



# SHASTA COUNTY

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## BOARD OF SUPERVISORS

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Supervisor David A. Kehoe, District 1  
Supervisor Leonard Moty, District 2  
Supervisor Pam Giacomini, District 3  
Supervisor Bill Schappell, District 4  
Supervisor Les Baugh, District 5

## AGENDA

### REGULAR MEETING OF THE BOARD OF SUPERVISORS

**Tuesday, April 5, 2016, 9:00 a.m.**

The Board of Supervisors welcomes you to its meetings which are regularly scheduled for each Tuesday at 9:00 a.m. in the Board of Supervisors Chambers on the second floor of the Shasta County Administration Center, 1450 Court Street, Suite 263, Redding, California. Your interest is encouraged and appreciated.

The agenda is divided into two sections: **CONSENT CALENDAR:** These matters include routine financial and administrative actions and are usually approved by a single majority vote. **REGULAR CALENDAR:** These items include significant financial, policy, and administrative actions and are classified by program areas. The regular calendar also includes "Scheduled Hearings," which are noticed hearings and public hearings, and any items not on the consent calendar.

**TO ADDRESS THE BOARD:** Members of the public may directly address the Board of Supervisors on any agenda item on the regular calendar before or during the Board's consideration of the item. In addition, the Board of Supervisors provides the members of the public with a Public Comment-Open Time period, where the public may address the Board on any agenda item on the consent calendar before the Board's consideration of the items on the consent calendar and may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Board of Supervisors. Pursuant to the Brown Act (Govt. Code section 54950, et seq.), **Board action or discussion cannot be taken** on non-agenda matters, but the Board may briefly respond to statements or questions and, if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.

Persons wishing to address the Board are requested to fill out a Speaker Request Form and provide it to the Clerk before the meeting begins. Speaker Request Forms are available (1) online at [http://www.co.shasta.ca.us/BOS/docs/Request\\_to\\_talk.pdf](http://www.co.shasta.ca.us/BOS/docs/Request_to_talk.pdf), (2) from the Clerk of the Board on the third floor of 1450 Court Street, Suite 308B, Redding, and (3) in the back of the Board of Supervisors Chambers. If you have documents to present for the members of the Board of Supervisors to review, please provide a minimum of ten copies. When addressing the Board, please approach the rostrum, and after receiving recognition from the Chairman, give your name and comments. Each speaker is allocated three minutes to speak. **Comments should be limited to matters within the subject matter jurisdiction of the Board.**

### **CALL TO ORDER**

**Invocation:** Pastor Jim Wilson, PrayNorthState

**Pledge of Allegiance:** Supervisor Moty

**REGULAR CALENDAR**

Members of the public may directly address the Board of Supervisors on any agenda item on the regular calendar before or during the Board's consideration of the item. Persons wishing to address the Board are requested to fill out a Speaker Request Form prior to the beginning of the meeting (forms are available from the Clerk of the Board, 1450 Court Street, Suite 308B, Redding, or in the back of the Board of Supervisors Chambers). If you have documents to present for the members of the Board of Supervisors to review, please provide a minimum of ten copies. Each speaker is allocated three minutes to speak.

**BOARD MATTERS**

**R1 Board Matters:**

Consider adopting a resolution which recognizes Department of Child Support Services Account Clerk III Denise Noetzel as Shasta County's Employee of the Month for April 2016 (no additional General Fund impact).

**R2 Board Matters:**

Consider adopting a proclamation which designates April 10-16, 2016 as "Crime Victims' Rights Week" in Shasta County (no General Fund impact).

**R3 Board Matters:**

Consider adopting a proclamation which designates April 2016 as "Sexual Assault Awareness Month" in Shasta County (no General Fund impact).

**R4 Board Matters:**

Consider adopting a proclamation which designates April 7, 2016 as "National Service Recognition Day" in Shasta County (Supervisor Baugh) (no General Fund impact).

**PRESENTATIONS**

**R5 Presentation:**

Consider receiving an update from Department of Resource Management staff regarding progress in drafting a Local Agency Management Program that allows Shasta County to continue the use and local regulation of onsite sewage disposal systems within the County (no General Fund impact).

**PUBLIC COMMENT PERIOD - OPEN TIME**

During the Public Comment Open Time period, the public may address the Board on any agenda item on the consent calendar and may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Board of Supervisors. Persons wishing to address the Board during Public Comment Open Time are requested to fill out a Speaker Request Form and, if you have documents to present to the Board of Supervisors, please provide a minimum of ten copies.

**CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. They may be acted upon by the Board at one time without discussion. Any Board member or staff member may request that an item be removed from the Consent Calendar for discussion and consideration. Members of the public may comment on any item on the Consent Calendar during the Public Comment Period - Open Time, which shall precede the Consent Calendar.

**GENERAL GOVERNMENT**

- C1 **Clerk of the Board:**  
Approve the minutes of the meeting held on March 22, 2016, as submitted (no General Fund impact).
- C2 **Clerk of the Board:**  
Reappoint J. Dean Franks, Rod Miranda, and Ronald Rourke to the Millville Masonic and Odd Fellows Cemetery District Board of Directors for four-year terms to expire March 2020 (no General Fund impact).
- C3 **Clerk of the Board:**  
Determine that Don Martin has a demonstrated interest in soil and water conservation and appoint Don Martin to the Fall River Resource Conservation District Board of Directors to fill an unexpired term to December 2016 (no General Fund impact).
- C4 **Clerk of the Board:**  
Appoint Carl Day to the Pine Grove Cemetery District Board of Directors to fill an unexpired term to March 2017 (no General Fund impact).
- C5 **Support Services-Personnel:**  
Adopt a Salary Resolution, effective April 3, 2016, which amends the Shasta County Classification Specifications and Shasta County Position Allocation List with the following modifications: (1) Amend Program Manager I/II classification specifications; (2) delete one Full-Time Equivalent (FTE) Victim Coordinator and add one FTE Program Manager I in the District Attorney-Victim Witness Budget Unit; and (3) delete one FTE Executive Assistant-Confidential and add one FTE Senior Staff Analyst in the Treasurer-Tax Collector Budget Unit.

**HEALTH AND HUMAN SERVICES**

- C6 **Health and Human Services Agency (HHSA)-Adult Services:**  
Approve and authorize the Chairman to sign a third amendment and Contractor's Certification Clauses, effective July 1, 2016, to the revenue agreement (No. 14-90103) with the State of California Department of Health Care Services for the delivery of alcohol and drug treatment and prevention services, renumbering applicable exhibits and clarifying language and duties while retaining the contract maximum for the entire term of the agreement at \$6,178,323 and retaining the term of July 1, 2014 to June 30, 2017 (no additional General Fund impact).

**CONSENT CALENDAR, CONTINUED**

**HEALTH AND HUMAN SERVICES, CONTINUED**

**C7 HHSA-Public Health:**

Take the following actions: (1) Approve and authorize the Chairman to sign the first amendment to the Grant Agreement with the California Department of Public Health to extend the Public Health Emergency Preparedness Supplemental Infectious Disease Preparedness and Response Grant term for an additional nine months, for a new term of July 1, 2015 through June 30, 2017 to allow the Health and Human Services Agency (HHSA) to continue activities to enhance community preparedness and retaining the maximum compensation not to exceed \$285,886 during the term of the grant agreement; and (2) approve and authorize the HHSA Director, or HHSA Branch Director as designated by the HHSA Director, to sign minor prospective and retroactive amendments to the revenue agreement and other documents related to the agreement resulting in a net change to the maximum compensation not to exceed \$30,000 during the term of the agreement that do not result in a substantial or functional change to the original intent of the agreement and that otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual* (no additional General Fund impact).

**C8 HHSA-Public Health/Sheriff/County Service Area (CSA) No. 1-County Fire:**

Take the following actions: (1) Approve and authorize the Chairman to accept, and the Health and Human Services Agency (HHSA) to administer, the retroactive Homeland Security Grant (HSG 2015) from the California Governor's Office of Emergency Services in the amount of \$257,726 for the period of September 1, 2015 through May 31, 2018; (2) approve the following budget amendments: (a) increase appropriations and revenue by \$201,035 in the Sheriff budget offset by a transfer-in of funds from the HHSA-Public Health budget; (b) increase appropriations and revenue by \$37,775 in the County Service Area No. 1-County Fire budget offset by a transfer-in of funds from the HHSA-Public Health budget; and (c) increase appropriations by \$238,810 and revenues by \$257,726 in the HHSA-Public Health budget for transfers out to the Sheriff and County Fire budgets; (3) approve and authorize the Sheriff's Office to purchase equipment for the Countywide Data Exchange and Interoperability Project (also known as the Integrated Public Safety System upgrade) in the amount of \$201,035; and (4) approve and authorize County Fire to purchase: (a) HAZMAT Team Equipment in the cumulative amount of \$11,000; and (b) 21 Command Vehicle Technology Tablets in the amount of \$26,775 (4/5 vote required; no additional General Fund impact).

**LAW AND JUSTICE**

**C9 Sheriff:**

Approve a retroactive renewal Purchase Order with Remotec, Inc. for extended maintenance services for the Sheriff's Office of Emergency Services Bomb Robot in an amount not to exceed \$44,405 for the period September 30, 2015 through September 29, 2020 which includes a partial advanced payment in the amount of \$8,025 for the period September 30, 2015 through September 29, 2016, and additional advanced payments in the amount of \$9,095 each year for the period September 30, 2016 through September 29, 2020 (no additional General Fund impact).

**CONSENT CALENDAR, CONTINUED**

**PUBLIC WORKS**

**C10 Public Works:**

Take the following actions related to Tract No. 1977, Stillwater Ranch (Palo Cedro Area), Unit II, Phase I: (1) For the Stillwater Ranches No. 2 Permanent Road Division (PRD): (a) adopt a resolution forming the PRD; and (b) adopt a resolution confirming the annual parcel charge report for Fiscal Year 2016-17; and (2) for Tract No. 1977, Stillwater Ranch, Unit II, Phase I: (a) approve the Final Map for filing; (b) accept on behalf of the public all offers of dedication for public roads, public utility easements, and emergency fire escape road as shown on the Final Map; (c) execute a maintenance agreement with the developer guaranteeing workmanship on the project roads and accept security for maintenance in the amount of \$40,000; (d) execute a subdivision agreement with the developer guaranteeing completion of private improvements within one year and accept performance security in the amount of \$64,000 and a payment security in the amount of \$32,000; and (e) execute a Temporary Construction Easement Agreement to access pursuant to the subdivision agreement (no General Fund impact).

**C11 Public Works:**

Approve and authorize the Chairman to sign a Temporary Relocation Agreement with Wesley Eastman for the Cassel-Fall River Road Culvert Replacement Project, Contract No. 703919 (no General Fund impact).

**C12 Public Works:**

Award to the low bidder, Dean Hammond Construction, on a unit cost basis, the contract for the Redding Regional Septage Impoundment 1B Cleanout Project, Contract No. 207202, in the amount of \$169,300 (no General Fund impact).

**C13 Public Works:**

Approve and authorize the Public Works Director to sign a Notice of Completion for the Sheriff's Office Relocation, Contract No. 610431, and record it within 15 days of actual completion of the work (no additional General Fund impact).

**C14 Public Works-CSA No. 17-Cottonwood Sewer:**

Approve and authorize the Chairman to sign an amendment to the agreement with National Plant Services, Inc. to provide cleaning and inspection of the Cottonwood Sewer Collection System, increasing maximum compensation by \$40,000 to a new not-to-exceed maximum of \$280,000 for a term of 90 days from the Notice to Proceed (no General Fund impact).

**REGULAR CALENDAR, CONTINUED**

**GENERAL GOVERNMENT**

**R6 Administrative Office/Board of Supervisors:**

(1) Receive a legislative update and consider action on specific legislation related to Shasta County's legislative platform; (2) consider approving and authorizing the Chairman to sign a letter in support of Senate Bill 1188 (McGuire/Wolk/Nielsen), *Wildlife Management Areas: Payment of Taxes and Assessments*; and (3) receive Supervisors' reports on countywide issues.

**CLOSED SESSION ANNOUNCEMENT**

R7 The Board of Supervisors will recess to a **Closed Session** to discuss the following item (Est. 45 minutes):

**CONFERENCE WITH LABOR NEGOTIATOR**

(Government Code section 54957.6):

Agency Negotiators:	County Executive Officer Larry Lees Personnel Director Angela Davis
Employee Organization:	Shasta County Employees Association Shasta County Mid-Management Association Deputy Sheriffs Association Deputy Sheriffs Association-Correctional Officers Sheriffs Administrative Association Professional Peace Officers Association Unrepresented Employees United Public Employees of California-General Unit United Public Employees of California-Professional Unit Teamsters-Trades and Crafts

The Board of Supervisors will then *recess* and *convene* as the In-Home Supportive Services (IHSS) Public Authority Governing Board.

**The Shasta County Board of Supervisors does not receive any additional compensation or stipend for acting as the Shasta County IHSS Public Authority Governing Board.**

SDR1 The IHSS Public Authority Governing Board *will recess* to a **Closed Session** to discuss the following item (Est. 15 minutes):

**CONFERENCE WITH LABOR NEGOTIATOR**

(Government Code section 54957.6):

Agency Negotiators:	County Executive Officer Larry Lees Health and Human Services Agency Branch Director Tracy Tedder IHSS Public Authority Senior Staff Services Analyst Sarah Adamec Labor Consultant Liebert Cassidy Whitmore
Employee Organization:	California United Homecare Workers of America

At the conclusion of the Closed Sessions, reportable action, if any is taken by either the Board of Supervisors or the IHSS Public Authority Governing Board, will be reported in **Open Session**.

**RECESS**

**REPORT OF IHSS PUBLIC AUTHORITY GOVERNING BOARD CLOSED SESSION ACTIONS**

The IHSS Public Authority Governing Board will then *adjourn* and *reconvene* as the Board of Supervisors.

**RECESS**

**REPORT OF CLOSED SESSION ACTIONS**

**ADJOURN**

BOARD OF SUPERVISORS AGENDA - April 5, 2016

**REMINDERS**

April 12, 2016	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
April 13-15, 2016	9:00 a.m.	Assessment Appeals Board Hearings	Board Chambers
April 19, 2016	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
April 21, 2016	2:00 p.m.	Planning Commission Special Meeting	Board Chambers
April 26, 2016	9:00 a.m.	Board of Supervisors Meeting	Board Chambers

**COMMUNICATIONS** received by the Board of Supervisors are on file and available for review in the Clerk of the Board's Office.

**The County of Shasta does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. The County does not discriminate on the basis of disability in its hiring or employment practices. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Director of Support Services Angela Davis, County of Shasta, 1450 Court Street, Room 348, Redding, CA 96001-1676, Phone: (530) 225-5515, California Relay Service: (800) 735-2922, Fax: (530) 225-5345, E-mail: [adacoordinator@co.shasta.ca.us](mailto:adacoordinator@co.shasta.ca.us). Individuals with disabilities who need auxiliary aids and/or services for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please call Administrative Analyst Megan Dorney (530) 225-5550 two business days before the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator. Accommodations may include, but are not limited to, interpreters, assistive listening devices, accessible seating, or documentation in an alternate format.**

The Board of Supervisors meetings are viewable on Shasta County's website at [www.co.shasta.ca.us](http://www.co.shasta.ca.us).

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk of the Board of Supervisors, 1450 Court Street, Suite 308B, Redding, CA 96001-1673.

This document and other Board of Supervisors documents are available online at [www.co.shasta.ca.us](http://www.co.shasta.ca.us).