

SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, April 16, 2013

REGULAR MEETING

9:00 a.m.: Chairman Kehoe called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe
District No. 2 - Supervisor Moty
District No. 3 - Supervisor Giacomini
District No. 5 - Supervisor Baugh

District No. 4 - Supervisor Schappell - Absent

County Executive Officer - Larry Lees
County Counsel - Rubin E. Cruse, Jr.
Chief Deputy Clerk of the Board - Glenda Tracy
Administrative Board Clerk - Linda Mekelburg

INVOCATION

Invocation was given by Pastor Mary Mitchell, Center for Spiritual Living.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Kehoe.

REGULAR CALENDAR

BOARD MATTERS

PROCLAMATION: CRIME VICTIMS' RIGHTS WEEK

At the recommendation of Chief Deputy District Attorney Josh Lowery and by motion made, seconded (Baugh/Moty), and unanimously carried, the Board of Supervisors adopted a proclamation which designates April 21-27, 2013 as Crime Victims' Rights Week in Shasta County. Mr. Lowery introduced Crime Victims Advocate Angela Mellis, who accepted the proclamation.

COUNTY SERVICE AREA NO. 6-JONES VALLEY WATER

County Service Area (CSA) No. 6-Jones Valley Water Community Advisory Board members and local residents (Nancy Wallen, Corwin Myers, Roy Vincent, Bert Stead, Clydene Buchanan, and Steve Boyd) spoke regarding issues with the Department of Public Works, and

requested a study be made to determine the feasibility of an independent County department be developed to handle Water Agency matters.

Adam Carlson requested clarification regarding the proposed separation of the Water Agency from the Department of Public Works.

Supervisor Kehoe read the resolution submitted by the CSA No. 6-Jones Valley Water Community Advisory Board which supports a study to determine the feasibility of separating the Shasta County Water Agency from the Department of Public Works.

In response to questions by Supervisor Giacomini, County Executive Officer Lees explained the minimum requirements to establish a separate department for the Water Agency, which would substantially increase costs to the County.

Supervisor Baugh suggested CSA No. 6 residents have experienced problems for which they blame DPW Director Pat Minturn. He cited many instances in which the DPW has performed projects and services for the betterment of Shasta County

Supervisors Moty and Kehoe noted the costs to establish a new department would be borne from the County's General Fund, which would impact other needs, such as public safety.

By motion made, seconded (Giacomini/Baugh), and unanimously carried, the Board of Supervisors directed County Executive Officer Larry Lees to work with staff and interested residents of CSA No. 6-Jones Valley Water to identify issues that could be resolved.

FALL RIVER VALLEY COMMUNITY SERVICES DISTRICT

Fall River Valley Community Services District ratepayer Terry Briggs discussed the of Shasta Local Agency Formation Commission (LAFCO) and their failure to complete required Municipal Service Reviews (MSR) and Sphere of Influence (SOI) reviews.

County Counsel Rubin E. Cruse, Jr. advised the Board of Supervisors does not have any statutory oversight authority over LAFCO as they are an agency which operates pursuant to state statute.

By consensus, the Board of Supervisors directed Mr. Cruse and County Executive Officer Larry Lees to make appropriate inquiries pursuant to the observations of Mr. Briggs and report the findings to the Board of Supervisors.

PRESENTATIONS

PRESENTATION: SHASTA PUBLIC LIBRARY SYSTEM

City of Redding Community Services Director Kim Niemer provided an update on the Shasta Public Library System. Circulation for all libraries increased over 2012. New library operating software was implemented, providing improved user interface and assisting in book orders. The three Shasta County libraries utilized over 24,000 volunteer hours of service in 2012. In addition, an online tutoring program is available for students of all ages.

10:28 a.m.: The Board of Supervisors recessed.

10:38 a.m.: The Board of Supervisors reconvened.

PUBLIC COMMENT PERIOD - OPEN TIME

Wyatt Paxton expressed concern regarding lawsuits in which Shasta County is a party.

Russ Wade told how the fracking process releases hydrocarbon gases that are trapped in shale and suggested considering a ban on such technology.

Dolores Lucero alleged that illegal activity has occurred in local government.

Annamarie Hlavacik, Joseph Hlavacik, and Steve Boyd reiterated the perceived need to create another County department for the Water Agency services.

CONSENT CALENDAR

By motion made, seconded (Moty/Baugh), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar:

Approved and authorized the Chairman to sign the County Claims List totaling \$11,558.40 requiring special board action. (Auditor-Controller)

Approved the minutes of the meeting held on April 9, 2013, as submitted. (Clerk of the Board)

Approved a budget amendment in the amount of \$93,386 transferring appropriations within the Information Technology budget to adjust the minor equipment expense as a result of the increase in the capitalization threshold to \$5,000. (Information Technology)

Adopted a proclamation which designates April 2013 as "Fair Housing Month" in Shasta County. (Housing and Community Action Programs)

Approved the purchase of a capital asset vehicle in the amount of \$27,606 for the District Attorney's Investigator fleet; approved a budget amendment in the amount of \$27,606 transferring appropriations within the District Attorney's budget; approved the transfer of a used vehicle from the District Attorney Investigator fleet to the Health and Human Services Agency (HHS)-Social Services fleet; and authorized the Auditor-Controller to establish the capital asset account, to account for the capital asset acquisition, and to prepare and process the resulting budget amendments and claims for payment. (District Attorney)

Adopted Resolution No. 2013-032, which repeals Resolution No. 2012-039; and makes appointments to the Juvenile Justice Coordinating Council. (Probation)
(See Resolution Book No. 54)

Approved and authorized the Chairman to sign an agreement with the Bureau of Reclamation to review the proposed Keswick Water Improvement Project from the date of signing until terminated by either party; and approved an advance payment in the amount of \$2,000 to the Bureau of Reclamation; and designated the Public Works Director as the County's agent for the purposes of the agreement to authorize additional payments in an amount not to exceed \$2,000 (for total compensation not to exceed \$4,000). (Public Works)

Approved and authorized the County Purchasing Division to purchase two 3,000-gallon water tenders for the Shasta County Fire Department; awarded the bid to Fouts Brothers for a total purchase price of \$451,992.36; approved a budget amendment in the amount of \$451,993 increasing appropriations in the County Fire budget capital asset account, to be offset by

Measure B Restricted Fund Balance; and authorized the Auditor-Controller to pay claims for the purchase, such authorization extending through subsequent fiscal years in which funds have been reappropriated until the purchase is finalized. (County Fire)

REGULAR CALENDAR, CONTINUED

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

LEGISLATIVE UPDATE/SUPERVISORS' REPORTS

County Executive Officer (CEO) Larry Lees presented an update on specific legislation of importance to Shasta County, including authorizing the Chairman to sign a letter which supports Assembly Bill No. 350 (Wieckowski/Bigelow), *Timber Harvesting Plans: Exempt Activities*, which will provide safeguards to the state's forests from the growing threat of wildfires.

By motion made, seconded (Baugh/Giacomini), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign a letter to Assemblyman Wieckowski which supports Assembly Bill No. 350 (Wieckowski/Bigelow), *Timber Harvesting Plans: Exempt Activities*.

Supervisor Moty attended a Shasta Regional Transportation Agency (SRTA) subcommittee meeting.

Supervisors reported on issues of countywide interest.

ADMINISTRATIVE OFFICE

REQUEST TO TRANSFER REAL PROPERTY KNIGHTON ROAD AREA PACHECO UNION SCHOOL DISTRICT

County Executive Officer Larry Lees stated in 2007, Pacheco Union School District (District) made request of the County for a transfer of a parcel of property located on Knighton Road near the Pacheco Elementary School facility. Due to the potential widening of Knighton Road, it was determined that it be more prudent for Shasta County to retain that parcel of land.

Pacheco Union School District Superintendent/Principal Jason Provence renewed the request to transfer a parcel along Knighton Road which is adjacent to Pacheco Elementary School to the Pacheco Union School District, stating it would provide safety for students and families. The property is maintained by the school as it is often used as a parking area.

District Board of Trustees President Larry Solberg stated if the County widened Knighton Road, the entire triangular piece of property would not be needed. In addition, the District would agree to build a fence to provide further safety.

District Board of Trustees member Chris Carmona explained the matter was continued in 2007 due to the proposed development on Knighton Road. The length of Knighton Road, between Interstate 5 and Airport Road, is two miles; however, the parcel being requested for the school is less than one-tenth of a mile.

Mr. Provence presented a schematic drawing which showed a facilities improvement plan, indicating parking on the triangular piece of the property.

Mr. Lees clarified that a letter he sent to the superintendent in 2012 explained that Knighton Road may need to be widened in the foreseeable future as it provides primary access to the Veterans' Home, Redding Airport, Stillwater Industrial Park, and several large subdivisions.

Supervisor Baugh stated the County needs to maintain the property for road widening and discussed current dangers to students when they are being delivered to the school. He agreed with Mr. Lees that the property should not be relinquished at this time.

Supervisor Moty was not willing to surrender the property as there is a potential for future widening of the road.

Dolores Lucero said that the members of the Board of Supervisors need to help the members of the public.

By motion made, seconded (Baugh/Moty), and unanimously carried, the Board of Supervisors denied the request to transfer a parcel adjacent to Pacheco Elementary School to the Pacheco Union School District.

SUPPORT SERVICES

**TRANSFER OF THE FLEET MANAGEMENT DIVISION
FROM THE DEPARTMENT OF SUPPORT SERVICES TO
THE DEPARTMENT OF PUBLIC WORKS
POLICY RESOLUTIONS NO. 2013-02, 2013-03, AND 2013-04
RESOLUTION NO. 2013-033
SALARY RESOLUTION NO. 1423**

Director of Support Services Michelle Schafer discussed the actions necessary to facilitate the transfer of the Fleet Management Division from the Department of Support Services to the Department of Public Works.

In response to questions by Supervisor Kehoe, Ms. Schafer stated the County has lost approximately \$5,000 per year the last two years. Fleet Management staff will not be affected as some have retired and others have been placed in job opportunities in other departments in the County.

By motion made, seconded (Baugh/Giacomini), and unanimously carried, to facilitate the transfer of the Fleet Management Division from the Department of Support Services to the Department of Public Works, the Board of Supervisors adopted Policy Resolution No. 2013-02, which amends Administrative Policy 3-150, *Procedures for County Vehicle Collision Repair*, to update procedures for County vehicle damage and repair; adopted Policy Resolution No. 2013-03, which amends Administrative Policy 8-103, *Fleet Management Program*, to update procedures for the County fleet management program; adopted Policy Resolution No. 2013-04, which amends Administrative Policy 6-101, *Shasta County Contracts Manual*, to update policies regarding vehicle-related purchases and rental of vehicles for County business; adopted Resolution No. 2013-033, which amends Chapter 20 of the *Personnel Rules* concerning

travel and other expenses; and adopted Salary Resolution No. 1423, which adds a footnote providing a five percent pay increase to the Facilities Manager when assigned to manage Fleet Management.

(See Policy Resolution Book)

(See Resolution Book No. 54)

(See Salary Resolution Book)

CLOSED SESSION ANNOUNCEMENT

Chairman Kehoe announced that the conference with labor negotiations has been pulled from the agenda.

11:39 a.m.: The Board of Supervisors adjourned.

Chairman

ATTEST:

LAWRENCE G. LEES
Clerk of the Board of Supervisors

By _____
Deputy