



SHASTA COUNTY

BOARD OF SUPERVISORS

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Supervisor Leonard Moty, District 2
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Supervisor Bill Schappell, District 4
Supervisor Les Baugh, District 5

AGENDA

REGULAR MEETING OF THE BOARD OF SUPERVISORS

Tuesday, January 28, 2014, 9:00 a.m.

The Board of Supervisors welcomes you to its meetings which are regularly scheduled for each Tuesday at 9:00 a.m. in the Board of Supervisors Chambers on the second floor of the Shasta County Administration Center, 1450 Court Street, Suite 263, Redding, California. Your interest is encouraged and appreciated.

The agenda is divided into two sections: **CONSENT CALENDAR:** These matters include routine financial and administrative actions and are usually approved by a single majority vote. **REGULAR CALENDAR:** These items include significant financial, policy, and administrative actions and are classified by program areas. The regular calendar also includes "Scheduled Hearings" which are noticed hearings and public hearings.

TO ADDRESS THE BOARD: Members of the public may directly address the Board of Supervisors on any agenda item before or during the Board's consideration of the item. In addition, the Board of Supervisors provides the members of the public with a Public Comment-Open Time period, where the public may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Board of Supervisors. Pursuant to the Brown Act (Govt. Code section 54950, et seq.), **Board action or discussion cannot be taken** on non-agenda matters, but the Board may briefly respond to statements or questions and, if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.

Persons wishing to address the Board are requested to fill out a Speaker Request Form and provide it to the Clerk before the meeting begins. Speaker request forms are available (1) online at http://www.co.shasta.ca.us/BOS/docs/Request_to_talk.pdf, (2) from the Clerk of the Board on the third floor of 1450 Court Street, Suite 308B, Redding, and (3) in the back of the Board of Supervisors Chambers. If you have documents to present for the members of the Board of Supervisors to review, please provide a minimum of ten copies. When addressing the Board, please approach the rostrum, and after receiving recognition from the Chairman, give your name and comments. Each speaker is allocated three minutes to speak. **Comments should be limited to matters within the subject matter jurisdiction of the Board.**

CALL TO ORDER

INVOCATION: Pastor Jim Wilson, PrayNorthState

PLEDGE OF ALLEGIANCE: Supervisor Kehoe

REGULAR CALENDAR

PRESENTATIONS

- R1 **Presentation:** Receive a report from Public Works Director Pat Minturn regarding California's drought designation (CEO Lees).

PUBLIC COMMENT PERIOD - OPEN TIME

Persons wishing to address the Board are requested to fill out a Speaker Request Form prior to the beginning of the meeting (forms are available from the Clerk of the Board, 1450 Court Street, Suite 308B, Redding, or in the back of the Board of Supervisors Chambers). If you have documents to present for the members of the Board of Supervisors to review, please provide a minimum of ten copies.

CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. They may be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested person may request that an item be removed from the Consent Calendar for discussion and consideration.

GENERAL GOVERNMENT

- C1 **Administrative Office:** Adopt a resolution which: (1) Pursuant to Government Code sections 27640 and 27641, reappoints Rubin E. Cruse, Jr. as County Counsel for a four-year term at Step F of the position classification, effective March 15, 2014; and (2) in accordance with Government Code section 27641.1, waives the residence qualification in Government Code section 24001 (no additional General Fund impact).
- C2 **Clerk of the Board:** Approve the minutes of the meetings held on January 14 and 17, 2014, as submitted.
- C3 **Clerk of the Board/Auditor-Controller:** Replace the annual audit of the Cottonwood Cemetery District with a biennial audit, in accordance with Government Code section 26909(b) (unanimous vote required; no General Fund impact).
- C4 **Clerk of the Board/County Counsel:** Adopt a resolution which approves the conflict of interest code for the Shasta Lake Fire Protection District (no General Fund impact).
- C5 **Information Technology:** Approve and authorize the Chairman to sign the Microsoft Program Signature Form for Microsoft Select Plus Enrollment, which will allow Shasta County to continue to purchase licensing for Microsoft products at a discounted rate (no additional General Fund impact).

LAW AND JUSTICE

- C6 **Probation:** Approve and authorize the Chairman to sign an amendment to the agreement with BI Incorporated for the provision of Global Positioning Satellite (GPS) electronic monitoring devices and services: (1) Modifying Exhibit A to reflect rate changes and add a tiered payment system; and (2) retaining the maximum compensation of \$361,500 and the term of the agreement through June 30, 2013, with two automatic one-year renewals (no additional General Fund impact).
- C7 **Probation:** Approve and authorize the Chairman to sign an amendment to the agreement with Wright Education Services to: (1) Add Moral Reconciliation Therapy programs for adult inmates in the jail; (2) add a Batterer's Intervention program for adult offenders referred by the Probation Department; and (3) retain the maximum compensation of \$511,500 and the term through June 30, 2013, with two automatic one-year renewals (no additional General Fund impact).
- C8 **Probation:** Take the following actions: (1) Approve a retroactive grant agreement with the California Board of State and Community Corrections for Shasta County to receive \$84,649 for the period November 1, 2013 through June 30, 2014 to assist the Probation Department to further develop and implement evidence-based practices as part of the State's Best Practices Approach Initiative; (2) ratify the former Chief Probation Officer's signature on the agreement; and (3) approve a budget amendment increasing appropriations and revenues by \$84,649 in the Juvenile Probation budget (4/5 vote required; no additional General Fund impact).

LAW AND JUSTICE, CONTINUED

- C9 **Sheriff:** Take the following actions: (1) Approve a budget amendment increasing appropriations by \$444,918 in the California Multijurisdictional Methamphetamine Enforcement Task Force (Cal-MMET) budget, to be offset by use of Sheriff's Cal-MMET Restricted Federal Asset Forfeiture Fund Balance, to facilitate the final disbursement of prior-year asset forfeiture funds to participating agencies to disburse funds held and received as of the end of 2013 related to dissolution of the multi-agency task force; and (2) authorize Purchasing to work with the Sheriff's Office to dispose of equipment and assets no longer needed by any participating agency of the North State Initiative (NSI) Cal-MMET, in accordance with Administrative Policy 5-201, *Disposition of Surplus Property* (4/5 vote required; no additional General Fund impact).

PUBLIC WORKS

- C10 **Public Works:** Take the following actions for the Hawthorne Avenue Widening Project: (1) Approve and authorize the Chairman to sign a right-of-way contract with Charles D. McGowan, Sharon G. Liubakka, Bonnie M. Hollister, and Wendell D. McGowan (0.08 acres at \$2,000); and (2) accept an easement deed conveying one parcel of project right of way (no General Fund impact).
- C11 **Public Works:** Accept an easement deed and convey a right-of-way parcel from Caltrans for a portion of Lewiston Road (no General Fund impact).
- C12 **Public Works-Solid Waste:** Approve a budget amendment increasing appropriations by \$600,000 and revenues by \$200,000 in the Solid Waste Disposal Administration budget, to be offset by fund balance, to fund Clover Fire repairs at the West Central Landfill (4/5 vote required; no additional General Fund impact).
- C13 **Public Works/Jail:** Take the following actions for the Domestic Hot Water System Upgrades project: (1) Find the project categorically exempt in conformance with the California Environmental Quality Act (CEQA); (2) approve plans and specifications, and direct the Public Works Director to advertise for bids; and (3) authorize the opening of bids on or after March 6, 2014 at 11:00 a.m. (no additional General Fund impact).

RESOURCE MANAGEMENT

- C14 **Community Education Section:** Adopt a resolution which: (1) Authorizes the Resource Management Department to apply for City/County Payment Program funds in the amount of \$28,049 on behalf of the County of Shasta and the Cities of Anderson and Shasta Lake for Fiscal Year 2013-14 for beverage container recycling and litter abatement programs; (2) appoints the Director of Resource Management as the agent for Shasta County for the purpose of the grant; and (3) authorizes expenditures during Fiscal Years 2013-14 and 2014-15 (no General Fund impact).

REGULAR CALENDAR, CONTINUED

GENERAL GOVERNMENT

- R2 **Administrative Office/Board of Supervisors:** (1) Receive a legislative update and consider action on specific legislation related to Shasta County's legislative platform; and (2) receive Supervisors' reports on countywide issues.
- R3 **Administrative Office/Sheriff/Public Works:** Consider taking the following actions regarding a new adult rehabilitation center: (1) Accept a conditional funding award from the California Board of State and Community Corrections in the amount of \$20,000,000 through the Senate Bill 1022 Adult Local Criminal Justice Facilities Construction Financing Program; (2) establish a capital project fund in the amount of \$2.5 million and a Fiscal Year 2013-14 project budget with appropriations in the amount of \$500,000, to be offset with project fund balance; (3) authorize the issuance of a Request For Proposals (RFP) for architectural services; and (4) authorize initial studies pursuant to the California Environmental Quality Act (CEQA) (4/5 vote required).
- R4 **Support Services-Personnel:** Consider taking the following actions: (1) Introduce and waive the reading of an ordinance which adds a chapter to the Shasta County Code to provide that the Chief Probation Officer will be appointed by the Board of Supervisors; (2) adopt a resolution which amends the *Personnel Rules*, Chapter 6, Section 6.11, *Department Heads*, effective March 9, 2014 to reflect that the Chief Probation Officer will serve at the pleasure of the Board of Supervisors; (3) adopt a resolution which amends the Chief Probation Officer job classification specification effective March 9, 2014; and (4) approve and authorize the Chairman to sign a memorandum of understanding with the Superior Court of California-County of Shasta concerning input from the Superior Court on the Chief Probation Officer and the Probation Department (no General Fund impact).
- R5 **Administrative Office:** Consider taking the following actions: (1) Approve and authorize the County Executive Officer (CEO) to sign an agreement with the Inter-Mountain Fair Heritage Foundation from the date of signing through June 30, 2016, with two optional one-year extensions in the amount of: (a) \$1 per year to lease the Intermountain Fairgrounds and assume the management and operation of the Intermountain Fair, and (b) an advance payment of \$350,450 to operate and manage the Intermountain Fair and Fairgrounds; and (2) approve and authorize the CEO or his/her designee to sign amendments (including retroactive) and other agreement-related documents, in accordance with Administrative Policy 6-101 (4/5 vote required).

PUBLIC WORKS

- R6 **Public Works/Burney Library:** Take the following actions: (1) Consider accepting a written report from Godfrey's Associates, Inc. regarding a needs assessment for the Burney Branch Library; and (2) receive presentations from staff and Friends of the Intermountain Library regarding a potential Shasta County Burney Library (no additional General Fund impact).

WORKSHOP

GENERAL GOVERNMENT

- R7 **Administrative Office:** Conduct a workshop regarding the utilization of the Hatchet Ridge Community Benefit funds and consider taking the following actions: (1) Receive a report on the funds available on December 30, 2013; (2) establish priorities for utilizing the funds; (3) approve grant awards for projects that will provide a community benefit in the Intermountain area; (4) direct the County Executive Officer to prepare the necessary grant agreements; (5) authorize the Auditor-Controller to establish assigned fund balance reserves in the Resource Management Hatchet Ridge Community Benefit Agreement Fund; and (6) take other action, as appropriate (4/5 vote required; no General Fund impact).

SCHEDULED HEARINGS

A court challenge to action taken by the Board of Supervisors on any project or decision may be limited to only those issues raised during the public hearing or in written correspondence delivered to the Board of Supervisors during, or prior to, the scheduled public hearing.

HEALTH AND HUMAN SERVICES

- R8 **Health and Human Services Agency-Business and Support Services:** Conduct a Beilenson public hearing and consider taking the following actions: (1) Approve the elimination of immunization services at the Burney Regional Office at 36911 Main Street, Burney; or (2) take other appropriate action as necessary (no additional General Fund impact).

PUBLIC WORKS

- R9 **Public Works:** Conduct a public hearing and consider taking the following actions regarding Tract Map No. 1986, Laurel Glen Estates Permanent Road Division (west Redding area): (1) Direct the Clerk of the Board to tabulate the ballots to determine the results of the ballot procedure as required by Proposition 218 and announce the results; and (2) continue the matter to a future Board of Supervisors meeting to consider formation of the Permanent Road Division (no General Fund impact).

RESOURCE MANAGEMENT

- R10 **Planning Division:** Conduct a public hearing and consider taking the following actions on Zone Amendment No. 13-005, Medical Marijuana Cultivation (Countywide area): (1) Adopt a resolution which finds the project exempt from the California Environmental Quality Act (CEQA) and consistent with the Shasta County General Plan; and (2) introduce, waive the reading of, and enact an ordinance which amends Shasta County Code Sections 17.88.320, *Medical Marijuana Cultivation*, and 17.88.140, *Accessory Buildings and Uses* (no General Fund impact).

ADJOURN

REMINDERS

February 4, 2014	8:30 a.m.	Air Pollution Control Board Meeting	Board Chambers
February 12, 2014		Lincoln's Birthday Holiday	
February 13, 2014	2:00 p.m.	Planning Commission Meeting	Board Chambers
February 17, 2014		Washington's Birthday Holiday	
February 18, 2014		Board of Supervisors Meeting Canceled	
February 25, 2014	3:00 p.m.	Shasta Regional Transportation Agency Meeting	Board Chambers
February 28, 2014	10:00 a.m.	Property Tax Auction	Board Chambers
March 4, 2014	8:30 a.m.	Air Pollution Control Board Meeting	Board Chambers
March 13, 2014	2:00 p.m.	Planning Commission Meeting	Board Chambers

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Clerk of the Board's Office.

The County of Shasta does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. The County does not discriminate on the basis of disability in its hiring or employment practices. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Director of Support Services Angela Davis, County of Shasta, 1450 Court Street, Room 348, Redding, CA 96001-1676, Phone: (530) 225-5515, California Relay Service: (800) 735-2922, Fax: (530) 225-5345, E-mail: adacoordinator@co.shasta.ca.us. Individuals with disabilities who need auxiliary aids and/or services for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please call Chief Deputy Clerk of the Board Glenda Tracy at (530) 225-5550 two business days before the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator. Accommodations may include, but are not limited to, interpreters, assistive listening devices, accessible seating, or documentation in an alternate format.

The Board of Supervisors meetings are televised and viewed on Shasta Community Access Television in Redding, Anderson, and Shasta Lake on Tuesday evenings at 8:00 p.m. and on Wednesday afternoons at 2:00 p.m. The meetings are also televised by Windjammer Cable on Wednesday afternoons at 2:00 p.m. and are viewable on Shasta County's website at www.co.shasta.ca.us.

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk of the Board of Supervisors, 1450 Court Street, Suite 308B, Redding, CA 96001-1673.

This document and other Board of Supervisors documents are available online at www.co.shasta.ca.us.