



SHASTA COUNTY

BOARD OF SUPERVISORS

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Supervisor David A. Kehoe, District 1
Supervisor Leonard Moty, District 2
Supervisor Pam Giacomini, District 3
Supervisor Bill Schappell, District 4
Supervisor Les Baugh, District 5

AGENDA

REGULAR MEETING OF THE BOARD OF SUPERVISORS

Tuesday, June 23, 2015, 9:00 a.m.

The Board of Supervisors welcomes you to its meetings which are regularly scheduled for each Tuesday at 9:00 a.m. in the Board of Supervisors Chambers on the second floor of the Shasta County Administration Center, 1450 Court Street, Suite 263, Redding, California. Your interest is encouraged and appreciated.

The agenda is divided into two sections: **CONSENT CALENDAR:** These matters include routine financial and administrative actions and are usually approved by a single majority vote. **REGULAR CALENDAR:** These items include significant financial, policy, and administrative actions and are classified by program areas. The regular calendar also includes "Scheduled Hearings," which are noticed hearings and public hearings, and any items not on the consent calendar.

TO ADDRESS THE BOARD: Members of the public may directly address the Board of Supervisors on any agenda item on the regular calendar before or during the Board's consideration of the item. In addition, the Board of Supervisors provides the members of the public with a Public Comment-Open Time period, where the public may address the Board on any agenda item on the consent calendar before the Board's consideration of the items on the consent calendar and may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Board of Supervisors. Pursuant to the Brown Act (Govt. Code section 54950, et seq.), **Board action or discussion cannot be taken** on non-agenda matters, but the Board may briefly respond to statements or questions and, if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.

Persons wishing to address the Board are requested to fill out a Speaker Request Form and provide it to the Clerk before the meeting begins. Speaker Request Forms are available (1) online at http://www.co.shasta.ca.us/BOS/docs/Request_to_talk.pdf, (2) from the Clerk of the Board on the third floor of 1450 Court Street, Suite 308B, Redding, and (3) in the back of the Board of Supervisors Chambers. If you have documents to present for the members of the Board of Supervisors to review, please provide a minimum of ten copies. When addressing the Board, please approach the rostrum, and after receiving recognition from the Chairman, give your name and comments. Each speaker is allocated three minutes to speak. **Comments should be limited to matters within the subject matter jurisdiction of the Board.**

CALL TO ORDER

INVOCATION: Pastor Tom Lucatorta, Heritage Baptist Church

PLEDGE OF ALLEGIANCE: Supervisor Moty

REGULAR CALENDAR

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BOARD MATTERS

R1 Board Matters:

Present a certificate of recognition to Support Services Personnel Assistant-Confidential Jan Shelton on the occasion of her retirement after more than 26 years of service to Shasta County (no additional General Fund impact).

PUBLIC COMMENT PERIOD - OPEN TIME

During the Public Comment Open Time period, the public may address the Board on any agenda item on the consent calendar and may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Board of Supervisors. Persons wishing to address the Board during Public Comment Open Time are requested to fill out a Speaker Request Form and, if you have documents to present to the Board of Supervisors, please provide a minimum of ten copies.

CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. They may be acted upon by the Board at one time without discussion. Any Board member or staff member may request that an item be removed from the Consent Calendar for discussion and consideration. Members of the public may comment on any item on the Consent Calendar during the Public Comment Period - Open Time, which shall precede the Consent Calendar.

GENERAL GOVERNMENT

C1 Administrative Office:

Approve and authorize the Chairman to sign three Site License Agreements with Mountain Communications, Inc. at various agreed-upon rates, which includes annual 3.5 percent increases, to provide shelter space on various mountaintops for communications equipment for the Sheriff's Office, Health and Human Services Agency, and Public Works Department for the period July 1, 2015 through June 30, 2020 with three automatic five-year renewals (no additional General Fund impact).

C2 Auditor-Controller:

Adopt a resolution which: (1) Establishes the Shasta County Appropriations Limit for Fiscal Year 2015-16 in the amount of \$155,954,257; and (2) sets the annual adjustment factors used to calculate the appropriations limit at: (a) the percentage change of 3.82 percent in local assessment roll from the preceding year due to the addition of local non-residential new construction; and (b) the percentage change of 0.04 percent reflecting the change in population within the incorporated areas of Shasta County (no General Fund impact).

C3 Clerk of the Board:

Approve the minutes of the meeting held on June 2, 2015, as submitted (no General Fund impact).

C4 County Clerk-Elections:

Adopt a resolution that accepts the State of California, Secretary of State's Grant Award known as the Help America Vote Act of 2002 Polling Place Accessibility Training Program in the amount of \$20,000 and authorize the County Executive Officer to execute the grant award agreement (no additional General Fund impact).

C5 Support Services-Personnel:

Approve and authorize the Chairman to sign a renewal agreement with the Record Searchlight at various agreed-upon rates, in an estimated amount of \$75,000, to provide advertising for County departments for the period August 1, 2015 through July 31, 2016 (no additional General Fund impact).

C6 Support Services-Personnel:

Adopt a resolution which amends Shasta County Personnel Rules, Chapter 17 Layoff, Section 17.13 Notice of Layoff, increasing the current Notice of Layoff to affected employees from a minimum of 15 calendar days' to 21 calendar days' written notice (no General Fund impact).

HEALTH AND HUMAN SERVICES

C7 Health and Human Services Agency (HHS A)-Public Health:

Approve and authorize the Chairman to sign a retroactive amendment to the agreement with the California Department of Public Health which modifies the payment criteria and increases the Health and Human Services Hospital Preparedness Program (HPP) funds by \$46,712 for Fiscal Year 2014-15 (for a new agreement total not to exceed \$2,078,813) for Public Health Emergency Preparedness, State General Fund Pandemic Influenza, and HPP funding for the period July 1, 2014 through June 30, 2017 (no additional General Fund impact).

C8 HHS A-Regional Services:

Take the following actions: (1) Approve and authorize the Chairman to sign: (a) a California Department of Public Health Maternal, Child and Adolescent Health Agreement Funding Application in the amount of \$2,841,956 in support of the California Home Visiting Program for the period July 1, 2015 through June 30, 2019; and (b) the Contractor Certification Clauses Form CCC-307; and (2) approve and authorize the HHS A Director or any HHS A Branch Director as designated by the HHS A Director to sign minor amendments (including retroactive) to the agreement and other documents resulting in a change in compensation not to exceed \$30,000, that do not result in a substantial or functional change to the original intent of the agreement, and that otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual* (no additional General Fund impact).

C9 HHS A-Regional Services:

Approve and authorize the Chairman to sign a renewal Memorandum of Agreement with the County of Sacramento with no compensation, for participation in the Cash Assistance Program for Immigrants Consortium for the period July 1, 2015 through June 30, 2020 (no General Fund impact).

C10 Veterans Services Office:

Approve a budget amendment increasing revenue and appropriations in the Veterans Services Office Fiscal Year 2014-15 budget in the amount of \$22,000 due to higher than expected revenue from the State of California for Subvention and Medi-Cal Cost Avoidance (4/5 vote required; no additional General Fund impact).

LAW AND JUSTICE

C11 Probation:

Approve and authorize the Chairman to sign an agreement with Forward Leap in an amount not to exceed \$98,400 to provide counseling programs and services for juvenile offenders for the period July 1, 2015 through June 30, 2016 with two automatic one-year renewals (no additional General Fund impact).

C12 Probation:

Approve and authorize the Chairman to sign a renewal agreement with Wright Education Services in an amount not to exceed \$510,000 to provide group and individual counseling programs and services for adult and juvenile offenders for the period July 1, 2015 through June 30, 2016 with two automatic one-year renewals (no additional General Fund impact).

LAW AND JUSTICE, CONTINUED

C13 Sheriff:

Approve the following budget amendments to align various Sheriff's budgets to actual expenditures: (1) Adjust various Salary and Benefit line items and increase appropriations by \$179,158 in the Sheriff's budget, offset by a Transfer-In from the Sheriff's Coroner budget; and (2) in the Sheriff's Coroner budget make net zero adjustments between object levels allocating \$179,158 for Transfer-Out to the Sheriff's budget (4/5 vote required; no additional General Fund impact).

C14 Sheriff:

Take the following actions: (1) Approve the use of \$37,720 in Fiscal Year (FY) 2015 Edward Byrne Memorial Justice Assistance Grant funds from the U.S. Department of Justice, Bureau of Justice Assistance, to purchase new radio equipment and radio accessories during the grant period October 1, 2014 through September 30, 2018; and (2) authorize the Sheriff, or his designee, to electronically sign and submit the FY 2015 grant application including grant Assurances and Certifications and sign the grant agreement, and related documents, including retroactive, administer the grant, and submit other reports and documents as required (no additional General Fund impact).

C15 Sheriff-Coroner/Support Services-Risk Management:

Approve and authorize the Chairman to sign a seven year "Protect+" maintenance and service solution agreement with Stryker in a one-time advance payment amount of \$9,172.85 that includes parts, labor, and travel on all equipment, for a Stryker brand power cot and power loader for the period July 7, 2015 through July 6, 2022 (no additional General Fund impact).

RESOURCE MANAGEMENT

C16 Community Education Section/Environmental Health:

Adopt a resolution which: (1) Approves and authorizes the Director of Resource Management to sign and submit a regional application for the Used Oil Payment Program-Sixth Cycle for Fiscal Year 2015-16 on behalf of the City of Anderson, the City of Shasta Lake, and unincorporated Shasta County; (2) authorizes the County of Shasta to act as the lead agency on its own behalf, and its participating jurisdictions, the City of Anderson and City of Shasta Lake; (3) authorizes budget expenditures; and (4) approves and authorizes the Director of Resource Management to execute and submit all grant documents necessary to implement and complete the approved grant project (no General Fund impact).

OTHER DEPARTMENTS

C17 County Service Area (CSA) No. 1-County Fire:

Approve and authorize the Chairman to sign a renewal Cooperative Fire Programs Fire Protection Reimbursement Agreement with the California Department of Forestry and Fire Protection in an amount not to exceed \$4,117,319 for administration of the County Fire Department for the period July 1, 2015 through June 30, 2016 (no additional General Fund impact).

REGULAR CALENDAR, CONTINUED

GENERAL GOVERNMENT

R2 Administrative Office/Board of Supervisors:

(1) Receive a legislative update and consider action on specific legislation related to Shasta County's legislative platform; and (2) receive Supervisors' reports on countywide issues.

R3 Administrative Office:

Consider taking the following actions: (1) Adopt a resolution which approves committed fund balances in accordance with Administrative Policy 2-104, *Fund Balance Policy for Financial Statement Reporting*; (2) adopt a salary resolution which reflects the position allocation amendments approved in the Fiscal Year (FY) 2015-16 Budget effective June 28, 2015, including: (a) reclassification of one position as a result of the County's Classification Maintenance Program; (b) nine new position classifications: Housing Supervisor, Lead Personnel Assistant-Confidential, Public Defender Investigator I, Public Defender Investigator II, Lead Maintenance Worker, Maintenance Supervisor, Lead Community Mental Health Worker, IT Application Support Analyst, and IT Supervisor; (3) adopt a resolution which approves temporary loans from the County General Fund to the Senate Bill 1022 Adult Rehabilitation Center Construction Project during project negative cash for FY 2015-16 to be repaid from the State's maximum state financing provided the Auditor-Controller determines that there will be no significant impact to the County's daily operations; and (4) adopt a resolution which approves: (a) the FY 2015-16 Budget; (b) the FY 2015-16 Schedule of Position Allocations by budget unit; and (c) the County Salary Plan.

R4 Treasurer-Tax Collector-Public Administrator:

Consider approving and authorizing the Chairman to sign an Authorization of Discharge of Accountability pursuant to Revenue and Taxation Code section 2611.1 in the amount of \$387,398.48 for unsecured property taxes made in calendar years 1978 through 1992, 1994 through 2003, 2011, and 2014, plus \$37,614.21 in penalties and \$1,230.00 in cost on the unpaid, unsecured property taxes (no General Fund impact).

LAW AND JUSTICE

R5 Probation:

Consider approving and authorizing the Chairman to sign a renewal agreement with BI Incorporated in an amount not to exceed \$1,080,000 to continue to provide a Day Reporting Center for adult offenders for the period July 1, 2015 through June 30, 2016 (no additional General Fund impact).

SCHEDULED HEARINGS

A court challenge to action taken by the Board of Supervisors on any project or decision may be limited to only those issues raised during the public hearing or in written correspondence delivered to the Board of Supervisors during, or prior to, the scheduled public hearing.

PUBLIC WORKS

R6 Public Works-County Service Area No. 17-Cottonwood Sewer:

Consider taking the following actions on behalf of County Service Area (CSA) No. 17-Cottonwood Sewer: (1) Adopt a Sewer Master Plan dated November 22, 2013, as modified by the Update to the 2013 Wastewater Utility Rate Study dated February 18, 2015, as amended by the April 6, 2015, Addendum No. 1 as the Capital Improvement Plan for the CSA; (2) conduct a public hearing to consider increasing the bi-monthly sewer rates; (3) direct the Clerk of the Board to tabulate written protests from the property owners within CSA No. 17; (4) introduce and waive the reading of an ordinance which repeals Ordinance No. 664 and establishes new bi-monthly sewer rates; will return to the June 30, 2015 Board of Supervisors meeting for enactment, to be effective August 1, 2015; and (5) authorize a negative cash balance in the CSA Budget 00387 until the plant is in compliance (no General Fund impact).

CLOSED SESSION ANNOUNCEMENT

R7 The Board of Supervisors will recess to a Closed Session to discuss the following items (Est. 30 minutes):

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

(Government Code section 54956.9(d)(2))

Significant exposure to litigation: Two Potential Cases

At the conclusion of the Closed Session, reportable action, if any, will be reported in Open Session.

RECESS

REPORT OF CLOSED SESSION ACTIONS

ADJOURN

BOARD OF SUPERVISORS AGENDA - June 23, 2015

REMINDERS

June 30, 2015	8:30 a.m.	Air Pollution Control Board Special Meeting	Board Chambers
June 30, 2015	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
July 3, 2015		Independence Day Holiday	
July 7, 2015		Air Pollution Control Board Meeting Canceled	
July 7, 2015		Board of Supervisors Meeting Canceled	
July 9, 2015	2:00 p.m.	Planning Commission Meeting	Board Chambers
July 14, 2015		Board of Supervisors Meeting Canceled	
July 21, 2015	8:30 a.m.	Air Pollution Control Board Meeting	Board Chambers
July 21, 2015	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
July 28, 2015	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
August 4, 2015		Board of Supervisors Meeting Canceled	
August 11, 2015		Board of Supervisors Meeting Canceled	

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Clerk of the Board's Office.

The County of Shasta does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. The County does not discriminate on the basis of disability in its hiring or employment practices. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Director of Support Services Angela Davis, County of Shasta, 1450 Court Street, Room 348, Redding, CA 96001-1676, Phone: (530) 225-5515, California Relay Service: (800) 735-2922, Fax: (530) 225-5345, E-mail: adacoordinator@co.shasta.ca.us. Individuals with disabilities who need auxiliary aids and/or services for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please call Chief Deputy Clerk of the Board Glenda Tracy at (530) 225-5550 two business days before the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator. Accommodations may include, but are not limited to, interpreters, assistive listening devices, accessible seating, or documentation in an alternate format.

The Board of Supervisors meetings are viewable on Shasta County's website at www.co.shasta.ca.us.

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk of the Board of Supervisors, 1450 Court Street, Suite 308B, Redding, CA 96001-1673.

This document and other Board of Supervisors documents are available online at www.co.shasta.ca.us.