

SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, June 23, 2015

REGULAR MEETING

9:00 a.m.: Chairman Moty called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe
District No. 2 - Supervisor Moty
District No. 3 - Supervisor Giacomini
District No. 4 - Supervisor Schappell
District No. 5 - Supervisor Baugh

County Executive Officer - Larry Lees
County Counsel - Rubin E. Cruse, Jr.
Chief Deputy Clerk of the Board - Glenda Tracy
Administrative Board Clerk - Camile Woodstrom

INVOCATION

Invocation was given by Pastor Tom Lucatorta, Heritage Baptist Church.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Moty.

REGULAR CALENDAR

BOARD MATTERS

CERTIFICATE OF RETIREMENT

SUPPORT SERVICES PERSONNEL ASSISTANT-CONFIDENTIAL JAN SHELTON

At the recommendation of Support Services Director Angela Davis, the Board of Supervisors recognized Support Services Personnel Assistant-Confidential Jan Shelton on the occasion of her retirement after more than 26 years of service to Shasta County.

PUBLIC COMMENT PERIOD - OPEN TIME

Diane Webber and Millie Martinez requested support for increasing wages for home healthcare workers.

ITEMS PULLED FROM CONSENT CALENDAR

Chairman Moty noted that the items regarding the agreement with Forward Leap have been pulled for discussion, and the minutes of the meeting held on June 2, 2015 have been pulled by the department.

CONSENT CALENDAR

By motion made, seconded (Kehoe/Giacomini), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar, as amended (Supervisor Kehoe voted no on the service solution agreement with Stryker as he is opposed to advance payments):

Approved and authorized the Chairman to sign three Site License Agreements with Mountain Communications, Inc. at various agreed-upon rates, which includes annual 3.5 percent increases, to provide shelter space on various mountaintops for communications equipment for the Sheriff's Office, Health and Human Services Agency, and Public Works Department for the period July 1, 2015 through June 30, 2020 with three automatic five-year renewals. (Administrative Office)

Adopted Resolution No. 2015-068, which establishes the Shasta County Appropriations Limit for Fiscal Year 2015-16 in the amount of \$155,954,257; and sets the annual adjustment factors used to calculate the appropriations limit at the percentage change of 3.82 percent in local assessment roll from the preceding year due to the addition of local non-residential new construction; and the percentage change of 0.04 percent reflecting the change in population within the incorporated areas of Shasta County. (Auditor-Controller)
(See Resolution Book No. 56)

Adopted Resolution No. 2015-069, which accepts the State of California, Secretary of State's Grant Award known as the Help America Vote Act of 2002 Polling Place Accessibility Training Program in the amount of \$20,000 and authorizes the County Executive Officer to execute the grant award agreement. (County Clerk-Elections)
(See Resolution Book No. 56)

Approved and authorized the Chairman to sign a renewal agreement with the Record Searchlight at various agreed-upon rates, in an estimated amount of \$75,000, to provide advertising for County departments for the period August 1, 2015 through July 31, 2016. (Support Services-Personnel)

Adopted Resolution No. 2015-070, which amends Shasta County Personnel Rules, Chapter 17 Layoff, Section 17.13 Notice of Layoff, increasing the current Notice of Layoff to affected employees from a minimum of 15 calendar days' to 21 calendar days' written notice. (Support Services-Personnel)
(See Resolution Book No. 56)

Approved and authorized the Chairman to sign a retroactive amendment to the agreement with the California Department of Public Health which modifies the payment criteria and increases the Health and Human Services Hospital Preparedness Program (HPP) funds by \$46,712 for Fiscal Year 2014-15 (for a new agreement total not to exceed \$2,078,813) for Public Health Emergency Preparedness, State General Fund Pandemic Influenza, and HPP funding for the period July 1, 2014 through June 30, 2017. (Health and Human Services Agency (HHS)-Public Health)

Approved and authorized the Chairman to sign a California Department of Public Health Maternal, Child and Adolescent Health Agreement Funding Application in the amount of \$2,841,956 in support of the California Home Visiting Program for the period July 1, 2015 through June 30, 2019; and the Contractor Certification Clauses Form CCC-307; and approved and authorized the HHSA Director or any HHSA Branch Director as designated by the HHSA Director to sign minor amendments (including retroactive) to the agreement and other documents resulting in a change in compensation not to exceed \$30,000, that do not result in a substantial or functional change to the original intent of the agreement, and that otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual*. (HHSA-Regional Services)

Approved and authorized the Chairman to sign a renewal Memorandum of Agreement with the County of Sacramento with no compensation, for participation in the Cash Assistance Program for Immigrants Consortium for the period July 1, 2015 through June 30, 2020. (HHSA-Regional Services)

Approved a budget amendment increasing revenue and appropriations in the Veterans Services Office Fiscal Year 2014-15 budget in the amount of \$22,000 due to higher than expected revenue from the State of California for Subvention and Medi-Cal Cost Avoidance. (Veterans Services Office)

Approved and authorized the Chairman to sign a renewal agreement with Wright Education Services in an amount not to exceed \$510,000 to provide group and individual counseling programs and services for adult and juvenile offenders for the period July 1, 2015 through June 30, 2016 with two automatic one-year renewals. (Probation)

Approved the following budget amendments to align various Sheriff's budgets to actual expenditures to adjust various Salary and Benefit line items and increase appropriations by \$179,158 in the Sheriff's budget, offset by a Transfer-In from the Sheriff's Coroner budget; and in the Sheriff's Coroner budget make net zero adjustments between object levels allocating \$179,158 for Transfer-Out to the Sheriff's budget. (Sheriff)

Approved the use of \$37,720 in Fiscal Year (FY) 2015 Edward Byrne Memorial Justice Assistance Grant funds from the U.S. Department of Justice, Bureau of Justice Assistance, to purchase new radio equipment and radio accessories during the grant period October 1, 2014 through September 30, 2018; and authorized the Sheriff, or his designee, to electronically sign and submit the FY 2015 grant application including grant Assurances and Certifications and sign the grant agreement, and related documents, including retroactive, administer the grant, and submit other reports and documents as required. (Sheriff)

Approved and authorized the Chairman to sign a seven year "Protect+" maintenance and service solution agreement with Stryker in a one-time advance payment amount of \$9,172.85 that includes parts, labor, and travel on all equipment, for a Stryker brand power cot and power loader for the period July 7, 2015 through July 6, 2022. (Sheriff-Coroner/Support Services-Risk Management)

Adopted Resolution No. 2015-071, which approves and authorizes the Director of Resource Management to sign and submit a regional application for the Used Oil Payment Program-Sixth Cycle for Fiscal Year 2015-16 on behalf of the City of Anderson, the City of Shasta Lake, and unincorporated Shasta County; authorizes the County of Shasta to act as the lead agency on its own behalf, and its participating jurisdictions, the City of Anderson and City of Shasta Lake; authorizes budget expenditures; and approves and authorizes the Director of Resource Management to execute and submit all grant documents necessary to implement and complete the approved grant project. (Community Education Section/Environmental Health)

(See Resolution Book No. 56)

Approved and authorized the Chairman to sign a renewal Cooperative Fire Programs Fire Protection Reimbursement Agreement with the California Department of Forestry and Fire Protection in an amount not to exceed \$4,117,319 for administration of the County Fire Department for the period July 1, 2015 through June 30, 2016. (County Service Area (CSA) No. 1-County Fire)

ACTION ON ITEMS PULLED FROM CONSENT CALENDAR

AGREEMENT: FORWARD LEAP COUNSELING PROGRAMS AND SERVICES JUVENILE OFFENDERS

In response to questions by Supervisor Kehoe, Chief Probation Officer Tracie Neal stated that the Forward Leap provides an excellent counseling program and services for juvenile offenders, which allows them to develop character, address their needs, and list goals to clear obstacles and lead them toward a path to succeed. Supervisor Kehoe requested a follow-up report after one year of this program.

By motion made, seconded (Kehoe/Baugh), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign an agreement with Forward Leap in an amount not to exceed \$98,400 to provide counseling programs and services for juvenile offenders for the period July 1, 2015 through June 30, 2016 with two automatic one-year renewals. (Probation)

REGULAR CALENDAR, CONTINUED

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

LEGISLATIVE UPDATE/SUPERVISORS' REPORTS

County Executive Officer (CEO) Larry Lees had no legislative update.

Supervisor Moty recently attended a California State Association of Counties (CSAC) telephonic meeting.

Supervisor Baugh recently attended an Area Agency on Aging, PSA 2 Executive Board meeting.

Supervisors reported on issues of countywide interest.

ADMINISTRATIVE OFFICE

FUND BALANCE POLICY FOR FINANCIAL STATEMENT REPORTING

RESOLUTION NO. 2015-072

RESOLUTION NO. 2015-073

RESOLUTION NO. 2015-074

SALARY RESOLUTION NO. 1465

At the recommendation of County Fiscal Chief Bebe Palin and by motion made, seconded (Kehoe/Schappell), and unanimously carried, the Board of Supervisors adopted Resolution No. 2015-072, which approves committed fund balances in accordance with Administrative Policy 2-104, *Fund Balance Policy for Financial Statement Reporting*; adopted Salary Resolution No. 1465, which reflects the position allocation amendments approved in the Fiscal Year (FY) 2015-16 Budget effective June 28, 2015, including reclassification of one position as a result of the County's Classification Maintenance Program; nine new position classifications: Housing Supervisor, Lead Personnel Assistant-Confidential, Public Defender Investigator I, Public Defender Investigator II, Lead Maintenance Worker, Maintenance Supervisor, Lead Community Mental Health Worker, IT Application Support Analyst, and IT Supervisor; adopted Resolution No. 2015-073, which approves temporary loans from the County General Fund to the Senate Bill 1022 Adult Rehabilitation Center Construction Project during project negative cash for FY 2015-16 to be repaid from the State's maximum state financing provided the Auditor-Controller determines that there will be no significant impact to the County's daily operations; and adopted Resolution No. 2015-074, which approves the FY 2015-16 Budget; the FY 2015-16 Schedule of Position Allocations by budget unit; and the County Salary Plan.

(See Resolution Book No. 56)

(See Salary Resolution Book)

TREASURER-TAX COLLECTOR-PUBLIC ADMINISTRATOR

AUTHORIZATION OF DISCHARGE OF ACCOUNTABILITY

UNSECURED PROPERTY TAXES, PENALTIES, AND COSTS

At the recommendation of Treasurer-Tax Collector-Public Administrator Lori Scott and by motion made, seconded (Baugh/Giacomini), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign an Authorization of Discharge of Accountability pursuant to Revenue and Taxation Code section 2611.1 in the amount of \$387,398.48 for unsecured property taxes made in calendar years 1978 through 1992, 1994 through 2003, 2011, and 2014, plus \$37,614.21 in penalties and \$1,230.00 in cost on the unpaid, unsecured property taxes.

LAW AND JUSTICE

PROBATION

AGREEMENT: BI INCORPORATED

DAY REPORTING CENTER

At the recommendation of Chief Probation Officer Tracie Neal and by motion made, seconded (Baugh/Kehoe), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign a renewal agreement with BI Incorporated in an amount not to exceed \$1,080,000 to continue to provide a Day Reporting Center for adult offenders for the period July 1, 2015 through June 30, 2016.

SCHEDULED HEARINGS**PUBLIC WORKS****PUBLIC WORKS-COUNTY SERVICE AREA NO. 17-COTTONWOOD SEWER****CSA NO. 17-COTTONWOOD SEWER
SEWER MASTER PLAN
BI-MONTHLY SEWER RATES**

This was the time set to conduct a public hearing to consider increasing the bi-monthly sewer rate for County Service Area (CSA) No. 17-Cottonwood Sewer. Public Works Director Pat Minturn presented the staff report and recommended approval. The Notice of Hearing and the Notice of Publication are on file with the Clerk of the Board.

The public hearing was opened, at which time no one spoke for or against the project, and the public hearing was closed.

The Chief Deputy Clerk of the Board advised two letters were received in protest of the proposed increase.

By motion made, seconded (Baugh/Giacomini), and unanimously carried, the Board of Supervisors took the following actions on behalf of County Service Area (CSA) No. 17-Cottonwood Sewer: adopted a Sewer Master Plan dated November 22, 2013, as modified by the Update to the 2013 Wastewater Utility Rate Study dated February 18, 2015, as amended by the April 6, 2015, Addendum No. 1 as the Capital Improvement Plan for the CSA; introduced and waived the reading of an ordinance which repeals Ordinance No. 664 and establishes new bi-monthly sewer rates; will return to the June 30, 2015 Board of Supervisors meeting for enactment, to be effective August 1, 2015; and authorized a negative cash balance in the CSA Budget 00387 until the plant is in compliance.

CLOSED SESSION ANNOUNCEMENT

Chairman Moty announced that the Board of Supervisors would recess to a Closed Session to confer with legal counsel to discuss two cases of anticipated litigation, pursuant to Government Code section 54956.9, subdivision (d), paragraph (2).

10:47 a.m.: The Board of Supervisors recessed to Closed Session.

11:45 a.m.: The Board of Supervisors recessed from Closed Session and reconvened in Open Session with all Supervisors, County Executive Officer/Clerk of the Board Larry Lees, and County Counsel Rubin E. Cruse, Jr. present.

REPORT OF CLOSED SESSION ACTIONS

County Counsel Rubin E. Cruse, Jr. reported that the Board of Supervisors met in Closed Session to discuss anticipated litigation; however, no reportable action was taken.

11:46 a.m.: The Board of Supervisors adjourned.

Chairman

ATTEST:

LAWRENCE G. LEES
Clerk of the Board of Supervisors

By _____
Deputy