following actions regarding the Cassel-Fall River Road at Pit River Bridge Scour Repair Project (Fall River Mills area), Contract No. 703924: Approved plans and specifications and directed the Public Works Director to advertise for bids pending issuance of a construction permit from the California Department of Fish and Wildlife; and authorized the opening of bids on or after July 14, 2016, at 11:00 a.m. (Public Works)

REGULAR CALENDAR, CONTINUED

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

LEGISLATIVE UPDATE/SUPERVISORS' REPORTS

County Executive Officer (CEO) Larry Lees introduced a letter of support requested by the Family Water Alliance for the Anderson-Cottonwood Irrigation District's Bonnyview Pumping Plant Fish Screen Upgrade project.

In response to questions from Supervisor Kehoe, CEO Lees confirmed that the letter does not involve any monetary support for the project.

By motion made, seconded (Kehoe/Moty), and unanimously carried, the Board of Supervisors authorized the Chairman to sign a letter in support of the Anderson-Cottonwood Irrigation District's Bonnyview Pumping Plant Fish Screen Upgrade project.

Supervisors reported on issues of countywide interest.

Supervisor Moty recently attended meetings with the Sacramento River Forum, Airport Land Use Commission, and Northern Sacramento Valley Integrated Regional Water Management Governing Board.

Chairman Giacomini recently attended a meeting with the Sierra Nevada Conservancy.

Supervisor Baugh recently attended meetings with the Local Agency Formation Commission and Airport Land Use Commission.

SUPPORT SERVICES

MEMORANDUM OF UNDERSTANDING
SHERIFF'S ADMINISTRATIVE ASSOCIATION
RESOLUTION NO. 2016-051
SALARY RESOLUTION NO. 1485

Director of Support Services Angela Davis addressed salary increases, health insurance contributions, and other components of the Memorandum of Understanding for the Sheriff's Administrative Association (SAA). She thanked the Sheriff's Administrative Association Bargaining Team, Shasta County Bargaining Team, County Executive Officer Larry Lees, and the Board of Supervisors for their involvement in reaching the agreement.

In response to questions from Supervisor Moty, Ms. Davis confirmed that the item adjusting employee medical contributions brings the SAA unit in line with other units.

In response to questions from Supervisor Kehoe, CEO Lees stated that Shasta County can afford the costs associated with this item.

By motion made, seconded (Moty/Baugh) and unanimously carried, the Board of Supervisors took the following actions: Adopted Resolution No. 2016-051 approving a successor comprehensive Memorandum of Understanding (MOU) with Sheriff's Administrative Association (SAA) covering the period July 1, 2016 through June 30, 2019; and adopted Salary Resolution No. 1485 effective July 10, 2016 which amends the Salary Schedule for positions in County service pursuant to the SAA MOU.

(See Resolution Book No. 57)
 (See Salary Resolution Book)

NOTIFICATION OF CHANGES IN HEALTH CONTRIBUTIONS
SHERIFF'S ADMINISTRATIVE ASSOCIATION
RESOLUTION NO. 2016-052

Director of Support Services Angela Davis explained that it is mandated to notify the California Public Employees' Retirement System (CalPERS) of the changes to the County's monthly group health contributions implemented by the SAA MOU.

By motion made, seconded (Moty/Kehoe), and unanimously carried, the Board of Supervisors took the following actions: Repealed Resolution No. 2015-113, effective July 31, 2016; and adopted Resolution No. 2016-052 which formally notifies CalPERS of the 2016 calendar year changes in coverage for the County's monthly group health contributions for the Sheriff's Administrative Association unit, effective August 1, 2016.

(See Resolution Book No. 57)

PROBATION

B.I. INCORPORATED AGREEMENT **SHASTA COUNTY DAY REPORTING CENTER**

Chief Probation Officer Tracie Neal described trends and statistics in the Shasta County Day Reporting Center (DRC) since its opening three years ago. She stated that 71 offenders have completed the program to date and the recidivism rate was 14.5% as of March 2016.

Ms. Neal explained expenditures associated with operating the DRC and estimated the cost for Fiscal Year 2016-17 to be \$786,393, or \$3,048 per offender. Operating costs have decreased year-to-year.

Ms. Neal addressed the contract's increase from 100 offenders to 120 offenders in order to expand the program and provide additional treatment slots, including engaging offenders while in custody.

In response to questions from Supervisor Baugh, Ms. Neal clarified that since its inception the DRC has served a total of 693 offenders, or 415 unduplicated offenders.

In response to question from Supervisor Baugh, Ms. Neal stated that if the services offered by the DRC were provided to offenders through other treatment programs, the average cost would be about \$5,000 per offender.

In response to questions from Supervisor Kehoe, Ms. Neal addressed the 23 percent of offenders who completed DRC requirements. She explained the reasons why an offender could receive a negative discharge.

In response to questions from Supervisor Moty, Ms. Neal stated that many high-risk offenders often do not complete the DRC program because of the difficulties in engaging these individuals. She described efforts by staff to engage offenders, including providing transportation to the DRC five days per week. She confirmed that if an individual does not make it through the program, they can be referred again and reenter a second, or even third, time.

In response to questions from Supervisors Kehoe and Moty, B.I. Incorporated District Manager Amanda Owen explained that the offenders served by the DRC are extremely high-risk. The goal is to decrease the number of negative discharges, but the current statistics are not a significant concern due to the risk level of the participants.

Ms. Owen described the efforts to work with Probation to effectively engage offenders, including the proposed implementation of a supervising case manager staff position.

Supervisor Moty highlighted the cost-effectiveness of putting offenders through the DRC rather than incarcerating them.

In response to questions from Supervisor Moty, Ms. Owen explained that 10% of the DRC population is homeless. She stated that program participants can come in at any time, regardless of when they are scheduled for services, and can access the DRC seven days a week.

In response to questions from Supervisor Schappell, Ms. Neal stated that no studies have been conducted to compare recidivism rates between those who complete the DRC program and those who drop out.

In response to questions from Supervisor Kehoe, Ms. Neal reminded the Board that many of the offenders are a realigned population which would otherwise be in state prison or supervised by state parole. She reiterated that participants are a very difficult population to serve.

In response to questions from Supervisor Moty, Ms. Neal explained that participants receive an assessment of their risk level. “High-risk” means high risk of reoffending.

Ms. Neal invited the Board to the DRC graduation on July 21, 2016.

By motion made, seconded (Baugh/Schappell), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign a renewal agreement with B.I. Incorporated, d.b.a. B.I. Correctional Services, Inc., to continue to provide a Day Reporting Center for adult offenders in an amount not to exceed \$3,240,000 over the entire term of the agreement, for the period July 1, 2016 through June 30, 2017, with two automatic one-year renewals.

SCHEDULED HEARINGS

RESOURCE MANAGEMENT

PLANNING DIVISION

ZONE AMENDMENT 15-002, WILLIS

This was the time set to conduct a public hearing to consider the request to rezone a parcel located 250 feet east of the intersection of State Highway 44 East and Emigrant Trail, from the Rural Residential zone district combined with the Building Site Minimum (R-R-BSM) as shown on a recorded map to the Mixed Use zone district (M-U). The Notice of Hearing and the Affidavit of Publication are on file with the Clerk of the Board.

The public hearing was opened, at which time no one requested to speak for or against the item, and the public hearing was closed.

Department of Resource Management Senior Planner Lio Salazar presented the staff report and stated that this item was continued from the May 24, 2016 Board of Supervisors meeting. The additional documentation requested by the Board on that date was provided.

Pace Engineering Engineer Fred Lucero explained a request for continuance on behalf of the project applicant in order to continue investigating alternatives for water supply for fire suppression.

Supervisor Baugh stated that correspondence regarding this item from Vickie Jarvinen had been received by the Board.

By motion made, seconded (Baugh/Moty), and unanimously carried, the Board of Supervisors continued Zone Amendment 15-002 to a future Board of Supervisors meeting at a date undetermined.

SCHEDULED HEARINGS

FISCAL YEAR (FY) 2016-2017 BUDGET HEARINGS

COUNTY EXECUTIVE OFFICER OVERVIEW

County Executive Officer (CEO) Larry Lees provided the recommended budget for the Fiscal Year (FY) 2016-17 of \$437.9 million.

County Chief Financial Officer Bebe Palin provided an overview of the recommended budget and stated the FY 2016-17 budget represents an increase of \$15.8 million or 3.7 percent increase from the FY 2015-16 adopted budget.

Ms. Palin explained that the General Fund budget is reduced by \$8.1 million, primarily due to a transfer of \$10 million in FY 2015-16 to Accumulated Capital Outlay for various County building purposes. She noted a recommended increase in Contingency Reserves from \$5 million to \$6 million.

Supervisor Baugh thanked Ms. Palin for her work and longstanding service to the County.

In response to questions from Supervisor Baugh, CEO Lees explained structural imbalance and fund balance. He elaborated that the recommended budget reflects that the County is spending more money than it is taking in, but is not spending money it does not have.

In response to questions from Supervisor Baugh, CEO Lees addressed various types of fund balances, including Contingency Reserves, Proposition 172 Reserves, and General Reserves.

In response to questions from Supervisor Moty, CEO Lees explained the General Fund and the limitations on use of General Fund dollars.

In response to questions from Supervisor Moty, CEO Lees clarified that many additional staff positions in the Health and Human Services Agency are added to meet requirements by the State, such as new mandates associated with the Affordable Care Act.

In response to questions from Supervisor Moty, CEO Lees stated that the majority of dollars which fund County roads are generated from the State of California gas tax. He responded that additional money for roads could be obtained from other funds but additional revenue is not coming in for this use.

In response to questions from Supervisor Moty, Public Works Director Pat Minturn explained Public Works' roads maintenance activities and measures taken to cut back expenses due to the decrease in gas tax revenue year-to-year. He stated that there are no grant programs for basic road maintenance.

In response to questions from Supervisor Kehoe, CEO Lees provided an overview of the section of the budget pertaining to employee benefits, including healthcare and retirement. He confirmed that through the bargaining process, employees have agreed to contribute an increased amount for benefits than they have in the past.

In response to questions from Supervisor Kehoe, CEO Lees explained that \$7 million to repurpose the old juvenile hall is currently a placeholder until direction is determined by the County and the Courts.

In response to questions from Supervisors Moty and Baugh regarding additional funds for road maintenance, CEO Lees recommended taking such funds from Contingency Reserves. Ms. Palin suggested transferring dollars from Accumulated Capital Outlay to General Revenue and then from General Revenue to Roads.

In response to questions from Supervisor Schappell, Public Works Director Pat Minturn described the state of various County roads. He expressed that Public Works could maintain roads throughout the fiscal year without this transfer, but they would start the following fiscal year farther behind.

In response to questions from Supervisor Kehoe, Mr. Minturn confirmed that Public Works would focus on 15-20 miles of roads County-wide and the Department of Public Works has a list of priorities based on what roads are the most problematic.

By motion made, seconded (Moty/Baugh), and unanimously carried, the Board of Supervisors amended the FY 2016-17 budget to include a transfer of \$1 million from Capital Reserves to the Road Fund.

By motion made, seconded (Baugh/Moty), and unanimously carried, the Board of Supervisors approved the FY 2016-17 recommended budget, as revised.

PUBLIC HEARING

The public hearing was opened, at which time no one spoke for or against the recommended budget, and the public hearing was closed.

BUDGET HEARINGS CONSENT CALENDAR

By motion made, seconded (Baugh/Moty), and unanimously carried, the Board of Supervisors adopted the Consent Calendar, as revised.

Budget Unit Number – Budget Unit Name

GENERAL FUND (060)

General Government

100	General Revenue and Transfers
101	Board of Supervisors
102	County Administrative Office
103	Clerk of the Board
110	Auditor-Controller
111	Treasurer-Tax Collector
112	Assessor
113	Purchasing
120	County Counsel
130	Personnel
140	Elections
165	Economic Development
172	Surveyor
173	Miscellaneous General #1
174	Tobacco Settlement Funds
175	County Service Area Administration
199	Central Service Costs (A-87)

Public Protection

201	Trial Courts
203	Conflict Public Defense
207	County Public Defender
208	Grand Jury
221	County Clerk
237	Sheriff Civil Unit
256	Victim/Witness Assistance
280	Agricultural Commissioner/Sealer of Weights & Measures
290	Recorder
292	Public Guardian
297	Animal Control
299	Public Administrator

Health and Public Assistance

542	County Indigent Cases
543	Housing Authority
570	Veterans Services
590	Community Action Agency

Education and Recreation

611	Library
620	Farm Advisor
621	Joint Lassen/Shasta Farm Advisor
701	Recreation and Parks
710	Veterans' Halls

Debt Service/Contingency

900	Reserves for Contingencies
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ACCUMULATED CAPITAL OUTLAY (040)

161	Accumulated Capital Outlay
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CAPITAL PROJECTS-JUVENILE HALL CONSTRUCTION (046)

16902	Juvenile Hall Construction (History)
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CAPITAL PROJECTS-ADULT REHAB CONSTRUCTION (047)

16903	Adult Rehabilitation Center Construction
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IMPACT MITIGATION FEE FUND (057)

157	Impact Mitigation Fee Administration
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CAPITAL PROJECTS - GENERAL (062)

166	Land, Buildings, and Improvements
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RESOURCE MANAGEMENT FUND (064)

282	Building Inspection
286	Planning
400	Resource Management General Revenues
402	Environmental Health

GENERAL FEDERAL FOREST TITLE III FUND (065)

176	Title III Projects
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DEBT SERVICE (070)

803	County Courthouse Bonds
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DEBT SERVICE (071)

804	Justice Center Bonds (History)
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DEBT SERVICE (072)

805 Administration Center Bonds

DEBT SERVICE (073)

806 Energy Retrofit Administration

MENTAL HEALTH FUND (080)

410 Mental Health
 422 Alcohol and Drug Programs
 425 Perinatal Program

MENTAL HEALTH SERVICES ACT FUND (081)

404 Mental Health Services Act

INTER-MOUNTAIN FAIR FUND (100)

159 Inter-Mountain Fair

LIBRARY FUND (110)

610 Library (History)

OPPORTUNITY CENTER FUND (120)

530 Opportunity Center

SOCIAL SERVICES FUND (140)

501 Social Services
 502 Health & Human Services Agency Administration
 540 County Indigent Cases (History)
 541 Cash Aid Payments

WILDLIFE FUND (150)

294 Wildlife Control

GENERAL RESERVE FUND (170)

160 General Reserves

HOUSING HOME IPP FUND (186)

592 Housing Home IPP Administration

CALHOME PROP 1C FUNDING (187)

591 CalHome Prop 1C Funding

ENDANGERED SPECIES FUND (188)

285 Knighton Road Beetle Mitigation

ROAD FUND (190)

301 Roads

ROADS DUST MITIGATION FUND (191)

302 Sacramento Valley Air Pollution Paving

CHILD SUPPORT SERVICES FUND (192)

228 Child Support Services

PUBLIC SAFETY FUND (195)

220 Public Safety General Revenues
 227 District Attorney
 235 Sheriff
 236 Boating Safety
 246 Detention Annex
 260 Jail
 261 Burney Substation
 262 Juvenile Hall
 263 Probation
 287 Coroner
 288 Central Dispatch

PUBLIC HEALTH FUND (196)

411 Public Health
 412 Shasta County Health Care
 417 California Children’s Services

SHASTA HOUSING REHABILITATION FUND (197)

596 Housing Rehabilitation Administration

INTERNAL SERVICE FUNDS

Fund 201 Fleet Management (Cost Center 940)
 Fund 202 Risk Management (Cost Center 950)
 Fund 203 Information Technology (Cost Center 925)
 Fund 204 Facilities Management (Cost Center 955)
 Fund 205 Shasta Co. Utilities Admin. (Cost Center 00205)

ENTERPRISE FUNDS

Fund 200 Fall River Mills Airport
 Fund 206 R. W. Curry West Central Landfill Replacement & Improvement Fund
 Fund 207 Solid Waste Administration
 Fund 209 R. W. Curry West Central Landfill Closure/Post-Closure Fund
 Fund 210 Shasta County Transit

SPECIAL DISTRICTS UNDER BOARD OF SUPERVISORS

Fund 300- } County Service Areas and
 399 { Permanent Road Divisions
 600- { (Includes Fund 391-CSA #1 –
 633 } County Fire)

11:23 a.m.: The Board of Supervisors recessed and convened as the Shasta County Water Agency.

SHASTA COUNTY WATER AGENCY

CONSENT CALENDAR

By motion made, seconded (Kehoe/Moty), and unanimously carried, the Shasta County Water Agency adopted the Fiscal Year 2016-17 Water Agency budget Fund 371, as listed on the consent calendar.

11:23 a.m.: The Shasta County Water Agency adjourned and convened as the Shasta County In-Home Supportive Services Public Authority Governing Board.

**SHASTA COUNTY IN-HOME SUPPORTIVE SERVICES
PUBLIC AUTHORITY GOVERNING BOARD**

CONSENT CALENDAR

By motion made, seconded (Moty/Kehoe), and unanimously carried, the Shasta County In-Home Supportive Services Public Authority Governing Board adopted the Fiscal Year 2016-17 In-Home Supportive Services Public Authority budget Fund 851, as listed on the consent calendar.

11:24 a.m.: The Shasta County In-Home Supportive Services Public Authority Governing Board adjourned and reconvened as the Board of Supervisors.

By motion made, seconded (Baugh/Moty), and unanimously carried, the Board of Supervisors directed the County Executive Officer to prepare, for subsequent Board consideration and action, a FY 2016-17 Adopted Budget resolution. The budget resolution will reflect changes to the FY 2016-17 recommended budget, as directed by the Board of Supervisors during budget hearings and subsequent technical adjustments required as additional information regarding State legislative action becomes available.

11:25 a.m.: The Board of Supervisors adjourned.

Chairman

ATTEST:

LAWRENCE G. LEES
Clerk of the Board of Supervisors

By _____
Deputy