



SHASTA COUNTY

BOARD OF SUPERVISORS

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Supervisor David A. Kehoe, District 1
Supervisor Leonard Moty, District 2
Supervisor Pam Giacomini, District 3
Supervisor Bill Schappell, District 4
Supervisor Les Baugh, District 5

AGENDA

REGULAR MEETING OF THE BOARD OF SUPERVISORS

Tuesday, November 3, 2015, 9:00 a.m.

The Board of Supervisors welcomes you to its meetings which are regularly scheduled for each Tuesday at 9:00 a.m. in the Board of Supervisors Chambers on the second floor of the Shasta County Administration Center, 1450 Court Street, Suite 263, Redding, California. Your interest is encouraged and appreciated.

The agenda is divided into two sections: **CONSENT CALENDAR:** These matters include routine financial and administrative actions and are usually approved by a single majority vote. **REGULAR CALENDAR:** These items include significant financial, policy, and administrative actions and are classified by program areas. The regular calendar also includes "Scheduled Hearings," which are noticed hearings and public hearings, and any items not on the consent calendar.

TO ADDRESS THE BOARD: Members of the public may directly address the Board of Supervisors on any agenda item on the regular calendar before or during the Board's consideration of the item. In addition, the Board of Supervisors provides the members of the public with a Public Comment-Open Time period, where the public may address the Board on any agenda item on the consent calendar before the Board's consideration of the items on the consent calendar and may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Board of Supervisors. Pursuant to the Brown Act (Govt. Code section 54950, et seq.), **Board action or discussion cannot be taken** on non-agenda matters, but the Board may briefly respond to statements or questions and, if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.

Persons wishing to address the Board are requested to fill out a Speaker Request Form and provide it to the Clerk before the meeting begins. Speaker Request Forms are available (1) online at http://www.co.shasta.ca.us/BOS/docs/Request_to_talk.pdf, (2) from the Clerk of the Board on the third floor of 1450 Court Street, Suite 308B, Redding, and (3) in the back of the Board of Supervisors Chambers. If you have documents to present for the members of the Board of Supervisors to review, please provide a minimum of ten copies. When addressing the Board, please approach the rostrum, and after receiving recognition from the Chairman, give your name and comments. Each speaker is allocated three minutes to speak. **Comments should be limited to matters within the subject matter jurisdiction of the Board.**

CALL TO ORDER

INVOCATION: Chaplain Jim Harkabus, Shasta County Public Safety Chaplaincy

PLEDGE OF ALLEGIANCE: Supervisor Schappell

REGULAR CALENDAR

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BOARD MATTERS

R1 Board Matters:

Consider adopting a resolution which recognizes Health and Human Services Agency-Adult Services, Mental Health Branch, Mental Health Clinician I Kimberly McKinney as Shasta County's Employee of the Month for November 2015 (no additional General Fund impact).

R2 Board Matters:

Consider adopting a proclamation which designates November 12-18, 2015 as "Shasta County Community Foundation Week" in Shasta County (no General Fund impact).

R3 Board Matters:

Consider adopting a proclamation which designates November 8-14, 2015 as "Veterans Awareness Week" in Shasta County (no additional General Fund impact).

PRESENTATIONS

R4 Presentation:

Receive a presentation from Health and Human Services Agency-Public Health Branch Director Terri Fields-Hosler on the Reach Higher Shasta-Career Connections Initiative (no additional General Fund impact).

PUBLIC COMMENT PERIOD - OPEN TIME

During the Public Comment Open Time period, the public may address the Board on any agenda item on the consent calendar and may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Board of Supervisors. Persons wishing to address the Board during Public Comment Open Time are requested to fill out a Speaker Request Form and, if you have documents to present to the Board of Supervisors, please provide a minimum of ten copies.

CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. They may be acted upon by the Board at one time without discussion. Any Board member or staff member may request that an item be removed from the Consent Calendar for discussion and consideration. Members of the public may comment on any item on the Consent Calendar during the Public Comment Period - Open Time, which shall precede the Consent Calendar.

GENERAL GOVERNMENT

C1 Clerk of the Board:

Approve the minutes of the meeting held October 20, 2015, as submitted (no General Fund impact).

C2 Clerk of the Board:

Approve the proposed calendar for the Board of Supervisors meetings for 2016 (no General Fund impact).

C3 County Counsel:

Adopt a resolution which: (1) Repeals Resolution No. 2013-025; and (2) amends the Shasta County Conflict of Interest Code and Designated Positions (no General Fund impact).

C4 Treasurer-Tax Collector-Public Administrator:

Approve and authorize the Tax Collector to: (1) Sell five tax-defaulted properties in a sealed-bid auction on February 24, 2016; (2) sell up to 90 tax-defaulted properties during a public auction on February 26, 2016, including any unsold sealed-bid parcels; and (3) re-offer, at a lower minimum bid amount, any parcel that does not sell.

HEALTH AND HUMAN SERVICES

C5 Health and Human Services Agency (HHS)-Adult Services:

Take the following actions: (1) Approve and authorize the Chairman to sign a retroactive renewal agreement with Panoramic Software Corporation (Panoramic) in an amount not to exceed \$69,000 during the term of the agreement for the use of PG-Pro Web Software, storage of data, training, and support, which will allow the Public Guardian to maintain conserved client data in a secure environment for the period July 1, 2015 through June 30, 2018; and (2) approve monthly advance payments to Panoramic (no additional General Fund impact).

HEALTH AND HUMAN SERVICES, CONTINUED

C6 HHS-Adult Services/Children's Services:

Take the following actions: (1) Approve and authorize the Chairman to sign a retroactive renewal agreement with St. Helena Hospital in an amount not to exceed \$100,000 per fiscal year to provide psychiatric inpatient hospital services for the period July 1, 2015 through June 30, 2016, with two automatic one-year renewals; and (2) approve and authorize the Health and Human Services Agency (HHS) Director, or any HHS Branch Director designated by the HHS Director, to sign minor amendments, including retroactive, to include rate changes not to exceed 10 percent over the original rate that do not increase the maximum amount payable per fiscal year, that do not result in a substantial or functional change to the original intent of the agreement and otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual* (no additional General Fund impact).

C7 HHS-Business and Support Services:

Take the following actions: (1) Approve and authorize the Chairman to sign a lease with Ravizza Redding Mall, LLC in the amount of \$6,757.40 per month (approximately \$0.92 per square foot) for 7,345 square feet of office space located at 1620, 1624, and 1628 Market Street, Redding, California, for the period from date of signing through October 31, 2020, with one three-year and one two-year renewal options; and (2) ratify the utilization of the Holding Over provisions at 1620 Market Street under the terms of the lease approved June 26, 2008, for the period July 1, 2013 through date of signing of this lease renewal (no additional General Fund impact).

C8 HHS-Business and Support Services:

Take the following actions: (1) Approve and authorize the Health and Human Services Agency (HHS) to purchase a total of 18 vehicles, not to exceed \$393,108.78; (2) approve and authorize Purchasing to award the bid from Request For Bids (RFB) No. 16-07 for the purchase of 12 sedans to Crown Motors of Redding, California for a total purchase price of \$234,046.56 (including all taxes and fees); and (3) approve and authorize Purchasing to award the bid from RFB No. 16-08 for the purchase of three 8-passenger vans, one 10-passenger van, and two four-wheel drive, four door sport utility type vehicles to Crown Motors of Redding, California for a total purchase price of \$159,062.22 (including all taxes and fees) (no additional General Fund impact).

LAW AND JUSTICE

C9 Probation:

Take the following actions: (1) Accept a state Mentally Ill Offender Crime Reduction (MIOCR) Grant in an amount not to exceed \$938,842 to prevent juvenile offenders with mental illness and substance abuse issues from being placed outside their homes for the period November 1, 2015 through June 30, 2018; (2) approve and authorize the Chief Probation Officer to: (a) sign and submit the retroactive MIOCR grant agreement, including any amendments thereof (including retroactive); and (b) sign and process other documents in fiscal year 2015-2016 and future years (including retroactive) related to the grant, provided such documents do not result in a substantial or functional change to the original intent of the grant agreement or the maximum amount of the grant; and (3) approve a budget amendment increasing appropriations and revenue by \$228,610 in the Probation budget in order to recognize and award grant funds (4/5 vote required; no additional General Fund impact).

LAW AND JUSTICE, CONTINUED

C10 Sheriff-Coroner:

Approve and authorize the Chairman to sign a retroactive renewal agreement with Forensic Medical Group, Inc. in an amount not to exceed \$150,000 for autopsy and related services for the period October 1,2015 through September 30, 2017 (no additional General Fund impact).

PUBLIC WORKS

C11 Public Works:

Adopt a resolution which recognizes that the circumstances and factors that led to the May 6, 2014 proclamation of a local emergency due to drought conditions have not been resolved and that there is a need to continue the proclamation (no General Fund impact).

C12 Public Works:

Take the following actions for the Inwood Road at South Fork Bear Creek Bridge Replacement Project (Shingletown area), Contract No. 705925: (1) Find the project categorically exempt in conformance with the California Environmental Quality Act (CEQA); (2) approve and authorize the Chairman to sign the following agreements with Seven Hill, LLC: (a) a right-of-way contract (1.60 acres at \$4,800); and (b) a temporary construction easement (0.90 acres at \$1,000); and (3) accept an Easement Deed conveying one project right-of-way parcel (no General Fund impact).

C13 Public Works:

Take the following actions regarding the Shasta County Health and Human Services Agency Additional Workstations Supporting Infrastructure Project, Contract No. 610402: (1) Find the project categorically exempt in conformance with the California Environmental Quality Act (CEQA); (2) approve plans and specifications and direct the Public Works Director to advertise for bids; and (3) authorize opening of bids on or after December 3, 2015 at 11 a.m. (no additional General Fund Impact).

C14 Public Works:

Adopt a resolution which recognizes that the circumstances and factors that led to the October 13, 2015 proclamation of a local emergency due to the closure of the Cassel-Fall River Road at Pit River Bridge have not been resolved and that there is a need to continue the proclamation (no General Fund impact).

RESOURCE MANAGEMENT

C15 Planning Division:

Take the following actions: (1) approve and authorize the Chairman to sign a funding agreement with Shasta Red, LLC in the amount of \$249,261 for the preparation by Kimley-Horn and Associates, Inc. of an Environmental Impact Report (EIR), a Mitigation Monitoring and Reporting Plan (MMRP), and a separate additional deposit of \$20,000 for administrative and staff costs related to processing land use permits for the Tierra Robles development project; and (2) approve and authorize the Chairman to sign an agreement with Kimley-Horn and Associates, Inc. in the amount of \$249,261 to prepare an EIR and MMRP for a period beginning the date of signing through final certification of the EIR and acceptance of the MMRP or June 30, 2018, whichever occurs first (no General Fund impact).

OTHER DEPARTMENTS

C16 County Service Area (CSA) No. 1-County Fire:

Take the following actions: (1) Approve and authorize County Fire to purchase one 3,000 gallon water tender for the Shasta County Fire Department; (2) award the bid to Fouts Brothers, Inc. of Smyrna, Georgia for a total purchase price of \$231,291.63; and (3) authorize Purchasing to make the purchase in accordance with Administrative Policy 6-101, *Shasta County Contracts Manual* (no additional General Fund impact).

C17 CSA No. 1-County Fire:

Ratify the County Executive Officer's signature on an agreement with Redding Fleet Truck Supply, Inc. in an amount not to exceed \$49,999 for vehicle maintenance and repair, for the period October 12, 2015 through September 30, 2018 (no additional General Fund impact).

C18 CSA No. 1-County Fire:

Approve and authorize payment of Invoice No. 100554 to Wilgus Fire Control, Inc. for maintenance of fire extinguishers in the amount of \$70.45 (no additional General Fund impact).

The Shasta County Board of Supervisors will *recess* and *convene* as the Shasta County Housing Authority.

SPECIAL DISTRICTS/OTHER AGENCIES CONSENT CALENDAR

SHASTA COUNTY HOUSING AUTHORITY

The Shasta County Board of Supervisors does not receive any additional compensation or stipend for acting as the Shasta County Housing Authority.

SDC1 Housing and Community Action Program:

Adopt a resolution which approves a revised Housing Choice Voucher Program Administrative Plan to update policies and procedures in accordance with U.S. Department of Housing and Urban Development regulations (no additional General Fund impact).

The Shasta County Housing Authority will *adjourn* and *reconvene* as the Shasta County Board of Supervisors.

REGULAR CALENDAR, CONTINUED

GENERAL GOVERNMENT

R5 Administrative Office/Board of Supervisors:

(1) Receive a legislative update and consider action on specific legislation related to Shasta County's legislative platform; and (2) consider approving and authorizing the Chairman to sign a letter which supports AB 772 (Baker) *Controlled substances: butane*; and (3) receive Supervisors' reports on countywide issues.

SCHEDULED HEARINGS

A court challenge to action taken by the Board of Supervisors on any project or decision may be limited to only those issues raised during the public hearing or in written correspondence delivered to the Board of Supervisors during, or prior to, the scheduled public hearing.

RESOURCE MANAGEMENT

R6 Planning Division:

Conduct a public hearing and consider taking the following actions regarding Zone Amendment 15-004, which would rezone a one acre parcel adjacent to the Columbia School District from an Interim Rural Residential (I-R) zone district to a Public Facilities (PF) zone district to facilitate the orderly expansion of the Columbia Elementary School District Office site: (1) Adopt a California Environmental Quality Act (CEQA) determination of a Negative Declaration with the findings as set forth in Planning Commission Resolution 2015-026; (2) make the rezoning findings; and: (3) introduce, waive the reading of, and enact an ordinance which amends the Zoning Plan of the County of Shasta identified in Zone Amendment 15-004, as set forth in Planning Commission Resolution No. 2015-026 (no General Fund impact).

R7 Planning Division:

Conduct a public hearing and consider taking the following actions to develop a standing ordinance that would amend the Shasta County Building Code to allow temporary occupancy of property; amend the Shasta County Zoning Plan to allow reconstruction or replacement of non-conforming uses and structures; and amend Board Resolution No. 96-133 to allow replacement of mobile and manufactured homes on foundations, on a temporary basis when the Board of Supervisors declares a local emergency due to disaster events: (1) Find the ordinance exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3), 15268 and 15269; and (2) introduce and waive the reading of the ordinance (no General Fund impact).

CLOSED SESSION ANNOUNCEMENT

R8 **The Board of Supervisors will recess to a Closed Session to discuss the following items (Est. 10 minutes)**

CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

(Government Code section 54956.9(d)(1))

Name of case: Suzanne Cobb v. County of Shasta

At the conclusion of the Closed Session, reportable action, if any, will be reported in Open Session.

RECESS

REPORT OF CLOSED SESSION ACTIONS

ADJOURN

REMINDERS

November 10, 2015		Board of Supervisors Meeting Canceled	
November 11, 2015	.	Veteran's Day Holiday	
November 12, 2015	2:00 p.m.	Planning Commission Meeting	Board Chambers
November 17, 2015	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
November 24, 2015		Board of Supervisors Meeting Canceled	Board Chambers
November 26-27, 2015		Thanksgiving Holiday	
December 1, 2015		Air Pollution Control Board Canceled	
December 1, 2015		Board of Supervisors Meeting Canceled	
December 8, 2015	8:30 a.m.	Air Pollution Control Board Meeting	Board Chambers
December 8, 2015	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
December 10, 2015	2:00 p.m.	Planning Commission Meeting	Board Chambers
December 15, 2015	9:00 a.m.	Board of Supervisors Meeting	Board Chambers

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Clerk of the Board's Office.

The County of Shasta does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. The County does not discriminate on the basis of disability in its hiring or employment practices. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Director of Support Services Angela Davis, County of Shasta, 1450 Court Street, Room 348, Redding, CA 96001-1676, Phone: (530) 225-5515, California Relay Service: (800) 735-2922, Fax: (530) 225-5345, E-mail: adacoordinator@co.shasta.ca.us. Individuals with disabilities who need auxiliary aids and/or services for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please call Administrative Analyst Megan Dorney (530) 225-5550 two business days before the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator. Accommodations may include, but are not limited to, interpreters, assistive listening devices, accessible seating, or documentation in an alternate format.

The Board of Supervisors meetings are viewable on Shasta County's website at www.co.shasta.ca.us.

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk of the Board of Supervisors, 1450 Court Street, Suite 308B, Redding, CA 96001-1673.

This document and other Board of Supervisors documents are available online at www.co.shasta.ca.us.