

SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, November 20, 2001

REGULAR MEETING

9:03 a.m.: Chairman Wilson called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe
District No. 2 - Supervisor Fust
District No. 3 - Supervisor Hawes
District No. 4 - Supervisor Wilson
District No. 5 - Supervisor Clarke

County Administrative Officer - Doug Latimer
County Counsel - Karen Jahr
Clerk of the Board - Carolyn Taylor

INVOCATION

Invocation was given by Pastor Mike Seth, Bethel Church.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Kehoe.

PUBLIC COMMENT PERIOD - OPEN TIME

Alan Phillips, George Willits, and Pam Tupper each addressed the Board of Supervisors regarding their recommendations for the distribution of Tobacco Settlement Funds. Russ Wade and Arnold Erickson read an article entitled "The US, A Dead Nation Walking." Joseph Miller requested that the agenda item dealing with the sale of County vehicles at public auction be pulled for further action.

ITEMS PULLED FROM CONSENT CALENDAR

At the recommendation of Joseph Miller, who spoke under Open Time, the Board of Supervisors pulled from the Consent Calendar the request to approve the proposal for the sale of County vehicles at public auction submitted by Epperson Brothers, to be handled under the Regular Calendar.

CONSENT CALENDAR

By motion made, seconded (Fust/Clarke), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar, as amended (Supervisor Hawes abstained from acting on the agenda item concerning the amendment to the contract with CH2M Hill for the Knighton Road Extension Project):

Approved and authorized the Chairman to sign an amendment to the existing personal services agreement with Ryan and Associates to provide real property leasing services, increasing the total compensation from \$9,995 to an amount not to exceed \$19,000 and extending the original term of the agreement to June 30, 2002. (Administrative Office)

Authorized the issuance of warrants totaling \$89,273.70 for County operating funds and special districts, as submitted; and authorized the issuance of warrants totaling \$2,534.50 requiring special Board action. (Auditor-Controller)

Acknowledged establishment of designated unreserved fund balance at June 30, 2001 for amounts transferred from trust accounts to department budget units in compliance with new accounting and financial reporting standards. (Auditor-Controller)

Approved the minutes of the meeting held on November 13, 2001, as submitted. (Clerk of the Board)

Approved the consolidation of the Shasta-Tehama-Trinity Joint Community College District bond election with the March 5, 2002 Gubernatorial Primary Election; and authorized the County's Election Department to conduct the election. (Clerk of the Board)

Approved and authorized the Chairman to sign a contract between Shasta Children and Families First Commission and the RSVP Adult Literacy Program in an amount not to exceed \$24,877 to provide literacy services to families with small children from the date of signing through October 31, 2002. (Housing and Community Action Programs)

Approved various appointments and reappointments to the medical staff of Shasta Psychiatric Hospital. (Mental Health)

Approved and authorized the Chairman to sign two renewal contracts with Loomis, Fargo & Co., one in the amount of \$991 per month, plus \$55 per on-call trip to secure vault storage in Sacramento and deliver food stamps to Social Services from the date of signing through November 30, 2002; and the second in the amount of \$441 per month to deliver food stamps to Redding, plus \$95 per on-call trip to deliver food stamps to Burney from December 1, 2001 through November 30, 2002. (Social Services)

Approved and authorized the Chairman to sign an amendment to the contract with Michael's Business Furnishings, Inc. for moving costs associated with the relocation of approximately 106 workstations from the Lake Blvd. offices to the Yuba and Continental Street offices, extending the term to December 31, 2001 and increasing the maximum amount by \$13,572 to \$58,572. (Social Services)

Approved and authorized the Chairman to sign a lease with Eugene and Mary Ravizza for 2,192 square feet of office space at 1600 Market Street, Redding, in the amount of \$1,534.40 (\$0.70 per square foot) per month for the period December 1, 2001 through November 30, 2002. (District Attorney-Family Support Division)

Approved and authorized the Chairman to sign a lease with Victoria Gruber for an aggregate of 437 square feet of office space at 31267 Highway 44, Shingletown, in the amount of \$295 (\$0.68 per square foot) per month for the period December 1, 2001 through November 30, 2002. (District Attorney-Family Support Division)

Approved and authorized the Chairman to sign a sublease with the Private Industry Council for an aggregate of 64 square feet of office space plus use of common areas at 2684 Gateway Drive, Anderson, in the amount of \$275 (\$4.30 per square foot) per month for the period December 1, 2001 through November 30, 2002. (District Attorney-Family Support Division)

Adopted Salary Resolution No. 1171, which reflects the deletion of one (1) Account Clerk I/II position and the addition of one (1) Family Support Clerk I/II position effective December 2, 2001. (District Attorney-Family Support Division)

(See Salary Resolution Book)

Approved and authorized the Chairman to sign a month-to-month rental agreement with Rick Ranslow for approximately 600 square feet of office space at 37497 Enterprise Street, Burney, in the amount of \$300 (\$0.50 per square foot) per month, with rent increases of no more than three (3) percent per 12-month period. (Probation)

Approved and authorized the Chairman to sign a month-to-month renewal lease with Jim Seale for approximately 500 square feet of office space at 5231 Happy Valley Road, Anderson, in the amount of up to \$200 per month (for utilities and telephone). (Sheriff)

Approved and authorized the Chairman to sign an amendment to the personal services agreement with CH2M Hill for geotechnical services on the Knighton Road Extension Project to include the following changes: restrictive access arrangements, a third boring, increased engineering analysis element, and increased compensation of \$6,336, for a total of \$13,536. (Public Works)

Approved for filing the final subdivision map for Tract No. 1859 (Creighton) in the Igo area. (Public Works)

REGULAR CALENDAR

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

NOVEMBER 2001 EMPLOYEE OF THE MONTH **TERRI PASQUARELLO, ADMINISTRATIVE SECRETARY** **RESOLUTION NO. 2001-214**

At the recommendation of the Director of Alcohol and Drug Programs David Reiten and Director of Mental Health Terry Starr, and by motion made, seconded (Clarke/Fust), and unanimously carried, the Board of Supervisors adopted Resolution No. 2001-214, which recognizes Administrative Secretary Terri Pasquarello as Shasta County's November 2001 Employee of the Month.

(See Resolution Book No. 42)

APPOINTMENT: HELEN WOOTEN **COTTONWOOD FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**

By motion made, seconded (Clarke/Fust), and unanimously carried, the Board of Supervisors appointed Helen Wooten to the Cottonwood Fire Protection District Board of Directors in lieu of election for a term to December 2005.

AGREEMENT: EPPERSON BROTHERS AUCTION

Purchasing Agent David Wilburn presented the staff report on the proposal for the sale of County vehicles at public auction. Mr. Wilburn explained how the process of comparison of bidders was conducted prior to making the final selection of Epperson Brothers as the successful bidder.

By motion made, seconded (Clarke/Fust), and unanimously carried, the Board of Supervisors approved the proposal for the sale of County vehicles at public auction submitted by Epperson Brothers Auctions, and approved and authorized the Chairman to sign the agreement with Epperson Brothers Auction to provide said services for three years from the date of signing, with the option to renew for two one-year periods.

LEGISLATIVE UPDATE/SUPERVISORS' REPORTS
RESOLUTION NO. 2001-215

County Administrative Officer Doug Latimer explained that the Governor was currently in the process of making budget reductions in the amount of \$150 million which could impact Shasta County, and reviewed some of the reductions.

By motion made, seconded (Clarke/Hawes), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign a letter in support of the Shasta Paper Company Buyout Association.

Supervisors reported on issues of countywide interest.

Supervisor Clarke explained that she had received a facsimile from Frank Stewart of the Quincy Library Group requesting urgency action to request the Under Secretary of Natural Resources and Environment Mark Rey to exercise his discretionary review authorities of the November 16, 2001 decision on the appeals of the Sierra Nevada Forest Plan Amendment.

By motion made, seconded (Clarke/Hawes), and carried the Board of Supervisors took urgency action and adopted Resolution No. 2001-215, calling upon the Under Secretary of Natural Resources and Environment Mark Rey to exercise his discretionary review authorities of the November 16, 2001 decision on the appeals of the Sierra Nevada Forest Plan Amendment. Supervisor Kehoe abstained from acting on this request.

(See Resolution Book No. 42)

SUPPORT SERVICESHUMAN RESOURCES DIVISIONMEDICAL/DENTAL INSURANCE PREMIUMS
CHANGE IN COUNTY PAYDAY

Chairman Wilson announced that the request to charge dental and medical insurance premiums equally between the first and second paychecks of the month beginning in December 2001; and to change the County payday to Tuesday, was being pulled at the request of the department head.

HEALTH AND WELFARE

MENTAL HEALTH

APPOINTMENTS: MARY RICKERT AND SUE MORRIS WILSON SHASTA COUNTY MENTAL HEALTH BOARD

Mental Health Director Terrence Starr introduced Mary Rickert, and recommended approval of both her appointment and that of Sue Morris Wilson to the Mental Health Board. By motion made, seconded (Hawes/Clarke), and unanimously carried, the Board of Supervisors appointed Mary Rickert and Sue Morris Wilson to the Shasta County Mental Health Board, in the Family Category, to fill unexpired terms to January 2004.

ALCOHOL AND DRUG PROGRAMS

BUDGET TRANSFER

At the recommendation of David Reiten and by motion made, seconded (Kehoe/Fust), and unanimously carried, the Board of Supervisors approved a budget transfer which increases budgeted revenues by \$16,901, utilizes fund balance of \$200,978, and increases appropriations by \$217,879 to reflect funding available from the state for drug abuse assessments/treatment and probation supervision of Proposition 36 clients.

PUBLIC HEALTH

ESTABLISHMENT OF COUNTY PUBLIC HEALTH ADVISORY BOARD

Public Health Director Marta McKenzie reviewed the background which resulted in the recommendation for the establishment of Mental Health Advisory Board.

Board discussion was held regarding the proposed bylaws, and Supervisor Fust expressed his concern that item No. 7 under Responsibilities of the Advisory Board was too broad. Supervisor Clarke concurred. Supervisor Kehoe recommended that five of the 15 members be appointed by the Board of Supervisors and the other ten be selected through the proposed recruitment process. Members of the Board of Supervisors also stated that final adoption of the Advisory Board bylaws should be done by the Board of Supervisors.

By motion made, seconded (Kehoe/Fust), and unanimously carried, the Board of Supervisors approved the establishment of the Shasta County Public Health Advisory Board, approved the proposed goals, conceptual framework, and composition of the Board; approved the draft bylaws, with the elimination of item No. 7 under Responsibilities of the Advisory Board and with the provision that the Board of Supervisors must ratify the final bylaws; approved the application procedures for membership; and directed the Department of Public Health to seek community members willing to serve, interview for up to ten positions, and prepare a recommendation to the Board of Supervisors for appointing members; the Board of Supervisors will appoint five additional members. It was determined that the Board of Supervisors' appointments would need to be selected by the first of February 2002.

LAW AND JUSTICE

PROBATION

**MANUFACTURING, SHORT-TERM
CONSTRUCTION, AND CATERING CONTRACT
RESOLUTION NO. 2001-216**

At the recommendation of Chief Probation Officer Lou Rizzo and by motion made, seconded (Clarke/Hawes), and unanimously carried, the Board of Supervisors adopted Resolution No. 2001-216, which allows the Chief Probation Officer to enter into manufacturing, short-term construction, and catering contract work using Juvenile Court Work Program labor and Crystal Creek Regional Boys' Camp cadet labor. Should any problems arise as to the size of the program and competition with private industry, the program is to be scaled back.

(See Resolution Book No. 42)

RESOURCE MANAGEMENT

**REVISION: SEWAGE DISPOSAL STANDARDS
RESOLUTION NO. 2001-217**

At the recommendation of Director of Resource Management Russ Mull and by motion made, seconded (Fust/Hawes), and unanimously carried, the Board of Supervisors adopted Resolution No. 2001-217, which revises Chapter 5, Sewage Disposal Standards, of the Shasta County Development Standards to provide consistent sewage disposal standards for all land divisions.

(See Resolution Book No. 42)

**AGREEMENT: THREE MOUNTAIN POWER
MEMORANDUM OF UNDERSTANDING
CHIEF BUILDING OFFICIAL SERVICES**

At the recommendation of Director of Resource Management Russ Mull and by motion made, seconded (Hawes/Fust), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign an agreement with Three Mountain Power, LLC to provide design review, plan check, and construction inspection of the Three Mountain Power Project; and authorized the Director of Resource Management to sign a Memorandum of Understanding with the California Energy Commission to provide Chief Building Official services during construction of the Three Mountain Power Project.

10:21 a.m.: The Board of Supervisors recessed and convened as the Shasta County Water Agency.

SPECIAL DISTRICTS/OTHER AGENCIES

SHASTA COUNTY WATER AGENCY

APPOINTMENT: SUPERVISOR CLARKE

REDDING AREA WATER COUNCIL POLICY ADVISORY COMMITTEE

ADOPTION: SHASTA COUNTY WATER RESOURCES MASTER PLAN

By motion made, seconded (Kehoe/Fust), and unanimously carried, the Board of Supervisors appointed Supervisor Clarke to the Redding Area Water Council's Policy Advisory Committee; and adopted water supply target reliability factors for the Shasta County Water Resources Master Plan.

10:22 a.m.: The Shasta County Water Agency adjourned and the Board of Supervisors reconvened.

SCHEDULED HEARINGS

PUBLIC WORKS

SANTA BARBARA ESTATES, TRACT NO. 1853

LARRY STANDIFORD (STONECO CONSTRUCTION)

SANTA BARBARA ESTATES LIGHTING ZONE

SANTA BARBARA PERMANENT ROAD DIVISION

KESWICK DAM AREA

RESOLUTION NOS. 2001-218 THROUGH 2001-221

Scott Wahl of Public Works, presented the staff report on the request of Larry Standiford (Stoneco Construction) to approve the final map for filing for Santa Barbara Estates Subdivision, Tract 1853, the lighting zone and the permanent road division.

The public hearing was opened, at which time no members of the public were present to speak on the request, and the public hearing was closed.

By motion made, seconded (Hawes/Fust), and unanimously carried, the Board of Supervisors took the following actions regarding Santa Barbara Estates Subdivision, Tract No. 1853, Phase I:

Final Map

1. Approved the final map for filing.
2. Accepted, on behalf of the public, offers of dedication for public roads and dedicated access rights as shown on the final map.
3. Adopted Resolution No. 2001-218, which consents to but does not accept offers of dedication for public utility easements and any other public use as shown on the final map.
4. Approved and authorized the Chairman to sign an agreement with the developer guaranteeing workmanship for one year, and accepted security for faithful performance in the amount of \$31,000.
5. Approved and authorized the Chairman to sign an agreement with the developer for completion of improvements, and accepted a performance security in the amount of \$72,250, and a payment security in the amount of \$36,125.

Santa Barbara Estates Lighting Zone

1. Received the petition for formation of a benefit zone.
2. Adopted Resolution No. 2001-219, forming the zone and confirming the annual parcel charge report for Fiscal Year 2002-03.
3. Received the annual parcel charge report.

Santa Barbara Estates Permanent Road Division:

1. Received the petition for formation and activation of the permanent road division.
2. Received an affidavit verifying information contained in the petition.
3. Adopted Resolution No. 2001-220, forming the division.
4. Adopted Resolution No. 2001-221, confirming the annual parcel charge report for Fiscal Year 2002-03.
5. Received the annual parcel charge report.

(See Resolution Book No. 42)

CLOSED SESSION ANNOUNCEMENT

Chairman Wilson announced that the Board of Supervisors would recess to a Closed Session to take the following actions:

1. Confer with its Labor Negotiators, County Administrative Officer Doug Latimer and Director of Support Services Joann Davis, to discuss the following employee organizations: Shasta County Employees Association, Shasta County Mid-Management Association, Deputy Sheriffs Association, Sheriffs Administrative Association, Professional Peace Officers Association, Unrepresented Employees, United Public Employees of California, and Trades and Crafts, pursuant to Government Code Section 54957.6.

10:30 a.m.: The Board of Supervisors recessed to Closed Session.

11:01 a.m.: The Board of Supervisors recessed from Closed Session.

1:30 p.m.: The Board of Supervisors reconvened in Open Session with Supervisors Wilson, Kehoe, Fust, and Hawes, County Administrative Officer Doug Latimer, County Counsel Karen Jahr, and Administrative Board Clerk Linda Mekelburg present.

AFTERNOON CALENDAR

REPORT OF CLOSED SESSION ACTIONS

County Counsel Karen Jahr reported that the Board of Supervisors met in Closed Session to confer with its Labor Negotiators; however, no reportable action was taken.

SCHEDULED WORKSHOP

PUBLIC WORKS

CAPITAL IMPROVEMENT PLAN

CAO Latimer prefaced the workshop by commenting that with the eventual takeover of the Courthouse by the Courts, the County needs to make good plans to house those departments which will be moved out of the Courthouse.

Public Works Director Pat Minturn presented the report and recommended approval of the staff recommendations. He then introduced Kristina M. Feller of Kaplan•Laughlin•Diaz, who gave a PowerPoint® presentation showing the progress made in developing a capital improvement plan by incorporating suggestions made at the May 1, 2001 workshop. The proposed parking structure has been reduced in height to two or three levels from six, and building space has been reserved for a future Public Safety Building. There are three suitable alternatives for the Downtown site:

Alternative I: A 110,000 square-foot administrative building north of the current Courthouse, with a parking structure immediately to the west.

Alternative II: Similar to Alternative 1, but reserves a building pad between the parking structure and the current Courthouse for an 18,400 square-foot public safety building.

Alternative III: Similar to Alternative 1, but reserves a building pad between the current Courthouse and the Justice Center for an 18,400 square-foot public safety building.

Ms. Feller also discussed the location of a children's services building on Breslauer Way. The infrastructure of the area will not accommodate adding a sizable structure anywhere but on the land closest to Highway 273 south of the Public Works Corporation Yard. There are two alternatives:

Alternative I: An 81,328 square-foot building with 325 surface parking stalls.

Alternative II: A 91,800 square-foot building, which will also accommodate community-based organizations, with 367 surface parking stalls.

Sarah Currah, representing the American Lung Association of California, Superior California Branch, spoke regarding a recent survey sponsored by the League of Women Voters and conducted by GLS research; the survey indicates that 83 percent of those surveyed oppose a decision of the Board of Supervisors to put money into a fund which might be used for new County buildings.

Pam Tupper, Executive Director of the Shasta Consortium of Community Health Centers, recommended that 100 percent of the tobacco settlement receipts be allocated toward grant programs; however, if the Board decided not to use it all for grant programs, she recommended and that the Public Health Advisory Committee be authorized to participate in the evaluation for the distribution of the funds.

Victor Ogrey expressed his pleasure in the decision to reduce the size of the proposed parking structure and suggested that the structure might be three levels on one end and two levels on the other end; he also noted that he was in favor of spending the bulk of the tobacco settlement receipts on a building.

Alan Phillips spoke in support of a strong health care program; he realizes the County needs more space but urged a balance. Phyllis Bond, representing the American Cancer Society, urged that funds be used for education, health, and prevention services.

Don Chapman of the Redding Chamber of Commerce spoke in support of the staff recommendation.

Tiffany Guenter spoke in support of using the tobacco settlement receipts for health programs. Bob Logan of the American Cancer Society urged the use of the receipts for tobacco control and prevention. Nicholas Webb asked that the Board of Supervisors heed the results of the League of Women Voters' survey.

Phil Burnett of the Shasta County Veterans requested that some of the funding be used for health care for veterans and that some of the money saved on leases be used to fund a new library.

Diane Gerard expressed her concern for the health and welfare of County employees and complimented the Board of Supervisors on making a good decision to build a new building.

District Attorney McGregor Scott requested the Board of Supervisors not forget the Public Safety Building and that they review the square footage of the proposed Public Safety Building for adequacy. Chief Probation Officer Lou Rizzo commented that the condition of the Public Safety Building is deplorable and requested that the Board of Supervisors take any opportunity to remove employees from the Building. Dick Grace noted that he has spent quite a bit of time in the Public Safety Building and requested that the money be used in a way that will do the most good for the most people.

Undersheriff Larry Schaller expressed his concern with the location of the proposed Children's Services Building next to the property which is proposed for a minimum-to-medium security correctional facility.

In response to a question from Supervisor Hawes, Mr. Latimer noted that collectively, Social Services, Probation, Mental Health, and Public Health spend about \$140 million on health-related programs; approximately \$346,000 is spent on Proposition 99 programs, and approximately \$2 million is spent on Proposition 10 programs.

By motion made, seconded (Fust/Clarke), and carried, the Board of Supervisors approved the following actions:

1. Directed staff to proceed with planning for the construction of an Administration Building and appurtenant parking in the Downtown area per Alternative III of the Capital Improvement Plan;
2. Directed staff to proceed with planning for the construction of a Children's Services Building in the Breslauer Way area per Alternative II of the Capital Improvement Plan;
3. Dedicated 75 percent of the annual tobacco settlement receipts to the repayment of bond financing for the construction of the Administration Building and appurtenant parking;
4. Dedicated 25 percent of the annual tobacco settlement receipts to the annual grant program; and
5. Established a Citizens Advisory Committee to evaluate and prioritize applications for projects and programs to be funded through the annual grant program.

Supervisor Clarke noted that she would like to see to the interests of public safety, specifically the proposed Public Safety Building, addressed and would like to see this brought back to the Board of Supervisors at a later date.

Supervisor Kehoe expressed his concerns regarding the prioritizing of an administration building over a public safety building, the lack of public involvement in a positive way, and the funding ambiguity for the Children's Services Building.

The vote was as follows:

AYES: Supervisors Fust, Hawes, Wilson, and Clarke
 NOES: Supervisor Kehoe

PRELIMINARY ARCHITECTURAL FEASIBILITY STUDY:
 SHASTA COUNTY JAIL FOOD SERVICE RELOCATION
 AND INMATE CAPACITY EXPANSION

Undersheriff Larry Schaller presented the staff report and introduced Michael Lusso of Nichols, Melburg & Rosetto. Mr. Lusso noted that the purpose of the study was to determine the feasibility of relocating food services operations into one facility, to determine the feasibility of expanding the main jail, and to consider coordination of these operations with the Capital Improvement Plan.

If the food service operation is moved from the jail basement to Breslauer Way and Departments 1 and 2 moved out of the Justice Center, approximately 16,000 square feet of space would be freed to convert to inmate space. Approximately 28 Full Time Equivalent (FTE) positions would need to be added to the Sheriff's staff to oversee the additional inmates, compared with adding 55 FTE's if facilities are constructed off-site. Additionally, the cost to build an off-site inmate space would be approximately \$5.2 million more than moving the food service operation off-site and expanding within existing space in the jail. Undersheriff Schaller noted that a potential site under consideration for the food service facility is the garden area immediately to the east of the detention facility on Breslauer Way.

Sheriff's Support Manager David Sokol addressed the food service preparations in the jail. With the move to Breslauer Way, they plan to convert to a "cook-chill" facility to better utilize time and personnel in food preparation.

Mr. Lusso recommended that Departments 1 and 2 of the Courts be relocated out of the Justice Center in order to avoid a "claim" by the Courts on the area they now occupy. In response to a question from Supervisor Kehoe, he also noted they can look again at some previous plans to remodel the old jail and see what can be accomplished with that building.

3:31 p.m.: The Board of Supervisors adjourned.

Chairman

ATTEST:

CAROLYN TAYLOR
 Clerk of the Board of Supervisors

By _____
 Deputy