

SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, December 15, 2015

REGULAR MEETING

9:02 a.m.: Chairman Moty called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe
District No. 2 - Supervisor Moty
District No. 3 - Supervisor Giacomini
District No. 5 - Supervisor Baugh
District No. 4 - Supervisor Schappell - Absent

County Executive Officer - Larry Lees
County Counsel - Rubin E. Cruse, Jr.
Administrative Board Clerk - Jennifer Lange
Administrative Board Clerk - Camile Woodstrom
Administrative Board Clerk - Mary Hurton

INVOCATION

Invocation was given by Pastor Michael Johnson, Shasta Baptist Church.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Moty.

REGULAR CALENDAR

BOARD MATTERS

PROCLAMATION
BILL OF RIGHTS

By motion made, seconded (Kehoe/Giacomini), and unanimously carried, the Board of Supervisors adopted a proclamation which designates December 15, 2015 as Bill of Rights Day in Shasta County.

PRESENTATIONS

UPDATE: LASSEN VOLCANIC NATIONAL PARK

Lassen Volcanic National Park Superintendent David Hays, Hat Creek District Ranger Ann Grasso, and Public Affairs Officer Joyce El Kouarti described how current projects at Lassen Volcanic National Park align with regional and national priorities of the United States Department of Agriculture, Forest Service. Ms. El Kouarti explained that the program of work

for the current fiscal year focuses on ecological restoration, reducing the risk of wildfire, and collaboration with other partners to share resources.

In response to questions from Supervisor Baugh, Superintendent Hays answered that high tree mortality rates are moving across the Sierras but are not heavily affecting Lassen Volcanic National Park. He stated that Lassen Park has completed four timber salvage sales and his team would follow up with the Board to report final volume numbers. Superintendent Hays reported on plans to bring on a temporary staff person to spearhead efforts to evaluate off-highway vehicle use in the Park.

UPDATE: SHASTA-TRINITY NATIONAL FOREST

United States Department of Agriculture, Forest Service, Shasta-Trinity National Forest Supervisor David Myers reported on salvage efforts following recent wildfires, plans for a future triathlon event, and the cleanup of illegal marijuana grow sites on National Forest lands.

In response to questions from Supervisor Baugh and Chairman Moty, Supervisor Myers described the detrimental effect marijuana growth has on National Forest lands and wildlife and explained that marijuana growth on National Forest lands is illegal.

PUBLIC COMMENT PERIOD - OPEN TIME

Sheila Graham and James Russell requested increased support from Shasta County law enforcement in the efforts to locate Ember Graham and asked the Board of Supervisors to seek assistance from the Federal Bureau of Investigation.

Wayne Bruinsma, Shirley Martineau, Bonnie Collins, Richard Hammond, Laticia Sanchez, Millie Martinez, and Teresa Anderozzi requested support for increasing wages for in-home healthcare workers.

ITEMS PULLED FROM CONSENT CALENDAR

Chairman Moty noted that the item regarding establishing zero tax exchange terms for Mountain Gate Community Services District has been pulled for discussion.

CONSENT CALENDAR

By motion made, seconded (Giacomini/Kehoe), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar, as amended:

Approved and authorized the Chairman to sign the Certification Statement for the State Department of Education which appoints and reappoints members to the Shasta County Local Child Care Planning Council for the period January 1, 2016 through December 31, 2016. (Administrative Office)

Eliminated one prepaid security deposit account, inactive for over twenty years, which still remains active in the general ledger, and grant relief from accountability to the Department of Mental Health in the amount of \$11,329.70. (Auditor-Controller)

Approved the minutes of the meeting held on December 8, 2015, as submitted. (Clerk of the Board)

Enacted Ordinance No. SCC 2015-03 which amends Section 2.70.030 of the Shasta County Code regarding membership in the Partnership HealthPlan of California Commission. (Clerk of the Board)

(See County Code Ordinance Book)

Confirmed the appointment of Supervisor Les Baugh as Shasta County's authorized delegate and the Shasta County Public Works Director as the County's alternate to the Environmental Services Joint Powers Authority. (Clerk of the Board)

Authorized the Chairman to sign a retroactive amendment to the agreement with the University of the Pacific McGeorge School of Law (McGeorge) effective April 4, 2013, increasing compensation by \$120,000 (for a new maximum compensation of \$170,000), and modifying the responsibilities of the County and McGeorge for the provision of hearing officer services. (Clerk of the Board)

Adopted Resolution No. 2015-142 which: approves and authorizes the Chairman to sign an agreement (No. 11G30104), amendment No. 01, with the California Secretary of State to extend the term from September 19, 2011, or upon approval by the State of California Department of General Services, whichever is later, through March 31, 2016, continuing access to Shasta County grant funds to be used for the Help America Vote Act of 2002 (HAVA), Section 301, Voting Systems Program in the amount of \$504,546.62; terminates, by mutual agreement, HAVA agreement No. 07G30132; appoints the County Clerk/Registrar of Voters as the County's designee to conduct all negotiations, execute and submit all documents (including retroactive) including, but not limited to, payment requests for reimbursement of HAVA Section 301 authorized expenditures; and repeals Resolution No. 2011-112. (County Clerk/Elections)

(See Resolution Book No. 56)

Approved a budget amendment in the Elections budget increasing appropriations and revenues in the amount of \$11,000, to accept funding from the Center for Civic Design for redesigning and usability testing the Voter Information Pamphlet and related materials. (County Clerk/Elections)

Adopted Salary Resolution No. 1474, effective December 27, 2015, which: amends the Shasta County Salary Schedule for the following positions: Agricultural Crewperson, Driver, Employment Services Instructor I, General Aide, General Assistant, Sheriff's Cadet, and Vocational Instructor I; amends the Shasta County Salary Schedule deleting the following positions: Clinical Intern, Custodian Fall River Memorial Hall, Fair Worker, and Lead Fair Worker; and amends the Classification Specifications to delete the following positions: Clinical Intern, Custodian Fall River Memorial Hall, Fair Worker, and Lead Fair Worker. (Support Services-Personnel)

(See Salary Resolution Book)

Approved and authorized the Chairman to sign a renewal agreement with ACI Enterprises, Inc., in an amount not to exceed \$50,000 per year, to provide an Employee Assistance Program for the period January 1, 2016 through December 31, 2016, with two automatic one-year renewals. (Support Services-Purchasing)

Approved and authorized the Chairman to sign a retroactive agreement with Bayfront Youth and Family Services with a maximum compensation not to exceed \$34,000 during the term of the agreement, for the provision of mental health services to eligible children for the period June 8, 2015 through October 30, 2015. (Health and Human Services Agency (HHSA)-Children's Services)

Approved and authorized the acceptance of a donation in the amount of \$20,000 from Dignity Health, d.b.a. Mercy Medical Center Redding, for the ongoing support of the Healthy Shasta collaborative, and approved and authorized the Health and Human Services Agency Deputy Branch Director to sign documents in order to receive the donation. (HHSA-Public Health)

Approved and authorized the Chairman to sign a retroactive eighth amendment to the current janitorial services agreement with the City of Redding, which adds \$1,303.21 in total revenue for additional service days at the City of Redding Civic Center, that were previously furlough Fridays, for the period September 14, 2015 through December 31, 2015, and a new revenue agreement with the City of Redding, in the amount of \$14,158.62 per month, for janitorial services provided by the Shasta County Opportunity Center effective January 1, 2016 through December 31, 2017; and authorized the Health and Human Services Agency (HHS) Director, or any HHS Branch Director designated by the HHS Director, to sign minor amendments that do not result in a substantial or functional change to the original intent of this agreement and do not result in an increase or decrease in compensation of more than 20 percent of the monthly total compensation, as long as they otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual*. (HHS-Regional Services/Opportunity Center)

Approved and authorized the Chairman to sign a retroactive amendment to the agreement with Nurse-Family Partnership (NFP), increasing total compensation in the amount of \$65,000 (for a new total not to exceed \$165,000), extending the term of the agreement through June 30, 2019, and to establish pricing for the NFP program and training services for the period July 1, 2015 through June 30, 2019. (HHS-Regional Services)

Adopted Resolution No. 2015-143, which approves and authorizes the Chairman to sign a Community Action Agency Community Services Block Grant (CSBG) agreement and any subsequent amendments with the California Department of Community Services and Development in an amount not to exceed \$74,723 to provide services to persons living in poverty, for the period January 1, 2016 through December 31, 2016; and approves and authorizes the Director of Housing and Community Action Programs, or his or her designee, to sign the Contractor Certification Form CCC-307, CSBG Budget, the Certification Regarding Lobbying, and all required CSBG reports. (Housing and Community Action Programs)

(See Resolution Book No. 56)

Approved and authorized the Chairman to sign an amendment to the agreement with Wright Education Services to provide group and individual counseling programs and services for adult and juvenile offenders, that will allow the agreement to comply with federal guidelines for services provided with funds from the Edward Byrne Memorial Justice Assistance Grant Program, and give the Chief Probation Officer limited authority to sign future amendments. (Probation)

Accepted the donation of a canine (K-9), valued at \$9,000, purchased for the Shasta County Sheriff's Office by the "Friends of Shasta County K-9", a nonprofit organization; and authorized the Auditor-Controller to pay invoices for usual and customary charges for a new canine which were incurred between November 20, 2015 and December 15, 2015. (Sheriff)

Adopted Resolution No. 2015-144, which recognizes that the circumstances and factors that led to the May 6, 2014 proclamation of a local emergency due to drought conditions have not been resolved and that there is a need to continue the proclamation. (Public Works)

(See Resolution Book No. 56)

Adopted Resolution No. 2015-145, which recognizes that the circumstances and factors that led to the October 13, 2015 proclamation of a local emergency due to the closure of the Cassel-Fall River Road at Pit River Bridge have not been resolved and that there is a need to continue the proclamation. (Public Works)

(See Resolution Book No. 56)

Took the following actions regarding the HHS Additional Workstations Supporting Infrastructure Project (Contract No. 610402): awarded to the low bidder, Gifford Construction, Inc., on a lump sum basis, the contract in the amount of \$378,900; approved a budget amendment increasing appropriations in the amount of \$675,00 in the Land, Buildings, and Improvements (LB&I) budget; and approved a budget amendment transferring appropriations within Social Services and into the LB&I budget in the amount of \$675,000. (Public Works)

Awarded to Design Time and Tile, Inc., on a lump sum basis, the contract for the Public Health Building Flooring Replacement Project, Contract No. 610420, in the amount of \$112,550. (Public Works)

Adopted Resolution No. 2015-146 ratifying the Cottonwood Fire Protection District's Ordinance No. 2015-01, which includes amendments to the 2013 Fire Code and delegates the enforcement of the Ordinance to the Fire Chief of the Cottonwood Fire Protection District. (Resource Management-Building Division)

(See Resolution Book No. 56)

Enacted Ordinance No. 378-2033 which approves Zone Amendment No. 05-010, Gary and Frances Mitchell (Palo Cedro area) which rezones approximately two acres in the Palo Cedro area from a Community Commercial (C-2) District to a Commercial-Light Industrial District combined with a Design Review (C-M-DR) District. (Resource Management-Planning Division)

(See Zoning Ordinance Book)

ACTION ON ITEMS PULLED FROM CONSENT CALENDAR

MOUNTAIN GATE COMMUNITY SERVICES DISTRICT

ZERO TAX EXCHANGE TERMS

RESOLUTION NO. 2015-141

Administrative Analyst Megan Dorney stated that Resolution No. 2015-141 contained an error in a road reorganization title and required verification regarding the LAFCO number. Staff requested that the Board approve the Resolution with the recommended changes.

Chris Kobe, a property owner in the proposed Mountain Gate Community Services District, spoke in support of the Resolution and thanked County staff for their work on the matter.

By motion made, seconded (Baugh/Giacomini), and unanimously carried, the Board approved Resolution No. 2015-141, with the recommended changes, establishing zero tax exchange terms between Shasta County and the Mountain Gate Community Services District, related to the annexation of territory by the Mountain Gate Community Services District. (Administrative Office)

REGULAR CALENDAR, CONTINUED

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

LEGISLATIVE UPDATE/SUPERVISORS' REPORTS

Supervisor Kehoe recently attended a meeting with the Shasta Regional Transportation Agency (SRTA).

Supervisor Moty recently attended meetings with SRTA and the Sacramento River Forum.

Supervisor Giacomini recently attended meetings with SRTA and the Sierra Nevada Conservancy Appointment.

Supervisor Baugh recently attended meetings with Rural Counties Representatives of California and California Home Finance Authority.

In light of the Public Safety Blueprint and other regional issues, Chairman Moty requested that the Board direct staff to draft a letter to the City of Redding initiating discussion regarding a Tax Sharing Agreement. Supervisor Kehoe suggested that Public Facility Impact Fees be added to the discussion. Supervisors Giacomini and Baugh voiced their support of this effort.

Supervisors reported on issues of countywide interest.

ADMINISTRATIVE OFFICE

CHILDREN'S TRUST FUND ANNUAL 2014-15 REPORT

Senior Administrative Analyst Julie Hope explained that monies for the Children's Trust Fund come from a portion of Birth Certificate fees transmitted to the Shasta County Child Abuse Prevention Coordinating Council (CAPCC). CAPCC Executive Director Rachelle Modena presented the Children's Trust Fund Annual Report for 2014-15 and highlighted new programs and efforts implemented in the last year.

By motion made, seconded (Kehoe/Giacomini), and unanimously carried, the Board approved the proposed Children's Trust Fund programs for 2015-16.

COUNTY SERVICE AREA (CSA) NO. 1-COUNTY FIRE

CHAPTER 6: FIRE SAFETY STANDARDS OF THE SHASTA COUNTY DEVELOPMENT STANDARDS

CALFIRE Chief Mike Hebrard addressed the ordinance which updates Chapter 6: Fire Safety Standards of the Shasta County Development Standards. Chief Hebrard stated the changes described in the ordinance meet updated Board of Forestry Regulations.

In response to questions from Supervisor Baugh, Chief Hebrard confirmed that Shasta County Fire has not received any funds from State Responsibility Fees. In response to questions from Chairman Moty, Chief Hebrard added that some of these dollars are designated to CALFIRE, some of whose duties overlap with Shasta County Fire.

By motion made, seconded (Kehoe/Giacomini), and unanimously carried, the Board introduced and waived the reading of an ordinance which updates Chapter 6: Fire Safety Standards of the Shasta County Development Standards.

PUBLIC WORKS/ADMINISTRATIVE OFFICE

PURCHASE OF REAL PROPERTY AT 300 PARK MARINA CIRCLE, REDDING

County Executive Officer (CEO) Larry Lees provided an overview of the circumstances requiring a new facility for the Sheriff's administration office. CEO Lees explained that staff has performed due diligence over the past two years in searching for a new location to house the Sheriff. CEO Lees recommended that the County purchase the site, rather than lease, due to the length of time that the Sheriff will need to occupy the facility.

Sheriff Tom Bosenko voiced his support of the purchase of the proposed site in terms of cost, location, and anticipated ease of moving into the facility.

Public Works Director Pat Minturn described the location and amenities of the property. Mr. Minturn stated that the cost per foot of building the property on County land would be approximately three times as much as the cost of purchasing the proposed facility.

In response to questions from Supervisor Giacomini, CEO Lees confirmed that the building has been inspected by Information Technology and has been approved for use.

In response to questions from Supervisor Baugh, Mr. Minturn gave his recommendation of making the proposed purchase.

In response to questions from Supervisor Kehoe, CEO Lees answered that the new building would be an increase in space from the Sheriff's current facility and the timeline for relocating the Sheriff into the new building would take place in March 2016. CEO Lees explained that the funds for the proposed purchase are recommended to come from a capital asset account and the use of these funds would not be detrimental to the County because the account is intended for capital investments such as the proposed purchase.

In response to questions from Supervisor Giacomini, CEO Lees stated that staff has prepared a timeline organized in order of priority to facilitate an expedient move. CEO Lees said the building is largely ready for use, but some adjustments will need to be made to accommodate the Sheriff.

In response to questions from Chairman Moty, CEO Lees verified that the additional \$500,000 budgeted above the purchase price is to allow for those possible adjustments which may be necessary to convert the facility to a Sheriff's administration office.

In response to questions from Chairman Moty, Sheriff Bosenko stated that this effort is a high priority because of the strict timeline required to relocate and the lack of alternative suitable lease options. CEO Lees explained that using the capital asset funds to purchase this property is recommended because it constitutes an investment in an asset for the County.

In response to questions from Supervisor Kehoe, Sheriff Bosenko affirmed that the proposed location provides increased accessibility to the public due to the location and proximity to transportation options.

By motion made, seconded (Kehoe/Giacomini), and unanimously carried, the Board took the following actions regarding the purchase of real property located at 300 Park Marina Circle, Redding: found the project categorically exempt in conformance with the California Environmental Quality Act (CEQA); approved and authorized the Chairman to sign a property purchase agreement with the McConnell Foundation in the amount of \$2,800,000; accepted the Grant Deed for the property; authorized the County Executive Officer (CEO) to approve payment of miscellaneous fees associated with the purchase transaction not to exceed \$20,000; authorized the CEO to execute any documents necessary, including, but not limited to, escrow instructions necessary to complete the transaction provided for in the property purchase agreement; and approved a \$3,300,000 budget amendment to create the capital asset account in Miscellaneous General with an offsetting transfer-in from Accumulated Capital Outlay.

SCHEDULED HEARINGS
RESOURCE MANAGEMENT
PLANNING DIVISION

ZONE AMENDMENT 14-004 (KRIEG)
ZONING ORDINANCE 378-2034
HAT CREEK AREA

This was the time set to conduct a public hearing to consider the request to rezone a parcel in the Hat Creek area near the terminus of Hat Creek Lane from Limited Residential to Limited Residential-40 acre minimum lot area to facilitate a property line adjustment between two existing parcels. Resource Management Senior Planner Kent Hector presented the staff report and recommended approval of the project. The Notice of Hearing and the Affidavit of Publication are on file with the Clerk of the Board.

The public hearing was opened, at which time no one spoke for or against the item and the public hearing was closed.

By motion made, seconded (Baugh/Kehoe), and unanimously carried, the Board took the following actions regarding Zone Amendment 14-004 (Krieg):

1. Found the project to be categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15303, as set forth in Planning Commission Resolution No. 2015-032;
2. Made the rezoning findings;
3. Introduced, waived the reading of, and adopted Ordinance No. 378-2034 which amends the Zoning Plan of the County of Shasta identified in Zone Amendment 14-004 as set forth in Planning Commission Resolution No. 2015-032.
 (See Zoning Ordinance Book)

10:48 a.m.: The Board of Supervisors recessed.

11:01 a.m.: The Board of Supervisors reconvened.

REGULAR CALENDAR, CONTINUED
ADMINISTRATIVE OFFICE

BLUEPRINT FOR PUBLIC SAFETY

The Board received a presentation from Richard Brady, President of Matrix Consulting Group (Matrix), regarding the Blueprint for Public Safety. Mr. Brady addressed the Blueprint's Strategic Focus Areas: Police and Fire, Sheriff's Office-Custody Division, and social support functions. The themes of the Blueprint include enhancing public safety, opportunities to partner with other agencies, efficiency and effectiveness, personnel issues, and facility and equipment issues.

Mr. Brady explained the recommendations resulting from the studies and stated that the Blueprint recommendations are prioritized based on revenue rather than on time.

In response to questions from Chairman Moty, Mr. Brady confirmed the recommended additional traffic officers would be in addition to the recommended patrol force. In terms of shift scheduling for law enforcement personnel, Mr. Brady stated that Matrix considered a variety of scheduling methods when making a recommendation and that many of these other options may be viable.

In response to questions from Chairman Moty, Mr. Brady clarified that the ongoing cost would be approximately \$12 million annually if all recommendations were implemented, and one-time costs would be approximately \$6 million.

In response to questions from Supervisor Baugh, Mr. Brady stated that the study takes into consideration a previous Community Corrections Plan adopted by the Board of Supervisors and its focus on creating alternatives to incarceration through partnerships. Mr. Brady said that the Blueprint for Public Safety adds much-needed additional details to that prior study and confirmed that community input was incorporated into the Blueprint.

In response to questions from Supervisor Baugh, CEO Lees responded that he views the Blueprint for Public Safety as a first step for the City of Redding and Shasta County. He said that he would like to continue with the original committee which commissioned Matrix to conduct the study and allow those individuals to prioritize the next steps moving forward and present recommendations based on the actionable items put forth in the Blueprint.

In response to questions from Supervisor Baugh, CEO Lees stated that if the Board of Supervisors and the Redding City Council decided to take the direction of a sales tax initiative, it could be a successful means of securing funds to take the recommended actions.

Supervisor Baugh expressed the need to initiate a discussion with the City of Redding regarding a tax sharing initiative between the County and the City in order to accomplish any recommendations stemming from the Blueprint.

Supervisor Kehoe commended Mr. Brady and Matrix for their work on the Blueprint, stated the need for the Board to take action, and encouraged the public to voice their expectations for public safety to governing officials.

In response to questions from Supervisor Giacomini, Mr. Brady suggested that the County move forward by forming a Criminal Justice Coordinating Committee. CEO Lees added that the initial committee tasked with this project could be the leadership team that spearheads a Criminal Justice Coordinating Committee rather than filling that role themselves. Mr. Brady stated that the original committee could act as an Executive Committee overseeing the Criminal Justice Coordinating Committee.

Chairman Moty voiced his agreement with Supervisor Kehoe's statement that the community should have a voice in the matter and added that the community should also tell local government how their expected action steps will be funded. Chairman Moty noted that the report's section on social service functions addresses the Adult Rehabilitation Center but largely addresses numerous other recommendations to improve social service systems in Shasta County.

CLOSED SESSION ANNOUNCEMENT

Chairman Moty announced that the Board of Supervisors would recess to a Closed Session to discuss public employee performance evaluations (County Executive Officer and County Counsel), pursuant to Government Code section 54957.

12:15 p.m.: The Board of Supervisors recessed to Closed Session. Supervisors Schappell and Baugh were absent.

1:32 p.m.: The Board of Supervisors recessed from Closed Session and reconvened in Open Session with Supervisors Kehoe, Moty, Giacomini, County Executive Officer/Clerk of the Board Larry Lees, and County Counsel Rubin E. Cruse Jr. present.

REPORT OF CLOSED SESSION ACTIONS

There was no reportable action.

1:33 p.m.: The Board of Supervisors adjourned.

Chairman

ATTEST:

LAWRENCE G. LEES
Clerk of the Board of Supervisors

By _____
Deputy