

**SHASTA COUNTY BOARD OF SUPERVISORS**

Tuesday, November 3, 2015

**REGULAR MEETING**

9:00 a.m.: Chairman Moty called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe  
District No. 2 - Supervisor Moty  
District No. 3 - Supervisor Giacomini  
District No. 4 - Supervisor Schappell  
District No. 5 - Supervisor Baugh

County Executive Officer - Larry Lees  
County Counsel - Rubin E. Cruse, Jr.  
Administrative Board Clerk - Camile Woodstrom  
Administrative Board Clerk - Mary Hurton

**INVOCATION**

Invocation was given by Chaplain Jim Harkabus, Shasta County Public Safety Chaplaincy.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance to the Flag was led by Supervisor Schappell.

**REGULAR CALENDAR**

**BOARD MATTERS**

NOVEMBER 2015 EMPLOYEE OF THE MONTH  
HEALTH AND HUMAN SERVICES AGENCY-ADULT SERVICES  
MENTAL HEALTH CLINICIAN I- KIMBERLY MCKINNEY  
RESOLUTION NO. 2015-129

At the recommendation of Health and Human Services Agency-Mental Health Branch Director Dean True and by motion made, seconded (Baugh/Kehoe), and unanimously carried, the Board of Supervisors adopted Resolution No. 2015-129, which recognizes Shasta County Department of Health and Human Services Agency-Adult Services, Mental Health Clinician I Kimberly McKinney, as Shasta County's Employee of the Month for November 2015.

(See Resolution Book No. 56)

**PROCLAMATION: SHASTA COUNTY COMMUNITY FOUNDATION WEEK  
NOVEMBER 12-18, 2015**

At the recommendation of Supervisor Kehoe and by motion made, seconded (Schappell/Giacomini), and unanimously carried, the Board of Supervisors adopted a proclamation which designates November 12-18, 2015 as Shasta County Community Foundation Week in Shasta County.

**PROCLAMATION: VETERANS AWARENESS WEEK  
NOVEMBER 8-14, 2015**

At the recommendation of Veterans Service Officer Mac McCraw and by motion made, seconded (Giacomini/Kehoe), and unanimously carried, the Board of Supervisors adopted a proclamation which designates November 8-14, 2015 as Veterans Awareness Week in Shasta County.

**PRESENTATIONS**

**UPDATE: REACH HIGHER SHASTA COUNTY**

Health and Human Services Agency–Public Health Branch Director Terri Fields-Hosler provided an overview of the recently launched Reach Higher Shasta Career Connections Initiative. This new program serves to connect local schools and community volunteers with the business community from pre-school to college age in a more efficient manner to help guide and educate our future workforce.

**PUBLIC COMMENT PERIOD - OPEN TIME**

Bruce Ash expressed his concern for his family’s safety and that of his residence due to the squatters living adjacent to his property. Chairman Moty directed County Executive Officer Larry Lees to provide contact information for the responsible department to Mr. Ash.

Melissa Janulewicz, Health and Human Services Agency (HHS)-Regional Services Branch Director announced that Shasta County HHS-Regional Services Branch has been awarded the California State Association of Counties Merit Award due to the exemplary work in improving the processing times for the CAL-Fresh program.

Bonnie Collins and Millie Martinez requested support for increasing wages for home healthcare workers.

Betty Doty and Colleen Leavitt asked that urgent attention be given to the need for immediate temporary shelter for the homeless.

Tom Hildebrand expressed his frustration with the cost of permits to place a shed on his property.

**ITEMS PULLED FROM CONSENT CALENDAR**

Chairman Moty noted that the item regarding Treasurer-Tax Collector-Public Administrator has been pulled for discussion.

**CONSENT CALENDAR**

By motion made, seconded (Giacomini/Schappell), and carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar, as amended (Supervisor Kehoe voted no on the item regarding the proposed calendar due to the number of meetings canceled and on the item with Panoramic Software due to the advance payments):

Approved the minutes of the meeting held on October 20, 2015, as submitted. (Clerk of the Board)

Approved the proposed calendar for the Board of Supervisors meetings for 2016. (Clerk of the Board)

Adopted Resolution 2015-130 which repeals Resolution No. 2013-025; and amended the Shasta County Conflict of Interest Code and Designated Positions. (County Counsel)  
(See Resolution Book No. 56)

Approved and authorized the Chairman to sign a retroactive renewal agreement with Panoramic Software Corporation (Panoramic) in an amount not to exceed \$69,000 during the term of the agreement for the use of PG-Pro Web Software, storage of data, training, and support, which will allow the Public Guardian to maintain conserved client data in a secure environment for the period July 1, 2015 through June 30, 2018; and approved monthly advance payments to Panoramic. (Health and Human Services Agency (HHS)-Adult Services)

Approved and authorized the Chairman to sign a retroactive renewal agreement with St. Helena Hospital in an amount not to exceed \$100,000 per fiscal year to provide psychiatric inpatient hospital services for the period July 1, 2015 through June 30, 2016, with two automatic one-year renewals; and approved and authorized the Health and Human Services Agency (HHS) Director, or any HHS Branch Director designated by the HHS Director, to sign minor amendments, including retroactive, to include rate changes not to exceed 10 percent over the original rate that do not increase the maximum amount payable per fiscal year, that do not result in a substantial or functional change to the original intent of the agreement and otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual*. (HHS-Adult Services/Children's Services)

Approved and authorized the Chairman to sign a lease with Ravizza Redding Mall, LLC in the amount of \$6,757.40 per month (approximately \$0.92 per square foot) for 7,345 square feet of office space located at 1620, 1624, and 1628 Market Street, Redding, California, for the period from date of signing through October 31, 2020, with one three-year and one two-year renewal options; and ratified the utilization of the Holding Over provisions at 1620 Market Street under the terms of the lease approved June 26, 2008, for the period July 1, 2013 through date of signing of this lease renewal. (HHS-Business and Support Services)

Approved and authorized the Health and Human Services Agency (HHS) to purchase a total of 18 vehicles, not to exceed \$393,108.78; approved and authorized Purchasing to award the bid from Request For Bids (RFB) No. 16-07 for the purchase of 12 sedans to Crown Motors of Redding, California for a total purchase price of \$234,046.56 (including all taxes and fees); and approved and authorized Purchasing to award the bid from RFB No. 16-08 for the purchase of three 8-passenger vans, one 10-passenger van, and two four-wheel drive, four door sport utility type vehicles to Crown Motors of Redding, California for a total purchase price of \$159,062.22 (including all taxes and fees). (HHS-Business and Support Services)

Accepted a state Mentally Ill Offender Crime Reduction (MIOCR) Grant in an amount not to exceed \$938,842 to prevent juvenile offenders with mental illness and substance abuse issues from being placed outside their homes for the period November 1, 2015 through June 30, 2018; approved and authorized the Chief Probation Officer to: sign and submit the retroactive MIOCR grant agreement, including any amendments thereof (including retroactive); sign and process other documents in fiscal year 2015-2016 and future years (including retroactive) related to the grant, provided such documents do not result in a substantial or functional change to the original intent of the grant agreement or the maximum amount of the grant; and approved a budget amendment increasing appropriations and revenue by \$228,610 in the Probation budget in order to recognize and award grant funds. (Probation)

Approved and authorized the Chairman to sign a retroactive renewal agreement with Forensic Medical Group, Inc. in an amount not to exceed \$150,000 for autopsy and related services for the period October 1, 2015 through September 30, 2017. (Sheriff-Coroner)

Adopted Resolution No. 2015-131 which recognizes that the circumstances and factors that led to the May 6, 2014 proclamation of a local emergency due to drought conditions have not been resolved and that there is a need to continue the proclamation. (Public Works)  
(See Resolution Book No. 56)

Regarding the Inwood Road at South Fork Bear Creek Bridge Replacement Project (Shingletown area), Contract No. 705925: Found the project categorically exempt in conformance with the California Environmental Quality Act (CEQA); approved and authorized the Chairman to sign the following agreements with Seven Hill, LLC: a right-of-way contract (1.60 acres at \$4,800); a temporary construction easement (0.90 acres at \$1,000); and accepted an Easement Deed conveying one project right-of-way parcel. (Public Works)

Regarding the Shasta County Health and Human Services Agency Additional Workstations Supporting Infrastructure Project, Contract No. 610402: Found the project categorically exempt in conformance with the California Environmental Quality Act (CEQA); approved plans and specifications and directed the Public Works Director to advertise for bids; and authorized the opening of bids on or after December 3, 2015 at 11 a.m. (Public Works)

Adopted Resolution No. 2015-132 which recognizes that the circumstances and factors that led to the October 13, 2015 proclamation of a local emergency due to the closure of the Cassel-Fall River Road at Pit River Bridge have not been resolved and that there is a need to continue the proclamation. (Public Works)  
(See Resolution Book No. 56)

Approved and authorized the Chairman to sign a funding agreement with Shasta Red, LLC in the amount of \$249,261 for the preparation by Kimley-Horn and Associates, Inc. of an Environmental Impact Report (EIR), a Mitigation Monitoring and Reporting Plan (MMRP), and a separate additional deposit of \$20,000 for administrative and staff costs related to processing land use permits for the Tierra Robles development project; and approved and authorized the Chairman to sign an agreement with Kimley-Horn and Associates, Inc. in the amount of \$249,261 to prepare an EIR and MMRP for a period beginning the date of signing through final certification of the EIR and acceptance of the MMRP or June 30, 2018, whichever occurs first. (Resource Management-Planning Division)

Approved and authorized County Fire to purchase one 3,000 gallon water tender for the Shasta County Fire Department; awarded the bid to Fouts Brothers, Inc. of Smyrna, Georgia for a total purchase price of \$231,291.63; and authorized Purchasing to make the purchase in accordance with Administrative Policy 6-101, *Shasta County Contracts Manual*. (County Service Area (CSA) No. 1-County Fire)

Ratified the County Executive Officer's signature on an agreement with Redding Fleet Truck Supply, Inc. in an amount not to exceed \$49,999 for vehicle maintenance and repair, for the period October 12, 2015 through September 30, 2018. (CSA No. 1-County Fire)

Approved and authorized payment of Invoice No. 100554 to Wilgus Fire Control, Inc. for maintenance of fire extinguishers in the amount of \$70.45. (CSA No. 1-County Fire)

**ACTION ON ITEMS PULLED FROM CONSENT CALENDAR**

**TREASURER-TAX COLLECTOR  
PUBLIC ADMINISTRATOR:**

In response to questions by Supervisor Kehoe, Treasurer-Tax Collector-Public Administrator (TTCPA) Lori Scott outlined the process for identifying properties to be sold at public auction, emphasizing, that the TTCPA office exceeds the minimum legal notification standards. Ms. Scott confirmed all properties listed in this report are not subject to Bankruptcy jurisdiction, with the caveat that a property owner may file Bankruptcy up until the date of the sale and confirmed the TTCPA office has made modifications to their investigation procedures to avoid selling such properties in error. Ms. Scott stated there are three properties which have been removed from the list as payments have been received.

By motion made, seconded (Kehoe/Baugh), and unanimously carried, the Board of Supervisors approved and authorized the Tax Collector to: sell five tax-defaulted properties in a sealed-bid auction on February 24, 2016; sell up to 90 tax-defaulted properties during a public auction on February 26, 2016, including any unsold sealed-bid parcels; and re-offer, at a lower minimum bid amount, any parcel that does not sell.

10:09 a.m.: The Board of Supervisors recessed and convened as the Shasta County Housing Authority.

**SHASTA COUNTY HOUSING AUTHORITY**

**CONSENT CALENDAR**

By motion made, seconded (Baugh/Kehoe) and unanimously carried, the Shasta County Housing Authority adopted Housing Authority Resolution No. 2015-03, which approves a revised Housing Choice Voucher Program Administrative Plan to update policies and procedures in accordance with U.S. Department of Housing and Urban Development regulations.

(See Housing Authority Resolution Book)

10:10 a.m.: The Shasta County Housing Authority adjourned and reconvened as the Shasta County Board of Supervisors.

**REGULAR CALENDAR, CONTINUED**

**GENERAL GOVERNMENT**

**ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS**

**LEGISLATIVE UPDATE/SUPERVISORS' REPORTS**

At the recommendation of County Executive Officer Larry Lees and by motion made with modifications to send the letter to California State Association of Counties, United States Senator-California Barbara Boxer and United States Senator-California Dianne Feinstein, seconded (Baugh/Schappell) and unanimously carried, the Board of Supervisors authorized the Chairman to sign a letter in support of AB 772 (Baker) *Controlled substances: butane*.

Supervisor Moty recently attended a meeting for the Sacramento River Forum.

Supervisor Giacomini recently attended a meeting for the Sierra-Nevada Conservancy.

Supervisor Baugh recently attended meetings for the Northern Rural Training and Employment Consortium Governing Board (NoRTEC) and the Airport Land Use Commission.

Supervisors reported on issues of countywide interest.

**SCHEDULED HEARINGS**

**RESOURCE MANAGEMENT**

**PLANNING DIVISION**

**ZONE AMENDMENT 15-004**  
**ZONING ORDINANCE NO. 378-2032**  
**COLUMBIA ELEMENTARY SCHOOL DISTRICT**

This was the time set to conduct a public hearing to consider the request to rezone a one acre parcel adjacent to the Columbia School District from an Interim Rural Residential (I-R) zone district to a Public Facilities (PF) zone district to facilitate the orderly expansion of the Columbia Elementary School District Office site. Resource Management Director Rick Simon introduced Resource Management Associate Planner David Schlegel who presented the staff report and recommended approval of the project. The Notice of Hearing and the Affidavit of Publication are on file with the Clerk of the Board.

In response to questions by Supervisor Kehoe, Mr. Schlegel confirmed there was no opposition presented when this item was introduced at the Shasta County Planning Commission meeting.

In response to questions by County Counsel Rubin Cruse, Jr., Mr. Schlegel clarified the request is to adopt a California Environmental Quality Act (CEQA) Negative Declaration.

In response to a question by Supervisor Schappell, Mr. Schlegel explained that the property on the northwest corner, adjacent to the project site, was rezoned in 2011 after the school district acquired the property and requested that it be rezoned.

The public hearing was opened at which time no one spoke for or against the item and the public hearing was closed.

By motion made, seconded (Kehoe/Baugh), and unanimously carried the board of Supervisors took the following actions regarding Zone Amendment 15-004 (Columbia Elementary School District);

1. Adopted a California Environmental Quality Act (CEQA) determination of a Negative Declaration with the findings as set forth in Planning Commission Resolution 2015-026;
2. Made the rezoning findings;
3. Introduced, waived the reading of, and enacted Ordinance No. 378-2032 which amends the Zoning Plan of the County of Shasta identified in Zone Amendment 15-004, as set forth in Planning Commission Resolution No. 2015-026.

(See Zoning Ordinance Book)

**SCHEDULED HEARINGS, CONTINUED**

**RESOURCE MANAGEMENT**

**PLANNING DIVISION**

AMENDS RESOLUTION 96-133

AMENDS SHASTA COUNTY BUILDING CODE

AMENDS SHASTA COUNTY ZONING PLAN

ALLOWING TEMPORARY OCCUPANCY OF CERTAIN PROPERTY

DURING DECLARATION OF A LOCAL EMERGENCY

This was the time set to conduct a public hearing to consider the request to develop a standing ordinance that would amend the Shasta County Building Code to allow temporary occupancy of property; amend the Shasta County Zoning Plan to allow reconstruction or replacement of non-conforming uses and structures; and amend Board Resolution 96-133 to allow replacement of mobile and manufactured homes on foundations, on a temporary basis when the Board of Supervisors declares a local emergency due to disaster events. Resource Management Director Rick Simon presented the staff report and recommended that this proposed ordinance reside in the Shasta County Emergency Services section of the Shasta County Code. The Notice of Hearing and the Affidavit of Publication are on file with the Clerk of the Board.

In response to questions by Supervisor Giacomini, Mr. Simon clarified the current process for the Sheriff to make a Declaration of a Local Emergency would not change. This ordinance would be activated upon this Declaration, providing consistency and simplicity

In response to questions by Supervisor Kehoe Mr. Simon confirmed impact fees would not apply to replacement only construction.

In response to questions by Supervisor Moty, County Counsel Rubin Cruse, Jr., indicated a review of the Ordinance was completed and it was accepted as written.

The public hearing was opened at which time no one spoke for or against the item and the public hearing was closed.

By motion made, seconded (Baugh/Schappell), and unanimously carried, the Board of Supervisors took the following actions;

1. Found the ordinance exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3), 15268 and 15269;
2. Introduced and waived the reading of the ordinance.

**CLOSED SESSION ANNOUNCEMENT**

Chairman Moty announced that the Board of Supervisors would recess to a Closed Session to confer with legal counsel to discuss existing litigation entitled Suzanne Cobb v. County of Shasta pursuant to Government Code section 54956.9(d)(1).

10:45 a.m.: The Board of Supervisors recessed to Closed Session.

10:59 a.m.: The Board of Supervisors recessed from Closed Session and reconvened in Open Session with all Supervisors, County Executive Officer/Clerk of the Board Larry Lees, and County Counsel Rubin E. Cruse Jr. present.

**REPORT OF CLOSED SESSION ACTIONS**

There was no reportable action.

11:00 a.m.: The Board of Supervisors adjourned.

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Chairman

ATTEST:

LAWRENCE G. LEES  
Clerk of the Board of Supervisors

By \_\_\_\_\_  
Deputy