

SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, July 22, 2014

REGULAR MEETING

9:00 a.m.: Chairman Baugh called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe
District No. 2 - Supervisor Moty
District No. 3 - Supervisor Giacomini
District No. 4 - Supervisor Schappell
District No. 5 - Supervisor Baugh

County Executive Officer - Larry Lees
County Counsel - Rubin E. Cruse, Jr.
Chief Deputy Clerk of the Board - Glenda Tracy
Administrative Board Clerk - Linda Mekelburg

INVOCATION

Invocation was given by Pastor Tim Scarbrough, Godspeed Church.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Giacomini.

PUBLIC COMMENT PERIOD - OPEN TIME

Jennifer Dauer, legal counsel for Mercer-Fraser Company (MF), stated the proposal submitted by MF for the project was in error because of a failure to mark the form correctly; however, this was an immaterial deviation, and MF provided the lowest bid.

ITEMS PULLED FROM CONSENT CALENDAR

Chairman Baugh noted that the item regarding the Keswick Water System Improvement Project has been pulled for discussion, and the item regarding the recovery of costs for nuisance abatement has been pulled by the department.

CONSENT CALENDAR

By motion made, seconded (Schappell/Moty), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar, as amended:

Approved a budget amendment to transfer \$1,500,000 from Accumulated Capital Outlay to Miscellaneous General to offset the purchase, space planning, and renovation of real property located at 1600 Court Street and 1815 Yuba Street, Redding, California; and approved a capital asset in Miscellaneous General in the amount of \$1,428,000 to purchase real property located at 1600 Court Street and 1815 Yuba Street, and \$72,000 for miscellaneous expenses. (Administrative Office)

Approved and authorized the Chairman to sign the response to the Final Report of the Fiscal Year 2013-14 Shasta County Grand Jury. (Administrative Office)

Adopted Policy Resolution No. 2014-04, which establishes a cellular phone allowance for unrepresented senior management effective July 27, 2014. (Support Services-Personnel)
(See Policy Resolution Book)

Approved and authorized the Chairman to sign a retroactive renewal agreement with Net Transcripts, Inc. in an amount not to exceed \$150,000 to provide transcription services to various County departments for the period July 1, 2014 through June 30, 2015, with two automatic one-year renewals. (Support Services-Purchasing)

Approved and authorized the Chairman to sign a retroactive amendment to the agreement with VOTC, Inc. d.b.a. Visions of the Cross (VOTC) effective June 1, 2014 increasing compensation by \$55,000 (for a new Fiscal Year 2013-14 total of \$390,000) for additional drug Medi-Cal services (from \$120,000 to \$140,000) and for residential services (from \$115,000 to \$150,000); and approved and authorized the Chairman to sign a retroactive renewal agreement with VOTC in an amount not to exceed \$210,000 per fiscal year to provide residential alcohol and other drug treatment services for the period July 1, 2014 through June 30, 2015, with two automatic one-year renewals; and approved and authorized the Health and Human Services Agency (HHS) Director to sign minor amendments that do not result in a substantial or functional change to the original intent of the agreements and do not cause an increase in compensation, in compliance with Administrative Policy 6-101, *Shasta County Contracts Manual*. (Health and Human Services Agency (HHS)-Adult Services/Probation)

Approved and authorized the Chairman to sign a retroactive renewal agreement with Milhous Children's Services, Inc. in an amount not to exceed \$250,000 to provide mental health services to eligible children for the period July 1, 2014 through June 30, 2015; and approved and authorized the Chairman to sign a retroactive renewal agreement with Catholic Charities-St. Vincent's School for Boys in an amount not to exceed \$100,000 to provide mental health services to eligible children for the period July 1, 2014 through June 30, 2015; and approved and authorized the HHS Director to sign minor amendments that do not result in a substantial or functional change to the original intent of the agreements and do not cause an increase in compensation, in compliance with Administrative Policy 6-101, *Shasta County Contracts Manual*. (HHS-Children's Services)

Approved and authorized the Chairman to sign a retroactive renewal agreement with Youth for Change in an amount not to exceed \$300,000 to provide mental health services to eligible children for the period July 1, 2014 through June 30, 2015; and approved and authorized the HHS Director to sign minor amendments that do not result in a substantial or functional change to the original intent of the agreement and do not cause an increase in compensation, in compliance with Administrative Policy 6-101, *Shasta County Contracts Manual*. (HHS-Children's Services)

Adopted Resolution No. 2014-063, which designates authorized agents for the purpose of obtaining funding through the Homeland Security Grant Programs for Federal Fiscal Year 2014. (HHS-Public Health)

(See Resolution Book No. 55)

Approved and authorized the Chairman to sign a retroactive renewal agreement with the County of Los Angeles at no cost to provide reciprocal intrastate prisoner transportation services for the period July 1, 2014 through June 30, 2019. (Sheriff-Jail)

Authorized the use of one County-owned vehicle by the Sheriff's Cottonwood Citizens' Volunteer Patrol (CVP) under the conditions that the vehicle will not be included in the County replacement program; the CVP will be responsible for fuel and maintenance costs; and the Sheriff's Office will be responsible for the semi-annual safety inspection expense of \$75. (Sheriff/Public Works-Fleet Management)

For the Secure Rural Schools Title III projects, approved a budget amendment increasing appropriations by \$104,500 in the Title III budget to fund Title III projects, to be offset by fund balance; approved a budget amendment increasing revenue by \$51,000 in the County Fire budget to offset mutual aid assistance expenses not reimbursed by the U.S. Forest Service; approved and authorized the Chairman to sign an agreement with the Western Shasta Resource Conservation District in an amount not to exceed \$53,500 to update the 2010 Shasta Counties Communities Wildfire Protection Plan from the date of signing through September 30, 2015. (Public Works)

For the Cascade Parking Lot Rehabilitation Project, found the project categorically exempt in conformance with the California Environmental Quality Act (CEQA); approved plans and specifications and direct the Public Works Director to advertise for bids; and authorized opening of bids on or after August 14, 2014 at 11:00 a.m. (Public Works)

For the Replace Asphalt Concrete Surfacing Project, found the project categorically exempt in conformance with the California Environmental Quality Act (CEQA); approved plans and specifications and direct the Public Works Director to advertise for bids; and authorized opening of bids on or after August 14, 2014 at 11:00 a.m. (Public Works)

Awarded to the low bidder, Darren Taylor Construction, Inc., on a unit-cost basis, the contract for construction on the Hawthorne Avenue Road Widening Project in the amount of \$704,625.88. (Public Works)

Approved and authorized the Public Works Director to sign a Notice of Completion for the Old Oregon Trail Turn Lane Project and record it within 15 days of actual completion of the work. (Public Works)

Approved and authorized the Public Works Director to sign a Notice of Completion for the Public Works Upper North Remodel Project and record it within 15 days of actual completion of the work. (Public Works)

For the purchase of real property located at 1600 Court Street/1815 Yuba Street, Redding (Assessor's Parcel No. 101-780-003), found the project categorically exempt in conformance with the California Environmental Quality Act (CEQA); approved and authorized the Chairman to sign an agreement with Dorothy K. Nutto, as Trustee of the Robert H. and Dorothy K. Nutto 1978 Living Trust U.D.T. (Under Declaration of Trust) Dated May 10, 1978, in the amount of \$1,413,000 to purchase property located at 1600 Court Street/1815 Yuba Street, Redding; accepted the grant deed for the property; and authorized the County Executive Officer to approve payment of miscellaneous fees associated with the purchase transaction in an amount not to exceed \$15,000. (Public Works)

Adopted Resolution No. 2014-064, which ratifies Anderson Fire Protection District Ordinance No. 2014-1, which includes amendments to the 2013 Fire Code and delegates enforcement of the ordinance to the Fire Chief of the Anderson Fire Protection District. (Building Division)

(See Resolution Book No. 55)

ACTION ON ITEMS PULLED FROM CONSENT CALENDAR**KESWICK WATER SYSTEM IMPROVEMENT PROJECT
AGREEMENT: MDS CONSTRUCTION AND ENGINEERING, INC.**

Public Works Director Pat Minturn stated County Service Area No. 25-Keswick, operated by Shasta County does not meet modern drinking water standards. A \$2 million all-grant-funding package from the California Department of Public Health was obtained to upgrade the plant. Bids were received for the project. The apparent low bidder was Mercer-Fraser (MF) Company; however, their bid was nonresponsive.

Senior Deputy County Counsel David Yorton confirmed that the MF bid was nonresponsive because they failed to identify and provide work history of the electrical subcontractor. The second lowest bidder provided the required information. He recommended the MF bid be rejected due to it being nonresponsive.

In response to questions by Supervisor Moty, Mr. Yorton explained that the legal counsel for MF would like the Board of Supervisors to find that the failure to provide information on the electrical subcontractor was immaterial. In order to do that, the Board of Supervisors would need to make the determination that that MF's bid was not nonresponsive. Assistant County Counsel James Ross said that County Counsel's office has analyzed the facts and the relevant case law and has determined that the omission by MF is a material defect.

In response to questions by Supervisor Kehoe, Mr. Yorton advised that the definition of "nonresponsive" is failure to respond to the bid requirements.

In response to questions by Supervisor Baugh, Mr. Yorton confirmed that every company that is placing bids is required to meet the same conditions.

Jennifer Dauer, legal counsel for Mercer-Fraser Company (MF), stated that MF does not dispute that the bid was nonresponsive; MF simply missed the last page of the bid.

County Counsel Rubin E. Cruse, Jr. stated if the matter were to be challenged, the Courts would likely determine that MF's failure to provide the information on the bid was a material defect.

By motion made, seconded (Kehoe/Giacomini), and unanimously carried, the Board of Supervisors, for the Keswick Water System Improvement Project, found that the bid submitted by Mercer-Fraser is nonresponsive because it failed to complete the required bid package, and it failed to provide required history and experience of the proposed electrical contractor; awarded to the lowest responsive bidder, MDS Construction and Engineering, Inc., on a lump-sum basis, the contract for construction on the Keswick Water System Improvement Project in the amount of \$1,462,494; approved and authorized the Chairman to sign an evergreen emergency intertie agreement with the City of Redding to provide water transfer during the improvement project and in times of emergency; approved and authorized the Chairman to sign an agreement with the City of Redding for water treatment and delivery for a period of two years from the date of signing by the City of Redding; and approved and authorized the Public Works Director to sign amendments or renewals to the water delivery agreement to extend the term up to a total of 48 months. (Public Works)

REGULAR CALENDAR

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

LEGISLATIVE UPDATE/SUPERVISORS' REPORTS

County Executive Officer (CEO) Larry Lees had no legislative update.

Supervisor Baugh recently attended an Area Agency on Aging, PSA 2, Executive Board meeting.

Supervisor Moty recently attended a Northern California Water Association Governing Board (NCWA) meeting.

Supervisor Giacomini recently attended a Superior California Economic Development District (SCEDD) meeting.

In response to questions by Supervisor Moty, County Counsel Rubin E. Cruse, Jr. stated a request to prepare and send correspondence that is not an agenda item would be allowed if it is regarding Shasta County's legislative platform.

At the recommendation of Supervisor Moty and by motion made (Moty/Schappell) and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign a letter to local representatives, Senator Nielson, and Governor Brown supporting legislation involving storage of water.

Supervisors reported on issues of countywide interest.

CLERK OF THE BOARD

**COUNTY SERVICE AREA NO. 6-JONES VALLEY WATER
COMMUNITY ADVISORY BOARD
DECLARE VACANCY AND EXECUTE PROCESS TO FILL VACANCIES**

County Executive Officer/Clerk of the Board Larry Lees explained that the County Service Area (CSA) No. 6-Jones Valley Water Community Advisory Board (CAB) is made up of seven positions, some of which were not filled due to lack of interest. In January 2014, four CAB members were appointed, assembling a five-member CAB. One of the newly appointed members has been unable to attend the CAB meetings, and the remaining members of the CAB have requested the Board of Supervisors consider the position vacant.

In response to questions by Supervisor Kehoe, Public Works Director Pat Minturn provided the history and purpose of, and requirements for serving on the various CABs. The CSA No. 6-Jones Valley Water CAB provides input to the Board of Supervisors regarding water, and CAB members serve for 2-year terms. As Mr. Leedy is no longer available to serve on the CAB, an effort needs to be made to gain a fifth active member.

Supervisor Giacomini moved that the position of James Leedy be declared vacant, staff be directed to meet with County Service Area No. 6-Jones Valley Water Community Advisory Board (CAB) to determine if the CAB is in favor of having Bert Stead appointed to fill the vacancy, and then return to the Board of Supervisors to appoint Bert Stead to fill the unexpired term. Supervisor Moty seconded the motion.

In response to questions by Supervisor Moty, County Counsel Rubin E. Cruse, Jr. stated an advisory board must follow the rules of The Brown Act, and the law requires that the body must have a quorum to perform actions.

Supervisor Moty expressed his support in declaring the position as vacant; however, he does not support allowing the CAB to pick an individual to fill the vacancy as there is a possibility that other individuals may be interested in serving on the CAB.

Mr. Cruse stated that upon a declaration of an existing vacancy, the law requires that a Notice of Vacancy be posted for a minimum of ten days. The Board of Supervisors may then act on the recommendation to fill the appointment.

Supervisor Giacomini amended her motion to include the Notice of Vacancy to be posted for a minimum of ten days. Supervisor Moty stated would prefer that a 30-day notice to allow individuals to declare their interest in serving on the CAB.

Supervisor Baugh said he would prefer there be an option for individuals to submit their names to declare their interest in serving on the CAB. He stated that the CSA would be better served as an independent system. Supervisor Giacomini stated that the CAB; however, does not desire to manage their own system. Supervisor Schappell agreed that the CSA CAB has expressed previously that they do not have the economic means to be independent.

Mr. Lees said that the normal practice as it relates to filling vacancies on the CSAs is to send notification to property owners that reside in the CSA to obtain names of individuals that have interest in serving on the CSA CAB. The request on the agenda is for the Board of Supervisors to declare the vacancy midterm due to the member who is unable to attend the meetings.

Supervisor Giacomini clarified her motion that the position currently filled by James Leedy be declared vacant; the Notice of Vacancy be posted for a minimum of ten days allowing for individuals to declare their interest in serving on the County Service Area No. 6-Jones Valley Water Community Advisory Board (CAB) to address the CAB; and the CAB to be allowed to make a recommendation to the Board of Supervisors to appoint a specific individual to fill the unexpired term. Supervisor Moty suggested doing a 15-day notice to obtain names of interested parties to fill all three positions.

In response to questions by Supervisor Giacomini, Mr. Minturn replied nomination request forms can be mailed earlier than the annual time period; however, it would require two weeks to collect nominations and another two weeks to mail the ballots and receive them back. It would take approximately seven or eight weeks to bring the matter back to the Board of Supervisors.

By motion made and amended, seconded (Giacomini/Moty), and carried, the Board of Supervisors accepted the declaration from County Service Area (CSA) No. 6-Jones Valley Water Community Advisory Board (CAB) that the position filled by James Leedy on the CSA No. 6 CAB is vacant; and directed the Clerk of the Board to post a special vacancy notice for the vacant position with a 15-day notice to fill the vacant position on the CSA No. 6- Jones Valley Water CAB. Supervisors Kehoe and Baugh voted no.

SUPPORT SERVICES-PERSONNEL

APPOINTMENT: TRACIE NEAL
CHIEF PROBATION OFFICER
RESOLUTION NO. 2014-065

At the recommendation of Director of Support Services Angela Davis and by motion made, seconded (Moty/Kehoe), and unanimously carried, the Board of Supervisors adopted

Resolution No. 2014-065, which appoints Tracie Neal as the Chief Probation Officer at the “C” pay step effective July 22, 2014.

(See Resolution Book No. 55)

LAW AND JUSTICE

SHERIFF

REBUTTAL TO ARGUMENT AGAINST MEASURE A IN SUPPORT OF ORDINANCE NO. SCC 2014-02 RESOLUTION NO. 2014-066

At the recommendation of Sheriff Tom Bosenko and by motion made, seconded (Moty/Schappell), and unanimously carried, the Board of Supervisors adopted Resolution No. 2014-066, which approves and authorizes the Chairman, the Sheriff, and Partners for a Drug-Free Community Executive Director Betty Cunningham to prepare, submit, and sign a rebuttal to the argument against Measure A in support of Ordinance No. SCC 2014-02 (Medical Marijuana Cultivation).

(See Resolution Book No. 55)

SHERIFF-JAIL

AGREEMENT: GLOBAL TEL LINK (GTL), INC. INMATE PAY PHONE SYSTEM SERVICES

At the recommendation of Sheriff Tom Bosenko and by motion made, seconded (Kehoe/Schappell), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign an amendment to the agreement with Global Tel Link (GTL), Inc. to continue to provide an inmate pay phone system with additional services, increasing the annual percentage of gross revenues retained by the County from 55 percent to 61 percent; and extending the term for five years for the period August 2, 2014 through August 1, 2019.

SCHEDULED HEARINGS

PUBLIC WORKS

PARCEL CHARGES TO PAY TIPPING FEES SISKIYOU COUNTY TRANSFER STATION RESOLUTION NO. 2014-067

This was the time set to conduct a public hearing to consider the adoption of a resolution regarding the payment of tipping fees at the Siskiyou County Transfer Station. Public Works Director Pat Minturn presented the staff report and recommended approval. The Affidavit of Publication and Notice of Hearing are on file with the Clerk of the Board.

The public hearing was opened, at which time no one spoke for or against the item and the public hearing was closed.

By motion made, seconded (Moty/Giacomini), and unanimously carried, the Board of Supervisors adopted Resolution No. 2014-067, which maintains at the current rate parcel charges to pay tipping fees at the Siskiyou County Transfer Station.

(See Resolution Book No. 55)

REPORTS OF DELINQUENT FEES
DISCHARGE OF ACCOUNTABILITY
COUNTY SERVICE AREAS
RESOLUTION NO. 2014-068

This was the time set to conduct a public hearing to consider confirming Reports of Delinquent Fees and Uncollectible Debts for various County Service Areas (CSAs). Public Works Director Pat Minturn presented the staff report and recommended its approval. The Affidavit of Publication and Notice of Hearing are on file with the Clerk of the Board.

The public hearing was opened, at which time no one spoke for or against the item and the public hearing was closed.

By motion made, seconded (Moty/Giacomini), and unanimously carried, the Board of Supervisors, on behalf of the County Service Areas (CSAs), adopted Resolution No. 2014-068, which confirms the Reports of Delinquent Fees for the following CSAs, and directs that the annual liens be placed on the tax bills for Fiscal Year 2014-15; and approved a discharge of accountability for collection of unpaid water and sewer service accounts that have been deemed uncollectible in CSAs under the administration of the Public Works Department in the amount of \$2,032.76:

- | | | |
|------------------------------|-----------------------------|-------------------------|
| CSA No. 2 - Sugarloaf | CSA No. 8 - Palo Cedro | CSA No. 17 – Cottonwood |
| CSA No. 3 - Castella | CSA No. 11 - French Gulch | CSA No. 23 - Crag View |
| CSA No. 6 - Jones Valley | CSA No. 13 - Alpine Meadows | CSA No. 25 - Keswick |
| (See Resolution Book No. 55) | | |

ANNUAL PARCEL CHARGE REPORTS
COUNTY SERVICE AREAS
RESOLUTION NO. 2014-069

This was the time set to conduct a public hearing to consider confirming the Annual Parcel Charge Reports for various County Service Areas (CSAs) in Shasta County and directing that the parcel charges be placed on the property tax bills for Fiscal Year 2014-15. Public Works Director Pat Minturn presented the staff report and recommended its approval. The Affidavit of Publication and Notice of Hearing are on file with the Clerk of the Board.

The public hearing was opened, at which time no one spoke for or against the item and the public hearing was closed.

By motion made, seconded (Kehoe/Schappell), and unanimously carried, the Board of Supervisors adopted Resolution No. 2014-069, which confirms the Annual Parcel Charge Reports for the following County Service Areas in Shasta County in the same amount as currently charged; and directs that the parcel charges be placed on the property tax bills for Fiscal Year 2014-15:

- | | | |
|------------------------------|---------------------------|------------------------------|
| CSA No. 2 - Sugarloaf | CSA No. 7 - Burney (SW) | CSA No. 14 - Belmont |
| CSA No. 6 - Jones Valley | CSA No. 11 - Franch Gulch | CSA No. 15 - Street Lighting |
| (See Resolution Book No. 55) | | |

ANNUAL PARCEL CHARGE REPORTS
PERMANENT ROAD DIVISIONS
RESOLUTION NO. 2014-070

This was the time set to conduct a public hearing to consider confirming the Annual Parcel Charge Reports for various Permanent Road Divisions in Shasta County. Public Works Director Pat Minturn presented the staff report and recommended its approval. The Affidavit of Publication and Notice of Hearing are on file with the Clerk of the Board.

The public hearing was opened, at which time no one spoke for or against the item and the public hearing was closed.

By motion made, seconded (Moty/Giacomini), and unanimously carried, the Board of Supervisors adopted Resolution No. 2014-070, which confirms the Annual Parcel Charge Reports for the following Permanent Road Divisions in Shasta County in the same amount as currently charged, except where noted; and directs that the parcel charges be placed on the property tax bills for Fiscal Year 2014-15:

Aegean Way	Honeybee Acres	Santa Barbara Estates, Unit 1
Aiden Park	Intermountain Road	Santa Barbara Estates, Unit 2
Alpine Way	Jennifer Drive EFER	Santa Barbara Estates, Units 3 & 4
Amber Lane	Jordan Manor	Scenic Oak Court
Amber Ridge	L & R Estates	Shasta Lake Ranchos
Amesbury Village	Lark Court	Shasta Meadows Drive
Blackstone Estates	Laverne Lane	Shelly Lane
Butterfield Lane EFER	Logan Road	Silver Saddle Estates
Butterfield Lane EFER No. 2	Los Palos Drive EFER	Ski Way
Canto Del Lupine	Los Palos Drive EFER No. 2	Skylark Lane EFER
China Gulch	Manor Crest	Sleeping Bull Estates
Clover Road	Manton Heights	Sonora Trail
Coloma Drive	Manzanillo Orchard	Squaw Carpet Fire Access
Cottonwood Creek Meadows	Marianas Way	Squaw Carpet Fire Access No. 2
Country Fields Estates	Millville Way	Sterling Ranch
Craig Lane	Mountain Gate Meadows	Stillwater Ranch
Crowley Creek Ranchettes	Mt. Lassen Woods	Terri Lee Terrace EFER
Crowley Creek Ranchettes No. 2	Mule Mountain Parkway	Timber Ridge
Deer Flat Road	North Chaparral Drive	Valparaiso Way
Diamond Ridge Estates	Nunes Ranch	Vedder Road
Dusty Oaks Trail	Old Stagecoach Road	Victoria Highlands Estates
East Stillwater Way	Palo Cedro Oaks	Village Green
Equestrian Estates	Ponder Way/Carriage Lane	Waterleave Estates
Fore Way Lane	Ritts Mill Road	Westview Drive EFER
Foxwood Estates	River Hills Estates	White Oak Manor
Fullerton Way	Robledo Road	Wisteria Estates
Garth Drive EFER	Rocky Ledge Estates	Woggon Lane
Holiday Acres	Rolland Country Estates	

(See Resolution Book No. 55)

CLOSED SESSION ANNOUNCEMENT

Chairman Baugh announced that the Board of Supervisors would recess to a Closed Session to confer with legal counsel to discuss existing litigation entitled Michael Aaron Jayne v. Tom Bosenko, et al. and Scott Massie v. Arik Amaya and John Zufall, pursuant to Government Code section 54956.9, subdivision (d), paragraph (1).

10:31 a.m.: The Board of Supervisors recessed to Closed Session.

10:45 a.m.: The Board of Supervisors recessed from Closed Session and reconvened in Open Session with all Supervisors, County Executive Officer/Clerk of the Board Larry Lees, and County Counsel Rubin Cruse, Jr. present.

REPORT OF CLOSED SESSION ACTIONS

County Counsel Rubin Cruse, Jr. reported that the Board of Supervisors met in Closed Session to discuss existing litigation; however, no reportable action was taken.

10:46 a.m.: The Board of Supervisors adjourned.

Chairman

ATTEST:

LAWRENCE G. LEES
Clerk of the Board of Supervisors

By _____
Deputy