

**SHASTA COUNTY BOARD OF SUPERVISORS**

Tuesday, July 25, 2000

**REGULAR MEETING**

9:01 a.m.: Chairman Fust called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe  
District No. 2 - Supervisor Fust  
District No. 3 - Supervisor Hawes  
District No. 4 - Supervisor Wilson  
District No. 5 - Supervisor Clarke

County Administrative Officer - Doug Latimer  
County Counsel - Karen Jahr  
Clerk of the Board - Carolyn Taylor

**INVOCATION**

Invocation was given by Mike Tandy of Restoration Enterprises.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance to the Flag was led by Supervisor Wilson.

**PUBLIC COMMENT PERIOD - OPEN TIME**

Russ Wade addressed the Board of Supervisors regarding air pollution and a proposed measure for the November ballot regarding a limit on the number of violations a business may have before their license to operate would be revoked.

Bill Head accepted the "challenge" made by Supervisor Hawes to follow him as he conducted County business. Mr. Head also expressed his objections to the recently approved raises for the members of the Board of Supervisors.

Greg Rathbun informed the Board of Supervisors of the up-coming fund raising event for the County Peace Officers Memorial Coalition and presented a picture to the Board of Supervisors which depicted the various law enforcement agencies in Shasta County.

**ITEMS PULLED FROM CONSENT CALENDAR**

Supervisor Kehoe pulled from the Consent Calendar the request to approve a contract with Superior California Economic Development District (EDD) for the implementation of a Microenterprise Assistance Program. He explained he would abstain from acting on this request because he serves on the EDD Board of Directors.

By motion made, seconded (Clarke/Hawes), and carried, the Board of Supervisors approved and authorized the Chairman to sign a contract with Superior California Economic Development District in the

amount of \$395,000 for the implementation of a Microenterprise Assistance Program. Supervisor Kehoe abstained. (Housing and Community Action Programs)

**CONSENT CALENDAR**

By motion made, seconded (Clarke/Kehoe), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar, as amended:

Authorized the issuance of warrants totaling \$127,826.98 for County operating funds and special districts, as submitted. (Auditor-Controller)

Approved the minutes of the meeting held on July 18, 2000, as submitted. (Clerk of the Board)

Enacted Shasta County Code Ordinance No. 2000-2 which repeals Chapter 8.46 of the Shasta County Code pertaining to limitations upon the retail sale of products containing ephedrine or phenylpropanolamine, as introduced on March 14, 2000. (Clerk of the Board)

(See Shasta County Code Ordinance Book)

Approved the payment of a three-year premium in the amount of \$17,391 for the Crime/Bond Program for faithful insurance coverage through the CSAC Excess Insurance Authority. (Support Services - Human Resources Division)

Approved and authorized the Chairman to sign a contract with the City of Shasta Lake and a contract amendment with the City of Anderson for the purpose of administering their low-income housing loan portfolio. (Housing and Community Action Programs)

Approved and authorized the Chairman to sign the Childhood Lead Poisoning Prevention funding application with the State Department of Health Services in the amount of \$55,316 for the two-year period of July 1, 2000 through June 30, 2002. (Public Health)

Approved the Project LEAN (Leaders Encouraging Activity and Nutrition) California Nutrition Network funding renewal application with the State Department of Health Services in the amount of \$133,500 for the period of October 1, 2000 through September 30, 2001. (Public Health)

Approved and authorized the Chief Probation Officer to sign an agreement with Family Service Agency in the amount of \$1,000 per month for the purpose of providing temporary shelter care for runaway and homeless minors, counseling, and crisis intervention services during Fiscal Year 2000-2001. (Probation)

Adopted Resolution No. 2000-138 which authorizes the Chief Probation Officer to sign the Office of Criminal Justice Planning Grant Award Agreement in the amount of \$107,579, which includes a 10 percent cash match of \$11,953, for the operation of the Serious Habitual Offender Program. (Probation)

(See Resolution Book No. 41)

Approved the final map for filing for Tract 1840 (Boyer) located in the Johnson Park area in Burney. (Public Works)

Awarded to the low bidder, Dean Hammond Construction Company of Anderson, on a unit cost basis, the contract to clean out the East Complex of the Redding Regional Septage Ponds in the amount of \$119,806. (Public Works)

Took the following actions regarding construction in various permanent road divisions: approved the plans and specifications, instructed the Director of Public Works to advertise for bids, and authorized the opening of bids on August 11, 2000 at 11:00 a.m. (Public Works)

Approved and authorized the Chairman to sign a right-of-way contract with the John Hancock Mutual Life Insurance Company in the amount of \$500 which conveys a temporary construction easement for the seismic retrofit of Ash Creek Road at Sacramento River Overflow bridge. (Public Works)

**REGULAR CALENDAR****GENERAL GOVERNMENT****BOARD OF SUPERVISORS****CERTIFICATE OF RECOGNITION:  
SHASTA SENIOR NUTRITION PROGRAMS, INC.**

Supervisor Clarke and Virginia Webster of the Shasta Senior Nutrition Programs (SSNP), Inc., presented information regarding the work of the SSNP and the number of families that have been served through this program. Ms. Webster then introduced members of the staff.

By motion made, seconded (Clarke/Wilson), and unanimously carried, the Board of Supervisors authorized and presented a certificate to Shasta Senior Nutrition Programs, Inc., in recognition of their efforts to end hunger among the senior citizens of Shasta County.

**ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS****LEGISLATIVE UPDATE/SUPERVISORS' REPORTS**

County Administrative Officer (CAO) Doug Latimer distributed copies of a brochure prepared by the Shasta Cascade Wonderland Association which focuses on the recreational attributes of the rural portions of Shasta County. Supervisor Fust informed the Board Members that he would be taking copies of the brochures to the State Fair for distribution in Shasta County's booth.

CAO Latimer presented an update on the status of several budget trailer bills.

Supervisor Clarke announced that she was informed that the Older Americans Act reauthorization bill had been approved by the Senate Health Committee and would now move on to the House.

Supervisors reported on issues of countywide interest. Supervisor Fust informed the Board Members of the Board that he had received notification that the Board of Supervisors has the opportunity to place an argument in favor of Measure A (\$30 per parcel charge for fire services) on the up-coming ballot. It was the consensus of the Board of Supervisors that this be done. Supervisor Clarke explained that she, Supervisor Hawes, and Paul Bolton of the County Administrative Office had already started working on the language for such an argument in favor of the measure. It was suggested that CAO Latimer and Fire Warden Duane Fry also be included in the development of this language.

**ANNEXATION: ANDERSON FIRE PROTECTION DISTRICT  
COUNTY SERVICE AREA NO. 1 - FIRE PROTECTION  
COTTONWOOD FIRE PROTECTION DISTRICT  
RESOLUTION NO. 2000-139**

At the recommendation of County Administrative Officer Doug Latimer and by motion made, seconded (Clarke/Kehoe), and unanimously carried, the Board of Supervisors adopted Resolution No. 2000-139 which provides for the transfer of property tax revenues for a reorganization proposal involving the annexation of territory to Anderson Fire Protection District and detachment of territory from County Service Area No. 1 - Fire Protection and Cottonwood Fire Protection District.

(See Resolution Book No. 41)

## **INFORMATION SYSTEMS**

### **AGREEMENT: MEGABYTE SOFTWARE MAINTENANCE AND SUPPORT**

Information Systems Director Charles Haase presented the staff report on the request to approve the Megabyte software maintenance agreement for Fiscal Year 2000-2001 in the total amount of \$79,475. Discussion ensued regarding the fact that Megabyte, an independent contractor, would not agree to sign the County's standard language regarding indemnification. Assistant County Counsel Michael Ralston explained that in this instance there would be minimal exposure to the County since the chance of finding that Megabyte was not an independent contractor was remote.

Responding to questions, Treasurer-Tax Collector Lori Scott explained the various methods used to notify property owners who are delinquent in their tax payments.

By motion made, seconded (Clarke/Kehoe), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign the Megabyte software maintenance agreement for Fiscal Year 2000-2001 in the total amount of \$79,475.

## **SUPPORT SERVICES**

### **HUMAN RESOURCES DIVISION**

### **AGREEMENT: DIANE DAVIS INVESTIGATIVE SERVICES**

At the recommendation of Interim Support Services Director Joann Davis and by motion made, seconded (Hawes/Wilson), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign a successor personal services agreement with Diane Davis for investigative services which increases the maximum payable under the contract from \$19,800 to \$28,800 per fiscal year.

## **LAW AND JUSTICE**

### **DISTRICT ATTORNEY**

### **PROCLAMATION: CHILD SUPPORT AWARENESS MONTH**

At the recommendation of District Attorney McGregor Scott, Family Support Division Director Steve Baer, and Outreach Coordinator Kathy Gooden and by motion made, seconded (Kehoe/Hawes), and unanimously carried, the Board of Supervisors adopted a proclamation which declares August 2000 as "Child Support Awareness Month" in Shasta County.

## **PROBATION**

### **GRANT AND MEMORANDUM OF UNDERSTANDING: MCCONNELL FOUNDATION**

At the recommendation of Deputy Chief Probation Officer Lou Rizzo and by motion made, seconded (Hawes/Wilson), and unanimously carried, the Board of Supervisors accepted a grant from the McConnell Foundation in the amount of \$17,175 for the purchase of a tractor with a front-end loader and a Roto-tiller to be used by the Community Services Program within the Probation Department, and approved and authorized the Chairman to sign the Memorandum of Understanding with the McConnell

Foundation, which is required by the grant.

**AGREEMENT: RESTORATION ENTERPRISES**  
**COMMUNITY CORRECTIONS DAY REPORTING CENTER**

At the recommendation of Deputy Chief Probation Officer Lou Rizzo and by motion made, seconded (Hawes/Clarke), and carried, the Board of Supervisors approved and authorized the Chief Probation Officer to sign a personal services agreement with Restoration Enterprises for the purpose of providing assessment, case plan, case management, and monitoring services for the Community Corrections Day Reporting Center at an annual cost of \$144,000 during the first year and an annualized cost of \$132,000 during the two subsequent years. Supervisor Wilson abstained from taking action on this matter since she is a member of the Restoration Council.

**OTHER DEPARTMENTS**

**FIRE WARDEN**

**GRANT AGREEMENT: MCCONNELL FOUNDATION**  
**PALO CEDRO VOLUNTEER FIRE COMPANY**  
**RESOLUTION NO. 2000-140**

At the recommendation of Fire Warden Duane Fry and by motion made, seconded (Hawes/Clarke), and unanimously carried, the Board of Supervisors adopted Resolution No. 2000-140 which approves and authorizes the Chairman to sign a grant agreement with the McConnell Foundation in an amount not to exceed \$25,000 to assist in the replacement of Fire Engine No. 532 (37 years of age) for the Palo Cedro Volunteer Fire Company.

(See Resolution Book No. 41)

**CLOSED SESSION ANNOUNCEMENT**

Chairman Fust announced that the Board of Supervisors would recess to a Closed Session to confer with its legal counsel and conduct its semi-annual review of all pending civil cases, pursuant to Government Code Section 54956.9, subdivision (a).

10:30 a.m.: The Board of Supervisors recessed to Closed Session.

11:30 a.m.: The Board of Supervisors recessed from Closed Session to reconvene in Open Session at 1:30 p.m.

1:33 p.m.: The Board of Supervisors reconvened in Open Session with all Members, County Administrative Officer Doug Latimer, County Counsel Karen Jahr, and Administrative Board Clerk Pamela English present.

**AFTERNOON CALENDAR**

**REPORT OF CLOSED SESSION ACTIONS**

County Counsel Karen Jahr reported that the Board of Supervisors met in Closed Session to conduct its semiannual review of all pending cases; however, no reportable action was taken.

**WORKSHOP****GENERAL GOVERNMENT****COUNTY ADMINISTRATIVE OFFICE****PRESENTATION: CALIFORNIA STATE ASSOCIATION OF COUNTIES  
TOBACCO FUNDS SECURITIZATION PROGRAM**

County Administrative Officer (CAO) Doug Latimer explained that the California State Association of Counties (CSAC), in conjunction with Sutro & Company, Salomon/Smith/Barney, and JP Morgan, has established a pooled tobacco securitization financing program. The purpose of this funding authority is to allow eligible participants the opportunity to raise significant funds now and to reduce the risk and inherent conflict of interest created by the tobacco industry's Master Settlement Agreement (MSA). He further explained that on June 16, 2000, CSAC conducted a seminar in Redding regarding tobacco securitization, and it was felt that it would be worthwhile to make a similar presentation to the entire Board and to discuss specifically what this would mean to Shasta County.

CAO Latimer clarified that this would not affect the Board's decisions about how this money might be used. This would simply be a way in which Shasta County could receive these funds at a percentage discounted to today's dollar valuation in an up-front manner. He introduced Katherine Bando and Robert Barner with Sutro & Company.

Ms. Bando and Mr. Barner presented a program synopsis of the California Statewide Tobacco Securitization Corporation which was created to enable California Counties to raise money on the most favorable terms possible by pooling with other counties and securitizing their right to receive annual payments under the 1998 MSA and the Memorandum of Understanding which is state-specific here in California. The program provides the County with an up-front amount of money that can be spent as the Board of Supervisors chooses within the program parameters. They explained the meaning of tobacco securitization and provided information to the Board concerning the benefits of securitization and pooling. Also provided was an overview of the program mechanics and an explanation on how to participate. Ms. Bando and Mr. Barner responded to questions from the Board Members during their presentation.

By consensus, the Board of Supervisors directed the CAO to prepare a non-binding resolution of intent expressing the Board's interest in participating in this program to be brought back before the Board sometime in the near future.

2:35 p.m.: The Board of Supervisors recessed

2:40 p.m.: The Board of Supervisors reconvened.

**WORKSHOP****LAW AND JUSTICE****DISTRICT ATTORNEY - FAMILY SUPPORT DIVISION****PRESENTATION: OFFICE SPACE NEEDS  
OF FAMILY SUPPORT DIVISION**

District Attorney McGregor Scott and Program Director Steve Baer of the Family Support Division presented information to the Board of Supervisors concerning the office space needs of District Attorney's Family Support (DAFS) Division, and they responded to questions from the Board Members. The presentation consisted of a history of child support in California and its future, the current organization and occupancy of space by DAFS, growth of DAFS over the past five years and projected growth for the future, customer demographics, and an overview of leasing vs. buying for the acquisition of new space.

The District Attorney's recommendation was that the Board of Supervisors instruct the County Administrative Officer (CAO) and Purchasing Division of Support Services to proceed with the development and letting of a Request For Proposal (RFP) for approximately 40,000 square feet of space, pursuant to all of the rules and regulations governing such procurement. The recommended lease period was a minimum term of 10 years and possibly as long as 15 to 20 years in length. The D.A. supported the CAO's suggestion that a leasing specialist be brought on board to assist in the procurement of space for DAFS.

By consensus, the Board of Supervisors directed the CAO to bring the following recommendations regarding the lease of office space for the Family Support Division of the District Attorney's Office to the Board for final action during its meeting of August 1, 2000:

1. Direct staff to contract with the County's existing consultant (Capital Improvement Plan) for the performance of a space analysis of the Family Support Division.
2. Direct staff to look at options relative to the placement of satellite offices and/or a mobile unit in the outlying areas of the County to perform Family Support Division services.
3. Engage a contract leasing specialist/agency to assist in the procurement of space for the Family Support Division.
4. Instruct the CAO and the Purchasing Division to proceed with the development of an RFP for office space for the Family Support Division.

District Attorney Scott requested clarification as to the order of the Board of Supervisors' directions. The Board Members indicated that the RFP process can begin prior to the completion of all of their directions.

3:46 p.m.: The Board of Supervisors adjourned.

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Chairman

ATTEST:

CAROLYN TAYLOR  
Clerk of the Board of Supervisors

By \_\_\_\_\_  
Deputy