

**SHASTA COUNTY BOARD OF SUPERVISORS**

Tuesday, June 25, 2002

**REGULAR MEETING**

9:00 a.m.: Chairman Kehoe called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe  
District No. 2 - Supervisor Fust  
District No. 3 - Supervisor Hawes  
District No. 4 - Supervisor Wilson  
District No. 5 - Supervisor Clarke

County Administrative Officer - Doug Latimer  
County Counsel - Karen Jahr  
Administrative Board Clerk - Christie N. Jewell

**INVOCATION**

Invocation was given by County Administrative Officer Doug Latimer.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance to the Flag was led by Supervisor Kehoe.

**INTRODUCTIONS**

Introductions of the Members of the Board, county staff, elected officials, and county department heads were made.

**PUBLIC COMMENT PERIOD – OPEN TIME**

Don Pickells addressed the Board of Supervisors about his reasons for opposing the proposed Goat Ranch Quarry.

**ACTION ON ITEMS PULLED FROM CONSENT CALENDAR**

**APPROVAL OF MINUTES**

Supervisor Kehoe pulled from the Consent Calendar the Minutes of June 18, 2002 to make a correction on page 148. Under FORMATION: AMBER LANE PERMANENT ROAD DIVISION, second paragraph, first sentence, second line, a correction was made to "100 percent of the homeowners," which should have been "*100 percent of the people she represented.*" (Clerk of the Board)

By motion made, seconded (Clarke/Fust), and unanimously carried, the Board of Supervisors approved the Minutes of June 18, 2002, as amended. (Clerk of the Board)

**OLD ACCOUNTS RECEIVABLE**

Supervisor Kehoe pulled from the Consent Calendar for discussion and separate action the Support Services-Risk Management's request to authorize the Auditor-Controller to write off old accounts receivables.

In response to a procedural question from the Members of the Board regarding a 4/5 vote, Support Services Director Joann Davis was present and explained that she had met with County Counsel and the Budget Officer, who said it was not technically a 4/5 vote item.

By motion made, seconded (Clarke/Hawes), and unanimously carried, the Board of Supervisors authorized the Auditor-Controller to write off old accounts receivable totaling \$7,694.06 which have been carried on the books for many years. (Support Services-Risk Management)

**AGREEMENT: CALIFORNIA DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL SALARY RESOLUTION NO. 2002-86**

Supervisor Kehoe pulled from the Consent Calendar for clarification the Sheriff's request to adopt a resolution which authorizes the Sheriff to enter into an agreement with the California Department of Alcoholic Beverage Control, and adopt a salary resolution which adds one Deputy Sheriff position.

In response to questions from the Members of the Board, Sheriff's Administrative Service Officer Florence Dougan explained that the previously approved four juvenile officers' positions would expire the middle of October, and this is a separate program that needs a new contract.

By motion made, seconded (Clarke/Fust), and unanimously carried, the Board of Supervisors adopted Resolution No. 2002-86, which authorizes the Sheriff to enter into an agreement with the California Department of Alcoholic Beverage Control in the amount of \$90,000 for a voluntary compliance/enforcement program for the period July 1, 2002 through June 30, 2003, including any extensions or amendments and any subsequent contracts with the State for the purpose of this program, and adopted Salary Resolution No. 1202, which adds one Deputy Sheriff position effective July 1, 2002 for the duration of the grant award and any extensions. (Sheriff)

(See Resolution Book No. 43)  
(See Salary Resolution Book)

**CONSENT CALENDAR**

By motion made, seconded (Hawes/Wilson), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar, as amended:

Approved the use of Public Safety Augmentation (Proposition 172) reserve funds to backfill the deficit in Fiscal Year 2001-2002 receipts and directed the Auditor-Controller to transfer the funds to the public safety departments if, after the close for the books for Fiscal Year 2001-2002, it is necessary to keep the departments whole. (Administrative Office)

Approved and authorized the Chairman to sign a contract amendment with Ryan and Associates for real property leasing specialist services which extends the term to June 30, 2003 and increases total compensation to an amount not to exceed \$45,000. (Administrative Office)

Approved and authorized the Chairman to sign an agreement with Napa County in the amount of \$29,000 from the date of signing through June 30, 2003 to allow the Assessor's Office to share in the enhancements developed by Megabyte Property Tax Systems. (Assessor-Recorder)

Approved and authorized the Chairman to sign an agreement with California CAD Solutions in the amount of \$24,500 from the date of signing through December 30, 2002 to provide services and assistance in developing the Assessor's intranet-based GIS application. (Assessor-Recorder)

Authorized the issuance of warrants totaling \$92,321.03 for County operating funds and special districts, as submitted. (Auditor-Controller)

Appointed Betty Jackman to the Burney Cemetery District Board of Directors to fill an unexpired term to March 2006. (Clerk of the Board)

Adopted Resolution No. 2002-84, which authorizes the issuance and sale of bonds designated as Shasta-Tehama-Trinity Community College District General Obligation Bonds, Election of 2002, Series 2002A in an amount not to exceed \$15,000,000 to pay for construction of and improvements to school facilities and programs. (County Counsel)

(See Resolution Book No. 43)

Approved and authorized the Chairman to sign an agreement with Sungard Bi-Tech Inc. in the amount of \$52,037.71 to provide software support for Fiscal Year 2002-2003. (Information Systems)

Approved and authorized the Chairman to sign an agreement with the City of Anderson for services at the Anderson Branch Library, and in return, receive a contribution from the City in the amount of \$23,000 for Fiscal Year 2002-2003. (Library)

Adopted Resolution No. 2002-85, which authorizes a temporary waiver of Personnel Rules Chapter 6, Recruitments & Appointments, to facilitate placement of employees displaced by current County layoffs. (Support Services-Human Resources Division)

(See Resolution Book No. 43)

Approved and authorized the Chairman to sign a replacement contract with the Volunteer Centers of California in the amount of \$22,300 for the AmeriCorps Ambassadors Mentoring Project program for the period January 7, 2002 through December 31, 2002; ratified payments made for services on January 17, 2002 and March 14, 2002 in the total amount of \$6,000; and authorized the County Administrative Officer to sign four corresponding contracts with FaithWORKS Community Coalition, Golden Umbrella, PlusONE Mentors, and Shingletown Activities Council. (Housing and Community Action Agency/RSVP)

Approved and authorized the Chairman to sign a renewal agreement with Arcadia Health Services, Inc. in an amount not to exceed \$40,000 to provide supplemental health care services for the period July 1, 2002 through June 30, 2003. (Mental Health)

Approved and authorized the Chairman to sign a renewal agreement with Family Services Agency in an amount not to exceed \$237,500 annually to provide mental health services for the period July 1, 2002 through June 30, 2003, with the option to renew for two additional one-year terms. (Mental Health)

Approved and authorized the Chairman to sign a renewal agreement with North Valley Schools, Inc. in an amount not to exceed \$437,000 annually to provide day rehabilitative mental health services for the period July 1, 2002 through June 30, 2003, with the option to renew for two additional one-year terms. (Mental Health)

Approved and authorized the Chairman to sign an agreement with Victor Community Support Services, Inc. in an amount not to exceed \$2,150,153 annually to provide mental health services for the period July 1, 2002 through June 30, 2003, with the option to renew for two additional one-year terms. (Mental Health)

Approved and authorized the Chairman to sign a renewal agreement with Northern Valley Catholic Social Services in the amount of \$135,000 for Fiscal Year 2002-2003 to provide combined nonresidential mental health/alcohol and other drug treatment services. (Mental Health-Alcohol and Drug Programs)

Appointed Megan L. Johnson and Andrew Jacobsen to the Shasta County Alcohol and Drug Advisory Board for three-year terms to March 2005. (Mental Health-Alcohol and Drug Programs)

Approved and authorized the Chairman to sign a renewal agreement with the Department of Health Services in the amount of \$180,977 to provide Childhood Lead Poisoning Prevention Program activities for the period July 1, 2002 through June 30, 2005. (Public Health)

Approved and authorized the Chairman to sign program plans and budgets with the Department of Health Services, Children's Medical Services Branch in the amount of \$602,844 (Child Health and Disability Prevention - \$220,811, Health Care Program for Children in Foster Care - \$106,756, and California Children's Services Administration - \$275,277) for the period July 1, 2002 through June 30, 2003. (Public Health)

Approved and authorized the Chairman to sign agreements with Family Service Agency (FSA) for the period July 1, 2002 through June 30, 2003 in the amount of \$10,000 to allow for reimbursement of Medi-Cal Administrative Activities performed by FSA staff at the HART Center and Great Beginnings Family Resource Center, and in the amount of \$150,000 to allow for reimbursement of Targeted Case Management services performed by FSA staff in their Great Beginnings program. (Public Health)

Approved and authorized the Chairman to sign an agreement with Raymond McKinnon in the amount of \$24,800 to provide tobacco education and compliance activities for the period July 1, 2002 through June 30, 2003, with the option to renew for two additional one-year terms. (Public Health)

Approved and authorized the Chairman to sign an agreement with the Public Health Institute in the amount of \$18,250 to provide Leaders Encouraging Activity and Nutrition activities for the period July 1, 2002 through June 30, 2004. (Public Health)

Approved "Y rating" the salary of a current County employee who is a candidate for a Public Health Program Manager that is classified at a lower salary level than his current position. (Public Health)

Approved a budget amendment for California Children's Services which transfers \$25,000 from Services and Supplies to Salaries and Benefits. (Public Health)

Approved and authorized the Chairman to sign a two-year agreement with the City of Redding Police Department in the amount of \$85,289 for Fiscal Year 2002-2003 and \$87,848 for Fiscal

Year 2003-2004 to provide investigations of elder crimes and abuse for the period July 1, 2002 through June 30, 2004. (Social Services)

Approved and authorized the Chairman to sign an agreement with Family Service Agency in the amount of \$201,938 to administer the Answers Benefiting Children Great Beginnings Program for the period July 1, 2002 through June 30, 2003. (Social Services)

Approved and authorized the Chairman to sign an agreement with the Glenn County Human Resource Agency in an amount not to exceed \$10,114 to provide Child Welfare Services/Case Management System staff training for the period July 1, 2002 through June 30, 2003. (Social Services)

Approved and authorized the Chairman to sign an agreement with Charlene and David Hollyman in the amount of \$10,800 to provide emergency shelter care to foster children for the period July 1, 2002 through June 30, 2003. (Social Services)

Approved and authorized the Chairman to sign a partnership resource agreement with the Private Industry Council to participate in the Shasta County One-Stop Career Centers for CalWORKs recipients or potential recipients for the period July 1, 2002 through June 30, 2003. (Social Services)

Approved and authorized the Chairman to sign an agreement with the Shasta County Office of Education in the amount of \$95,006 to provide foster youth services for the Local Interagency Network for Children and Family Services Program for the period July 1, 2002 through June 30, 2003. (Social Services)

Approved and authorized the Chairman to sign an agreement with Wright Education Services in an amount not to exceed \$11,400 to provide anger management and domestic violence treatment services for the period July 1, 2002 through June 30, 2003. (Social Services)

Approved and authorized the Chairman to sign a contract amendment with Cascade Union Elementary School District to extend the term for one year through June 30, 2003, with compensation in the amount of \$14,200 to place a Child Protective Services Social Worker in the school district. (Social Services)

Approved and authorized the Chairman to sign a contract amendment with Gateway Unified School District to extend the term for one year through June 30, 2003, with compensation in the amount of \$14,200 to place a Child Protective Services Social Worker in the school district. (Social Services)

Approved and authorized the Chairman to sign a contract amendment with Northern Valley Catholic Social Service to administer the Independent Living Skills program which increases the amount by \$52,836 and extends the term for 90 days to allow for an extended bid process. (Social Services)

Approved and authorized the Chairman to sign a contract amendment with the Shasta County Child Abuse Prevention Coordinating Council in the amount of \$13,000, extending the term through September 30, 2002, to provide administrative support for the Children's Policy Council. (Social Services)

Approved and authorized the Chairman to sign a contract amendment with the Shasta County Office of Education to extend the term for one year through June 30, 2003, with compensation in the amount of \$14,200 to assign a Children and Family Services Social Worker to the Local Interagency Family Treatment Team Program. (Social Services)

Approved and authorized the Chairman to sign a renewal agreement with the County Office of Education to continue funding of one full-time and one half-time Deputy Probation Officer positions for probation intervention services at Live Oak School and Educational Resource Center for the period July 1, 2002 through June 30, 2003. (Probation)

Approved and authorized the Chairman to sign a agreement with the City of Redding for office space for law enforcement purposes for the period June 25, 2002 through October 31, 2004, with the option to renew for two additional one-year periods, and authorized the Auditor-Controller to make prepayment for the initial term of the lease in the amount of \$43,367. (Sheriff)

Acting on behalf of County Service Area No. 25 – Cottonwood Sewer, adopted plans and specifications for the Cottonwood Sewer Plant Sludge Pond Expansion and Repair Project, and directed the Director of Public Works to advertise for bids, and authorized opening of bids on July 19, 2002 at 11:00 a.m. (Public Works)

### **REGULAR CALENDAR**

### **GENERAL GOVERNMENT**

### **ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS**

#### **LEGISLATIVE UPDATE/SUPERVISORS' REPORTS**

County Administrative Officer (CAO) Doug Latimer presented an update on information regarding the State Budget stating there has been little progress.

Supervisors reported on issues of countywide interest.

### **ADMINISTRATIVE OFFICE**

Prior to the start of the presentation on and consideration of the following item, County Administrative Officer Doug Latimer introduced the foreperson of the Grand Jury, Duane Mason, to recognize him for the top quality of work done by the Grand Jury this year.

#### **SHASTA COUNTY BUDGET** **FISCAL YEAR 2002-2003**

County Administrative Officer Doug Latimer presented the staff report and recommended approval of the Shasta County Budget for Fiscal Year 2002-2003 with total appropriations of \$291,420,828. Mr. Latimer stated that since the State has not finalized its budget, it is unclear at this time how much the deficit will be; however, the Board's action to accept the budget will allow payment of bills, and staff will gather additional information in time for the final budget.

Members of the Board discussed some of the Public Health expenditures, including an allocation regarding fluoridation in light of the proposed initiative regarding this issue. Supervisor Kehoe asked County Counsel for an interpretation.

County Counsel Karen Jahr explained that as long as there are no campaign activities contemplated between today's date and the November election, the Board will not be in violation of anti-campaigning laws that are currently in effect.

Mr. Latimer explained the budget is a planning document; if the Board had concerns with that amount, those funds would not be spent until September, and the Board could direct Public Health not to use any of those funds without board approval.

By motion made, seconded (Hawes/Clarke), and unanimous carried, the Board of Supervisors accepted the recommended Shasta County Budget for Fiscal Year 2002-2003 with total appropriations of \$291,420,828 and recommended budgets for Special Districts governed by the Board of Supervisors totaling \$8,218,887, with the provision that any expenditure of \$100,000 for the Department of Public Health relating to the fluoridation issue must come before the Board, and with the understanding that this is a preliminary decision by the Board and if funds are not supportive from the State, the Board will not approve the positions. The Board of Supervisors set Tuesday, August 20, 2002 at 1:00 p.m. for a public hearing on the Final Shasta County Budget for Fiscal Year 2002-2003.

Mr. Latimer acknowledged the work of his staff: Elaine Kavanaugh, Bebe Palin, Julie Hope, and Kim Pickering.

#### BUDGET TRANSFER

At the recommendation of Shasta County Budget Officer Elaine Kavanaugh and by motion made, seconded (Clarke/Fust), and unanimously carried, the Board of Supervisors approved a budget transfer from the Tobacco Settlement Tobacco Settlement Funds designations in the amount of \$41,211 to the Tobacco Settlement Grants Budget Unit to fund the Board's commitment of ten percent of the annual settlement receipts to Shasta Community Health Center and directed the Auditor-Controller to process the payment to the Health Center in the amount of \$211,211.

#### SUPPORT SERVICES-FLEET MANAGEMENT

#### BUDGET TRANSER

At the recommendation of the Director of Support Services Joann Davis and by motion made, seconded (Fust/Wilson), and unanimously carried, the Board of Supervisors approved budget amendments which increase revenues by \$20,000 and fuel expenditures by \$20,000 and transferred \$4,000 from a fixed asset account to the Small Tools and Equipment account.

#### TREASURER-TAX COLLECTOR-PUBLIC ADMINISTRATOR

#### BUDGET AMENDMENT

At the recommendation of Treasurer-Tax Collection-Public Administrator Lori Scott and by motion made, seconded (Clarke/Fust), and unanimously carried, the Board of Supervisors approved a budget amendment which increases appropriations and revenue in the amount of \$88,415 to cover increased liability insurance experience costs.

**SCHEDULED HEARING**

**HEALTH AND WELFARE**

**HOUSING AND COMMUNITY ACTION PROGRAM**

**COMMUNITY DEVELOPMENT BLOCK GRANT PLANNING  
AND TECHNICAL ASSISTANCE  
RESOLUTION NO. 2002-87**

Interim Housing/Community Action Agency Director Janet Redmond reviewed with the Members of the Board the submission of a Community Development Block Grant Planning and Technical Assistance grant application to prepare a Workforce and Community/Business Resource Analysis.

President of Economic Development Corporation of Shasta County Jim Zauher addressed the Members of the Board in support of the grant application and acknowledged Marketing and Research Manager Fred Castagna.

The public hearing was opened, at which time no one spoke for or against the matter, and the public hearing was closed.

By motion made, seconded (Hawes/Fust), and unanimously carried, the Board of Supervisors adopted Resolution No. 2002-87, which authorizes the submission of a Community Development Block Grant Planning and Technical Assistance grant application for \$35,000 to prepare a Workforce and Community/Business Resource Analysis.

(See Resolution Book No. 43)

**AGREEMENT: ONO GRANGE #445**

At the recommendation of Interim Housing/Community Action Agency Director Janet Redmond and by motion made, seconded (Fust/Hawes), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign an agreement in the amount of \$40,000 with the Ono Grange #445 to rehabilitate Community Center in the communities of Igo and Ono.

**LAW AND JUSTICE**

**BUDGET TRANSFER**

At the recommendation of Criminal Program Director Ben Lambert and by motion made, seconded (Hawes/Wilson), and unanimously carried, the Board of Supervisors approved a budget transfer increasing the Victim/Witness Program budget by \$30,000 offset by revenue from the Board of Control for the relocation of verified domestic violence victims.

**PUBLIC WORKS**

Prior to the start of the presentation on and consideration of the following three items, Supervisor Kehoe stated an observation regarding the three Public Works' projects. He was not supportive of using 75 percent of the tobacco settlement money for these projects or placing the Administration Center at the head of the list over a public safety building. However, the majority of the Board, in Open Session, has

approved the concept of spending the money on the Administration Center, and he will render an independent vote on each one of these items in light of the previous Board's decision.

AGREEMENT: KITCHELL CEM  
BUDGET AMENDMENT  
RESOLUTION NO. 2002-88

At the recommendation of Director of Public Works Pat Minturn and by motion made, seconded (Clarke/Wilson), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign an agreement with Kitchell CEM in an amount not to exceed \$1,285,402 to provide project management services for the Shasta County Administration Center for the period of 31 months from the execution of the agreement, approved a budget amendment which will utilize \$1,285,402 of Tobacco Settlement funding designations for the purpose of establishing a Professional Services account in a newly established budget unit for the Administration Center project, and adopted Resolution No. 2002-88, which declares official intent to reimburse expenditures from the proceeds of tax-exempt securities.

Mr. Minturn introduced Russell Fox, principal of Kitchell CEM, and Stewart Coulter, the Project Manager. Mr. Minturn stated that Mr. Coulter and another member of the firm had been working actively with them even before the contract was approved and had agreed to assist them in other aspects of the project.

Mr. Fox thanked the Board for its consideration and approval and is looking forward to bringing positive reports to the Board throughout the project.

(See Resolution Book No. 43)

AGREEMENT: NICHOLS, MELBURG & ROSSETTO, ARCHITECTS  
BUDGET AMENDMENT  
RESOLUTION NO. 2002-89

Director of Public Works Pat Minturn presented the staff report and under discussion, the Members of the Board noted their concerns regarding a clause in the contract relative to designing the building proportionate to the budget and the location of that clause. County Administrative Officer Doug Latimer informed the Board of Supervisors that a great deal of time had been spent on that issue and Kitchell CEM had participated in the process, and the architectural firms guaranteed they would stay within the budget. All the firms are committed to delivering the Administration Center within the budget, having it fit into the neighborhood, and blending into the Courthouse environment. Mr. Minturn noted the location of the clause in the contract.

By motion made, seconded (Fust/Clarke), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign an agreement with Nichols, Melburg & Rossetto, Architects, in an amount not to exceed \$2,196,000 to provide architectural and engineering services for the Shasta County Administration Center for the period of 31 months from the execution of the agreement, approved a budget amendment which will utilize \$2,196,000 of Tobacco Settlement funding designations to establish a Professional Services account in a newly established budget unit for the Administration Center project, and adopted Resolution No. 2002-89, which declares official intent to reimburse expenditures from the proceeds of tax-exempt securities.

(See Resolution Book No. 43)

AGREEMENT: KLEINFELDER, INC.  
BUDGET AMENDMENT  
RESOLUTION NO. 2002-90

At the recommendation of Director of Public Works Pat Minturn and by motion made, seconded (Wilson/Clarke), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign an agreement with Kleinfelder, Inc. in an amount not to exceed \$40,630 to provide geotechnical services from the date of signing through December 31, 2004, approved a budget amendment which will

utilize \$40,630 of Tobacco Settlement funding designations for the purpose of establishing a Professional Services account in a newly established budget unit for the Administration Center project, and adopted Resolution No. 2002-90, which declares official intent to reimburse expenditures from the proceeds of tax-exempt securities.

(See Resolution Book No. 43)

### **SCHEDULED HEARING**

#### **PUBLIC WORKS**

##### **ABANDONMENT: UNDEVELOPED EASEMENT**

##### **LAKEHEAD AREA**

##### **RESOLUTION NO. 2002-91**

This was the time set to consider the abandonment of an undeveloped public easement located in the town of Lakehead. Public Works Director Pat Minturn presented the staff report and recommended approval of the request. Notice of hearing and affidavit of posting are on file.

The public hearing was opened, at which time Penni Smith expressed her concerns regarding the fact that her driveway crosses part of the abandoned easement and requested a recorded easement for the driveway. Mr. Minturn recommended that this matter be continued to August 6, 2002 at 10:00 a.m. in order to allow staff time to address Mrs. Smith's request. No one else spoke for or against the project, and the public hearing was closed.

The Board of Supervisors continued the matter to August 6, 2002 at 10:00 a.m.

### **CLOSED SESSION ANOUNCEMENT**

Chairman Kehoe announced that the Board of Supervisors would recess to a Closed Session to discuss a public employee appointment as Director of Housing/Community Action Programs pursuant to Government Code Section 54957.

10:15 a.m.: The Board of Supervisors recessed to Closed Session.

10:25 a.m.: The Board of Supervisors recessed from Closed Session.

10:26 a.m.: The Board of Supervisors reconvened in Open Session with Supervisors Kehoe, Hawes, Fust, Wilson, and Clarke, CAO Latimer, County Counsel Karen Jahr, and Administrative Board Clerk Christie N. Jewell present.

**REPORT OF CLOSED SESSION ACTIONS**

CAO Doug Latimer reported that the Board of Supervisors met in Closed Session to discuss a public employee appointment as Director of Housing/Community Action Programs and was pleased to announce the appointment of Lawrence G. (Larry) Lees as Director of the Shasta County Department of Housing and Community Action Programs. Mr. Lees will assume office on August 4, 2002.

10:27 a.m.: The Board of Supervisors adjourned.

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Chairman

ATTEST:

CAROLYN TAYLOR  
Clerk of the Board of Supervisors

By \_\_\_\_\_  
Deputy