

**SHASTA COUNTY BOARD OF SUPERVISORS**

Tuesday, August 16, 2005

**REGULAR MEETING**

9:00 a.m.: Chairman Kehoe called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe  
District No. 2 - Supervisor Cibula  
District No. 3 - Supervisor Hawes  
District No. 4 - Supervisor Hartman  
District No. 5 - Supervisor Clarke

County Administrative Officer - Doug Latimer  
County Counsel - Karen Jahr  
Chief Deputy Clerk of the Board - Glenda Tracy  
Deputy Clerk of the Board - Linda Mekelburg

**INVOCATION**

Invocation was given by Father Michael Boyle, St. Andrews Orthodox Mission.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance to the Flag was led by Supervisor Cibula.

**INTRODUCTIONS**

Introductions of the Members of the Board, County staff, elected officials, and County department heads were made.

**PUBLIC COMMENT PERIOD - OPEN TIME**

Margie Glorfeld objected to a prospective land transfer of the Buckeye Landfill on Lake Boulevard to the City of Shasta Lake as her property abuts the land. She has spoken with County staff and Bureau of Land Management staff and had been told previously that the land could not be subdivided. The deed states that the property could be used only for a landfill or parkland or could be reclaimed by the federal government. The City of Shasta Lake desires to use the property as a landfill. In response to a request by Supervisor Kehoe, County Administrative Officer (CAO) Doug Latimer stated that Director of Public Works Pat Minturn will be asked to speak with Ms. Glorfeld.

Bill Evans spoke of the Palo Cedro Community Park and work being done to improve the 18.32-acre parcel. Mr. Evans stated that any available funds could be used to pay off the \$80,000 loan, to acquire power on the property, and to extend the water after the annexation is approved.

Eileen Fox stated that she is supportive of a park in Palo Cedro for use of many anticipated activities.

Gracious Palmer requested that during the budget hearing, the Board consider putting funds in additional parks and trails, additional funds toward the Library, and funds toward a new jail.

### **ITEMS PULLED FROM CONSENT CALENDAR**

At the request of the department, the matter requesting the appointment of Alan Masden to the PSA 2 Area Agency on Aging - Advisory Council was pulled.

Supervisor Kehoe pulled for discussion the item regarding the issuance of warrants and the renewal lease agreement with the Shasta County Office of Education.

Supervisor Kehoe asked CAO Latimer to explain the purchases on the Auditor's Claims List made by Inter-Mountain Fair (Fair) in a total amount of \$2,740.30 for promotional items without a purchase order and without Board of Supervisors approval. Mr. Latimer advised that due to the recent transfer of Fair responsibility from the State to the County and recent staff turnover, the two staff members are unfamiliar with the County's purchasing system. Senior Administrative Analyst Julie Hope has begun working with the Fair staff to assist them in operating under County policies.

Supervisors Kehoe and Cibula discussed the renewal lease agreement with the Shasta County Office of Education for approximately 680 square feet of office space at Buckeye Elementary School. Supervisor Kehoe expressed concern that the County should not occupy buildings that are not Americans with Disabilities Act (ADA) compliant. It should be the responsibility of those leasing the facility to the County to expend the \$8,000 to bring the property into compliance with ADA. In response to questions from Supervisor Cibula, CAO Latimer stated the location presented better case management and that because the County will be assisting in the ADA modifications, the rent is provided at a lower rate; the appropriate ADA modifications have been addressed, leaving only the details to be completed. Supervisor Clarke noted that the County has been leasing the property since 1993 and there is no increase in rent, which compensates for the cost of the repairs.

### **CONSENT CALENDAR**

By motion made, seconded (Hawes/Clarke), and carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar, as amended (Supervisor Kehoe voted no on the issuance of warrants requiring Board action and on the lease of office space at Buckeye Elementary School):

Authorized the issuance of warrants totaling \$5,000.30, requiring special board action. (Auditor-Controller)

Approved the minutes of the meeting held on August 9, 2005, as submitted. (Clerk of the Board)

Appointed Irwin Fust to the Clear Creek Community Services District Board to fill an unexpired term to December 2007. (Clerk of the Board)

Adopted Resolution No. 2005-107, which approves a temporary adjustment to the United Public Employees of California (UPEC) General Unit Memorandum of Understanding to allow

Adult Custody Cooks to receive shift differential pay while working 12-hour shifts during the Jail kitchen remodel. (Support Services)

(See Resolution Book No. 46)

Authorized the Director of Housing and Community Action Programs to sign and submit a grant application and any subsequent amendments to the Wal-Mart Foundation in the amount of \$1,000 to fund the RSVP 35th Annual Volunteer Recognition event. (Housing and Community Action Programs)

Approved and authorized the Chairman to sign a renewal lease agreement with the Shasta County Office of Education in the amount of \$383.35 per month for approximately 680 square feet of office space (\$0.564/square foot) at Buckeye Elementary School, 3499 Hiatt Drive, Redding for the period July 1, 2005 through June 30, 2008. (Public Health)

Approved and authorized the Chairman to sign an "Acceptance of Allocation Agreement" with the California Department of Health Services Tobacco Control Section in the amount of \$150,000 to accept tobacco control funding for Fiscal Year 2005-06; authorized the Director of Public Health to sign future documents related to the program that do not result in funding increases or decreases of more than 10 percent during the term of the agreement; and authorized the Auditor-Controller to pay claims related to the agreement. (Public Health)

Approved and authorized the Chairman to sign an agreement with the California Office of Traffic Safety in the amount of \$607,863 to implement a program to prevent driving under the influence and to promote seatbelt usage for the period October 1, 2005 through September 30, 2007; approved and authorized the Chairman to sign an agreement with the California Office of Traffic Safety in the amount of \$23,000 to purchase an automated collision database system in collaboration with the Public Works Department for the period October 1, 2005 through September 30, 2006; and authorized the Auditor-Controller to pay claims related to the agreements. (Public Health)

Approved and authorized the Chairman to sign a renewal agreement with the California Department of Health Services in the amount of \$151,170 to continue immunization outreach activities for the period July 1, 2005 through June 30, 2006; approved and authorized the Chairman to sign a renewal agreement with Shasta Community Health Center in the amount of \$97,000 to continue immunization activities for the period July 1, 2005 through June 30, 2006; and authorized the Auditor-Controller to pay claims related to the agreements. (Public Health)

Regarding Fern Road at Dry Clover Creek Bridge, approved plans and specifications and directed the Public Works Director to advertise for bids; and authorized opening of bids on or after September 8, 2005 at 11:00 a.m. (Public Works)

Approved and authorized the Chairman to sign an amendment to the agreement with Far Western Anthropological Research Group increasing compensation by \$52,275.41 (for a total of \$118,904.47) to allow additional cultural resource excavations at the Buzzard Roost Road at Cedar Creek Bridge Replacement Project. (Public Works)

Made certain findings regarding the contract for construction on the Courthouse Chiller Replacement, waived the irregularities in the low bid, and awarded to the low bidder, B&R Mechanical, Inc. DBA Air-O Service, on a lump-sum basis the contract for construction on the Courthouse Chiller Replacement in the amount of \$123,650. (Public Works)

Regarding the Jail Kitchen Sewer & Flooring Replacement Project, found the project categorically exempt in conformance with the California Environmental Quality Act (CEQA); approved plans and specifications and directed the Public Works Director to advertise for bids; and authorized opening of bids on or after September 8, 2005 at 11:00 a.m. (Public Works)

**REGULAR CALENDAR**

**PRESENTATIONS**

**BUREAU OF LAND MANAGEMENT**  
**RESOURCE MANAGEMENT PLAN**  
**ALTURAS FIELD OFFICE**

Bureau of Land Management (BLM) Field Manager Timothy J. Burke presented a status report on Resource Management Plan development at the Alturas Field Office. BLM proposes to designate 80 acres of roads and trails for off-highway vehicle use south of Fall River Valley and 2½ miles of Pitt River in Shasta County as suitable for designation of a wild and scenic river. BLM is seeking to acquire 7,000 acres from Pacific Gas & Electric to keep it open to the public.

**U.S. FOREST SERVICE - SHASTA-TRINITY UNIT**  
**TURNTABLE BAY MARINA DEVELOPMENT**

Shasta-Trinity National Forest Supervisor Sharon Heywood gave a presentation on the status of the Turntable Bay Marina development. An informational meeting will be held August 18, 2005 regarding the proposed marina at Turntable Bay. Ms. Heywood advised that the deep port of Turntable Bay allows for less fluctuation of water.

**BOARD MATTERS**

**COLUMBIA ELEMENTARY SCHOOL DISTRICT**  
**NORTH COW CREEK ELEMENTARY SCHOOL DISTRICT**  
**CALIFORNIA SUPERINTENDENT OF SCHOOLS SUPERINTENDENT'S CHALLENGE**

Director of Public Health Marta McKenzie gave a report regarding collaborative health and nutrition activities within Shasta County. Ms. McKenzie addressed the childhood obesity problem and the need to improve the physical education and nutrition programs in the schools. In response to questions of Supervisors Cibula and Kehoe, Superintendent of Schools Carol Whitmer stated that healthy children learn better and have better attendance. Supervisor Kehoe presented certificates of recognition to Superintendent of Schools Carol Whitmer for Columbia Elementary School District and North Cow Creek Elementary School District for earning the California Superintendent of Schools Superintendent's Challenge.

**GENERAL GOVERNMENT**

**ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS**

**LEGISLATIVE UPDATE/SUPERVISORS' REPORTS**

County Administrative Officer (CAO) Doug Latimer presented an update on specific legislation of importance to Shasta County including information that the special election is reported to take place, and funding for counties is not to be provided.

Supervisor Hartman stated that she had met with the State Office of Veterans Affairs regarding the grand opening of the Veterans' Cemetery on November 11, 2005. Supervisor Hartman appealed to the community, service organizations, and businesses to offer assistance at the ceremony so the veterans being honored are not required to handle duties, such as directing parking, that day.

10:20 a.m.: Supervisor Kehoe recused himself on discussion of HR 3420, the National Forest Protection and Restoration Act because of his association with the Forest Service, and he left the room. Vice Chairman Clarke presided.

Supervisor Clarke spoke regarding opposition to HR 3420, the National Forest Protection and Restoration Act. By motion made, seconded (Hawes/Hartman), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign a letter opposing HR 3420, the National Forest Protection and Restoration Act.

10:22 a.m.: Supervisor Kehoe returned to the room and presided.

Supervisors reported on issues of countywide significance.

### **SCHEDULED HEARINGS**

#### **GENERAL GOVERNMENT**

#### **COUNTY CLERK/REGISTRAR OF VOTERS**

#### **COUNTY CLERK/REGISTRAR OF VOTERS FEE SCHEDULE**

This was the time set to conduct a public hearing to consider introducing and waiving the reading of an ordinance which repeals Ordinance No. 567 and sets fees for the County Clerk/Registrar of Voters to more accurately reflect the current cost of providing services. Shasta County Clerk Cathy Darling presented the staff report and recommended the adoption of a new fee schedule to reflect the current cost of providing services. The Notice of Hearing and Affidavit of Publication are on file with the Clerk of the Board.

The public hearing was opened, at which time no one spoke for or against the increase, and the public hearing was closed.

By motion made, seconded (Clarke/Hawes), and carried, the Board of Supervisors authorized introduction and waiving the reading of an ordinance which repeals Ordinance No. 567 and sets fees for the County Clerk/Registrar of Voters to more accurately reflect the current cost of providing services. Supervisor Kehoe voted no.

### **PUBLIC WORKS**

#### **WISTERIA ESTATES (TRACT 1903)**

This was the time set to conduct a public hearing and consider taking action regarding the formation of Wisteria Estates Permanent Road Division (Anderson area). Deputy Public Works Director Scott Wahl presented the staff report and advised that due to the Planning Commission's denial of the project, the request for changing the zoning is no longer needed. The Affidavit of Publication and Notice of Hearing are on file with the Clerk of the Board. Supervisor Kehoe advised that although no ballots had been received for tabulation, the public hearing had been noticed, so the hearing would be opened to allow input from anyone choosing to attend.

The public hearing was opened, at which time no one spoke for or against the matter, and the public hearing was closed.

No action was taken by the Board of Supervisors.

**RESOURCE MANAGEMENT****PLANNING DIVISION****ZONE AMENDMENT NO. 04-009****ALAN STAHL****HAPPY VALLEY AREA**

This was the time set to conduct a public hearing regarding Zone Amendment No. 04-009, Alan Stahl, which would rezone approximately 371 acres in the Happy Valley area from an Unclassified (U) District to a Limited Residential (R-L) District. Resource Management Associate Planner Nancy Polk presented the staff report and recommended approval of the project. The Affidavit of Publication and Notice of Hearing are on file with the Clerk of the Board.

The public hearing was opened, at which time property owner Alan Stahl spoke, requesting the Board of Supervisors to approve the request. No one else spoke for or against the matter, and the public hearing was closed.

By motion made, seconded (Cibula/Hawes), and unanimously carried, the Board of Supervisors took the following actions regarding Zone Amendment No. 04-009, Alan Stahl, Happy Valley area:

1. Adopted a California Environmental Quality Act (CEQA) determination of a negative declaration with a mitigated negative declaration, with the findings as specifically set forth by the Planning Commission Resolution No. 2005-085;
2. Adopted the rezoning findings as specifically set forth in Planning Commission Resolution No. 2005-085; and
3. Introduced and waived the reading of an ordinance approving Zone Amendment No. 04-009 as requested.

**ZONE AMENDMENT NO. 04-021****ECKELMAN AND SCARBROUGH INC.****EAST REDDING AREA**

This was the time set to conduct a public hearing regarding Zone Amendment No. 04-021, Eckelman and Scarbrough Inc., which would rezone approximately 50 acres of a 158-acre parcel in the East Redding area from a Limited Agriculture combined with Mobile Homes (A-1-T) District to a Planned Development (PD) and Open Space (OS) District. Associate Planner Zachary Bonnin presented the staff report and recommended approval of the project. The Affidavit of Publication and Notice of Hearing are on file with the Clerk of the Board.

The public hearing was opened, at which time no one spoke for or against the matter, and the public hearing was closed.

By motion made, seconded (Hawes/Cibula), and unanimously carried, the Board of Supervisors took the following actions regarding Zone Amendment No. 04-021, Eckelman and Scarbrough Inc., East Redding area:

1. Adopted a California Environmental Quality Act (CEQA) determination of a negative declaration with a mitigated negative declaration, with the findings as specifically set forth by the Planning Commission Resolution Nos. 2005-089 and 2005-090;
2. Adopted the rezoning findings as specifically set forth in Planning Commission Resolution Nos. 2005-089 and 2005-090; and

3. Introduced and waived the reading of an ordinance approving Zone Amendment No. 04-021 as requested.

ZONE AMENDMENT NO. 05-010  
GARY AND FRANCES MITCHELL  
PALO CEDRO AREA

This was the time set to conduct a public hearing regarding Zone Amendment No. 05-010, Gary and Frances Mitchell, which would rezone approximately 2 acres in the Palo Cedro area from a Community Commercial (C-2) District to a Commercial-Light Industrial District combined with a Design Review (C-M-DR) District. Associate Planner Zachary Bonnin presented the staff report and recommended approval of the project. The Affidavit of Publication and Notice of Hearing are on file with the Clerk of the Board.

The public hearing was opened, at which time no one spoke for or against the matter, and the public hearing was closed.

By motion made, seconded (Hawes/Clarke), and unanimously carried, the Board of Supervisors took the following actions regarding Zone Amendment No. 05-010, Gary and Frances Mitchell, Palo Cedro area:

1. Adopted a California Environmental Quality Act (CEQA) determination of a mitigated negative declaration with a de minimis finding of significance, with the findings as specifically set forth by the Planning Commission Resolution No. 2005-087;
2. Adopted the rezoning findings as specifically set forth in Planning Commission Resolution No. 2005-087; and
3. Introduced and waived the reading of an ordinance approving Zone Amendment No. 05-010 as requested.

10:43 a.m.: The Board of Supervisors recessed to reconvene at 1:30 p.m. for Fiscal Year 2005-06 Budget Hearings.

1:30 p.m.: The Board of Supervisors reconvened in Open Session with all Supervisors, County Administrative Officer Doug Latimer, County Counsel Karen Jahr, Chief Deputy Clerk Glenda Tracy, and Deputy Clerk of the Board Linda Mekelburg present.

### AFTERNOON CALENDAR

#### FISCAL YEAR (FY) 2005-06 BUDGET HEARINGS

#### COMMENCEMENT OF FY 2005-06 BUDGET HEARINGS

#### OVERVIEW OF SUPPLEMENTAL BUDGET REPORT-PROPOSED REVISIONS

County Administrative Officer (CAO) Doug Latimer introduced County Budget Officer Kim Pickering, who provided an overview of the supplemental budget. She noted that the state Budget Act includes repayment of \$3.525 million in Vehicle License Fees, a two-year suspension of the Property Tax Administration Program, and reauthorization of the Rural and Small County Law Enforcement Grant Program.

Ms. Pickering summarized the revisions to the final budget:

1. General Government: The proceeds from the sale of the Balls Ferry Park property (\$300,000) will be used to finance the County's final obligation toward the Shasta County Library-Redding Main, and funding has been provided for projects which include replacing the French Gulch restrooms, remodeling the Jail kitchen, and replacing the Courthouse chiller unit.
2. Public Safety: An additional \$800,000 in Proposition 172 funds will be received and designated to reduce unallocated salary savings in the District Attorney (\$100,000) and Sheriff (\$300,000) budget units, as well as to replace the HVAC unit in the Public Safety Building. Approximately \$150,000 in Indian Gaming revenue will be used to fund an investigator in the District Attorney's Office and a Deputy in the Sheriff's Office.

### **PROPOSED BUDGET HEARING SCHEDULE AND FORMAT**

By consensus, the Board of Supervisors approved the proposed hearing schedule and format, which includes consent and regular items.

### **REVISIONS TO FY 2005-06 PROPOSED BUDGET**

By motion made, seconded (Clarke/Hawes), and unanimously carried, the Board of Supervisors approved revisions and other amendments in appropriations and revenue to the FY 2005-06 Proposed Budget, as outlined in the Supplemental Budget Report.

### **CONSENT CALENDAR**

By motion made, seconded (Hartman/Hawes), and unanimously carried, the Board of Supervisors approved those budget units which had not been formally appealed and had no major policy considerations or outstanding issues, as follows:

### **GENERAL FUND (060)**

#### **General Government**

100	General Revenue and Transfers
101	Board of Supervisors
102	County Administrative Office
103	Clerk of the Board
110	Auditor-Controller
111	Treasurer-Tax Collector
112	Assessor
113	Purchasing
120	County Counsel
130	Personnel
140	Elections
165	Economic Development
172	Surveyor
173	Miscellaneous General #1

**General Government (continued)**

174 Tobacco Settlement Grants  
 175 CSA Administration  
 199 Central Service Costs (A-87)

**Public Protection**

201 Trial Courts  
 203 Public Defender  
 208 Grand Jury  
 221 County Clerk  
 237 Sheriff Civil Unit  
 256 Victim/Witness Assistance  
 280 Agriculture Commissioner/Sealer of Weights & Measures  
 290 Recorder  
 292 Public Guardian  
 295 Local Agency Formation Commission (LAFCo)  
 297 Animal Control  
 299 Public Administrator

**Public Ways and Facilities**

332 Shingletown Airport

**Health and Public Assistance**

543 Housing Authority  
 570 Veterans Services  
 590 Community Action Agency

**Education and Recreation**

620 Farm Advisor  
 621 Joint Lassen/Shasta Farm Advisor  
 622 Cooperative Extension Forestry Program  
 701 Recreation and Parks  
 710 Veterans' Halls

**Debt Service/Contingency**

802 Shasta County Debt  
 900 Reserves for Contingencies

**ACCUMULATED CAPITAL OUTLAY (040)**

161 Accumulated Capital Outlay

**CAPITAL PROJECTS-COURTHOUSE REMODEL FUND (041)**

163 Courthouse Remodel (History)

**CAPITAL PROJECTS-LIBRARY BUILDING FUND (043)**

167 Library Building

**CAPITAL PROJECTS-ADMINISTRATION BUILDING FUND (044)**

169 Administration Building

**COUNTY MEDICAL SERVICES PROGRAM FUND (061)**

409 County Medical Services

**CAPITAL PROJECTS - GENERAL (062)**

166 Land, Buildings, and Improvements

**RESOURCE MANAGEMENT FUND (064)**

282 Building Inspection  
286 Planning  
400 Resource Management General Revenues  
402 Environmental Health

**GENERAL FEDERAL FOREST TITLE III FUND (065)**

176 Title III Projects

**MENTAL HEALTH FUND (080)**

410 Mental Health  
422 Alcohol and Drug Programs  
424 Substance Abuse Crime Prevention  
425 Perinatal Program

**INTER-MOUNTAIN FAIR FUND (100)**

159 Inter-Mountain Fair

**LIBRARY FUND (110)**

610 Library

**OPPORTUNITY CENTER FUND (120)**

530 Opportunity Center

**SOCIAL SERVICES FUND (140)**

501 Social Services  
540 County Indigent Cases  
541 Cash Aid Payments

**WILDLIFE FUND (150)**

294 Wildlife Control

**GENERAL RESERVE FUND (170)**

160 General Reserves

**ENDANGERED SPECIES FUND (188)**

285 Knighton Road Beetle Mitigation

**ROAD FUND (190)**

301 Roads

**ROADS DUST MITIGATION FUND (191)**

302 Sacramento Valley Air Pollution Paving

**CHILD SUPPORT SERVICES FUND (192)**

228 Child Support Services

**COUNTY TRANSIT FUND (193)**

303 Shasta County Transit

**PUBLIC SAFETY FUND (195)**

220	Public Safety General Revenues
227	District Attorney
235	Sheriff
236	Boating Safety
246	Detention Annex
260	Jail
261	Burney Station
262	Juvenile Hall
263	Probation
264	Crystal Creek Camp
287	Coroner
288	Central Dispatch

**PUBLIC HEALTH FUND (196)**

411	Public Health
412	Shasta County Health Care
417	California Children's Services

**SHASTA HOUSING REHABILITATION FUND (197)**

596	Housing Rehabilitation Administration
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**DEBT SERVICE (198)**

801	Debt Service
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**INTERNAL SERVICE FUNDS**

Fund 201	Fleet Management (BU 940)
Fund 202	Risk Management (BU 950)
Fund 203	Information Systems
Fund 204	Facilities Management
Fund 205	Shasta Co. Utilities Admin.

**ENTERPRISE FUNDS**

Fund 200	Fall River Mills Airport
Fund 206	R. W. Curry West Central Landfill Replacement & Improvement Fund
Fund 207	Solid Waste Administration
Fund 209	R. W. Curry West Central Landfill Closure/Post-Closure Fund

**SPECIAL DISTRICTS UNDER BOARD OF SUPERVISORS**

Fund 300- County Service Areas and Permanent Road Divisions (Includes Fund 391,  
396 CSA #1 - County Fire)

1:41 p.m.: The Board of Supervisors recessed and convened as the Shasta County Water Agency.

**WATER AGENCY CONSENT CALENDAR**

By motion made, seconded (Hawes/Hartman), and unanimously carried, the Shasta County Water Agency adopted the FY 2005-06 Water Agency budget Fund 371, as listed on the consent calendar.

1:41 p.m.: The Water Agency adjourned and convened as the Shasta County Air Pollution Control Board.

**AIR POLLUTION CONTROL BOARD CONSENT CALENDAR**

By motion made, seconded (Clarke/Hawes), and unanimously carried, the Shasta County Air Pollution Control Board adopted the FY 2005-06 Air Quality Management District budget Fund 373, as listed on the consent calendar.

1:42 p.m.: The Air Pollution Control Board adjourned and convened as the Shasta County Redevelopment Agency.

**REDEVELOPMENT AGENCY CONSENT CALENDAR**

By motion made, seconded (Hartman/Clarke), and unanimously carried, the Shasta County Redevelopment Agency adopted the FY 2005-06 Redevelopment Agency Administration budget Fund 944, as listed on the consent calendar.

1:43 p.m.: The Redevelopment Agency adjourned and convened as the Shasta County In-Home Supportive Services Public Authority.

**IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY CONSENT CALENDAR**

By motion made, seconded (Hawes/Clarke), and unanimously carried, the Shasta County In-Home Supportive Services Public Authority adopted the FY 2005-06 In-Home Supportive Services Public Authority budget Fund 851, as listed on the consent calendar.

1:43 p.m.: The In-Home Supportive Services Public Authority adjourned and reconvened as the Shasta County Board of Supervisors.

**REGULAR CALENDAR****DEPARTMENT APPEALS**

There were no budget units which had policy considerations or outstanding issues; however, Supervisors Hawes and Cibula requested Budget Unit 391, County Fire, and Budget Unit 700, Recreation and Parks, be pulled for further discussion.

**BUDGET UNIT 391**  
**COUNTY FIRE**

Supervisor Hawes moved that funding previously removed from Budget Unit 391, County Fire, be restored to the volunteer fire companies; Supervisor Cibula seconded the motion. CAO Latimer noted that there is a larger-than-anticipated carryover balance, and Interim Fire Chief Marc Romero also supports having the funds restored and earmarked for the volunteer fire companies in the same amount as was deleted from the preliminary budget.

In response to a question from Supervisor Clarke as to the amount removed from volunteer fire companies, Senior Administrative Analyst Julie Hope explained that between Fiscal Years 2004-05 and 2005-06, the volunteer fire company contracts were reduced by approximately \$9,800; the remaining funds were not from volunteer fire company contracts; Supervisor Hawes clarified that the intent of his motion was to restore only the funds reduced from the individual volunteer fire company contracts. Interim Fire Chief Romero also gave a brief history of the original reduction in the budget unit; their analysis of the figures show a reduction of \$22,628 for the volunteer fire companies in Fiscal Year 2003-04.

Supervisor Clarke suggested the motion be amended to allow the analyst and the interim fire chief to discuss and determine the amount to be restored to the volunteer fire companies; Supervisors Hawes and Cibula agreed. CAO Latimer said that the final amount and destination of the funding would be brought to the Board of Supervisors with the Final Budget. The motion carried unanimously.

**BUDGET UNIT 700**  
**RECREATION AND PARKS**

Supervisor Cibula noted that several communities in Shasta County are working toward community projects. He recommended that the Board of Supervisors set aside an amount of money or recognize some designated funding that can be utilized on such projects as they progress. He suggested two places where funds may be available:

1. Approximately \$500,000 in undesignated funds in the general proposal (unallocated expenditures in General Revenues);
2. Grant money based on settlements which are for community projects.

Ms. Pickering explained that during the Preliminary Budget, \$500,000 was set aside for the Rural and Small County Law Enforcement Grant Program, in addition to \$200,000 for the booking fee program, \$325,000 for Elections, and \$500,000 for run-out costs in the Public Defender's Office. Of those moneys, the Rural and Small County Law Enforcement Grant Program is the only one which will be funded through the state budget. Staff recommendation is to leave the funds in General Revenues. Ms. Pickering suggested that a more appropriate source might be the 15 percent of the tobacco settlement money set aside for community projects; that fund accrues approximately \$300,000 per year and is currently projected to contain approximately \$1 million by the end of the fiscal year.

Supervisor Clarke agreed with Ms. Pickering, noting that Shasta County has always supported community projects; she opposed the use of contingency funds since the County has less than a 1 (one) percent reserve compared to local cities, who often have a 10 (ten) percent contingency reserve. She reminded the Board of Supervisors that, in the past, they have utilized reclaimed Community Development Block Grant (CDBG) funds to assist communities in building parks and community projects, such as the community center in Cottonwood. She encouraged groups to request funding on projects but was hesitant to earmark funding for specific recreational issues.

Supervisor Hawes suggested conducting a workshop in the near future to discuss the parameters and the process for funding community projects.

Supervisor Hartman agreed with Supervisor Cibula regarding parks and open space but also supported Supervisor Clarke's statements regarding community projects; she also suggested a workshop to set guidelines and parameters for community projects.

CAO Latimer suggested the following:

1. Staff should return to the Board of Supervisors in the middle of November or early December with a process defined;
2. Given the Board of Supervisors' comments regarding the difficulty of funding ongoing maintenance, investigate the possibility of treating the funds as matching funds, seed funds, or supplementing community groups; and
3. Return to the Board of Supervisors with a staff report and suggested amount of funding in order to open the process for a set amount of time using a competitive request for proposal (RFP) process.

By motion made, seconded (Cibula/Clarke), and unanimously carried, the Board of Supervisors requested that staff bring forward a proposal for utilization of the moneys for the purpose of funding community projects as suggested by the County Administrative Office for discussion by the Board of Supervisors. By consensus, the Board of Supervisors clarified that the process would include a competitive bid process through an open RFP, that no one specific program area or activity would be designated to receive funds, and that the Board of Supervisors would investigate the use of the 15 percent of tobacco settlement funds set aside for community projects.

#### LIBRARY FUND UPDATE

In response to a question from Supervisor Kehoe regarding possible \$400,000 matching donations to the Library from the City of Redding, the County of Shasta, and the McConnell Foundation (\$1.2 million total) due to an expected funding shortfall, CAO Latimer explained that the construction bids for the Library came in under the engineer's estimate. His recommendation was to hold off taking any action on the donation and to continue discussions with the City of Redding and the McConnell Foundation until construction has progressed further and a determination is made as to the need for the additional funds. He also noted that the citizens' committee is proceeding with surveys to address the ongoing needs of the Library and recommended no action until the committee has fulfilled its mission.

**FISCAL YEAR 2005-06 FINAL BUDGET RESOLUTION**

By motion made, seconded (Hawes/Clarke), and unanimously carried, the Board of Supervisors directed the County Administrative Officer to prepare, for subsequent Board consideration and action, the Fiscal Year 2005-06 Final Budget Resolution, which will reflect subsequent technical adjustments to the Fiscal Year 2005-06 Proposed Budget required as additional information regarding State legislative action becomes available, as directed by the Board of Supervisors during the budget hearings.

2:20 p.m.: The Board of Supervisors adjourned.

\_\_\_\_\_  
Chairman

ATTEST:

H. DOUGLAS LATIMER  
Clerk of the Board of Supervisors

By \_\_\_\_\_  
Deputy