



# SHASTA COUNTY

---

## BOARD OF SUPERVISORS

1450 Court Street, Suite 308B  
Redding, California 96001-1673  
(530) 225-5557  
(800) 479-8009  
(530) 225-5189 FAX

Supervisor David A. Kehoe, District 1  
Supervisor Leonard Moty, District 2  
Supervisor Pam Giacomini, District 3  
Supervisor Bill Schappell, District 4  
Supervisor Les Baugh, District 5

## AGENDA

### REGULAR MEETING OF THE BOARD OF SUPERVISORS

**Tuesday, December 15, 2015, 9:00 a.m.**

The Board of Supervisors welcomes you to its meetings which are regularly scheduled for each Tuesday at 9:00 a.m. in the Board of Supervisors Chambers on the second floor of the Shasta County Administration Center, 1450 Court Street, Suite 263, Redding, California. Your interest is encouraged and appreciated.

The agenda is divided into two sections: **CONSENT CALENDAR:** These matters include routine financial and administrative actions and are usually approved by a single majority vote. **REGULAR CALENDAR:** These items include significant financial, policy, and administrative actions and are classified by program areas. The regular calendar also includes "Scheduled Hearings," which are noticed hearings and public hearings, and any items not on the consent calendar.

**TO ADDRESS THE BOARD:** Members of the public may directly address the Board of Supervisors on any agenda item on the regular calendar before or during the Board's consideration of the item. In addition, the Board of Supervisors provides the members of the public with a Public Comment-Open Time period, where the public may address the Board on any agenda item on the consent calendar before the Board's consideration of the items on the consent calendar and may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Board of Supervisors. Pursuant to the Brown Act (Govt. Code section 54950, et seq.), **Board action or discussion cannot be taken** on non-agenda matters, but the Board may briefly respond to statements or questions and, if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.

Persons wishing to address the Board are requested to fill out a Speaker Request Form and provide it to the Clerk before the meeting begins. Speaker Request Forms are available (1) online at [http://www.co.shasta.ca.us/BOS/docs/Request\\_to\\_talk.pdf](http://www.co.shasta.ca.us/BOS/docs/Request_to_talk.pdf), (2) from the Clerk of the Board on the third floor of 1450 Court Street, Suite 308B, Redding, and (3) in the back of the Board of Supervisors Chambers. If you have documents to present for the members of the Board of Supervisors to review, please provide a minimum of ten copies. When addressing the Board, please approach the rostrum, and after receiving recognition from the Chairman, give your name and comments. Each speaker is allocated three minutes to speak. **Comments should be limited to matters within the subject matter jurisdiction of the Board.**

### **CALL TO ORDER**

**INVOCATION:** Pastor Michael Johnson, Shasta Baptist Church

**PLEDGE OF ALLEGIANCE:** Supervisor Moty

**REGULAR CALENDAR**

Members of the public may directly address the Board of Supervisors on any agenda item on the regular calendar before or during the Board's consideration of the item. Persons wishing to address the Board are requested to fill out a Speaker Request Form prior to the beginning of the meeting (forms are available from the Clerk of the Board, 1450 Court Street, Suite 308B, Redding, or in the back of the Board of Supervisors Chambers). If you have documents to present for the members of the Board of Supervisors to review, please provide a minimum of ten copies. Each speaker is allocated three minutes to speak.

**BOARD MATTERS**

**R1 Board Matters:**

Consider adopting a proclamation which designates December 15, 2015 as "Bill of Rights Day" in Shasta County (Supervisor Kehoe) (no General Fund impact).

**PRESENTATIONS**

**R2 Presentation:**

Receive a report from Lassen National Forest Superintendent David Hayes (Supervisor Kehoe) (no General Fund impact).

**R3 Presentation:**

Receive a report from United States Department of Agriculture, Forest Service, Shasta-Trinity National Forest Supervisor David Myers (no General Fund impact).

**PUBLIC COMMENT PERIOD - OPEN TIME**

During the Public Comment Open Time period, the public may address the Board on any agenda item on the consent calendar and may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Board of Supervisors. Persons wishing to address the Board during Public Comment Open Time are requested to fill out a Speaker Request Form and, if you have documents to present to the Board of Supervisors, please provide a minimum of ten copies.

**CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. They may be acted upon by the Board at one time without discussion. Any Board member or staff member may request that an item be removed from the Consent Calendar for discussion and consideration. Members of the public may comment on any item on the Consent Calendar during the Public Comment Period - Open Time, which shall precede the Consent Calendar.

**GENERAL GOVERNMENT**

**C1 Administrative Office:**

Approve and authorize the Chairman to sign the Certification Statement for the State Department of Education which appoints and reappoints members to the Shasta County Local Child Care Planning Council for the period January 1, 2016 through December 31, 2016 (no General Fund impact).

**C2 Administrative Office:**

Adopt a resolution establishing zero tax exchange terms related to the annexation of unincorporated territory by the Mountain Gate Community Services District (no General Fund impact).

**C3 Auditor-Controller:**

Eliminate one prepaid security deposit account, inactive for over twenty years, which still remains active in the general ledger, and grant relief from accountability to the Department of Mental Health in the amount of \$11,329.70 (no additional General Fund impact).

**C4 Clerk of the Board:**

Approve the minutes of the meeting held on December 8, 2015, as submitted (no General Fund impact).

**C5 Clerk of the Board:**

As introduced on December 8, 2015, enact an ordinance which amends Section 2.70.030 of the Shasta County Code regarding membership in the Partnership HealthPlan of California Commission (no additional General Fund impact).

**C6 Clerk of the Board:**

Confirm the appointment of Supervisor Les Baugh as Shasta County's authorized delegate and the Shasta County Public Works Director as the County's alternate to the Environmental Services Joint Powers Authority (no General Fund impact).

**C7 Clerk of the Board:**

Authorize the Chairman to sign a retroactive amendment to the agreement with the University of the Pacific McGeorge School of Law (McGeorge) effective April 4, 2013, increasing compensation by \$120,000 (for a new maximum compensation of \$170,000), and modifying the responsibilities of the County and McGeorge for the provision of hearing officer services (no additional General Fund impact).

**GENERAL GOVERNMENT, CONTINUED**

**C8 County Clerk/Elections:**

Adopt a resolution which: (1) Approves and authorizes the Chairman to sign an agreement (No. 11G30104), amendment No. 01, with the California Secretary of State to extend the term from September 19, 2011, or upon approval by the State of California Department of General Services, whichever is later, through March 31, 2016, continuing access to Shasta County grant funds to be used for the Help America Vote Act of 2002 (HAVA), Section 301, Voting Systems Program in the amount of \$504,546.62; (2) terminates, by mutual agreement, HAVA agreement No. 07G30132; (3) appoints the County Clerk/Registrar of Voters as the County's designee to conduct all negotiations, execute and submit all documents (including retroactive) including, but not limited to, payment requests for reimbursement of HAVA Section 301 authorized expenditures; and (4) repeals Resolution No. 2011-112 (no additional General Fund impact).

**C9 County Clerk/Elections:**

Approve a budget amendment in the Elections budget increasing appropriations and revenues in the amount of \$11,000, to accept funding from the Center for Civic Design for redesigning and usability testing the Voter Information Pamphlet and related materials (4/5 vote required; no additional General Fund impact).

**C10 Support Services-Personnel:**

Adopt a salary resolution, effective December 27, 2015, which: (1) Amends the Shasta County Salary Schedule for the following positions: Agricultural Crewperson, Driver, Employment Services Instructor I, General Aide, General Assistant, Sheriff's Cadet, and Vocational Instructor I; (2) Amends the Shasta County Salary Schedule deleting the following positions: Clinical Intern, Custodian Fall River Memorial Hall, Fair Worker, and Lead Fair Worker; and (3) Amends the Classification Specifications to delete the following positions: Clinical Intern, Custodian Fall River Memorial Hall, Fair Worker, and Lead Fair Worker.

**C11 Support Services-Purchasing:**

Approve and authorize the Chairman to sign a renewal agreement with ACI Enterprises, Inc., in an amount not to exceed \$50,000 per year, to provide an Employee Assistance Program for the period January 1, 2016 through December 31, 2016, with two automatic one-year renewals (no additional General Fund impact).

**HEALTH AND HUMAN SERVICES**

**C12 Health and Human Services Agency (HHS)-Children's Services:**

Approve and authorize the Chairman to sign a retroactive agreement with Bayfront Youth and Family Services with a maximum compensation not to exceed \$34,000 during the term of the agreement, for the provision of mental health services to eligible children for the period June 8, 2015 through October 30, 2015 (no additional General Fund impact).

**HEALTH AND HUMAN SERVICES, CONTINUED**

**C13 HHSА-Public Health:**

Approve and authorize the following: (1) Acceptance of a donation in the amount of \$20,000 from Dignity Health, d.b.a. Mercy Medical Center Redding, for the ongoing support of the Healthy Shasta collaborative; and (2) the Health and Human Services Agency Deputy Branch Director to sign documents in order to receive the donation (no additional General Fund impact).

**C14 HHSА-Regional Services/Opportunity Center:**

Approve and authorize the Chairman to sign: (1) A retroactive eighth amendment to the current janitorial services agreement with the City of Redding, which adds \$1,303.21 in total revenue for additional service days at the City of Redding Civic Center, that were previously furlough Fridays, for the period September 14, 2015 through December 31, 2015; and (2) a new revenue agreement with the City of Redding, in the amount of \$14,158.62 per month, for janitorial services provided by the Shasta County Opportunity Center effective January 1, 2016 through December 31, 2017; and (a) authorize the Health and Human Services Agency (HHSА) Director, or any HHSА Branch Director designated by the HHSА Director, to sign minor amendments that do not result in a substantial or functional change to the original intent of this agreement and do not result in an increase or decrease in compensation of more than 20 percent of the monthly total compensation, as long as they otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual* (no General Fund impact).

**C15 HHSА-Regional Services:**

Approve and authorize the Chairman to sign a retroactive amendment to the agreement with Nurse-Family Partnership (NFP), increasing total compensation in the amount of \$65,000 (for a new total not to exceed \$165,000), extending the term of the agreement through June 30, 2019, and to establish pricing for the NFP program and training services for the period July 1, 2015 through June 30, 2019 (no additional General Fund impact).

**C16 Housing and Community Action Programs:**

Adopt a resolution which: (1) Approves and authorizes the Chairman to sign a Community Action Agency Community Services Block Grant (CSBG) agreement and any subsequent amendments with the California Department of Community Services and Development in an amount not to exceed \$74,723 to provide services to persons living in poverty, for the period January 1, 2016 through December 31, 2016; and (2) approves and authorizes the Director of Housing and Community Action Programs, or his or her designee, to sign the Contractor Certification Form CCC-307, CSBG Budget, the Certification Regarding Lobbying, and all required CSBG reports (no additional General Fund impact).

**LAW AND JUSTICE**

**C17 Probation:**

Approve and authorize the Chairman to sign an amendment to the agreement with Wright Education Services to provide group and individual counseling programs and services for adult and juvenile offenders, that will allow the agreement to comply with federal guidelines for services provided with funds from the Edward Byrne Memorial Justice Assistance Grant Program, and give the Chief Probation Officer limited authority to sign future amendments (no additional General Fund impact).

**LAW AND JUSTICE, CONTINUED**

**C18 Sheriff:**

Take the following actions: (1) Accept the donation of a canine (K-9), valued at \$9,000, purchased for the Shasta County Sheriff's Office by the "Friends of Shasta County K-9", a nonprofit organization; and (2) authorize the Auditor-Controller to pay invoices for usual and customary charges for a new canine which were incurred between November 20, 2015 and December 15, 2015 (no additional General Fund impact).

**PUBLIC WORKS**

**C19 Public Works:**

Adopt a resolution which recognizes that the circumstances and factors that led to the May 6, 2014 proclamation of a local emergency due to drought conditions have not been resolved and that there is a need to continue the proclamation (no General Fund impact).

**C20 Public Works:**

Adopt a resolution which recognizes that the circumstances and factors that led to the October 13, 2015 proclamation of a local emergency due to the closure of the Cassel-Fall River Road at Pit River Bridge have not been resolved and that there is a need to continue the proclamation (no General Fund impact).

**C21 Public Works:**

Take the following actions regarding the HHSA Additional Workstations Supporting Infrastructure Project (Contract No. 610402): (1) Award to the low bidder, Gifford Construction, Inc., on a lump sum basis, the contract in the amount of \$378,900; (2) approve a budget amendment increasing appropriations in the amount of \$675,00 in the Land, Buildings, and Improvements (LB&I) budget; and (3) approve a budget amendment transferring appropriations within Social Services and into the LB&I budget in the amount of \$675,000 (4/5 vote required; no additional General Fund impact).

**C22 Public Works:**

Award to Design Time and Tile, Inc., on a lump sum basis, the contract for the Public Health Building Flooring Replacement Project, Contract No. 610420, in the amount of \$112,550 (no additional General Fund impact).

**RESOURCE MANAGEMENT**

**C23 Building Division:**

Adopt a resolution ratifying the Cottonwood Fire Protection District's Ordinance No. 2015-01, which includes amendments to the 2013 Fire Code and delegates the enforcement of the Ordinance to the Fire Chief of the Cottonwood Fire Protection District (no General Fund impact).

**C24 Planning Division:**

As introduced August 16, 2005, enact an ordinance which approves Zone Amendment No. 05-010, Gary and Frances Mitchell (Palo Cedro area) which would rezone approximately two acres in the Palo Cedro area from a Community Commercial (C-2) District to a Commercial-Light Industrial District combined with a Design Review (C-M-DR) District (no General Fund impact).

**REGULAR CALENDAR, CONTINUED**

**GENERAL GOVERNMENT**

**R4 Administrative Office/Board of Supervisors:**

(1) Receive a legislative update and consider action on specific legislation related to Shasta County's legislative platform; and (2) receive Supervisors' reports on countywide issues.

**R5 Administrative Office:**

Consider taking the following actions: (1) Receive the Children's Trust Fund (CTF) Annual Report for 2014-15 from the Shasta County Child Abuse Prevention Coordinating Council's Executive Director Rachelle Modena; and (2) approve the proposed CTF programs for 2015-16 (no General Fund impact).

**OTHER DEPARTMENTS**

**R6 County Service Area (CSA) No. 1-County Fire:**

Consider introducing and waiving the reading of an ordinance which updates Chapter 6: Fire Safety Standards of the Shasta County Development Standards (no additional General Fund impact).

**PUBLIC WORKS**

**R7 Public Works/Administrative Office:**

Consider taking the following actions regarding the purchase of real property located at 300 Park Marina Circle, Redding (Assessor's Parcel Number 102-190-013): (1) Find the project categorically exempt in conformance with the California Environmental Quality Act (CEQA); (2) approve and authorize the Chairman to sign a property purchase agreement with the McConnell Foundation in the amount of \$2,800,000; (3) accept the Grant Deed for the property; (4) authorize the County Executive Officer (CEO) to approve payment of miscellaneous fees associated with the purchase transaction not to exceed \$20,000; (5) authorize the CEO to execute any documents necessary, including, but not limited to, escrow instructions necessary to complete the transaction provided for in the property purchase agreement; and (6) approve a \$3,300,000 budget amendment to create the capital asset account in Miscellaneous General with an offsetting transfer-in from Accumulated Capital Outlay (4/5 vote required; no additional General Fund impact).

**SCHEDULED HEARINGS**

A court challenge to action taken by the Board of Supervisors on any project or decision may be limited to only those issues raised during the public hearing or in written correspondence delivered to the Board of Supervisors during, or prior to, the scheduled public hearing.

**RESOURCE MANAGEMENT**

**R8 Planning Division:**

Conduct a public hearing regarding Zone Amendment 14-004, which would rezone a parcel in the Hat Creek area near the terminus of Hat Creek Lane from Limited Residential to Limited Residential-40 acre minimum lot area to facilitate a property line adjustment between two existing parcels: (1) Find the project to be categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15305, as set forth in Planning Commission Resolution No. 2015-032; (2) make the rezoning findings; and (3) introduce, waive the reading of, and adopt the ordinance to amend the Zoning Plan of the County of Shasta identified in Zone Amendment 14-004 as set forth in Planning Commission Resolution No. 2015-032 (no General Fund impact).

**REGULAR CALENDAR, CONTINUED**

**R9 Administrative Office:**

Consider receiving a presentation and report from Richard Brady, Matrix Consulting Group LTD, regarding the Blueprint for Public Safety (no additional General Fund impact).

**CLOSED SESSION ANNOUNCEMENT**

**R10 The Board of Supervisors will recess to a Closed Session to discuss the following item (Est. 1 hour):**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

(Government Code section 54957):

Title: County Counsel  
County Executive Officer

At the conclusion of the Closed Session, reportable action, if any, will be reported in Open Session.

**RECESS**

**REPORT OF CLOSED SESSION ACTIONS**

**ADJOURN**

**REMINDERS**

December 22, 2015		<b>Board of Supervisors Meeting Canceled</b>	
December 24-25, 2015		<b>Christmas Holiday</b>	
December 29, 2015		<b>Board of Supervisors Meeting Canceled</b>	
January 1, 2016		<b>New Year's Holiday</b>	
January 5, 2016	8:30 a.m.	Air Pollution Control Board Meeting	Board Chambers
January 5, 2016	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
January 12, 2016	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
January 14, 2016	2:00 p.m.	Planning Commission Meeting	Board Chambers
January 19, 2016		<b>Board of Supervisors Meeting Canceled</b>	
January 26, 2016	9:00 a.m.	Board of Supervisors Meeting	Board Chambers

**COMMUNICATIONS** received by the Board of Supervisors are on file and available for review in the Clerk of the Board's Office.

**The County of Shasta does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. The County does not discriminate on the basis of disability in its hiring or employment practices. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Director of Support Services Angela Davis, County of Shasta, 1450 Court Street, Room 348, Redding, CA 96001-1676, Phone: (530) 225-5515, California Relay Service: (800) 735-2922, Fax: (530) 225-5345, E-mail: [adacoordinator@co.shasta.ca.us](mailto:adacoordinator@co.shasta.ca.us). Individuals with disabilities who need auxiliary aids and/or services for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please call Administrative Analyst Megan Dorney (530) 225-5550 two business days before the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator. Accommodations may include, but are not limited to, interpreters, assistive listening devices, accessible seating, or documentation in an alternate format.**

The Board of Supervisors meetings are viewable on Shasta County's website at [www.co.shasta.ca.us](http://www.co.shasta.ca.us).

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk of the Board of Supervisors, 1450 Court Street, Suite 308B, Redding, CA 96001-1673.

This document and other Board of Supervisors documents are available online at [www.co.shasta.ca.us](http://www.co.shasta.ca.us).