

SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, September 11, 2001

REGULAR MEETING

9:02 a.m.: Chairman Wilson called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe
District No. 2 - Supervisor Fust
District No. 3 - Supervisor Hawes
District No. 4 - Supervisor Wilson
District No. 5 - Supervisor Clarke

County Administrative Officer - Doug Latimer
Assistant County Counsel - Michael Ralston
Clerk of the Board - Carolyn Taylor

INVOCATION

Invocation was given by Reverend Norma Jean Powell, Trinity United Methodist Church.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Wilson.

MOMENT OF SILENCE

A moment of silence was observed for the victims of the national crisis on the East Coast.

PUBLIC COMMENT PERIOD - OPEN TIME

Sheriff Jim Pope informed the Board of Supervisors that in light of the national crisis due to terrorist attacks in New York and Washington D.C., all emergency services agencies will be meeting to discuss emergency services and plans, and he will keep the Board and Administrative Officer updated.

Auditor-Controller Rick Graham announced that the California State Controller's 57th annual conference will be held in Shasta County on October 22-25, 2002.

ITEMS PULLED FROM CONSENT CALENDAR

Supervisor Wilson announced that in light of the national crisis, the presentation on the Chula Vista veterans home would be continued to the September 18, 2001 meeting.

CONSENT CALENDAR

By motion made, seconded (Clarke/Hawes), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar:

Authorized the issuance of warrants totaling \$122,092.60 for County operating funds and special districts, as submitted. (Auditor-Controller)

Approved the minutes of the meeting held on September 4, 2001, as submitted. (Clerk of the Board)

Approved for filing the final subdivision map for Tract No. 1845 (Deese) in the west Cottonwood area. (Public Works)

Approved and authorized the Chairman to sign an agreement with Kleinfelder, Inc. effective from the date of signing through June 30, 2002 in an amount not to exceed \$22,000 to relocate two groundwater monitoring wells at the West Central Landfill. (Public Works)

REGULAR CALENDAR

GENERAL GOVERNMENT

BOARD OF SUPERVISORS

COUNTY MEDICAL SERVICES PROGRAM (CMSP) GOVERNING BOARD RECOMMENDATION

At the recommendation of County Administrative Officer Doug Latimer and by motion made, seconded (Hawes/Fust), and unanimously carried, the Board of Supervisors approved voting in support of Kings County Supervisor Alene Taylor to fill a vacancy on the CMSP Governing Board.

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

LEGISLATIVE UPDATE/SUPERVISORS' REPORTS

County Administrative Officer (CAO) Doug Latimer stated there was no legislation to report on at this time. However, in light of the crisis situation which currently exists, the employee picnics scheduled for today and Thursday were being canceled.

**ADOPTION: FISCAL YEAR 2001-2002 FINAL BUDGET
RESOLUTION NOS. 2001-181 AND 2001-182
SALARY RESOLUTION NO. 1158**

At the recommendation of County Administrative Officer Doug Latimer and by motion made, seconded (Clarke/Hawes), and unanimously carried, the Board of Supervisors adopted Resolution No. 2001-181, which approves the Fiscal Year 2001-2002 Final Budget; adopted Salary Resolution No.

1158, which reflects the approved position allocations effective September 23, 2001; approved job specifications for three new job classifications; authorized an increase in the number of vehicles in the County fleet by 16 for a total of 376; authorized Fleet Management to purchase up to five new hybrid-fuel vehicles instead of used vehicles as currently authorized in County policy; and adopted Resolution No. 2001-182, which approves a loan in the amount of \$32,000 from the County's General Reserve to the Shasta County Redevelopment Agency to be repaid from property tax increment revenue.

(See Resolution Book No. 42)

(See Salary Resolution Book)

SUPPORT SERVICES

DEPARTMENT HEAD SALARY INCREASES AND BENEFIT ADJUSTMENTS **SALARY RESOLUTION NOS. 1159 AND 1160**

At the recommendation of Support Services Director Joanne Davis and by motion made, seconded (Fust/Clarke), and carried, the Board of Supervisors adopted Salary Resolution No.

.1159, which approves a seven percent increase for the positions of Director of Mental Health Services and Director of Social Services and a three percent increase for other specified appointed department heads; adopted Salary Resolution No. 1160, which implements a salary footnote giving the County Administrative Officer authority to grant appointed department heads a five percent salary stipend for overseeing multiple major programs and establishes a program to match the department head's contribution to deferred compensation; and directed the Personnel Director to complete the processes necessary to establish the executive benefit of reporting the employer-paid member contributions to PERS for the purposes of computing retirement compensation. Supervisor Kehoe voted no.

(See Salary Resolution Book)

SCHEDULED HEARINGS

RESOURCE MANAGEMENT

PLANNING DIVISION

CONDITIONAL CERTIFICATE OF COMPLIANCE NO. 01-03 **CARLTON AND YVONNE BIGELOW** **COTTONWOOD AREA** **RESOLUTION NO. 2001-183**

This was the time set for hearing the request of Carlton and Yvonne Bigelow for approval of a conditional certificate of compliance which would recognize an 11-acre parcel located in the Cottonwood area as a separate legal, developable parcel. Assistant Director of Resource Management Jim Cook presented the staff report and recommended approval. Notice of hearing and affidavit of posting are on file.

The public hearing was opened, at which time no one spoke for or against the request, and the public hearing was closed.

By motion made, seconded (Clarke/Fust), and unanimously carried, the Board of Supervisors adopted Resolution No. 2001-183, which authorizes the issuance of Conditional Certificate of Compliance No. 01-03, Carlton and Yvonne Bigelow, to recognize an 11-acre parcel in the Cottonwood area as a separate legal, developable parcel which meets Shasta County Development Standards.

(See Resolution Book No. 42)

URGENCY ITEM

County Administrative Officer Doug Latimer announced that the Governor had closed all State offices for the day in light of the national crisis. He recommended that the agenda be amended to add discussion of this matter since it arose after the agenda was prepared. By motion made, seconded (Clarke/Kehoe), and unanimously carried the Board amended the agenda to deal with this urgency issue.

Under discussion as to whether or not County offices should also be closed, Members of the Board stated their belief that it is too early to make that decision; any decision should wait until after the conclusion of the emergency services meeting. By motion made, seconded (Kehoe/Clarke), and unanimously carried, the Board of Supervisors delegated to the County Administrative Officer authority to make the decision as to whether or not County offices should be closed based upon information from the Sheriff and after the Emergency Services meeting.

CLOSED SESSION ANNOUNCEMENT

Chairman Wilson announced that the Board of Supervisors would recess to a Closed Session to confer with its counsel to discuss existing litigation entitled, City and County of San Francisco vs Philip Morris, Inc. and People of the State of California vs Philip Morris, Inc., pursuant to Government Code Section 54956.9, subdivision (a).

9:27 a.m.: The Board of Supervisors recessed to Closed Session.

9:27 a.m.: Supervisor Wilson left the hearing room to attend the emergency services meeting.

9:48 a.m.: The Board of Supervisors recessed from Closed Session.

9:49 a.m.: The Board of Supervisors reconvened in Open Session with Supervisors Clarke, Hawes, Kehoe, and Fust, Assistant County Counsel Michael Ralston, and Clerk of the Board Carolyn Taylor present.

REPORT OF CLOSED SESSION ACTIONS

Vice Chairman Kehoe reported that the Board of Supervisors met in Closed Session to discuss existing litigation; however, no reportable action was taken.

9:50 a.m.: The Board of Supervisors adjourned.

Chairman

CAROLYN TAYLOR
Clerk of the Board of Supervisors

By _____
Deputy