



SHASTA COUNTY

BOARD OF SUPERVISORS

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Supervisor David A. Kehoe, District 1
Supervisor Leonard Moty, District 2
Supervisor Pam Giacomini, District 3
Supervisor Bill Schappell, District 4
Supervisor Les Baugh, District 5

AGENDA

REGULAR MEETING OF THE BOARD OF SUPERVISORS

Tuesday, July 21, 2015, 9:00 a.m.

The Board of Supervisors welcomes you to its meetings which are regularly scheduled for each Tuesday at 9:00 a.m. in the Board of Supervisors Chambers on the second floor of the Shasta County Administration Center, 1450 Court Street, Suite 263, Redding, California. Your interest is encouraged and appreciated.

The agenda is divided into two sections: **CONSENT CALENDAR:** These matters include routine financial and administrative actions and are usually approved by a single majority vote. **REGULAR CALENDAR:** These items include significant financial, policy, and administrative actions and are classified by program areas. The regular calendar also includes "Scheduled Hearings," which are noticed hearings and public hearings, and any items not on the consent calendar.

TO ADDRESS THE BOARD: Members of the public may directly address the Board of Supervisors on any agenda item on the regular calendar before or during the Board's consideration of the item. In addition, the Board of Supervisors provides the members of the public with a Public Comment-Open Time period, where the public may address the Board on any agenda item on the consent calendar before the Board's consideration of the items on the consent calendar and may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Board of Supervisors. Pursuant to the Brown Act (Govt. Code section 54950, et seq.), **Board action or discussion cannot be taken** on non-agenda matters, but the Board may briefly respond to statements or questions and, if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.

Persons wishing to address the Board are requested to fill out a Speaker Request Form and provide it to the Clerk before the meeting begins. Speaker Request Forms are available (1) online at http://www.co.shasta.ca.us/BOS/docs/Request_to_talk.pdf, (2) from the Clerk of the Board on the third floor of 1450 Court Street, Suite 308B, Redding, and (3) in the back of the Board of Supervisors Chambers. If you have documents to present for the members of the Board of Supervisors to review, please provide a minimum of ten copies. When addressing the Board, please approach the rostrum, and after receiving recognition from the Chairman, give your name and comments. Each speaker is allocated three minutes to speak. **Comments should be limited to matters within the subject matter jurisdiction of the Board.**

CALL TO ORDER

INVOCATION: Pastor John Roland, First Baptist Church of Cottonwood

PLEDGE OF ALLEGIANCE: Supervisor Schappell

REGULAR CALENDAR

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BOARD MATTERS

R1 Board Matters:

Consider adopting a resolution which recognizes Department of Child Support Services Staff Services Analyst II Nancy McDougall as Shasta County's Employee of the Month for July 2015 (no additional General Fund impact).

R2 Board Matters:

Receive from District 2 Supervisor Moty the nomination of Tim MacLean to fill the vacancy on the Shasta County Planning Commission (appointment to be considered by the Board of Supervisors on July 28, 2015) (no General Fund impact).

PRESENTATIONS

R3 Presentation:

Receive an update from Lassen National Forest Supervisor Dave Hays on Forest Programs (Supervisor Giacomini) (no General Fund impact).

R4 Presentation:

Receive a presentation from California Public Utilities Commission Business and Community Outreach Coordinator Cody Naylor to provide awareness regarding the "Call 811 Before You Dig" program (Supervisor Kehoe) (no General Fund impact).

PUBLIC COMMENT PERIOD - OPEN TIME

During the Public Comment Open Time period, the public may address the Board on any agenda item on the consent calendar and may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Board of Supervisors. Persons wishing to address the Board during Public Comment Open Time are requested to fill out a Speaker Request Form and, if you have documents to present to the Board of Supervisors, please provide a minimum of ten copies.

CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. They may be acted upon by the Board at one time without discussion. Any Board member or staff member may request that an item be removed from the Consent Calendar for discussion and consideration. Members of the public may comment on any item on the Consent Calendar during the Public Comment Period - Open Time, which shall precede the Consent Calendar.

GENERAL GOVERNMENT

C1 Administrative Office:

Take the following actions: (1) Review the Final Report of the Fiscal Year (FY) 2014-15 Shasta County Grand Jury; and (2) approve and authorize the Chairman to sign the response to the recommendations to the Final Report of the FY 2014-15 Shasta County Grand Jury (no General Fund impact).

C2 Administrative Office:

Approve and authorize the Chairman to sign a retroactive renewal agreement with the Superior Court for mutual services for the period July 1, 2015 through June 30, 2018, with two automatic one-year renewals (no additional General Fund impact).

C3 Administrative Office:

Adopt a resolution which supports the development of strategies to prevent, reduce, and serve the victims of Commercial Sexual Exploitation of Children and to eliminate sex trafficking in California (no General Fund impact).

C4 Agricultural Commissioner/Sealer of Weights and Measures:

Take the following actions: (1) Adopt a resolution that finds the Cooperative Service Agreement and Annual Work/Financial Plan between the United States Department of Agriculture, Animal Plant Health Inspection Services/Wildlife Services (USDA WS) and Shasta County for the period July 1, 2015 through June 30, 2016 for the Integrated Wildlife Damage Management Program (IWDM) is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3), 15307, and 15308, each of which stands as a separate and independent basis for determining that the IWDM is exempt from CEQA; and (2) approve and authorize the Chairman to sign a retroactive Cooperative Service Agreement and Annual Work/Financial Plan with USDA WS in the amount of \$118,181.62 for the period July 1, 2015 through June 30, 2016 (no additional General Fund impact).

C5 Assessor-Recorder:

Approve and authorize the Chairman to sign a retroactive amendment to the Customer Agreement with Iron Mountain Information Management, Inc. increasing compensation by \$12,000 to provide records management and file storage and extending the term through June 30, 2016 (no additional General Fund impact).

GENERAL GOVERNMENT, CONTINUED

C6 Auditor-Controller:

Adopt a resolution which delineates procedure regarding the financial support for activities of non-county agencies and organizations to promote tourism in the County of Shasta as approved by the Board of Supervisors June 9, 2015 and appropriated in the Fiscal Year 2015-16 Budget (no additional General Fund impact).

C7 Auditor-Controller:

Approve and authorize the Auditor-Controller to unassign all funds remaining in an account in the amount of \$129,330 designated for the construction of a new animal shelter (no additional General Fund impact).

C8 Clerk of the Board:

Approve the minutes of the meetings held June 2, 9, 16, 23, and 30, 2015, as submitted.

C9 Information Technology:

Adopt a resolution which: (1) Finds that various surplus personal computers and a surplus network switch are not required for County use; and (2) approves the transfer of surplus computers and a network switch to the Western Shasta Resource Conservation District, Millville Fire Protection District, and the Castella Fire Protection District in accordance with Government Code section 25365(a) (4/5 vote required; no additional General Fund impact).

C10 Support Services-Personnel:

Approve and authorize the Chairman to sign a retroactive renewal agreement with Liebert Cassidy Whitmore to provide five days of employment relations group training workshops for County employees, in an advance payment amount not to exceed \$4,200 for the period July 1, 2015 through June 30, 2016 (no additional General Fund impact).

C11 Support Services-Personnel:

Approve a revision to the Shasta County Job Classification Specification for the Assistant Director of Resource Management to include updated characteristics, duties, standards, and requirements for the position, effective July 21, 2015 (no additional General Fund impact).

HEALTH AND HUMAN SERVICES

C12 Health and Human Services Agency (HHS)-Adult Services:

Adopt the Mental Health Services Act (MHSA) Fiscal Year 2015-16 Annual Update for MHSA programs in Shasta County (no General Fund impact).

HEALTH AND HUMAN SERVICES, CONTINUED

C13 HHS-Adult Services:

Approve and authorize the Chairman to sign a retroactive second amendment to the agreement with Willow Glen Care Center Incorporated effective July 1, 2014 for a maximum compensation not to exceed \$1.4 million for the Sequoia Residential Treatment Center (retains the term through June 30, 2016), which: (1) Adds provisions for the billing of Medi-Cal with corresponding additional Contractor reporting requirements and County billing requirements; (2) incorporates additional Patient Confidentiality, Federal Healthcare Compliance Program, and Mental Health Code of Conduct provisions; and (3) increases the daily rate for services effective July 1, 2015 (no additional General Fund impact).

C14 HHS Adult Services/Probation:

Approve and authorize the Chairman to sign a retroactive renewal agreement with Empire Hotel, EHARC, Inc. d.b.a. Empire Recovery Center in an amount not to exceed \$175,000 per County Fiscal Year, to provide residential alcohol and other drug treatment services for the period July 1, 2015 through June 30, 2016, with two automatic one-year renewals (no additional General Fund impact).

C15 HHS-Business and Support Services:

Take the following actions: (1) Adopt a Salary Resolution effective July 26, 2015 adding the classification specifications and salary ranges for the positions of Alcohol and Drug Counselor I and Alcohol and Drug Counselor II to the County's Job Classification Specifications and Salary Schedule; and (2) amend Shasta County's Position Allocation List for Health and Human Services Agency as follows: (a) delete one Full Time Equivalent (FTE) vacant Administrative Secretary II position in the HHS-budget; (b) delete one FTE vacant Typist Clerk III position and add one FTE Community Mental Health Worker position in the HHS-Mental Health budget; (c) add one FTE Agency Staff Services Analyst I/II, and one FTE Public Health Nurse I/II position to the HHS-Public Health budget; (d) add three FTE alternately staffed Clinical Psychologist/Mental Health Clinician I/II/III/Staff Nurse I/II positions to the HHS-Mental Health Services Act-Budget; and (e) add one FTE Alcohol and Drug Counselor I/II position in the HHS-Mental Health Alcohol and Drug budget (no additional General Fund impact).

C16 HHS-Business and Support Services:

Approve and authorize the Chairman to sign a renewal lease with Parlay Investments, LLC in the amount of \$11,500 per month (approximately \$0.85 per square foot) for 13,500 square feet of office space at 1313 Yuba Street, Redding, California, for the period August 1, 2015 through July 31, 2020, with one three-year and one two-year optional renewals (no additional General Fund impact).

LAW AND JUSTICE

C17 Child Support Services:

Take the following actions: (1) Adopt a resolution which: (a) finds that licensing to the Shasta County Superior Court (Court) a portion of the property located at 2600 Park Marina Drive, Redding, California, is in the public interest; and (b) finds that conveyance of the license to the Court will not substantially conflict or interfere with the County's use of the property; and (2) ratifies the County Executive Officer's execution of a license agreement with the Court to pay Shasta County \$5,215.20 per month for approximately 4,920 square feet of office space (\$1.06/square foot) at 2600 Park Marina Drive, Redding, California for the period July 10, 2015 through June 30, 2016 continuing month to month thereafter until terminated (no General Fund impact).

C18 Probation:

Approve and authorize the Chairman to sign a retroactive amendment to the agreement with BI Incorporated effective May 1, 2015 increasing compensation by \$30,000 (for a new total not to exceed \$391,500 over the entire term of the agreement) for providing Global Positioning Satellite (GPS) electronic monitoring devices and monitoring services for the period July 1, 2014 through June 30, 2015 (no additional General Fund impact).

PUBLIC WORKS

C19 Public Works:

Adopt a resolution which recognizes that the circumstances and factors that led to the May 6, 2014 proclamation of a local emergency due to drought conditions have not been resolved and that there is a need to continue the proclamation (no General Fund impact).

C20 Public Works:

Approve and authorize the Chairman to sign an agreement with the Redding Area Bus Authority to operate the Burney Express bus route for the period September 26, 2015 through September 25, 2020 (no General Fund impact).

C21 Public Works:

Take the following actions: (1) Direct staff to circulate a request for Title III projects; and (2) direct the Resource Advisory Council to rank proposed projects (no General Fund impact).

C22 Public Works:

Take the following action regarding Rock Creek Road (Road) from Long Hay Flat Road to 3.6 miles northerly (Shingletown area): (1) Pursuant to Streets & Highway Code section 942.5(b), find that closure of the Road is necessary during the upcoming storm season (October 1, 2015 through April 30, 2016) to protect the roadway from storm damage; and (2) authorize the Public Works Director to approve a temporary winter closure of Road to through traffic from Long Hay Flat Road to 3.6 miles northerly for the period October 1, 2015 through April 30, 2016 (no General Fund impact).

C23 Public Works:

Take the following actions regarding construction on Various Permanent Road Divisions (PRDs) 2015, (Contract No. 111018): (1) Find the project categorically exempt in conformance with the California Environmental Quality Act (CEQA); (2) approve plans and specifications and direct the Public Works Director to advertise for bids; and (3) authorize opening of bids on or after August 20, 2015 at 11:00 a.m. (no General Fund impact).

REGULAR CALENDAR, CONTINUED

GENERAL GOVERNMENT

R5 Administrative Office/Board of Supervisors:

(1) Receive a legislative update and consider action on specific legislation related to Shasta County's legislative platform; and (2) receive Supervisor's reports on countywide issues.

PUBLIC WORKS

R6 Public Works:

Consider taking the following actions concerning County Service Areas (CSAs): (1) Receive a report on potential state funding for water system improvements; (2) direct staff to prepare and submit preliminary funding applications for Water Use Efficiency upgrades in the various CSAs as appropriate; and (3) return to the Board with proposed funding packages (no General Fund impact).

SCHEDULED HEARINGS

A court challenge to action taken by the Board of Supervisors on any project or decision may be limited to only those issues raised during the public hearing or in written correspondence delivered to the Board of Supervisors during, or prior to, the scheduled public hearing.

PUBLIC WORKS

R7 Public Works--County Service Areas:

Conduct a public hearing to receive any objections or protests and consider taking the following actions on behalf of the County Service Areas (CSAs): (1) Conduct a public hearing and consider adopting a resolution which: (a) confirms the Reports of Delinquent Fees for various CSAs; and (b) directs that the annual liens be placed on the tax bills for Fiscal Year 2015-16; and (2) approve a discharge of accountability for collection of unpaid water and sewer service accounts that have been deemed uncollectible in CSAs under the administration of the Public Works Department in the amount of \$3,321.32 (no General Fund impact).

R8 Public Works-County Service Areas:

Conduct a public hearing and consider adopting a resolution which: (1) Confirms the Annual Parcel Charge Reports for the various County Service Areas in Shasta County in the same amount as currently charged; and (2) directs that the parcel charges be placed on the property tax bills for Fiscal Year 2015-16 (no General Fund impact).

PUBLIC WORKS, CONTINUED

R9 Public Works-Permanent Road Divisions:

Conduct a public hearing and consider adopting a resolution which: (1) Confirms the Annual Parcel Charge Reports for the various Permanent Road Divisions in the same amount as currently charged, except where noted; and (2) directs that the parcel charges be placed on the property tax bills for Fiscal Year 2015-16 (no General Fund impact).

R10 Public Works-County Service Area (CSA) No. 3-Castella Water:

Consider taking the following actions on behalf of CSA No. 3-Castella Water: (1) Conduct a public hearing to consider increasing the bi-monthly water rate; (2) direct the Clerk of the Board to tabulate written protests from the property owners within CSA No. 3; and (3) in the absence of a majority protest, introduce and waive the reading of an ordinance which repeals Ordinance No. 654 and establishes new bi-monthly water rates; will return to the July 28, 2015 Board of Supervisors meeting for enactment, to be effective September 1, 2015 (no General Fund impact).

R11 Public Works-CSA No. 6-Jones Valley Water:

Consider taking the following actions on behalf of CSA No. 6-Jones Valley Water: (1) Conduct a public hearing to consider increasing the bi-monthly water rate; (2) direct the Clerk of the Board to tabulate written protests from the property owners within CSA No. 6; and (3) in the absence of a majority protest, introduce and waive the reading of an ordinance which repeals Ordinance No. 647 and establishes new bi-monthly water rates; will return to the July 28, 2015 Board of Supervisors meeting for enactment, to be effective September 1, 2015 (no General Fund impact).

R12 Public Works-CSA No. 23-Crag View Water:

Consider taking the following actions on behalf of CSA No. 23-Crag View Water: (1) Conduct a public hearing to consider increasing the bi-monthly water rate; (2) direct the Clerk of the Board to tabulate written protests from the property owners within CSA No. 23; and (3) in the absence of a majority protest, introduce and waive the reading of an ordinance which repeals Ordinance No. 98-29 and establishes new bi-monthly water rates; will return to the July 28, 2015 Board of Supervisors meeting for enactment, to be effective September 1, 2015 (no General Fund impact).

CLOSED SESSION ANNOUNCEMENT

R13 The Board of Supervisors will recess to a Closed Session to discuss the following items (Est. 15 minutes):

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

(Government Code section 54956.9(d)(1))

Name of Case: Mike Smith v. County of Shasta

At the conclusion of the Closed Session, reportable action, if any, will be reported in Open Session.

RECESS

REPORT OF CLOSED SESSION ACTIONS

ADJOURN

BOARD OF SUPERVISORS AGENDA - July 21, 2015

REMINDERS

July 28, 2015	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
August 4, 2015		Board of Supervisors Meeting Canceled	
August 11, 2015		Board of Supervisors Meeting Canceled	
August 13, 2015	2:00 p.m.	Planning Commission Meeting	Board Chambers
August 18, 2015	8:30 a.m.	Air Pollution Control Board Meeting	Board Chambers
August 18, 2015	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
August 25, 2015	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
September 1, 2015	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
September 8, 2015		Board of Supervisors Meeting Canceled	

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Clerk of the Board's Office.

The County of Shasta does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. The County does not discriminate on the basis of disability in its hiring or employment practices. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Director of Support Services Angela Davis, County of Shasta, 1450 Court Street, Room 348, Redding, CA 96001-1676, Phone: (530) 225-5515, California Relay Service: (800) 735-2922, Fax: (530) 225-5345, E-mail: adacoordinator@co.shasta.ca.us. Individuals with disabilities who need auxiliary aids and/or services for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please call Chief Deputy Clerk of the Board Glenda Tracy at (530) 225-5550 two business days before the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator. Accommodations may include, but are not limited to, interpreters, assistive listening devices, accessible seating, or documentation in an alternate format.

The Board of Supervisors meetings are viewable on Shasta County's website at www.co.shasta.ca.us.

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk of the Board of Supervisors, 1450 Court Street, Suite 308B, Redding, CA 96001-1673.

This document and other Board of Supervisors documents are available online at www.co.shasta.ca.us.