

**SHASTA COUNTY BOARD OF SUPERVISORS**

Tuesday, March 10, 2009

**REGULAR MEETING**

9:02 a.m.: Chairman Hawes called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe  
 District No. 3 - Supervisor Hawes  
 District No. 4 - Supervisor Hartman  
 District No. 5 - Supervisor Baugh

District No. 2 - Supervisor Moty - Absent

County Administrative Officer - Larry Lees  
 County Counsel - Mike Ralston  
 Chief Deputy Clerk of the Board - Glenda Tracy  
 Deputy Clerk of the Board - Valerie Ibarra

**INVOCATION**

Invocation was given by Reverend Sandra Soley Keep, Unity in Redding.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance to the Flag was led by Supervisor Hartman.

**PUBLIC COMMENT PERIOD - OPEN TIME**

United Public Employees of California Labor Representative Cinamon Pitts provided alternative ideas to possible layoffs of Shasta County employees.

**ITEMS PULLED FROM CONSENT CALENDAR**

Supervisor Kehoe pulled for discussion the proposed changes to the *Personnel Rules*.

**CONSENT CALENDAR**

By motion made, seconded (Baugh/Kehoe), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar, as amended (Supervisor Hawes abstained from the minutes of the meeting held on February 24, 2009, as he was not in attendance at that meeting):

Approved and authorized the Chairman to sign the County Claims List totaling \$11.00 requiring special board action. (Auditor-Controller)

Approved the minutes of the meeting held on February 24, 2009, as submitted. (Clerk of the Board)

Adopted Salary Resolution No. 1361, which deletes one Account Clerk I/II position and adds one Workers' Compensation Clerk-Confidential position in the Risk Management budget unit; approved job specifications for the Workers' Compensation Clerk-Confidential classification; and reclassified the incumbent Account Clerk II to a Workers' Compensation Clerk-Confidential. (Support Services)

(See Salary Resolution Book)

Adopted Resolution No. 2009-016, which establishes a records retention schedule for the Shasta County Department of Mental Health, including Alcohol and Drug Services. (Mental Health-Alcohol and Drug Programs)

(See Resolution Book No. 50)

**ACTION ON ITEMS PULLED FROM CONSENT CALENDAR**

**PERSONNEL RULES REVISIONS**  
**RESOLUTION NO. 2009-017**

In response to questions by Supervisor Kehoe, Director of Support Services Michelle Schafer explained that the current process in Shasta County prior to hiring is to perform a background investigation, fingerprinting, and a medical examination. According to the law, the procedure should be to perform fingerprinting and non-medical items first. After receipt of satisfactory results, the County can then make a conditional offer of employment and have the medical examination of the applicant, including drug and alcohol testing.

In response to questions by Supervisors, Ms. Schafer and County Administrative Officer Larry Lees advised one of the proposed changes to the recruitment process is to provide a list of the top ten applicants to hiring departments rather than the top five applicants. This will be more efficient since many applicants have already found other employment.

By motion made, seconded (Baugh/Hartman), and carried, the Board of Supervisors adopted Resolution No. 2009-017 which revises Chapter 6, Chapter 19, Chapter 29, Chapter 34, and Appendix A of the *Personnel Rules* to allow current practices and changes in state and federal laws to be correctly reflected and incorporated into County practice. Supervisor Kehoe voted no as he prefers only the top five applicants should be considered first. (Support Services)

(Resolution Book No. 50)

9:25 a.m.: The Board of Supervisors recessed and convened as the Shasta County Water Agency.

**SPECIAL DISTRICTS/OTHER AGENCIES CONSENT CALENDAR**

**WATER AGENCY**

Chairman Hawes pulled for discussion the letter to the Association of California Water Agencies (ACWA).

**ITEMS PULLED FROM CONSENT CALENDAR**

**LETTER: ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)  
REGION 2 ASSOCIATION REPRESENTATION**

In response to a request by Chairman Hawes, Water Agency Chief Engineer Pat Minturn explained that when the regions for the ACWA were set, Shasta County was included in the region representing the North Coast rather than the Sacramento Basin. By motion made, seconded (Kehoe/Baugh), and unanimously carried, the Shasta County Water Agency approved and authorized the Chairman to sign a letter to the Association of California Water Agencies requesting that the Shasta County Water Agency be represented by the Association in Region 2 rather than Region 1. (Water Agency)

9:30 a.m.: The Shasta County Water Agency recessed and reconvened as the Board of Supervisors.

**REGULAR CALENDAR**

**GENERAL GOVERNMENT**

**PRESENTATIONS**

**PRESENTATION: SHASTA BALLY SUMMIT**

Whiskeytown National Recreation Area Park Superintendent Jim Milestone discussed the environmental assessment on the Shasta Bally summit, including five alternatives being considered in the planning process for the future management of the telecommunications site located on the summit of Shasta Bally. Over 100 comments were received by the National Park Service (NPS) by February 15, 2009. After review of the comments, the NPS will recommend Alternative F, which allows existing and new users to install new infrastructure at the site in previously disturbed areas not currently being utilized.

In response to questions by Supervisors, Mr. Milestone advised that the rent to tenants is \$1,800 per month for large-tower owners. The nonprofit users are not charged. These monies will be for road maintenance and will be cost-recovery only. Funds collected in excess will be sent to Washington, D.C.

**ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS**

**LEGISLATIVE UPDATE/SUPERVISORS' REPORTS**

County Administrative Officer Larry Lees had no legislative report.

Supervisor Kehoe recently attended the Mental Health Board.

Supervisors reported on issues of countywide interest.

**CLOSED SESSION ANNOUNCEMENT**

Chairman Hawes announced that the Board of Supervisors would recess to a Closed Session to take the following actions:

1. Consider the public employee appointment (Public Defender), pursuant to Government Code section 54957; and
2. Confer with its Real Property Negotiator County Administrative Officer Larry Lees and the State of California to negotiate price and terms of payment regarding Assessor's Parcel No. 011-290-038-000, pursuant to Government Code section 54954.2.

9:58 a.m.: The Board of Supervisors recessed to Closed Session.

11:05 a.m.: The Board of Supervisors recessed from Closed Session and reconvened in Open Session with Supervisors Hawes, Hartman, and Baugh, County Counsel Mike Ralston, and Chief Deputy Clerk of the Board Glenda Tracy.

**REPORT OF CLOSED SESSION ACTIONS**

County Counsel Mike Ralston reported that the Board of Supervisors met in Closed Session to discuss a public employee appointment, as well as real property negotiations; however, no reportable action was taken.

11:05 a.m.: The Board of Supervisors adjourned.

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Chairman

ATTEST:

LAWRENCE G. LEES  
Clerk of the Board of Supervisors

By \_\_\_\_\_  
Deputy