

SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, May 6, 2003

REGULAR MEETING

9:00 a.m.: Chairman Clarke called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe
District No. 2 - Supervisor Fust
District No. 3 - Supervisor Hawes
District No. 4 - Supervisor Wilson
District No. 5 - Supervisor Clarke

County Administrative Officer - Doug Latimer
County Counsel - Karen Jahr
Chief Deputy Clerk of the Board - Glenda K. Tracy

INVOCATION

Invocation was given by Mike Tandy, Restoration Enterprises.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Hawes.

ITEMS PULLED FROM CONSENT CALENDAR

Chairman Clarke pulled for discussion the item requesting approval of County claims requiring special board action. Auditor-Controller Rick Graham confirmed that the item had been previously approved by the Board of Supervisors; however, policy requires that advance payments be approved by the Board of Supervisors. Chairman Clarke stated that she would like to have this policy reviewed to discuss making a change so that once an item is approved by the Board of Supervisors it would not be necessary to have the Board's approval again.

Supervisor Hawes pulled for correction the item requesting reappointment of Dan Gover to the Sacramento River Conservation Area Forum because of a typographical error on the staff report. The correct name should be shown as *Sacramento River Conservation Area Forum*.

Supervisor Kehoe pulled for clarification the item requesting approval and authorization for the Chairman to sign a contract amendment with Restoration Enterprises, questioning the interest rate and fund performance information. Director of Social Services Del Skillman advised that there will be an anticipated \$5,000 vehicle loan increase in the upcoming year.

CONSENT CALENDAR

By motion made, seconded (Hawes/Fust), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar:

Authorized the issuance of warrants totaling \$331,349.02 for County operating funds and special districts, as submitted; and authorized the issuance of a check in the amount of \$3,900 requiring special board action. (Auditor-Controller)

Approved the minutes of the meeting held on April 22, 2003, as submitted. (Clerk of the Board)

Reappointed Dan Gover to the Sacramento River Conservation Area Forum for a two-year term to expire May 2005. (Clerk of the Board)

Appointed Dave Drennan to the Western Shasta Resource Conservation District Board of Directors to fill an unexpired term to November 2006. (Clerk of the Board)

Approved and authorized the Chairman to sign an agreement with attorney James Underwood of Underwood & Omstead in an amount not to exceed \$3,000 to serve as County Hearing Officer on an as-needed basis for hearings on nuisance and abandoned vehicle abatements for the period May 6, 2003 through April 30, 2004. (Clerk of the Board)

Approved and authorized the Chairman to sign a renewal agreement with Verizon Wireless in an estimated monthly amount of \$2,454 to provide paging and messaging services for one year from date of signing. (Information Systems)

Adopted Resolution No. 2003-66, which authorizes the purchase of surplus federal personal property and equipment from the State of California for the County and names the County Administrative Officer or his designee(s) as Purchasing Agents for this purpose only. (Support Services-Purchasing Division)

(See Resolution Book No. 44)

Approved and authorized the Chairman and the Director of Housing and Community Action Programs to sign the AmeriCorps*VISTA Project Application; authorized the Director of Housing and Community Action Programs to sign the VISTA certification and application for Federal Assistance in the amount of \$22,000 and any subsequent amendments; authorized the County Administrative Officer to sign the Statement of Assurances-Non-Construction Programs; and approved and authorized the Chairman to sign the Memorandum of Agreement and any subsequent amendments with the Corporation for National and Community Service to provide 22 VISTA members at various nonprofit agencies in Northern California for the period August 1, 2003 through July 31, 2004. (Housing and Community Action Programs)

Approved and authorized the Chairman to sign the following agreements effective from the date of signing through December 31, 2003: Shasta County Women's Refuge in the amount of \$28,000 to support their domestic violence/sexual assault crisis intervention program; People of Progress in the amount of \$27,000 to support their Emergency Assistance Program and their Utility, Rent, Motel Assistance program; Shasta Senior Nutrition Programs in the amount of \$12,000 to support the Emergency Food Assistance and Brown Bag programs; Family Service Agency's HART Center in the amount of \$10,000 to support their program for helping runaway and homeless youth; Vision Resource Center in the amount of \$10,000 to provide in-home daily living skills and follow-up rehabilitation services for the sight impaired; and Youth Violence Prevention Council in the amount of \$3,000 to develop a Peer/Teen Court for juvenile offenders. (Housing and Community Action Programs)

Approved and authorized the Chairman to sign a renewal agreement with the State Department of Rehabilitation in the amount of \$65,185 to provide vocational rehabilitation services for Fiscal Year 2003-2004; and adopted Resolution No. 2003-67, which authorizes

Shasta County Mental Health to prepare, sign, and submit any and all reports for this program. (Mental Health)

(See Resolution Book No. 44)

Approved and authorized the Chairman to sign an amendment to the agreement with the State of California increasing funding for Fiscal Year 2002-2003 by \$34,842 (for a total of \$1,814,459) to provide alcohol and other drug treatment/prevention services. (Mental Health-Alcohol and Drug Programs)

Approved the Fiscal Year 2003-2004 Substance Abuse and Crime Prevention Act of 2000 Shasta County Plan for drug treatment, probation supervision, and other supportive services; and authorized the Alcohol and Drug Program Administrator to sign and submit the Plan. (Mental Health-Alcohol and Drug Programs)

Reappointed Jim Middleton, Bradford Tillson, and Doyle Turner to the Alcohol and Drug Advisory Board for three-year terms to expire March 2006. (Mental Health-Alcohol and Drug Programs)

Approved and authorized the Chairman to sign a contract amendment with Restoration Enterprises increasing compensation by \$100,000 (for a total of \$142,500) and retaining the term of July 1, 2002 through June 30, 2003 for additional auto loan funds for the CalWORKs Auto Loan Program. (Social Services)

Approved and authorized the Chairman to sign a contract amendment with Family Service Agency increasing compensation by \$13,390 (for a total of \$248,563) and retaining the term of July 1, 2002 through June 30, 2003 to provide additional visiting hours at the Visitation and Parenting Center for the Children and Family Services Division. (Social Services)

Approved and authorized the Chairman to sign a contract amendment with Redding Psychotherapy Group increasing compensation by \$14,000 (for a total of \$20,000) and retaining the term of July 1, 2002 through June 30, 2003 for increased referrals to provide psychological evaluations and consultation services for the Children and Family Services Division's Adoption and Adoption Support Programs. (Social Services)

Approved and authorized the Chairman to sign a contract amendment with Acorn Community Enterprises increasing compensation by \$9,448 for Fiscal Year 2002-2003 (for a total of \$69,448 for Fiscal Years 2001-2002 and 2002-2003) and retaining the term of October 23, 2001 through June 30, 2003 to implement the Rural Employment Initiative. (Social Services)

Approved and authorized the Chairman to sign an agreement with the State Department of Boating and Waterways in an amount not to exceed \$523,567 for Shasta County to provide boating safety and enforcement activities on Shasta County waterways for the period July 1, 2003 through June 30, 2004. (Sheriff)

Adopted Resolution No. 2003-68, which authorizes the Chief Probation Officer to submit the County's Comprehensive Multi-Agency Juvenile Justice Plan Modification. (Probation)

(See Resolution Book No. 44)

Approved and authorized the Chairman to sign a work order with Redding Electric Utility in the amount of \$34,799 to provide electrical service work for the County Administration Center. (Public Works)

Adopted Resolution No. 2003-69, which declares the Opportunity Center Building property on Lake Boulevard as surplus, authorizes the sale of the property, sets minimum sales price at \$160,000, sets the terms of sale and bidding procedures, authorizes payment of a 5 percent real estate broker's commission, and sets June 17, 2003 at 1:30 p.m. as the date for the receipt and opening of all bids, written and oral. (Public Works)

(See Resolution Book No. 44)

Adopted Resolution No. 2003-70, which authorizes the Department of Resource Management to apply for a Local Government Household Hazardous Waste Grant - Fiscal Year 2003/04 in an amount not to exceed \$300,000 and authorizes the Director of Resource Management to sign the grant application. (Resource Management-Community Education Section)

(See Resolution Book No. 44)

9:07 a.m.: The Board of Supervisors *recessed* and *convened* as the IHSS Public Authority.

OTHER AGENCIES SPECIAL DISTRICTS

CONSENT CALENDAR

IHSS PUBLIC AUTHORITY

By motion made, seconded (Fust/Wilson), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign a personal services agreement/software license agreement with Refined Technologies, Inc. in the amount of \$500 per month with additional software customization in an amount not to exceed \$5,000 and a one-time license fee of \$7,500 to provide IHSS registry software for data collection, client matching, and reporting from the date of signing until terminated by either party. (Social Services)

9:08 a.m.: The IHSS Public Authority *adjourned* and *convened* as the Shasta County Water Agency.

SHASTA COUNTY WATER AGENCY

By motion made, seconded (Hawes/Fust), and unanimously carried, the Board of Supervisors designated the Public Works Director as the County's agent to enter into a 10-year agreement with Steve Boyd in the amount of \$47 per acre-foot of water to provide 0.10 acre-foot of Central Valley Project water per year; and enter into agreements with various parties totaling up to 0.90 acre-foot of Central Valley Project water per year, for periods not to exceed 10 years, for beneficial use of the water within the County.

9:09 a.m.: The Shasta County Water Agency *adjourned* and *reconvened* as the Board of Supervisors.

REGULAR CALENDAR

PRESENTATIONS

PRESENTATION: CERTIFICATE OF RECOGNITION: ALBERTA LYNNE PEARCE

At the recommendation of Chairman Clarke, and by motion made, seconded (Hawes/Fust), and unanimously carried, the Board of Supervisors presented a Certificate of Recognition to Alberta Lynne Pearce which recognizes her as the Retired and Senior Volunteer Program Volunteer of the Year for 2002.

BOARD MATTERS

MAY 2003 EMPLOYEE OF THE MONTH
DEPUTY SHERIFF JAMES BEAPRE
RESOLUTION 2003-71

At the recommendation of Sheriff Jim Pope, and by motion made, seconded (Fust/Hawes), and unanimously carried, the Board of Supervisors adopted Resolution No. 2003-71, which recognizes Deputy Sheriff James Beaupre as Shasta County's May 2003 Employee of the Month.

(See Resolution Book No. 44)

PROCLAMATION: POLICE OFFICERS' WEEK
PEACE OFFICER MEMORIAL DAY

At the recommendation of Sheriff Jim Pope, and by motion made, seconded (Hawes/Kehoe), and unanimously carried, the Board of Supervisors adopted a proclamation which designates the week of May 11-17, 2003 as Police Officers' Week and May 15, 2003 as Peace Officer Memorial Day and directed that the Courthouse flag be flown at half-staff on May 15, 2003.

PROCLAMATION: OLDER AMERICANS' MONTH

At the recommendation of Shasta County Older Adults Policy Council Consultant Doreen Bradshaw, and by motion made, seconded (Fust/Hawes), and unanimously carried, the Board of Supervisors adopted a proclamation which designates May 2003 as Older Americans' Month.

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

LEGISLATIVE UPDATE/SUPERVISORS' REPORTS

County Administrative Officer (CAO) Doug Latimer presented an update on specific legislation of importance to Shasta County and requested Agricultural Commissioner/Sealer of Weights & Measures Mary Pfeiffer to speak regarding legislation affecting the Central Valley Water Quality Control Board. By consensus, the Board of Supervisors directed that the matter be agendaized for May 13, 2003 so that action may be taken. CAO Latimer advised that the Department of Social Services has requested that the Board review AB 1151 regarding Foster Care and to take action against it. By consensus, the Board of Supervisors directed a letter be sent opposing the Assembly Bill. CAO Latimer also noted that Probation's Home Electronic Confinement Program may be discontinued due to lack of funding.

Supervisors reported on issues of countywide interest.

ASSESSOR

ABATEMENT OF PENALTY: HP HERITAGE PLAZA ASSOCIATES, LP

Assessor-Recorder Cris Andrews presented the staff report. He explained the chronology of the late filing by HP Heritage Plaza Associates, LP of the required Change of Ownership Statement and noted the penalty amount of \$2,500.

Jon Berkley Management Property Supervisor Kristi Warnecke explained that the company assumed that it was part of the process of the sale.

By motion made, seconded (Fust/Kehoe), and carried, the Board of Supervisors denied the request of HP Heritage Plaza Associates, LP to abate the penalty assessed for failure to timely file a Change of Ownership Statement. Supervisor Wilson voted no.

ABATEMENT OF PENALTY: RENEE DUNCAN

Assessor-Recorder Cris Andrews presented the staff report. He explained the chronology of the late filing by Renee Duncan of the required Change of Ownership Statement and noted the penalty amount of \$103.20 .

By motion made, seconded (Kehoe/Fust), and unanimously carried, the Board of Supervisors denied the request of Renee Duncan to abate the penalty assessed for failure to timely file a Change of Ownership Statement.

COUNTY CLERK

**SHASTA COUNTY MANAGERS "SUPER INSPECTORS" ON ELECTION DAY
RESOLUTION NO. 2003-72**

At the recommendation of County Clerk Ann Reed and by motion made, seconded (Fust/Hawes), and unanimously carried, the Board of Supervisors adopted Resolution No. 2003-72, which approves a program allowing Shasta County managers to act as "Super Inspectors" and to assist poll workers when and where necessary on Election Day.

(See Resolution Book No. 44)

**ELECTIONS TECHNICIAN I/II
SALARY RESOLUTION NO. 1226**

At the recommendation of County Clerk Ann Reed, and by motion made, seconded (Fust/Wilson), and unanimously carried, the Board of Supervisors adopted Salary Resolution No. 1226, which authorizes a new position of Elections Technician I/II for the Election Department; and approved two new class specifications for the position.

(See Salary Resolution Book)

SUPPORT SERVICES-HUMAN RESOURCES DIVISION

**2002-2003 CLASSIFICATION MAINTENANCE PROGRAM
SALARY RESOLUTION NO. 1227**

At the recommendation of Assistant Director of Support Services Marty Bishop and by motion made, seconded (Kehoe/Hawes), and unanimously carried, the Board of Supervisors took the following actions regarding the Fiscal Year 2002-2003 Classification Maintenance Program: Adopted Salary Resolution No. 1227, which reclassifies various positions and makes certain salary adjustments effective May 4, 2003; deleted one job classification; and approved four new job specifications.

(See Salary Resolution Book)

HEALTH AND WELFARE

HOUSING AND COMMUNITY ACTION

PLANNING AND TECHNICAL ASSISTANCE GRANT PROGRAM

This was the time to conduct a public hearing and solicit public comment on the Planning and Technical Assistance grant program for Fiscal Year 2003-2004. Housing and Community Action Programs Director Larry Lees presented the staff report and recommended approval. The public hearing was opened, at which time no one spoke for or against the proposal, and the public hearing was closed.

By motion made, seconded (Fust/Hawes), and unanimously carried, the Board of Supervisors approved of the Planning and Technical Assistance grant program for Fiscal Year 2003-2004.

PUBLIC HEALTH

**CALIFORNIA CHILDREN'S SERVICES PROGRAM FUND DONATIONS
RESOLUTION NO. 2003-73**

At the recommendation of Public Health Director Marta McKenzie, and by motion made, seconded (Hawes/Wilson), and unanimously carried, the Board of Supervisors adopted Resolution No. 2003-73, which allows for expenditure of funds donated to the local California Children's Services (CCS) program, and received a presentation of uses of CCS donation funds.

(See Resolution Book No. 44)

SOCIAL SERVICES-OPPORTUNITY CENTER

BUDGET AMENDMENT

At the recommendation of Director of Social Services Del Skillman and by motion made, seconded (Kehoe/Wilson), and unanimously carried, the Board of Supervisors approved a budget amendment which transfers \$45,200 from Regular Salaries to Client Payroll to cover the increased number of consumers employed by the Opportunity Center and increases appropriations by \$102,572 to purchase additional assembly items and increases Cost Applied by a like amount.

LAW AND JUSTICE

CHILD SUPPORT SERVICES

PRESENTATION: CHILD SUPPORT SERVICES REMODEL

Child Support Services Director Steve Baer gave a presentation regarding the remodeling progress on the Department of Child Support Services' new office space.

**LEASE-PURCHASE AGREEMENT: KOCH FINANCIAL CORPORATION
BUDGET AMENDMENT**

At the recommendation of Child Support Services Director Steve Baer, and by motion made, seconded (Hawes/Fust), and unanimously carried, the Board of Supervisors approved and

authorized the Chairman to sign a 72-month lease-purchase agreement with Koch Financial Corporation for one new telephone system; authorized the Director of Child Support Services to sign all collateral documents necessary to put the lease into effect, authorized the purchase of automatic call distribution software in the amount of \$11,621, and approved a budget amendment which increases revenues and appropriations by \$2,537.

BUDGET AMENDMENT

At the recommendation of Child Support Services Director Steve Baer, and by motion made, seconded (Kehoe/Hawes), and unanimously carried, the Board of Supervisors approved a budget amendment which transfers recognized revenue in the amount of \$19,100 from the department's fund balance to the current year's budget appropriation.

PUBLIC WORKS

WATER RATE INCREASE FOR COUNTY SERVICE AREA NO. 6 RESOLUTION 2003-74

This was the time set to conduct a public hearing and consider an increase in the water rates for County Service Area No. 6 - Jones Valley Water.

11:00 a.m.: Supervisor Kehoe recused himself due to a conflict and left the room.

Public Works Director Pat Minturn presented the staff report and recommended approval of the proposed rate increase. The public hearing was opened, at which time no one spoke for or against the proposal, and the public hearing was closed. By motion made, seconded (Hawes/Wilson), and unanimously carried, the Board of Supervisors adopted Resolution No. 2003-74, which adjusts bi-monthly water rates in County Service Area No. 6 - Jones Valley Water from \$20 to \$24 effective June 1, 2003.

(See Resolution Book No. 44)

11:04 a.m.: Supervisor Kehoe returned to the room.

PRESENTATION: ELECTRIC VEHICLES

Public Works Director Pat Minturn gave details of the two electric vehicles recently donated by DaimlerChrysler Company. He invited the Members of the Board of Supervisor to join him in the parking lot for a presentation.

11:05 a.m.: County Counsel Karen Jahr advised that the proposed Closed Session on the agenda regarding anticipated litigation has been dropped. The Board of Supervisors recessed to the West Street parking lot of the Shasta County Courthouse to continue the presentation of the electric cars.

1:30 p.m.: The Board of Supervisors reconvened in Open Session with all Supervisors, County Administrative Officer Doug Latimer, Assistant County Counsel Michael Ralston, and Deputy Clerk of the Board Christie Jewell present.

AFTERNOON CALENDAR**SCHEDULED HEARINGS****RESOURCE MANAGEMENT****CERTIFICATE OF COMPLIANCE NO. 03-001
MARK AND WENDY PARENT, PALO CEDRO AREA
RESOLUTION NO. 2003-75**

This was the time set to conduct a public hearing and consider the issuance of Certificate of Compliance No. 03-001, Mark and Wendy Parent (Palo Cedro area), with conditions to recognize a remainder parcel as a developable parcel which meets the Shasta County Development Standards. Associate Planner Nancy Polk presented the staff report and recommended approval. The Affidavit of Publication and Notice of Hearing are on file with the Clerk of the Board.

The public hearing was opened, at which time no one spoke for or against the project request, and the public hearing was closed.

By motion made, seconded (Hawes/Fust), and unanimously carried, the Board of Supervisors adopted Resolution No. 2003-75, which authorizes the issuance of Certificate of Compliance No. 03-001 with conditions to recognize a remainder parcel as a developable parcel which meets the Shasta County Development Standards.

(See Resolution Book No. 44)

SCHEDULED WORKSHOP**HEALTH AND WELFARE****MENTAL HEALTH****SHASTA PSYCHIATRIC HOSPITAL OPERATIONS**

This was the time set to conduct a workshop to review the current operations of the hospital in accordance with the Center for Medicare and Medicaid regulations.

Director of Mental Health Don Kingdon presented the staff report and gave a PowerPoint® presentation of the Hospital, which opened in 1966. The licensed 15-bed Psychiatric Health Facility has been federally certified since 1989 and is the only certified Acute Psychiatric Hospital in Shasta County.

Director Kingdon introduced Director of Mental Health Nursing Ken Clark, who discussed the staffing, medical services, and psychiatric services of the hospital.

Because of increased interaction with consumers, proactive psychiatric interventions, timely medication management, and ongoing Professional Assault Response Training for all staff, the Hospital has seen significant reduction in patient seclusion and restraint incidents.

Medical Director Aravind Pai, M.D. explained the psychiatric emergency services provided to patients. These include a thorough psychiatric and physical exam done at the time of admission, a medical assessment and management provided by two doctors, individual and family counseling, and recreational and group therapy.

Deputy Director Tim Kerwin presented statistics including cost of the program, number of patients and patient days in Fiscal Year 2001-2002, number of beds provided, and length of stay per patient.

Director Kingdon concluded the presentation by discussing the costs of mental health and psychiatric hospitals, noting that the Psychiatric Hospital presents a unique solution to a nationwide mental health crisis.

2:10 p.m.: The Board of Supervisors adjourned.

Chairman

ATTEST:

H. DOUGLAS LATIMER
Clerk of the Board of Supervisors

By _____
Deputy